

# AGENDA

## **AGENDA**

**Temecula-Elsinore-Anza-Murrieta**

**Resource Conservation District**

**Regular Board Meeting**

**Thursday, May 11, 2017 – 4:00 p.m.**

**Truax Building**

**41923 Second Street, Fourth Floor**

**Temecula, CA 91590**

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### **ADDING URGENCY ITEMS TO THE AGENDA:**

*Items may be added to the Agenda in accordance with section 54954.2(b)(2) of the Government Code (Brown Act), upon a determination by a two-thirds vote of the members of the legislative body present at the meeting, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the Temecula-Elsinore-Anza-Murrieta Resource Conservation District after the agenda was posted.*

### **I. PRELIMINARY FUNCTIONS**

**Call to Order – Pledge of Allegiance**

**Roll Call/Establish a Quorum**

**Approval of Agenda**

#### **Public Comment**

*Any person may address the Board at this time upon any subject not identified on this Agenda but within the jurisdiction of the Temecula-Elsinore-Anza-Murrieta Resource Conservation District. Please note that for items not listed on the agenda, the Brown Act imposes limitations on what the Board may do at this time. The Board may not take action on the item at this meeting. As to matters on the Agenda, persons will be given an opportunity to address the Board when the matter is considered. If you wish to speak during public comment, please fill out a "Speaker Request Form" and give it to the Board Secretary. When the Board President calls your name, please immediately begin by giving your name and address for the record. Each speaker will be given three (3) minutes to address the Board.*

### **II. CONSENT CALENDAR**

*Consent Calendar items are expected to be routine and non-controversial, to be acted upon by the Board at one time without discussion. All items appearing on the Consent Calendar may be disposed*

*of by a single motion. Items shall be removed from the Consent Calendar if any member of the Board of Directors, staff member, or interested person requests removal prior to a vote on a motion to approve the items. Such items shall be considered separately for action by the Board.*

1. Consider approval of Minutes of the Board of Directors Special Meeting of April 19,, 2017
2. Consider approval for current and past Months Financials: Financials and Management Reports for April, 2017.
3. Consider approval for current bills and reimbursements
  - a) Bills Paid:
    1. American Express \$461.00 –\$461.62 Corner Bakery for Area Meeting Breakfast- March 30, 2017 Billing and \$0.62 Cash Back Credit.
  - b) Bills to be paid or reimbursements:
    1. Mission Resource Conservation District-Pond Turtle Survey \$1,167.54
    2. Mission Resource Conservation District-Irrigation Audits \$750.00
    3. Mission Resource Conservation District Crop Swap \$575.00
    4. Dave McElroy, March 31 to April 26 Hours and expenses for contracted services \$730.20
    5. Glennie's Office Products-\$59.02-Office Supplies
    6. Big Horse Feed- \$9.60- Parking at RCA Meeting/Stamps

**Approve all Correspondence and General information listed below as received on Consent Calendar**

### **III. CORRESPONDENCE**

1. Nature Conservancy 4/18/17
2. US Census Bureau 4/18/17
3. Letters to Centrex Homes, Lennar Homes, and Brookfield Residential Homes 4/20/17
4. The Nature Conservancy "Environmental Impacts of Pot" 4/17/17
5. CARCD Board Meeting, Bill List, and Budget Overview 4/26/17
6. RCRCD "Tree Armageddon!" Flyer for May 27 Symposium
7. City of Lake Elsinore Notice to adopt a Mitigated Negative Declaration for the Third Street Storm Drain Project
8. City of Lake Elsinore Notice of Completion of Draft Environmental Impact Report (EIR) for East Lake Specific Plan Amendment No. 11 Project
9. Riverside LAFCO – LAFCO Budget for FY 2017-2018

### **IV. GENERAL INFORMATION**

1. Conservation Clip List 4/14/17, 4/21/17, 4/28/17
2. CSDA e-News 4/18/17, 4/28/17, 5/2
3. NACD eResource 4/11/17, 4/18/17, 4/28/17
4. River Rally 4/13/17, 4/21/17' 4/28/17
5. Forestry Notes 4/21/17
6. River Network April Newsletter

