

# AGENDA

**Temecula-Elsinore-Anza-Murrieta**

**Resource Conservation District**

**Special Board Meeting**

**Thursday, January 19, 2017 – 4:00 p.m.**

**Truax Building**

**41923 Second Street, Fourth Floor**

**Temecula, CA 91590**

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## ADDING URGENCY ITEMS TO THE AGENDA:

*Items may be added to the Agenda in accordance with section 54954.2(b)(2) of the Government Code (Brown Act), upon a determination by a two-thirds vote of the members of the legislative body present at the meeting, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the Temecula-Elsinore-Anza-Murrieta Resource Conservation District after the agenda was posted.*

### **I. PRELIMINARY FUNCTIONS**

**Call to Order – Pledge of Allegiance**

**Roll Call/Establish a Quorum**

**Approval of Agenda**

#### **Public Comment**

*Any person may address the Board at this time upon any subject not identified on this Agenda but within the jurisdiction of the Temecula-Elsinore-Anza-Murrieta Resource Conservation District. Please note that for items not listed on the agenda, the Brown Act imposes limitations on what the Board may do at this time. The Board may not take action on the item at this meeting. As to matters on the Agenda, persons will be given an opportunity to address the Board when the matter is considered. If you wish to speak during public comment, please fill out a "Speaker Request Form" and give it to the Board Secretary. When the Board President calls your name, please immediately begin by giving your name and address for the record. Each speaker will be given three (3) minutes to address the Board.*

### **II. CONSENT CALENDAR**

*Consent Calendar items are expected to be routine and non-controversial, to be acted upon by the Board at one time without discussion. All items appearing on the Consent Calendar may be disposed*

*of by a single motion. Items shall be removed from the Consent Calendar if any member of the Board of Directors, staff member, or interested person requests removal prior to a vote on a motion to approve the items. Such items shall be considered separately for action by the Board.*

1. Consider approval of Minutes of the Board of Directors Regular Meeting of November 10, 2016.
2. Consider approval for current and past Months Financials: November and December 2016 Financials and Management Reports for November and December. 2016.
3. Approval of 2016-2017 budget
4. Consider approval for current bills and reimbursements
  - a) Bills Paid:
    1. American Express \$225.91-November
    2. P.O. Box-Year -\$82.00
  - b) Bills to be paid or reimbursements:
    1. Reimburse mileage for water audits -Dave McElroy \$145.26
    2. Mission RCD-\$1245.00-For Water Audits

**Approve all Correspondence and General information listed below as received on Consent Calendar**

1. Betty Yee State Controller- Reminder of 2015-2016 Special Districts Financial Transaction Report Form
2. NACD News -11-7-2016-Fall edition of NACD quarterly publication
3. NACD News Briefs- 11-8-2016
4. Notice of Preparation – City of Lake Elsinore- 11-10-2016- Notice of preparation of a draft environmental impact report for the East Lake Specific Plan Amendment No. 11 Project.
5. Conservation Clip List – 11-11-16
6. NACD eResource News Briefs- 11-15-2016
7. Pala Environmental Department-Third Annual Riparian Management Workshop-Nov. 16 and 17, 2016
8. Division of Land Resource Protection Agency- 11-16-16- Farmland Map Land Use conversion table for Riverside County
9. Thank you from CSDA for renewing membership
10. Conservation Clip List-11-18-2016
11. Save the Date-Safety/Claims Education Day – march 28, 2017
12. Updated contact information for SAWA
13. NACD eResource News Briefs-11-22-2016
14. NACD eResource News Brifs- 11-29-2016
15. Conservation Clip List-12-02-2016
16. NACD eResource new Briefs – 12-06-2016
17. SDRMA Risk Management News – 2015-2016 Annual Report available online at [www.sdrma.org](http://www.sdrma.org).
18. Notice from Karen Riesz for bio monitoring at the Perris Gate off Ramona Expressway to Regional Indian Museum at Lake Perris.
19. December 8, 2016 meeting cancellation notice
20. California Special Districts Association 2017 membership letter
21. SDRMA Letter – December 8, 2016
22. Conservation Clip List-12-09-2016
23. LAFCO Governance Training – 12-12-16

24. NACD eResource New Briefs – 12-13-16
25. CSDA District Information Correction Form – 12-13-2016
26. Conservation Clip List- 12-16-2016
27. NACD Auxiliary Kick off Event-12-19-2016
28. Species Occurrence Dataset-2015- Link for 2015 Occurrence Dataset-12-19-2016
29. Forestry Notes- NACD News – 12-22-16
30. State compensation Fund -Copy of Certificate of Worker's compensations cancellation notice for SAWA
31. NACD Holiday wishes and calendar for events Jan-28-31, 2017
32. Conservation Clip List-12-23-16
33. NACD eResource News Briefs 12-27-16
34. Certificate of workers compensation insurance cancellation withdrawal notice -For SAWA. Now valid until September 15, 2016.
35. Registrar of Votes letter re: Appointment in Lieu of Election Procedures for Resource Conservation District and District Board Appointment list.
36. Special District Board Member/Trustee Handbook-2017
37. Board Member Best Practices Workshop
38. Conservation Clip List-12-30-2016
39. Registrar of Voters- Nov. 2, 2016- Reminder of terms ending for Resource Conservation Districts- Sent in error since board members have been already re-appointed.
40. SDRMA- December 26, 2016-Labor Law Poster provided for those districts that have employees.

