

MINUTES

Temecula-Elsinore-Anza-Murrieta Resource Conservation District Regular Board Meeting

Thursday, September 14, 2023, at 4:00 PM

Truax Building
41923 Second Street, Fourth Floor
Temecula, CA 92590

I. Preliminary Functions

Call to Order, 4:00 p.m., meeting recorded by Rae Shirer
Flag Salute
Roll Call/Establish a Quorum

Directors Present: Teri Biancardi (President), Jeff McClenahan (Director), Pablo Bryant (Vice President), Rose Corona (Director)
Directors Absent: Newt Parkes (Secretary/Treasurer)
Office Manager: Rae Shirer
District Counsel: None
Public Guests: Randy Feeney, Sebastian Valente, Rick Neugebauer, Keir Thomas (NRCS) via Zoom, Brad Greenberg, Jameson Meyst (Mission RCD)

Approval of Agenda:

Director Corona requested that unpaid legal bills be pulled from the Consent calendar item "bills to be paid". Director Corona moved to approve the agenda, with the exception of the pulled item. Director Bryant seconded; the agenda was approved by unanimous voice vote.

II. Consent Calendar

Director McClenahan moved to approve the consent callendar, wth the exeption of the pulled item. Director Bryant seconded; the motion passed by unanimous voice vote.

The board then discussed the outstanding legal bills, which were reduced from their original amounts following discussion between President Biancardi and County Counsel's office. Director Corona stated her objection to payment of the revised bills as 1) The amounts originally billed (and now reduced) were for matters not brought before the board for approval of the legal fees before they were incurred; 2) The original and revised invoices were incorrect as they did not detail the contact with individual board members other than then-President Corona; 3) Any reduction in the amounts billed would be a gift of public funds by the County to TEAM RCD. Upon further discussion, the matter was tabled.

Public Comments:

Brad Greenberg, of the Tyler law firm, expressed concerns on behalf of his client that a transition of the existing Roundcube email platform to any other platform would result in

a loss of data that might be subject to the current litigation hold. Manager Shirer addressed this issue, stating that the plan was to archive all existing email to searchable, recoverable format that would satisfy any legal discovery requests now pending or in the future, as well as general public record requests. Manager Shirer pointed out that the only current storage of the email was on Roundcube itself which is far less stable than the proposed archiving plan. The board then moved on to the next agenda item.

III. Action Items:

1. The 2023-24 budget was re-presented by President Biancardi. During discussion, Director Corona questioned the \$10,000 identified as expenditures related to the NACD grant and the Cultivating Inclusion project. Director Corona asked if a budget for the project could be presented at a future meeting and whether the expenses could be less than \$10,000. President Biancardi stated that she was working with Cultivation Inclusion to develop the project plan and budget. Director Bryant moved to approve the 2023-24 budget, Director McClenahan seconded upon roll call vote, the budget was approved:

Bianardi: Yes

Bryant: Yes

Corona: No

McClenahan: Yes

2. The discussion regarding the email platform transition and archiving, having been discussed during public comment, was tabled for a future meeting.
3. Director Corona moved to approve the new Memorandum of Understanding with Santa Ana Watershed Association; Director Bryan seconded. Upon unanimous voice vote, the MOU was approved.
4. Director Bryant moved to approve the revised, proposed policy regarding TEAM RCD's representative on the SAWA board; Director McClenahan seconded. Director Corona expressed her concern that the policy was restrictive and unworkable, considering the timelines of SAWA activities and TEAM RCD's scheduled meetings. Upon voice vote, the policy was approved:

Bianardi: Yes

Bryant: Yes

Corona: No

McClenahan: Yes

5. The board then considered appointment of a new representative to SAWA. Both directors Biancardi and Corona nominated themselves. Upon voice vote, Director Biancardi was elected as the representative.

Vote #1 re Corona:

Bianardi: No

Bryant: No

Vote #2 re Biancardi

Biancardi: Yes

Bryant: Yes

Corona: Yes
McClenahan: No

Corona: No
McClenahan: Yes

6. Director Bryant volunteered to be the point person reporting on cannabis issues to CDFW. Director McClenahan moved that Director Bryant be appointed; Director Bryant seconded. Upon voice vote, Director Bryant was appointed:

Bianardi: Yes
Bryant: Yes
Corona: No
McClenahan: Yes

7. The board next discussed the status of the NACD and WETA grant applications. President Biancardi reported that the first \$2500 of the NACD grant had been direct deposited into the TEAM RCD bank account. She then introduced Jameson Meyst, a technical consultant from Mission RCD. President Biancardi reported that Jameson would be looking at the Cultivating Inclusion site to make an assessment of irrigation needs. Cultivating Inclusion members are responsible for outreach and community needs assessment for the project. Mission RCD will be working on establishing workshops and educational components. President Biancardi is still seeking a consultant to prepare a business plan. Director Corona asked if a budget was available for board review. President Biancardi stated it was a collaborative effort to put together and would put together as we move forward.

The board then discussed the status of the WETA grant, in light of the loss of Rancho California Water District business. In particular, the board discussed the possibility of revising the grant to increase water pump efficiency for constituents in the TEAM RCD service area. Jameson noted that there was a “sweep grant” available to fund those who might not qualify for services under the WETA grant. Director Corona noted that all Temecula property owners were under RCWD contract and would not be customers for new water pump service under the WETA grant. President Biancardi stated that there were property owners outside of Temecula but within TEAM RCD borders that may qualify. President Biancardi stated that Jason with San Diego RCD would also be able to research possible customers together with Jameson. She reported that Keir of NCRS and she had been working on establishing the Jameson as the “one stop shop” for qualifying potential customers (initial irrigation efficiency assessment and qualifying for Etip funding) and were developing outreach materials for Jameson to use in making these assessments. The board further discussed whether the WETA grant could be revised to change/expand services. President Biancardi stated that she was still attempting to reach WETA regarding this issue.

8. President Biancardi then reported on her contact with the Riverside County Records Management Agency, which provides assistance with planning for the archiving and storage of physical records of governmental/quasi-governmental agencies. President Biancardi called for a motion authorizing her and Manager Shirer to work with RMA to inventory and store TEAM RCD’s physical records.

Director Bryant moved; Director McClenahan seconded. The motion was passed by unanimous voice vote.

9. The board next considered whether to have county counsel attend TEAM RCD regular meetings. President Biancardi moved, and Director Bryant seconded, to not have counsel present at every meeting, but only for special meetings. Director Corona proposed an amendment to the motion “to not have counsel present at regular meetings of the board, unless the President or the Board deems it potentially necessary and notifies counsel to be available by telephone or video call at an appointed time. Counsel may attend by telephone and the meeting agenda may be structured to deal with items requiring legal consultation at the beginning of the meeting.” President Biancardi seconded. The motion, as amended, passed by unanimous voice vote.

IV. Management Report

None.

V. Directors' Reports

Director Bryant discussed two items. First was his experience with “geocell”, which is a technology to protect dirt roads from erosion during storms. He was very pleased with the results. He also shared his experience with “water bars” to battle flooding. Director Bryant reported on the Intertribal Conference at Pechange and learned more about food and farming issues in the tribal community.

President Biancardi also attended the conference. She reported that she had made connections which Director Bryant will pursue with the tribes. President Biancardi also attended a fire resiliency conference and is building a relationship to work with Forestry in the Elsinore area. Finally, she spoke with Anza Electric regarding partnership with farmers and landowners in the area of a planned solar array.

President Biancardi of the October 30th RCD conference which directors are encouraged to attend.

VI. Future Agenda Items

VII. Adjournment

There being no further business to come before the meeting, it was moved (Biancardi) and seconded (Bryant) to adjourn. The motion was passed by unanimous voice vote and the meeting adjourned at 5:34.

Next Regular Meeting: October 12, 2023, at 4:00 p.m.

