

## AGENDA

### Temecula-Elsinore-Anza-Murrieta Resource Conservation District Regular Board Meeting

Thursday, February 8, 2024, at 4:00 PM

This meeting will be held in-person and via teleconference at:

Truax Building  
41923 Second Street, Fourth Floor  
Temecula, CA 92590

To view and participate via Zoom:

Meeting ID: 846 1342 6323

Passcode: 161285

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#### **Mission Statement:**

The TEAM RCD promotes conservation practices of natural resources, opportunities for public education and participation, and a sustainable quality of life for communities within the District.

#### **I. Preliminary Functions**

- Call to Order - Pledge of Allegiance
- Roll Call/Establish a Quorum
- Approval of Agenda
- Public comment

Any person may address the Board at this time upon any subject not identified on this Agenda but within the jurisdiction of the Temecula-Elsinore-Anza-Murrieta Resource Conservation District. If you wish to address the Board on a matter not on the agenda, please fill in a pink Speaker Request form and give it to the Board Secretary. If you wish to speak to a matter on the Agenda, please fill in a green Speaker Request Form. When the Board President calls your name, please begin by giving your name and address for the record. Each speaker will be given three (3) minutes to address the Board. Please note that for items not listed on the agenda, the Brown Act imposes limitations on what the Board may do at this time. The Board may not take action on the item at this meeting.

#### **II. Consent calendar:**

1. Receive resignation of Director Jeff McClenahan.
2. Approve Minutes of the Board of Directors Regular Meeting of January 11, 2024.
3. Approve for current bills and reimbursements:
  - a) Bills paid;
  - b) Bills to be paid or reimbursement;
  - c) Accounts Receivable.
4. Receive Independent Audit Report and Financial Transactions Report for fiscal year ended June 30, 2023.

### **III. Action Items**

**Subject:** CARCD dues.

*Background: Due to CARCD staff error, it appears that TEAMRCD was under-billed for CARCD 2023-2024 dues. So that we may participate at the business meeting in March, they are requesting we pay the difference between what we were billed (\$778) and what is due (2% of annual District expenses rising to a maximum of \$5000).*

**RECOMMENDED MOTION:** That the Board of Directors approve paying CARCD the difference of \$61.

**Subject:** District records storage location.

*Background: The Office manager is engaged in the process of developing a records retention schedule for District documents. The documents need to be stored in a climate-controlled facility that aligns with County storage requirements.*

**RECOMMENDED MOTION:** That the Board approve moving the District records to Cube Smart Self Storage, 44618 Pechanga Parkway, Temecula, 92592.

**IV. Discussion:** Annual So Cal Inland Region meeting.

*Background: It is TEAMRCD's turn to host the annual meeting.*

Discussion: location, format, subjects, date.

### **V. Directors 'Reports:**

- WETA, Cultivating Inclusion, So Cal Inland Regional meeting, SAWA, NACD conference, Wildlife Appreciation Day – Teri Biancardi
- Lake and Streambed Agreement/Clinton Keith - Pablo Bryant

### **VI. Management report: Rae Shirer**

- Email archive and porting;
- Website - WETA update and articles;
- Records management progress;
- Form 700.

### **VII. Future Agenda Items:**

### **VIII. Adjournment**

ADA COMPLIANCE STATEMENT:

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by §202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the District at least 48 hours before the meeting, if possible.

Next Regular Meeting: March 14, 2023, at 4:00 PM.