### **III. GENERAL INFORMATION**

1. Santa Margarita River Watershed Nutrient Initiative Group Meeting-Agenda for Santa Margarita River Nutrient Initiative Group Meeting December 15, 2016
2. SDRMA – Annual Report 2015-2016 to be found online at [www.sdrma.org](http://www.sdrma.org)

### **IV. ACTION ITEMS/ DISCUSSION CALENDAR**

1. Discussion and update on obtaining unanimous approval of Riverside County Board of Supervisors to Replace TEAM RCD's annual audit requirement pursuant to Government Code 26909 with an audit conducted every third year and other special financial reporting-Tawny Lieu
2. Discussion and potential approval for Request For Proposal to complete yearly compilation by CPA firms if audit resolution is approved by Board of Supervisors-Carol Lee Brady
3. Discussion and update of Crop/Swap Program with Rancho California Water District(RCWD)- Rose Corona
  - a) Discussion and potential approval of all forms and checklists for TEAM RCD website to be posted online.
  - b) Authorize President Corona to approve minor changes for website content based on any amendments necessary to meet RCWD or Mission Resource Conservation District request for changes if time sensitive-All
4. Discussion and update of Memorandum of Understanding with Western Riverside County Regional Conservation Authority (RCA) and partnership with TEAM RCD-
5. Discussion and update of Conservation Easement monitoring contract with Santa Ana Watershed Association (SAWA) and dates specific for expectation of report-Rick Neugebauer

### **V. OLD BUSINESS**

1. Discussion and update on Biological Monitoring progress and reports on Adeline Farms and Greer Ranch-Rick Neugebauer
2. Discussion and update on reports for California Department of Fish and Wildlife-Rose Corona
3. Discussion and update on Benton Channel and conference call with Riverside Flood Control and California Department of Fish and Wildlife.- Rose Corona
4. Water Audit and CropSwap Updates -Dave McElroy
5. Update and discussion on letter to Riverside County Flood Control regarding current maintenance at Adeline Farms-Rose Corona
6. Update on TEAM RCD and Santa Ana Watershed Association (SAWA) Memorandum of Understanding- Signed by President awaiting approval and signature of Board of SAWA
7. Reminder-Form 700's due for next year. Recommendation of filing all Form 700's early.-Rose Corona

**VI. NEW BUSINESS-**

1. Discussion on the possibility of an Open House special meeting day for all Board members, Associate Directors and public to view all Conservation Easements and properties that are the preview of TEAM RCD in addition to review of all financial obligations-Rose Corona
2. Discussion of hosting a potential meeting to include all Area Resource Conservation District's and non-profit groups in a discussion with California Department of Fish and Wildlife and other agencies regarding further collaboration-Rose Corona

**VII. ORAL/WRITTEN REPORTS**

1. District Counsel Gregory P. Priamos/Tawny Lieu
2. TEAMRCD Director Reports Open  
Rose Corona  
  
Dave Kuhlman  
Carol Lee Brady  
Vicki Long  
Michael Newcomb
3. Associate Director Reports Open  
Rick Neugebauer  
Dave McElroy  
Randy Feeney
4. SAWA/Fire Safe Reports Rick Neugebauer, Representative
5. Natural Resources Conservation Service Programs and Activities-Bob Hewitt Representative

**VIII. FUTURE AGENDA ITEMS**

1. Update and discussion regarding ad hoc committee for additional content for website and potential approval for process in presentation of content to the Board for approval and approval of content by Counsel.-Dave Kuhlman/Randy Feeney
2. Discussion and possible approval of creating policy for e-mail use-Carol Lee Brady
3. Discussion and possible approval of creation of ad-hoc committee to create more specific board procedures and policies-All
4. Discussion and potential approval to begin scanning and digitizing files-All
5. Discussion and update of Country Roads Maintenance Agreement-Rose Corona
6. Discussion and update on Morningstar discussions and Benton Channel-Rose Corona

**IX. ADJOURNMENT**

**ADA COMPLIANCE STATEMENT:**

*Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by §202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation on order to participate in a meeting should direct such request to the District at least 48 hours before the meeting, if possible.*

**Next Meeting: February 9, 2017**