Dated: _____

T. Biancardi, President

Monthly Management Report

Temecula-Elsinore-Anza-Murrieta Resource Conservation District
For the month ended September 30, 2023



Prepared on
October 7, 2023

Profit and Loss YTD Comparison

September 2023

	Sep 2023	Jul - Sep, 2023 (YTD)	Total
INCOME			
CropSwap Income			2,900.00
Grant Revenue	2,500.00		2,500.00
Investments			
Interest-Savings, Short-term CD	5,884.42		5,884.42
Total Investments	5,884.42		5,884.42
RCFC Pilot Projects			
Helash Mitigation Site			1,074.87
Santa Gertrudis Creek			17,067.74
Temecula Creek AD 159			14,094.51
Transient Monitoring			4,636.95
Warm Springs/Benton Channel			8,982.11
Warm Springs/French Valley			3,170.92
Total RCFC Pilot Projects			49,027.10
SAWA Administration/FC			5,296.98
Water Audits Income			3,950.00
Total Income	8,384.42		69,558.50
GROSS PROFIT	8,384.42		69,558.50
EXPENSES			
Contract Services			
CropSwap Management			
Pre Audit			575.00
Total CropSwap Management			575.00
Total Contract Services			575.00
General and Administration			
Accounting Fees			
Bookkeeping	105.00		546.00
Total Accounting Fees	105.00		546.00
Administrative Consulting	369.00		1,191.00
Computer, Data and Software	60.00		312.92
Membership Dues	94.00		94.00
Website Expenses	25.00		75.00
Total General and Administration	653.00		2,218.92
Total Expenses	653.00		2,793.92
NET OPERATING INCOME	7,731.42		66,764.58
NET INCOME	\$7,731.42		\$66,764.58

Balance Sheet

As of September 30, 2023

	Total
ASSETS	
Current Assets	
Bank Accounts	
Chase CD	
Chase CD - Benton Channel	165,000.00
Chase CD - Greer Ranch	125,000.00
Chase CD Interest - 0618	40,839.39
Total Chase CD	330,839.39
Checking/Savings	
Chase Flood - 0600	270,758.46
Chase General - 0592	182,313.98
Chase Platinum - 9070	98,244.87
Total Checking/Savings	551,317.31
Total Bank Accounts	882,156.70
Total Current Assets	882,156.70
Fixed Assets	
Adeline Farms Easement	162,750.00
Clinton Keith Land	475,000.00
Greer Ranch Easement	110,000.00
Total Fixed Assets	747,750.00
TOTAL ASSETS	\$1,629,906.70
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Credit Cards	
AMEX 41005	-3.40
Total Credit Cards	-3.40
Total Current Liabilities	-3.40
Total Liabilities	-3.40
Equity	
Retained Earnings	1,563,145.52
Net Income	66,764.58
Total Equity	1,629,910.10
TOTAL LIABILITIES AND EQUITY	\$1,629,906.70

Temecula-Elsinore-Anza-Murrieta Resource Conservation District

Statement of Cash Flows

September 2023

	TOTAL
OPERATING ACTIVITIES	
Net Income	140,194.04
Adjustments to reconcile Net Income to Net Cash provided by operations:	
Accounts Receivable (A/R)	-167,163.71
Accts Payable	34,701.09
Total Adjustments to reconcile Net Income to Net Cash provided by operations:	-132,462.62
Net cash provided by operating activities	\$7,731.42
NET CASH INCREASE FOR PERIOD	\$7,731.42
Cash at beginning of period	874,425.28
CASH AT END OF PERIOD	\$882,156.70

Accounts Receivable

As of September 30, 2023

Date	Transaction Type	Num	Due Date	Amount	Memo/Description
Riverside County Flood Control and Water Conservation District					
09/15/2023	Invoice	2023-2392	10/15/2023	167,163.71	
Total for Riverside County Flood Control and Water Conservation District				\$167,163.71	
TOTAL				\$167,163.71	

Temecula-Elsinore-Anza-Murrieta Resource Conservation District

A/P Aging Summary

As of September 30, 2023

	CURRENT	1 - 30	31 - 60	61 - 90	91 AND OVER	TOTAL
Riverside Office of County Counsel		504.20		246.38	2,368.99	\$3,119.57
Santa Ana Watershed Association	1,319.47	32,971.42				\$34,290.89
TOTAL	\$1,319.47	\$33,475.62	\$0.00	\$246.38	\$2,368.99	\$37,410.46

Bills Paid

September 2023

Date	Transaction Type	Memo/Description	Num	Amount
County of Riverside				
09/14/2023	Bill Payment (Check)		1178	-94.00
07/01/2023	Bill		AC0000002059	94.00
New Options Business Services LLC				
09/14/2023	Bill Payment (Check)		1179	-534.00
09/14/2023	Bill		1379	534.00
Streamline				
09/14/2023	Bill Payment (Check)		1180	-25.00
09/01/2023	Bill		D79E45E5-0016	25.00

Bills or Reimbursements to Be Paid

As of September 30, 2023

Date	Transaction Type	Num	Due Date	Amount	Open Balance	Memo/Description
Riverside Office of County Counsel						
02/15/2023	Bill	82067	02/25/2023	132.66	132.66	
04/19/2023	Bill	84371	04/29/2023	341.13	341.13	
05/16/2023	Bill	85557	05/26/2023	985.51	985.51	
06/19/2023	Bill	86795	06/29/2023	909.69	909.69	
07/14/2023	Bill	88142	07/24/2023	246.38	246.38	
09/19/2023	Bill	90740	09/29/2023	504.20	504.20	
Total for Riverside Office of County Counsel				\$3,119.57	\$3,119.57	
Santa Ana Watershed Association (951) 780-1012						
09/24/2023	Bill	2023-103	09/24/2023	32,971.42	32,971.42	
09/24/2023	Bill	2023-100	10/04/2023	1,319.47	1,319.47	
Total for Santa Ana Watershed Association				\$34,290.89	\$34,290.89	
TOTAL				\$37,410.46	\$37,410.46	

Temecula-Elsinore-Anza-Murrieta Resource Conservation District

Chase General - 0592, Period Ending 09/29/2023

RECONCILIATION REPORT

Reconciled on: 10/04/2023

Reconciled by: Rae Shirer

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance.....	179,541.98
Checks and payments cleared (3).....	-653.00
Deposits and other credits cleared (2).....	4,000.00
Statement ending balance.....	<u>182,888.98</u>

Uncleared transactions as of 09/29/2023.....	-575.00
Register balance as of 09/29/2023.....	182,313.98

Details

Checks and payments cleared (3)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
09/14/2023	Bill Payment	1179	New Options Business Servic...	-534.00
09/14/2023	Bill Payment	1180	Streamline	-25.00
09/14/2023	Bill Payment	1178	County of Riverside	-94.00
Total				-653.00

Deposits and other credits cleared (2)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
09/08/2023	Deposit			2,500.00
09/10/2023	Deposit		RCWD - Water Audit/CropSwap	1,500.00
Total				4,000.00

Additional Information

Uncleared checks and payments as of 09/29/2023

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
07/29/2023	Bill Payment	1175	Mission Resource Conservati...	-575.00
Total				-575.00

Temecula-Elsinore-Anza-Murrieta Resource Conservation District

Chase Flood - 0600, Period Ending 09/29/2023

RECONCILIATION REPORT

Reconciled on: 10/04/2023

Reconciled by: Rae Shirer

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance.....	270,758.46
Checks and payments cleared (0).....	0.00
Deposits and other credits cleared (0).....	0.00
Statement ending balance.....	<u>270,758.46</u>

Register balance as of 09/29/2023.....	270,758.46
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Temecula-Elsinore-Anza-Murrieta Resource Conservation District

Chase CD Interest - 0618, Period Ending 09/29/2023

RECONCILIATION REPORT

Reconciled on: 10/04/2023

Reconciled by: Rae Shirer

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance.....	34,954.97
Checks and payments cleared (0).....	0.00
Deposits and other credits cleared (2).....	5,884.42
Statement ending balance.....	<u>40,839.39</u>

Register balance as of 09/29/2023.....40,839.39

Details

Deposits and other credits cleared (2)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
09/29/2023	Deposit			2,536.39
09/29/2023	Deposit			3,348.03

Total 5,884.42

Temecula-Elsinore-Anza-Murrieta Resource Conservation District

Chase Platinum - 9070, Period Ending 09/29/2023

RECONCILIATION REPORT

Reconciled on: 10/04/2023

Reconciled by: Rae Shirer

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance.....	98,244.87
Checks and payments cleared (0).....	0.00
Deposits and other credits cleared (0).....	0.00
Statement ending balance.....	<u>98,244.87</u>

Register balance as of 09/29/2023..... 98,244.87

Quarterly Management Report

Temecula-Elsinore-Anza-Murrieta Resource Conservation District
For the month ended September 30, 2023