### **V. ACTION ITEMS/ DISCUSSION CALENDAR**

1. Discussion and potential approval of firm to conduct District's annual compilation report for FY 2016 and 2017

2. Discussion and potential approval of Investment Policy as amended to reflect the current name of TEAM RCD– Dave McElroy

#### **VI. OLD BUSINESS**

1. Discussion and update on Benton Channel Easement Proposal – Rose Corona
2. Discussion and potential approval for June 9<sup>th</sup>, 2017 Special Meeting to visit Conservation Easements – Rose Corona
3. Discussion and update on Boot Strap Grant and Requirements – Dave McElroy
4. Discussion of Due Diligence application with CDFW-Dave McElroy, Rick Neugebauer
5. Discussion and update on Crop Swap and Water Audits – Dave McElroy
6. Update and discussion for 2015-2016 Compilation-Rose Corona
7. Update of Earth Day-Plant sale etc.-Dave McElroy

#### **VII. NEW BUSINESS**

1. Discussion of monthly meeting with California Div. of Fish and Wildlife ( Third Thursday of each month)-Rose Corona
2. Discussion and update of meeting with Army Corp of Engineers for in-lieu fee program in partnership with Mission RCD – Rose Corona
3. Discussion and possible approval of creation of ad-hoc committee to create more specific board procedures and policies-Dave McElroy

#### **VIII. ORAL/WRITTEN REPORTS**

1. District Counsel Gregory P. Priamos/Tawny Lieu
2. TEAMRCD Director Reports Open  
Rose Corona  
Dave Kuhlman  
Carol Lee Brady  
Michael Newcomb  
Judy Gugliemana
3. Associate Director Reports Open  
Rick Neugebauer  
Randy Feeney
4. SAWA/Fire Safe Reports Rick Neugebauer, Representative

#### **IX. FUTURE AGENDA ITEMS**

1. Update and discussion regarding ad hoc committee for additional content for website and potential approval for process in presentation of content to the Board for approval and approval of content by Counsel.-Dave Kuhlman/Randy Feeney

#### **X. ADJOURNMENT**

#### **ADA COMPLIANCE STATEMENT:**

*Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by §202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the District at least 48 hours before the meeting, if possible.*

**Next Meeting: June 8, 2017**

# **CONSENT CALENDAR**

## **MINUTES**

### **TEAMRCD**

**Temecula-Elsinore-Anza-Murrieta Resource Conservation District**

**Special Board Meeting**

**Wednesday, April 19, 2017 4:00 PM**

**Truax Building  
41923 Second Street, Fourth Floor  
Temecula, CA 92590**

#### **I. PRELIMINARY FUNCTIONS**

**Call to Order, 4:00 p.m., meeting recorded by Rose Corona**

**Flag Salute**

**Roll Call/Establish a Quorum:**

**Directors Present: Rose Corona (President); David Kuhlman (Vice President); Carol Lee Brady (Secretary Treasurer)**

**Directors absent: Judy Guglielmana, Michael Newcomb**

**Associate Directors Present: Rick Neugebauer**

**Associate Directors Absent: Randy Feeney**

**District Counsel Absent: Tawny Lieu, Greg Priamos**

**Natural Resources Conservation District (NRCS): Bob Hewitt**

**Office Manager: Dave McElroy**

#### **APPROVAL OF AGENDA**

President Corona noted that there was no one from the public present, and asked for a motion to approve the agenda. Director Brady moved to approve with no changes; and Director Kuhlman seconded. Call for vote. **Motion passed 3-0.**

#### **II. CONSENT CALENDAR & CORRESPONDENCE & III. GENERAL INFORMATION**

President Corona and asked for a motion to approve the consent calendar, correspondence and general information including financials if there were no

changes. Director Kuhlman so moved; Director Brady seconded. Call for vote. **Motion passed 3-0.**