Prepared on
October 7, 2023

Profit and Loss YTD Comparison

July - September, 2023

		Total
	Jul - Sep, 2023	Jul - Sep, 2023 (YTD)
INCOME		
CropSwap Income	2,900.00	2,900.00
Grant Revenue	2,500.00	2,500.00
Investments		
Interest-Savings, Short-term CD	5,884.42	5,884.42
Total Investments	5,884.42	5,884.42
RCFC Pilot Projects		
Helash Mitigation Site	1,074.87	1,074.87
Santa Gertrudis Creek	17,067.74	17,067.74
Temecula Creek AD 159	14,094.51	14,094.51
Transient Monitoring	4,636.95	4,636.95
Warm Springs/Benton Channel	8,982.11	8,982.11
Warm Springs/French Valley	3,170.92	3,170.92
Total RCFC Pilot Projects	49,027.10	49,027.10
SAWA Administration/FC	5,296.98	5,296.98
Water Audits Income	3,950.00	3,950.00
Total Income	69,558.50	69,558.50
GROSS PROFIT	69,558.50	69,558.50
EXPENSES		
Contract Services		
CropSwap Management		
Pre Audit	575.00	575.00
Total CropSwap Management	575.00	575.00
Total Contract Services	575.00	575.00
General and Administration		
Accounting Fees		
Bookkeeping	546.00	546.00
Total Accounting Fees	546.00	546.00
Administrative Consulting	1,191.00	1,191.00
Computer, Data and Software	312.92	312.92
Membership Dues	94.00	94.00
Website Expenses	75.00	75.00
Total General and Administration	2,218.92	2,218.92
Total Expenses	2,793.92	2,793.92
NET OPERATING INCOME	66,764.58	66,764.58
NET INCOME	\$66,764.58	\$66,764.58

Balance Sheet

As of September 30, 2023

		Total
	As of Sep 30, 2023	As of Jun 30, 2023 (PP)
ASSETS		
Current Assets		
Bank Accounts		
Chase CD		
Chase CD - Benton Channel	165,000.00	165,000.00
Chase CD - Greer Ranch	125,000.00	125,000.00
Chase CD Interest - 0618	40,839.39	34,954.97
Total Chase CD	330,839.39	324,954.97
Checking/Savings		
Chase Flood - 0600	270,758.46	66,648.70
Chase General - 0592	182,313.98	170,460.92
Chase Platinum - 9070	98,244.87	98,244.87
Total Checking/Savings	551,317.31	335,354.49
Total Bank Accounts	882,156.70	660,309.46
Other Current Assets		
Undeposited Funds	0.00	155,082.66
Total Other Current Assets	0.00	155,082.66
Total Current Assets	882,156.70	815,392.12
Fixed Assets		
Adeline Farms Easement	162,750.00	162,750.00
Clinton Keith Land	475,000.00	475,000.00
Greer Ranch Easement	110,000.00	110,000.00
Total Fixed Assets	747,750.00	747,750.00
TOTAL ASSETS	\$1,629,906.70	\$1,563,142.12
LIABILITIES AND EQUITY		
Liabilities		
Current Liabilities		
Credit Cards		
AMEX 41005	-3.40	-3.40
Total Credit Cards	-3.40	-3.40
Total Current Liabilities	-3.40	-3.40
Total Liabilities	-3.40	-3.40
Equity		
Retained Earnings	1,563,145.52	1,538,187.43
Net Income	66,764.58	24,958.09
Total Equity	1,629,910.10	1,563,145.52
TOTAL LIABILITIES AND EQUITY	\$1,629,906.70	\$1,563,142.12

Temecula-Elsinore-Anza-Murrieta Resource Conservation District

Statement of Cash Flows

July - September, 2023

	TOTAL
OPERATING ACTIVITIES	
Net Income	140,441.62
Adjustments to reconcile Net Income to Net Cash provided by operations:	
Accounts Receivable (A/R)	-107,489.63
Accts Payable	33,812.59
Out Of Scope Agency Payable	0.00
Total Adjustments to reconcile Net Income to Net Cash provided by operations:	-73,677.04
Net cash provided by operating activities	\$66,764.58
NET CASH INCREASE FOR PERIOD	\$66,764.58
Cash at beginning of period	815,392.12
CASH AT END OF PERIOD	\$882,156.70

Accounts Receivable

As of September 30, 2023

Date	Transaction Type	Num	Due Date	Amount	Memo/Description
Riverside County Flood Control and Water Conservation District					
09/15/2023	Invoice	2023-2392	10/15/2023	167,163.71	
Total for Riverside County Flood Control and Water Conservation District				\$167,163.71	
TOTAL				\$167,163.71	

Temecula-Elsinore-Anza-Murrieta Resource Conservation District

A/P Aging Summary

As of September 30, 2023

	CURRENT	1 - 30	31 - 60	61 - 90	91 AND OVER	TOTAL
Riverside Office of County Counsel		504.20		246.38	2,368.99	\$3,119.57
Santa Ana Watershed Association	1,319.47	32,971.42				\$34,290.89
TOTAL	\$1,319.47	\$33,475.62	\$0.00	\$246.38	\$2,368.99	\$37,410.46

Bills Paid

July - September, 2023

Date	Transaction Type	Memo/Description	Num	Amount
County of Riverside				
09/14/2023	Bill Payment (Check)		1178	-94.00
07/01/2023	Bill		AC0000002059	94.00
Mission Resource Conservation District				
07/29/2023	Bill Payment (Check)		1175	-575.00
04/15/2022	Bill		3178	575.00
New Options Business Services LLC				
07/06/2023	Bill Payment (Check)		1172	-653.88
06/30/2023	Bill		1362	653.88
07/11/2023	Bill Payment (Check)		1174	-270.00
07/10/2023	Bill		1363	270.00
08/10/2023	Bill Payment (Check)		1176	-592.04
07/31/2023	Bill			592.04
09/14/2023	Bill Payment (Check)		1179	-534.00
09/14/2023	Bill		1379	534.00
Streamline				
07/11/2023	Bill Payment (Check)		1173	-25.00
07/01/2023	Bill		D79E45E5-0014	25.00
08/10/2023	Bill Payment (Check)		1177	-25.00
08/01/2023	Bill		D79E45E5-0015	25.00
09/14/2023	Bill Payment (Check)		1180	-25.00
09/01/2023	Bill		D79E45E5-0016	25.00

Bills or Reimbursements to Be Paid

As of September 30, 2023

Date	Transaction Type	Num	Due Date	Amount	Open Balance	Memo/Description
Riverside Office of County Counsel						
02/15/2023	Bill	82067	02/25/2023	132.66	132.66	
04/19/2023	Bill	84371	04/29/2023	341.13	341.13	
05/16/2023	Bill	85557	05/26/2023	985.51	985.51	
06/19/2023	Bill	86795	06/29/2023	909.69	909.69	
07/14/2023	Bill	88142	07/24/2023	246.38	246.38	
09/19/2023	Bill	90740	09/29/2023	504.20	504.20	
Total for Riverside Office of County Counsel				\$3,119.57	\$3,119.57	
Santa Ana Watershed Association (951) 780-1012						
09/24/2023	Bill	2023-103	09/24/2023	32,971.42	32,971.42	
09/24/2023	Bill	2023-100	10/04/2023	1,319.47	1,319.47	
Total for Santa Ana Watershed Association				\$34,290.89	\$34,290.89	
TOTAL				\$37,410.46	\$37,410.46	

Temecula-Elsinore-Anza-Murrieta Resource Conservation District

Chase General - 0592, Period Ending 09/29/2023

RECONCILIATION REPORT

Reconciled on: 10/04/2023

Reconciled by: Rae Shirer

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance.....	179,541.98
Checks and payments cleared (3).....	-653.00
Deposits and other credits cleared (2).....	4,000.00
Statement ending balance.....	<u>182,888.98</u>

Uncleared transactions as of 09/29/2023.....	-575.00
Register balance as of 09/29/2023.....	182,313.98

Details

Checks and payments cleared (3)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
09/14/2023	Bill Payment	1179	New Options Business Servic...	-534.00
09/14/2023	Bill Payment	1180	Streamline	-25.00
09/14/2023	Bill Payment	1178	County of Riverside	-94.00
Total				-653.00

Deposits and other credits cleared (2)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
09/08/2023	Deposit			2,500.00
09/10/2023	Deposit		RCWD - Water Audit/CropSwap	1,500.00
Total				4,000.00

Additional Information

Uncleared checks and payments as of 09/29/2023

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
07/29/2023	Bill Payment	1175	Mission Resource Conservati...	-575.00
Total				-575.00

Temecula-Elsinore-Anza-Murrieta Resource Conservation District

Chase Flood - 0600, Period Ending 09/29/2023

RECONCILIATION REPORT

Reconciled on: 10/04/2023

Reconciled by: Rae Shirer

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance.....	270,758.46
Checks and payments cleared (0).....	0.00
Deposits and other credits cleared (0).....	0.00
Statement ending balance.....	<u>270,758.46</u>

Register balance as of 09/29/2023.....	270,758.46
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Temecula-Elsinore-Anza-Murrieta Resource Conservation District

Chase CD Interest - 0618, Period Ending 09/29/2023

RECONCILIATION REPORT

Reconciled on: 10/04/2023

Reconciled by: Rae Shirer

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance.....	34,954.97
Checks and payments cleared (0).....	0.00
Deposits and other credits cleared (2).....	5,884.42
Statement ending balance.....	<u>40,839.39</u>

Register balance as of 09/29/2023.....40,839.39

Details

Deposits and other credits cleared (2)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
09/29/2023	Deposit			2,536.39
09/29/2023	Deposit			3,348.03

Total 5,884.42

Temecula-Elsinore-Anza-Murrieta Resource Conservation District

Chase Platinum - 9070, Period Ending 09/29/2023

RECONCILIATION REPORT

Reconciled on: 10/04/2023

Reconciled by: Rae Shirer

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance.....	98,244.87
Checks and payments cleared (0).....	0.00
Deposits and other credits cleared (0).....	0.00
Statement ending balance.....	<u>98,244.87</u>

Register balance as of 09/29/2023.....	98,244.87
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OFFICE OF COUNTY COUNSEL
 COUNTY OF RIVERSIDE
 3960 ORANGE STREET, SUITE 500
 RIVERSIDE, CA 92501
 (951) 955-6300

February 15, 2023

TEMECULA-ELSINORE-ANZA-MURRIETA RESOURCE CONSERVATION
 DISTRICT

OUR FILE: 202136109
 INVOICE NUMBER # 82067

Temecula-Elsinore-Anza-Murrieta Resource Conservation District
 P. O. Box 2078
 Temecula, CA 92593

Statement of Account for Services Rendered Through January 31, 2023

RE: Temecula-Elsinore-Anza-Murrieta Resource Conservation District (TEAM
 RCD)
General Billing Matter



ATTORNEY FEES

<u>Date</u>	<u>Atty</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
01/05/23	MRC	tc w r corona re registrar of voters question	0.10	18.95
01/13/23	MRC	Research re special meeting and other requirements, tcs w r corona re same, tc w t biancardi re same, ic w/ atty tran re same, multiple emails re same, research and draft email memo re proposed special meeting, review and revise same, filing	3.00	568.56
01/17/23	MRC	Review draft agenda, research re same, review and revise same, draft email re same, finalize agenda and draft meeting email notice, check return receipts and confirmation emails, calendar and begin preparing for meeting, multiple emails re potential for hybrid/virtual meeting, research re same, multiple tcs to Supervisor Washington's office re same, multiple emails re conflicts rescheduling etc.	3.50	663.32
01/18/23	MRC	Continue researching re special meetings, multiple vms and conf calls w supervisor washington's office re capabilities, multiple emails re same, multiple emails re hybrid meeting, research re same, research re agenda requirements for hybrid meeting, draft, review and revise agenda per same, multiple emails re same, research draft review revise and finalize notices, emails re posting, check website, multiple emails re same, continue researching re brown act requirements etc.	4.50	852.84
01/19/23	MRC	Prepare for special meeting, review return receipts for agenda, filing, review Fennemore letter re special meeting, research re legal issues raised in same, multiple emails re same, multiple tcs w t biancardi re same, research re cancelling meeting, multiple emails re same, draft cancellation email notice, multiple emails re same, multiple tcs and emails to ensure receipt, tc w supervisor washington's office re cancellation, work with office manager re cancellation notice and posting, tc w newt, tc w jeff, review return receipts, filing	4.80	909.70

<u>Date</u>	<u>Atty</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
01/23/23	MRC	Review resignation letter and emails, research and draft email re same, review emails re cancellation of special meeting, review VM from Jeff McClendon, tc re same, filing	0.60	113.71
01/24/23	MRC	Research re appointment and proxy requirements, emails w registrar of voters	1.00	189.52
01/26/23	MRC	.ic w attys moran and tran re accusations of cimrinal behavior, work to get meeting and docs from COB	0.20	37.90
01/30/23	MRC	Review agenda request, multiple emails re same, filing	0.60	113.71
01/31/23	MRC	Multiple emails, research re oath question, tc w r corona	0.60	113.71

STAFF SUBTOTALS

MRC Melissa R. Cushman 18.90 hr @ 189.52 \$ 3,581.92 132.66

Total Professional Services 18.90 \$ 3,581.92

Total Current Charges \$ 3,581.92

OFFICE OF COUNTY COUNSEL
 COUNTY OF RIVERSIDE
 3960 ORANGE STREET, SUITE 500
 RIVERSIDE, CA 92501
 (951) 955-6300

April 19, 2023

TEMECULA-ELSINORE-ANZA-MURRIETA RESOURCE CONSERVATION
 DISTRICT
 Temecula-Elsinore-Anza-Murrieta Resource Conservation District
 P. O. Box 2078
 Temecula, CA 92593

OUR FILE: 202136109
 INVOICE NUMBER # 84371
 AGENCY: 8028

Statement of Account for Services Rendered Through March 31, 2023

RE: Temecula-Elsinore-Anza-Murrieta Resource Conservation District (TEAM RCD)
General Billing Matter



ATTORNEY FEES

<u>Date</u>	<u>Atty</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
03/09/23	ACG	Temecula-Elsinore-Anza-Murrieta Resource Conservation District (TEAM RCD) (Corona, Rose): drive to Temecula and attend district hearing.	3.50	663.32
03/28/23	ACG	Temecula-Elsinore-Anza-Murrieta Resource Conservation District (TEAM RCD) (Corona, Rose) review and discuss litigation hold letter. Forward to staff.	0.70	132.66
03/31/23	ACG	Temecula-Elsinore-Anza-Murrieta Resource Conservation District (TEAM RCD) (Corona, Rose) review procedure re to administrative director process; review public resources code; review document for legality related to changes to AD process.	1.10	208.47
<u>STAFF SUBTOTALS</u>				
ACG	Aaron C. Gettis	5.30 hr @ 189.52 \$	1,004.45	<u>341.13</u>
Total Professional Services			5.30 \$	1,004.45
Total Current Charges				\$ 1,004.45

OFFICE OF COUNTY COUNSEL
 COUNTY OF RIVERSIDE
 3960 ORANGE STREET, SUITE 500
 RIVERSIDE, CA 92501
 (951) 955-6300



May 16, 2023

TEMECULA-ELSINORE-ANZA-MURRIETA RESOURCE CONSERVATION DISTRICT

OUR FILE: 202136109
 INVOICE NUMBER # 85557

Temecula-Elsinore-Anza-Murrieta Resource Conservation District
 P. O. Box 2078
 Temecula, CA 92593

Statement of Account for Services Rendered Through April 30, 2023

RE: Temecula-Elsinore-Anza-Murrieta Resource Conservation District (TEAM RCD)
General Billing Matter