#### **IV. ACTION ITEMS/ DISCUSSION CALENDAR**

##### **Item 1: Discussion and potential approval of Refunds to the following developers to be paid from restricted funds account #2242**

- a. Centex Homes-\$8333.75
- b. Brookfield Homes-\$9280.00
- c. Lennar Homes-\$7050.00

President Corona briefly summarized the background of this item, explaining that the former Board Member and President, Ms. Long, had announced in a meeting shortly before her departure that the Resource Conservation District (RCD) owes certain developers money. President Corona then conducted research into this statement, and discovered that Ms. Long had signed agreements (as far back as 2009) in which deposits of \$10,000 had been accepted by the RCD; and the contracts stated that any unused portion should be returned to the developer if requested. President Corona, upon prior approval by the Board, then sent letters to the applicable developers and presented them with the sum owed to them and the option of donating these funds to the RCD or requesting refunds of the monies.

Director Kuhlman asked if the figures were based on TEAM RCD's accounting or that of the developers; President Corona responded that she had reconstructed the files by researching archived minutes and copies of checks so the figures were based on the RCD's analysis. She noted that the developers were very pleased to have been contacted by TEAM RCD, and that there were two remaining that had not yet responded: and LLC called Casino One, and D.R. Horton for their Country Roads and Morgan Heights developments. Both of these developments are incomplete.

President Corona called for a motion to refund the deposits to Centex Homes, Brookfield Homes, and Lannar Homes in the amounts stated above. Director Kuhlman moved and President Corona seconded. Call for vote. **Motion passed 3-0.**

President Corona moved to the next section, Discussion and potential approval of Resolution ratifying and Approving the Submission of the Grant Application for the Bootstrap Category to the State of California Department of Conservation pursuant to the Resource Conservation District Financial Assistance Program and Director Brady asked for clarification that this section was actually tied to (and could be bundled with) the next agenda item #2. President Corona responded that it was; so she moved to the next item and turned the floor over to Director Brady.

##### **Item 2: District Financial Assistance Program**

Director Brady introduced the item and stated that Office Manager Dave McElroy had worked very hard on preparing the submittal of application for the Bootstrap

financial assistance grant. He had conducted research and prepared the outline for the items to highlight, and that she had helped him finalize the wording for the proposal so that it reflected the vision of the Board for measured growth and a solid foundation for the future.

Mr. McElroy thanked Director Brady for her help in preparation of the application and Associate Director Neugebauer asked what the amount of the grant was; Mr. McElroy responded that it was \$15,000. He continued, explaining that would help TEAM RCD reach (and fully qualify for) level 1 of the three levels of performance for RCDs. He then announced that TEAM RCD had been awarded the grant.

Directors Brady, Kuhlman and Associate Director Newcomb congratulated Mr. McElroy and thanked him for his work.

President Corona moved to approve a Resolution Ratifying Approval of the Submission of the Grant Application for the Bootstrap Category, to the State of California, Department of Conservation, pursuant to the Resource Conservation District Financial Assistance Program.

Director Brady asked for clarification that this is resolution number 2017-01, and President Corona responded that it was. Director Kuhlman so moved; Director Brady seconded. **Call for vote. Motion passed 3-0.**

President Corona noted that there are required items for completion prior to achieving the next level (or tier) one; which include passing certain policies at the Board level and the Board members taking online ethics and sexual harassment training.

## **VI. OLD BUSINESS**

### **Item 1: Discussion of Earth Day Celebration -April 22**

President Corona introduced the item and mentioned that Judy Mitchell (from Mission RCD) had offered to help, and that some plants had been donated. There was some general discussion regarding details of the TEAM RCD display such as setup, volunteers and the sale of donated plants.

### **Item 2: Discussion and update of potential conservation easement with VCS Partners**

President Corona asked Associate Director Neugebauer if he would like to skip this item. He responded that he would, because nothing can be done regarding this item until certification is completed.