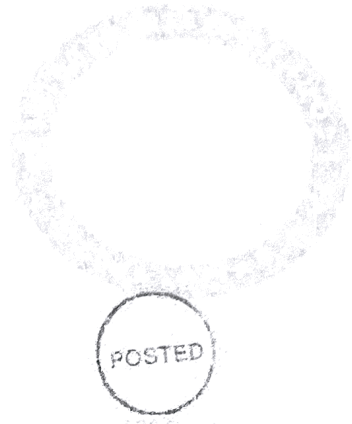
ATTORNEY FEES

<u>Date</u>	<u>Atty</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
04/04/23	ACG	Temecula-Elsinore-Anza-Murrieta Resource Conservation District (TEAM RCD) (Corona, Rose): email discussions related to letters filed from outside law firm.	0.30	56.86
04/08/23	ACG	Temecula-Elsinore-Anza-Murrieta Resource Conservation District (TEAM RCD) (Corona, Rose) draft update comments to team rcd directors. Multiple emails with Chair.	3.10	587.51
04/09/23	ACG	Temecula-Elsinore-Anza-Murrieta Resource Conservation District (TEAM RCD) (Corona, Rose): review and respond to multiple emails related to agenda, and issues related to associate director application process.	0.90	170.57
04/12/23	ACG	Temecula-Elsinore-Anza-Murrieta Resource Conservation District (TEAM RCD) (Corona, Rose): email responses to directors related to agenda and agenda process.	0.30	56.86
04/13/23	ACG	Temecula-Elsinore-Anza-Murrieta Resource Conservation District (TEAM RCD) (Corona, Rose): review memo and emails in preparation for meeting; attend in person TEAM RCD meeting.	4.30	814.94
04/14/23	ACG	Temecula-Elsinore-Anza-Murrieta Resource Conservation District (TEAM RCD) (Corona, Rose): review and clean up proposed amendments; emails re same.	0.60	113.71

STAFF SUBTOTALS

ACG	Aaron C. Gettis	9.50 hr @	189.52	\$	1,800.45		<u>985.57</u>
Total Professional Services						9.50	\$ 1,800.45
Total Current Charges							\$ 1,800.45

OFFICE OF COUNTY COUNSEL
 COUNTY OF RIVERSIDE
 3960 ORANGE STREET, SUITE 500
 RIVERSIDE, CA 92501
 (951) 955-6300



June 19, 2023

TEMECULA-ELSINORE-ANZA-MURRIETA RESOURCE CONSERVATION DISTRICT
 Temecula-Elsinore-Anza-Murrieta Resource Conservation District
 P. O. Box 2078
 Temecula, CA 92593

OUR FILE: 202136109
 INVOICE NUMBER # 86795

Statement of Account for Services Rendered Through May 31, 2023

RE: Temecula-Elsinore-Anza-Murrieta Resource Conservation District (TEAM RCD)
General Billing Matter

ATTORNEY FEES

Date	Atty	Description	Hours	Amount
05/08/23	ACG	Temecula-Elsinore-Anza-Murrieta Resource Conservation District (TEAM RCD) (Corona, Rose): work on policies; emails re same.	1.20	227.42
05/10/23	ACG	Temecula-Elsinore-Anza-Murrieta Resource Conservation District (TEAM RCD) (Corona, Rose): review and discuss process for associate directors and review new proposal; review agenda and attachments.	1.20	227.42
05/11/23	ACG	Temecula-Elsinore-Anza-Murrieta Resource Conservation District (TEAM RCD) (Corona, Rose) research issues related to agenda and change of associated director process; draft comments; research brown act issues related to minutes; travel to and attend meeting.	5.10	966.55 220
05/22/23	ACG	Temecula-Elsinore-Anza-Murrieta Resource Conservation District (TEAM RCD) (Corona, Rose): email correspondence re to PRA and insurance.	0.50	94.76
05/30/23	SKM	Review and analysis of email from Rae re Brown Act requirements for teleconference meetings; research and analysis of brown act and public resources code; preparation of analysis and reply.	0.80	151.62

STAFF SUBTOTALS

ACG	Aaron C. Gettis	8.00 hr @	189.52	\$	1,516.15	
SKM	Sarah K. Moore	0.80 hr @	189.52	\$	151.62	921.22

Total Professional Services 8.80 \$ 1,667.77

Total Current Charges \$ 1,667.77

OFFICE OF COUNTY COUNSEL
COUNTY OF RIVERSIDE
3960 ORANGE STREET, SUITE 500
RIVERSIDE, CA 92501
(951) 955-6300

July 14, 2023

TEMECULA-ELSINORE-ANZA-MURRIETA RESOURCE CONSERVATION
DISTRICT
Temecula-Elsinore-Anza-Murrieta Resource Conservation District
P. O. Box 2078
Temecula, CA 92593

OUR FILE: 202136109
INVOICE NUMBER # 88142
AGENCY: 8028

Statement of Account for Services Rendered Through June 30, 2023

RE: Temecula-Elsinore-Anza-Murrieta Resource Conservation District (TEAM RCD)
General Billing Matter

ATTORNEY FEES

<u>Date</u>	<u>Atty</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
06/08/23	ACG	Temecula-Elsinore-Anza-Murrieta Resource Conservation District (TEAM RCD) (Corona, Rose): prepare for meeting; travel to and attend RCD meeting.	4.10	777.03
06/19/23	ACG	Temecula-Elsinore-Anza-Murrieta Resource Conservation District (TEAM RCD) (Biancardi, Teri): discussions related to transfer of chair and process; review email and draft suggested changes. Review team rcd rule and procedures for information related to removal of officers and appointments.	1.30	246.38

STAFF SUBTOTALS

ACG	Aaron C. Gettis	5.40 hr @ 189.52	\$	1,023.41		
Total Professional Services					5.40	\$ 1,023.41

Total Current Charges					\$	1,023.41
-----------------------	--	--	--	--	----	----------

Subject: Re: Proposed resolution of TEAMRCD's outstanding legal bills
From: Teri Biancardi <teribiancardi@icloud.com>
Date: 8/14/2023 3:20 PM
To: "Garcia-Bocanegra, Susana" <SGBocanegra@Rivco.org>
CC: Aaron Gettis <AGettis@RIVCO.ORG>, Minh Tran <MiTran@Rivco.org>

Thanks, Susana,

Consistent with the other invoices, I would suggest removing the cost for Aaron's meeting attendance, as that did not come at the Chair's request, for a total of \$246.38.

If this rationale is acceptable to you, I make the total outstanding dating from January (no March invoice) as \$2626.90.

Would it be possible for you to send a revised invoice with that new total? It would be best if that could come to my email at Teri.Biancardi@TEAMRCD.org.

Many thanks,

Teri

On Aug 14, 2023, at 2:58 PM, Garcia-Bocanegra, Susana <SGBocanegra@Rivco.org> wrote:

Hi Teri,

Thank you for reviewing the outstanding invoices and for your consideration of paying some of the costs. The only other invoice not included and still outstanding is Invoice 88142, attached, invoice is for June 2023 services.

Please feel free to review and let me know if any of such costs will be paid.

Thank you,

Susana Garcia-Bocanegra, CPA
Administrative Deputy
Office of County Counsel
County of Riverside
Phone: (951) 955-5403
Fax: (951) 955-2226
Email: sgbocanegra@rivco.org

<image001.jpg>

NOTICE: This communication is intended for the use of the individual or entity to which it is addressed and may contain attorney/client information that is privileged, confidential and exempt from disclosure under applicable law. If the reader of this communication is not the intended recipient or the employee or agent responsible for delivering this communication to the intended recipient, you are hereby notified that any dissemination, distribution or copying of this communication is strictly prohibited. If you have received this communication in error, please notify us immediately by reply email or by telephone and immediately delete this communication and all its attachments.

From: Teri Biancardi <teribiancardi@icloud.com>
Sent: Monday, August 14, 2023 2:07 PM
To: Gettis, Aaron <AGettis@RIVCO.ORG>; Garcia-Bocanegra, Susana <SGBocanegra@Rivco.org>
Cc: Tran, Minh <MiTran@Rivco.org>
Subject: Proposed resolution of TEAMRCD's outstanding legal bills

CAUTION: This email originated externally from the **Riverside County** email system. **DO NOT** click links or open attachments unless you recognize the sender and know the content is safe.

Hello Aaron and Susana,

I am writing to follow up on the correspondence you received from Rose Corona of TEAMRCD. I am the current President of the District, and I am looking to resolve this outstanding matter. I have reviewed the legal charges and am attaching the disputed invoices with suggested revised billing.

I suggest eliminating the majority of the costs around the February billing as ultimately the District did not receive correct legal advice which meant the Special Meeting was not able to be held. I also am suggesting the in-person cost of attendance by Aaron Gettis be waived as it is my understanding from Rose's correspondence that she did not request that counsel attend.

I am going to seek the direction of the Board, but anticipate that going forward it will not be necessary for Aaron to make the trek to our meetings, but would ask that he be available via text in case something comes up.

The invoices that are attached are from February, April, May and June. I do not have any other invoices or reasonably easily obtainable records yet of what might have been paid or what else might be outstanding. I would appreciate your review of these amended invoices and a finalization of our obligation.

Many thanks,

Teri Biancardi

Confidentiality Disclaimer

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[County of Riverside California](#)

<TEAM RCD.pdf>

SOW for MRCD's Role in the NACD Grant

TASK 1: Site Assessment

MRCD (Jameson):

- Soil testing
- Irrigation system design
- Determine eligibility for NRCS conservation and rebate (i.e. irrigation system components) programs

Deliverable: Site assessment report with recommendations

TASK 2: Planning Educational Workshops/Site Visits

MRCD (Lisa)

- Identify and schedule the education/therapeutic training program field trips (TERI, D'Vine Path, etc.)
- Plan and schedule workshops on topics identified as critical to the success of natural resource conservation on urban farms.

Deliverable: A proposed schedule of workshops and educational site visits, with a budget.

TASK 3: Implementing Educational Workshops/Site Visits

MRCD (Lisa)

- Meet with Cultivating Inclusion core group to confirm proposed workshop topics and map out dates/times acceptable for booking. Also plan field trips to D'Vine Path, etc.
- Contact and schedule speakers (may include Lisa) for identified training topics.
- Coordinate with Scott Murray for a site visit and then he will provide a free planting guide.

Deliverable: Education/Training Critical to the Success of an Urban Farm, and Planting Guide

TASK 4: Business Plan

John McCarthy, Propagate Investment

- Will provide business planning training/assistance tbd (\$1,750)

Deliverable: CI Business Plan Draft

TASK 5: Final Report

MRCD (Darcy and Lisa)

- Draft and complete a final report (Darcy's rate is \$63/hr)

Deliverable: Final Program Report

Matching Funds: Supplies, Equipment and Promotion 0

Matching Funds: Consultant or Contractors 500

Matching Funds: Administrative 500

Required Match: 25% of NACD Funds 2500.00

Total Match Proposed: 3400.00

Budget Description - 300 word limit Murrieta Community Gardens and Learning Center Planning Budget (\$13,400):

Activity	Expense	Entity	Source
Site assessment1	\$1,200	contractor	NACD
Community outreach2	\$1,750	salary	NACD
Training3	\$1,200	consultant	NACD
Supplies4	\$750	contractor	NACD
Partnering5	\$2,500	salary	TEAM RCD Board Members6
		Consultants7	
Project Mgmt.8	\$2,500	salary	NACD
Business plan9	\$1,750	salary	NACD
		consultant	NACD
Administration10	\$1,750	salary	NACD
		salary	TEAM RCD Board Members

Footnotes:

Budget 10/6/2023

			Task			
Site assessment	Jameson	\$1200.00	Irrigation efficiency evaluation, weed control, soil health, and organic farming plan, enhancing pollinators			
Community Needs Survey						
	Stipend: Three Staff/volunteers	\$1650.00	Developing survey instruments, conducting interviews and/or collective surveys, tabulating data preparing a summary. 30 hours each.			
	Gas card	\$100.00	For travel in conducting surveys			
	Printing and misc office supplies	\$225.00	Survey printing			
	Incentives	\$150.00	15 \$10 gift cards for raffle drawing			
Outreach to potential long term sponsors		0	Cultivating Inclusion			
Training programs						
	Project manager/ consultant	850	See attached budget			
	Materials and fees	705				
Business plan		\$1750.00	Consultant to train CI volunteers on building a living business plan			
Final Report		TBD	Darcy at \$63 per hour			
Total excluding final report		\$6630.00				
Balance for admin/overhead		\$3370.00				

PROPOSED BUDGET FOR TRAINING OBJECTIVES AT CULTIVATING INCLUSION			
PROJECT MANAGER TASKS	HOURS	RATE	COST
Identifies therapeutic farm sites to visit	0.5	\$45/hr	22.50
Identifies critical topics for urban farmers	1.0	\$45/hr	45.00
Identifies speakers/consultants for workshop training	1.0	\$45/hr	45.00
Arranges/attends meetings with CI core group	2.0	\$45/hr	90.00
Organizes farm site visits	2.0	\$45/hr	90.00
Books speakers/consultants for workshops	2.0	\$45/hr	90.00
Schedules visit for planting guide from Scott Murray	0.5	\$45/hr	22.50
Assists/Liaison for site visit and workshop events	8.0	\$45/hr	360.00
Fills in as speaker/consultant for 1 workshop	2.0	\$45/hr	90.00
SUBTOTAL			\$855.00
MATERIALS AND FEES			
	UNIT	PRICE	COST
Non-volunteer speaker/consultants (1x)	2.0 hr	\$90	180.00
Materials for workshops (tbd)	--	--	375.00
Refreshments at workshops (5x)	5 events	\$30	150.00
CI's gas mileage to/from site visits (volunteer rate)	per mile	\$0.14	tbd
SUBTOTAL			\$705.00
TOTAL			\$1560.00

Re: TEAM RCD Hosted Email

Glenn Lazich <glenniscinternational@gmail.com>
To: rae.shirer@newoptions4.biz
Cc: Glenn Lazich <glazich@iscinternational.com>

Tue, Oct 3, 2023 at 12:30 PM

Hi Rae,

For some reason we're being blocked by your mail server. I have a trouble ticket open with Microsoft to see what's going on. In the meantime, I'm sending this from my Gmail account.

After speaking with Dan, I have the below details regarding the project.

1. Backups

- a. When we had originally completed the first project for Rose, Dan backed up your mail server data with its native format (MailDir). Dan also created a second backup in PDF format. We can utilize this same procedure again, should you choose, when you're ready for the next backup. We can also transform the data into eml format, should you prefer that format.
- b. We will provide the backed-up files to you on USB drives mailed to your location with a Signature Required. This should provide your legal team with an appropriate chain of custody.
- c. The backup will contain all data on the server, this includes any unused or deleted mailboxes.

2. Fees

- a. The billing rate for this project is \$150/hour. This includes the cost of the USB drives and shipping. We estimate the project will take 10 hours to complete.
 - i. 2 hours to provide the native format and an additional 8 hours to transform the data into eml or pdf format.

Please let me know if you have any questions.

Thank you,

Your Cloud-Based, Email-to-Fax Provider

Glenn Lazich
Sr. Systems Administrator
Phone: 414.721.0304
glazich@iscinternational.com
[Learn More at ISCFAX.COM](http://ISC FAX.COM)

Water Efficiency Technical Assistance (WETA) Program- Scope of Work

Background and Purpose

The California Department of Food and Agriculture (CDFA) was appropriated \$15 million for irrigation water efficiency and nutrient management technical assistance grants from the California Emergency Relief Fund. The WETA grant program is designed to facilitate technical assistance to agricultural operations for on-farm water and energy use efficiency and nutrient management.

WETA has three primary objectives:

1. Provide on-farm, on-on-one technical assistance to farmers to evaluate irrigation system efficiency (e.g., mobile irrigation lab) and provide diagnostics, reports and recommendations to growers.
2. Coordinate or provide pump efficiency testing for farmers.
3. Provide training regarding water use efficiency and nutrient management practices and technology.

Project Information

Awardee Name: TEMECULA ELSINORE ANZA MURIETA RCD

Award Amount: \$354,000.00

Project Title: Temecula-Elsinore-Anza-Murrieta RCD

Project Summary:

The Temecula-Elsinore-Anza-Murrieta Resource Conservation District (TEAM RCD) is proposing an Irrigation Mobile Lab and Grower Training Project, which expands an existing, small-scale Irrigation Mobile Lab service and provides new training resources for local growers. The existing Irrigation Mobile Lab is funded by a local water district; however, funding is not adequate for satisfying the demand for mobile lab services and it is available only to a small portion of Team RCD's service area. The requested funding will be used for satisfying all the demand for irrigation mobile lab services within Team RCD's 505,000-acre service area, which contains an agricultural community, which accounts for over \$1 billion in economic activity, annually. In addition, the funding will be used for creating new training resources regarding water use efficiency and nutrient management practices and technology.

Service Area: Riverside and San Diego.

Languages in which TA will be provided in addition to English: Spanish.

Commitment to expending at least 25% of the awarded funds to assisting Socially Disadvantaged Farmers and Ranchers: Yes

Project Objectives

The Recipient is responsible for ensuring completion of the objectives in the following section.

Objective 1: On-farm Irrigation System, Water Management and Nutrient Management Evaluation:

One-on-one technical assistance will be provided through an Irrigation Mobile Lab. Services provided to farmers by the lab will include an analysis of their irrigation system's distribution uniformity, and the development of a site-specific report that provides recommendations on how irrigation system efficiency can be improved. Additionally, the report will contain information on soils specific to the property, local weather conditions, and irrigation scheduling recommendations specific to the crop being grown. While distribution uniformity will be determined through collection of pressure and flow data from the irrigation system while it is running, other information provided in the report will be developed using USDA soils information, water usage history reports from local irrigation districts, weather data from local CIMIS stations, university determined water requirements for crops, etc.

- Estimated Number of Farmers to be Assisted through Objective 1: 72

Objective 2: Provision of Pump Efficiency Testing:

The regional electric utility providers, Southern California Edison Company (in Riverside County) and San Diego Gas and Electric (in San Diego County), have historically and currently maintained robust agricultural pump efficiency test programs at no cost to farming customers. The TEAM RCD Program Manager will coordinate these services for the benefit of farmers participating in the grant programs.

- Estimated Number of Farmers to be Assisted through Objective 2: 72

Objective 3: Irrigation and Nutrient Management Training:

We will use our website for initial outreach and application processes in coordination with the Water Auditor. We will leverage our collaboration with Riverside and San Diego Farm Bureaus to identify SDFRs and those smaller farming operations that may benefit from the program. We will reach out to the

University of Riverside Cooperative Extension to advertise and promote the program as well as provide seminars to groups such as the Small Wine Growers Association. We will also collaborate with Mission RCD's AFFP (Agriculture, Farming and Food Pathways program) which is training for new and emerging farmers and is a general overview and training for the operation of their own farm. This includes military veterans, native Americans, and potential career changing individuals who want to become farmers.

- Estimated Number of Farmers to Be Assisted through Objective 3: 120

Work Plan Activities:

Objective 1:

Activity 1: The project team plans to use website notices, electronic newsletters, word of mouth outreach and advertisement in local publications. For this proposed project, outreach methods to be used for implementation of the proposed program include use of the partners' websites, farming community organization websites, social media posts, messages included in customer water bills, and most importantly, word-of-mouth and handing out flyers when meeting with producers as part of other technical assistance programs. Mission RCD will advertise the program while supporting recurring annual local events that includes Oceanside's Earth Day, the Fallbrook Wildfire Symposium, the North County Fire and Water Expo and others, and the San Diego County's Farm Bureau and Land Use Environmental Group events, and UCCE/UCANR education workshops hosted at the San Diego County Farm Bureau office in Escondido.

Activity 2: Funding will be used to bring on a program manager to handle additional administrative tasks required for establishing and expanding the program. These tasks will include the facilitation of program activities, grant reporting, grant invoicing, and program advertising/outreach. In addition, funding will be used to pay contract costs for Irrigation Mobile Lab services that will be provided through partnerships with other local conservation agencies including Mission RCD and SAWA.

Activity 3: Funding will be used to pay contract costs for Irrigation Mobile Lab services that will be provided through partnerships with other local conservation agencies including Mission RCD and SAWA.

Objective 2:

Activity 1: Prepare Outreach Materials to Advertise Pump Efficiency Testing Service, Activity Led by: Project Manager, Activity Completed in: Year 1,

Quarters 1&2. We will use our website for initial outreach and application processes in coordination with the Water Auditor. We will leverage our collaboration with Riverside and San Diego Farm Bureaus to identify SDFRs and those smaller farming operations that may benefit from the program. We will reach out to the University of Riverside Cooperative Extension to advertise and promote the program as well as provide seminars to groups such as the Small Wine Growers Association. We will also collaborate with Mission RCD's AFFP (Agriculture, Farming and Food Pathways program) which is training for new and emerging farmers and is a general overview and training for the operation of their own farm. This includes military veterans, native Americans, and potential career changing individuals who want to become farmers. The project team plans to use electronic newsletters and advertisement in local publications.

Activity 2: The project manager will coordinate all requests for pump efficient testing with that appropriate electric service provider.

Objective 3:

Activity 1: Prepare In-Person Training Curriculum and Training Materials, Activity Led by: Project Manager, Activity Completed in: Year 1, Quarter 1.

Activity 2: We will use our website for initial outreach and application processes in coordination with the Water Auditor. We will leverage our collaboration with Riverside and San Diego Farm Bureaus to identify SDFRs and those smaller farming operations that may benefit from the program. We will reach out to the University of Riverside Cooperative Extension to advertise and promote the program as well as provide seminars to groups such as the Small Wine Growers Association. We will also collaborate with Mission RCD's AFFP (Agriculture, Farming and Food Pathways program) which is training for new and emerging farmers and is a general overview and training for the operation of their own farm. This includes military veterans, native Americans, and potential career changing individuals who want to become farmers.

Activity 3: We will conduct 12 quarterly educational seminars over the three-year period.

Reporting

The Recipient will submit detailed quarterly Progress Reports to CDFA identifying tasks and activities accomplished in the reporting period. CDFA will provide a reporting template and schedule. Progress Reports will include, at a minimum:

- Total number of individuals assisted.

- Information of farmers assisted.
- Number of individuals assisted who identify as SDFRs and/or farms 500 acres or less.
- Costs associated with assisting SDFRs.
- Number of irrigation assessments conducted.
- Total number of irrigation water management (IWM) assessments conducted.
- Total number of pump efficiency tests conducted.
- Total attendance at in-person and online water efficiency and/or nutrient management workshops and trainings.
- Links and or files for digital training materials that have been created.
- Links to translated files or digital training materials that have been created.

For auditing purposes, recipients are required to maintain detailed water efficiency technical assistance records on-site.

Budget: Attached table

Water Efficiency Technical Assistance (WETA) Program- Scope of Work

Background and Purpose

The California Department of Food and Agriculture (CDFA) was appropriated \$15 million for irrigation water efficiency and nutrient management technical assistance grants from the California Emergency Relief Fund. The WETA grant program is designed to facilitate technical assistance to agricultural operations for on-farm water and energy use efficiency and nutrient management.

WETA has three primary objectives:

1. Provide on-farm, on-on-one technical assistance to farmers to evaluate irrigation system efficiency (e.g., mobile irrigation lab) and provide diagnostics, reports and recommendations to growers.
2. Coordinate or provide pump efficiency testing for farmers.
3. Provide training regarding water use efficiency and nutrient management practices and technology.

Project Information

Awardee Name: TEMECULA ELSINORE ANZA MURIETA RCD

Award Amount: \$354,000.00

Project Title: Temecula-Elsinore-Anza-Murrieta RCD

Project Summary:

The Temecula-Elsinore-Anza-Murrieta Resource Conservation District (TEAM RCD) is proposing an Irrigation Mobile Lab and Grower Training Project, which expands an existing, small-scale Irrigation Mobile Lab service and provides new training resources for local growers. Funding for the Irrigation Mobile Lab had, until recently, been provided by a local water district, which only covered a small portion of TEAM's district and was insufficient for meeting the regional demand for mobile lab services. The requested funding will be used for satisfying the demand for irrigation mobile lab services within Team RCD's 505,000-acre service area, which contains an agricultural community generating \$1 billion annual economic revenue, as well as San Diego County Mission RCD's 118,500 acres which includes farming communities. In addition, the funding will be used for creating new training resources regarding water use efficiency and nutrient

management practices and technology. Providers will further benefit from TEAMRCD's partnership with the Natural Resource Conservation Service, in which the irrigation specialist will facilitate access to this federal agency's financial assistance programs for farmers.

Service Area: Riverside and San Diego.

Languages in which TA will be provided in addition to English: Spanish.

Commitment to expending at least 25% of the awarded funds to assisting Socially Disadvantaged Farmers and Ranchers: Yes

Project Objectives

The Recipient is responsible for ensuring completion of the objectives in the following section.

Objective 1: On-farm Irrigation System, Water Management and Nutrient Management Evaluation:

One-on-one technical assistance will be provided through an Irrigation Mobile Lab. Services provided to farmers by the lab will include an analysis of their irrigation system's distribution uniformity, and the development of a site-specific report that provides recommendations on how irrigation system efficiency can be improved. Additionally, the report will contain information on soils specific to the property, local weather conditions, and irrigation scheduling recommendations specific to the crop being grown. While distribution uniformity will be determined through collection of pressure and flow data from the irrigation system while it is running, other information provided in the report will be developed using USDA soils information, water usage history reports from local irrigation districts, weather data from local CIMIS stations, university determined water requirements for crops, etc. If the producer chooses, this report will additionally be used by NRCS to determine eligibility and funding opportunities for irrigation improvements, as well as other practices that support soil health, sustainability and climate resilience.

- Estimated Number of Farmers to be Assisted through Objective 1: 72

Objective 2: Provision of Pump Efficiency Testing:

TEAMRCD recognizes the value of pump efficiency testing and the pathway it provides towards the SWEEP grant and greater energy and water efficiency. To date, TEAM has not been able to locate any collated data on the number of farmers who operate off well water. The program coordinator will use Environmental Health permit application information and other sources to seek out farmers that operate off well water, and offer pump efficiency testing

opportunities to them. These may be provided with in-house expertise, or in conjunction with the regional electric utility providers, Southern California Edison Company (in Riverside County) and San Diego Gas and Electric (in San Diego County), have historically and currently maintained robust agricultural pump efficiency test programs at no cost to farming customers. The program coordinator will coordinate these services for the benefit of farmers participating in the grant programs.

- Estimated Number of Farmers to be Assisted through Objective 2: 15

Objective 3: Irrigation and Nutrient Management Training:

We will use our website for initial outreach and application processes in coordination with the Water Auditor. We will leverage our collaboration with Riverside and San Diego Farm Bureaus to identify SDFRs and those smaller farming operations that may benefit from the program. We will reach out to the University of Riverside Cooperative Extension to advertise and promote the program as well as provide seminars to groups such as the Small Wine Growers Association. We will also collaborate with Mission RCD's AFFP (Agriculture, Farming and Food Pathways program) which is training for new and emerging farmers and is a general overview and training for the operation of their own farm. This includes military veterans, native Americans, and potential career changing individuals who want to become farmers.

- Estimated Number of Farmers to Be Assisted through Objective 3: 100

Work Plan Activities:

Objective 1:

Activity 1: The project team plans to use website notices, electronic newsletters, word of mouth outreach and advertisement in local publications. For this proposed project, outreach methods to be used for implementation of the proposed program include use of the partners' websites, farming community organization websites, social media posts, and most importantly, word-of-mouth and handing out flyers when meeting with producers as part of other technical assistance programs. Mission RCD will advertise the program while supporting recurring annual local events that includes Oceanside's Earth Day, the Fallbrook Wildfire Symposium, the North County Fire and Water Expo and others, and the San Diego County's Farm Bureau and Land Use Environmental Group events, and UCCE/UCANR education workshops hosted at the San Diego County Farm Bureau office in Escondido.

Activity 2: Funding will be used to support program management to handle additional administrative tasks required for establishing and expanding the program. These tasks will include the facilitation of program activities, grant reporting, grant invoicing, and program advertising/outreach.

Activity 3: Funding will be used to pay contract costs for Irrigation Mobile Lab services that will be provided through partnerships with other local conservation agencies including Mission RCD.

Objective 2:

Activity 1: Prepare Outreach Materials to Advertise Pump Efficiency Testing Service, Activity Led by: Program Coordinator, Activity Completed in: Year 1, Quarters 1&2. We will use our website for initial outreach and application processes in coordination with the Water Auditor. We will leverage our collaboration with Riverside and San Diego Farm Bureaus to identify SDFRs and those smaller farming operations that may benefit from the program. We will reach out to the University of Riverside Cooperative Extension to advertise and promote the program as well as provide seminars to groups such as the Small Wine Growers Association. We will communicate directly with the Cahuilla and Pechanga tribes who are very focused on establishing food security. We will also collaborate with Mission RCD's AFFP (Agriculture, Farming and Food Pathways program) which is training for new and emerging farmers and is a general overview and training for the operation of their own farm. This includes military veterans, native Americans, and potential career changing individuals who want to become farmers. The project team plans to use electronic newsletters and advertisement in local publications.

Activity 2: The project team will compile data on farmers working off wells, do targeted outreach to them, and offer to conduct or coordinate all requests for pump efficient testing with that appropriate electric service provider.

Objective 3:

Activity 1: Prepare In-Person Training Curriculum and Training Materials, Activity Overseen by: Project Coordinator, Activity Completed in: Year 1, Quarter 1.

Activity 2: We will use our website for initial outreach and application processes in coordination with the Water Auditor. We will leverage our collaboration with Riverside and San Diego Farm Bureaus to identify SDFRs and those smaller farming operations that may benefit from the program. We will reach out to the University of Riverside Cooperative Extension to advertise and promote the program as well as provide seminars to groups such as the Small Wine Growers

Association. We will also collaborate with Mission RCD's AFFP (Agriculture, Farming and Food Pathways program) which is training for new and emerging farmers and is a general overview and training for the operation of their own farm. This includes military veterans, native Americans, and potential career changing individuals who want to become farmers.

Activity 3: We will conduct 12 quarterly educational seminars over the three-year period.

Reporting

The Recipient will submit detailed quarterly Progress Reports to CDFA identifying tasks and activities accomplished in the reporting period. CDFA will provide a reporting template and schedule. Progress Reports will include, at a minimum:

- Total number of individuals assisted.
- Information of farmers assisted.
- Number of individuals assisted who identify as SDFRs and/or farms 500 acres or less.
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- Total attendance at in-person and online water efficiency and/or nutrient management workshops and trainings.
- Links and or files for digital training materials that have been created.
- Links to translated files or digital training materials that have been created.

For auditing purposes, recipients are required to maintain detailed water efficiency technical assistance records on-site.

Budget: Attached table

Subject **Re: Fwd: Mitigation Site in Murrieta CE Holder/Long-term Manager Inquiry**
From <teri.biancardi@teamrcd.org>
To Office Manager <manager@teamrcd.org>, <AmyL@helixepi.com>
Date 2023-10-03 14:33



Hi Amy,

Thanks for reaching out. Yes, this is interesting, however it would be the first easement we have contemplated acquiring for some time. I would appreciate more information.

You can reach me on the above email address.

Best,

Teri

On 2023-10-03 09:24, Office Manager wrote:

Office Manager, TEAMRCD

----- Original Message -----

SUBJECT:
Mitigation Site in Murrieta CE Holder/Long-term Manager Inquiry

DATE:
2023-09-26 14:10

FROM:
Amy Lee <AmyL@helixepi.com>

TO:
"manager@teamrcd.org" <manager@teamrcd.org>

Good afternoon!

HELIX is working on a project in the City of Murrieta that includes a riparian mitigation site that must be protected, in perpetuity, via a conservation easement. I am reaching out on behalf of our client to see if Temecula Elsinore Anza Murrieta Conservation District would be interested in being the easement holder and the long-term manager of the approximately 4-acre mitigation site located within a residential development project known as The Bridges near the Los Alamos Road and Monroe intersection (see Fig4_MitSite PDF).

Please let me know if you need more information or would like to schedule a quick call to discuss the project in further detail.

Thank you,

Amy

AMY J. LEE

Senior Biology Project Manager

Biology Team Lead

818.933.1135 CELL

she/her



**California Association of Resource Conservation Districts
SoCal Inland 2023 Annual Meeting @ MSJC Campus, Room 200
San Jacinto, CA**

**Monday, October 30, 2023
9:30 AM**

- 9:30 AM Welcome and Beverage/Snacks**
- Dr. Roy Mason, SJBRCD President
- 9:45 AM General Items**
- Roll Call & Introductions
 - Approval of April 21st, 2022 Region Minutes
 - Election of SoCal Inland Chair and Vice Chair
- 10:00 AM Presentation:** CDFW – Cannabis Projects, LSA and Grants
- 10:15 AM Presentation:** IERCD - Forester Information
- 10:30 AM Presentation:** RCRCD - Shelli Lamb - SoCal Inland Handbook/History
- 10:45 AM Discussion/Action Item:** SoCal Inland Region Handbook
- 11:00 AM Agency Reports**
- California Association of Resource Conservation Districts (CARCD)
 - National Association of Conservation Districts (NACD)
 - Natural Resources Conservation Service (NRCS)
 - California Department of Conservation (DOC)
- 11:45 AM Set Next Meeting Host, Questionnaire and Survey of Future SoCal Inland Meetings and Attendees**
- 12:00 PM Speak-off Contestant and Lunch**
- 1:00 PM Tour MSJC Geo Special Science Information Program**
- 2:00pm Adjourn**