### **Item 3: Discussion and update on Crop Swap and Water Audits**

Mr. McElroy said that he had a recap of Crop Swap and water audits, which are going fine. President Corona asked him to approximate how many had been submitted; and he responded that there are about thirteen with Crop Swap and about ten with water audits. President Corona noted that water audits are falling off; and Mr. Hewitt said that he believed that Rancho (Rancho California Water District) had sent out a flier to homeowners associations.

President Corona moved to the next item.

### **VII. NEW BUSINESS**

#### **Item 1: Discussion of potential Conservation Easement with Lennar Homes – Briarwood**

President Corona said that this item needed to be tabled until the next meeting.

#### **Item 2: Discussion of Due Diligence application with CDFW**

Associate Director Neugebauer said that Mandy (Parkes, of Inland Empire) is working on the application of TEAM RCD's behalf, and that he would follow up with her the next day, April 20, 2017. He noted that completing the certification and obtaining Jeff's signature (Jeff Brandt, of Fish & Wildlife) had to be completed along with finishing items on a checklist of protocols and procedures. He said that he would sit down with Mandy and go over everything.

President Corona noted that one previous challenge had been the financial documentation; but the Board agreed that this had been resolved and that records were now appropriately maintained and should no longer been an issue. President Corona moved to the next item.

### **VIII. ORAL/WRITTEN REPORTS**

1. District Counsel Gregory P. Priamos/Tawny Lieu – not present

2. TEAMRCD Director Reports Open

Rose Corona – nothing to report

Dave Kuhlman – Director Kuhlman asked about progress on scheduling a tour of TEAM RCD's projects, and there was some general discussion on this topic. Director Kuhlman expressed interest in moving ahead with planning, and Mr. McElroy agreed to coordinate dates and transportation.

Carol Lee Brady – nothing to report

Judy Gugliemana – not present

Michael Newcomb – not present

### 3. Associate Director Reports Open

Rick Neugebauer (also SAWA, Item #4) – Mr. Neugebauer reported that he was working on something that he believes could be beneficial to TEAM RCD in the near future. He said that there are two avenues that are possibilities for potentially developing some watershed areas for joint use. Currently, there is separation of entities such as the “habitat people” and the “clean water people” etc. He said that there is ongoing discussion regarding the possibility for SAWA to be the organization to be put into place for management of this co-mingling talent to help growth of this process.

The second avenue is the opportunity being presented by developers for land available for fee credit; and how to explore bringing the different entities such as Fish & Wildlife and the Regional Water Board to the table to co-mingle and jointly manage lands.

Randy Feeney – not present

4. SAWA/Fire Safe Reports Rick Neugebauer, Representative: previously reported in open reports.

President Corona then called upon Mr. Bob Hewitt (NRCS) and turned the floor over to him. He reported that he is working on nine applications for contracts; and he thinks that they will probably be funded in TEAM RCD's area. He noted that there is a new project for a vineyard and winery along Highway 79 and Los Caballos Road. There was some general discussion regarding projects underway, and Associate Director Neugebauer noted that this could create some fee credit land in the future.

### **IX. FUTURE AGENDA ITEMS**

1. Update and discussion regarding ad hoc committee for additional content for website and potential approval for process in presentation of content to the Board for approval and approval of content by Counsel
2. Discussion and possible approval of creating policy for e-mail use
3. Discussion and possible approval of creation of ad-hoc committee to create more specific board procedures and policies

### **X. ADJOURNMENT**

President Corona asked for a motion to adjourn. Director Brady moved to adjourn, Director Kuhlman seconded. Call for vote. **Motion passed 3-0.**

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**Carol Lee Brady -Secretary/Treasurer**

**Date**

# CONSENT CALENDAR

Financials

# Management Report

TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation  
District

For the period ended April 30,2017

Prepared by

**Landmark Business Enterprises LLC**

Prepared on

**May 3,2017**

**Table of Contents**

---

Profit and Loss .....3

Balance Sheet.....4

Statement of Cash Flows.....6

A/R Aging Detail.....7

A/P Aging Detail.....8

# Profit and Loss

April 2017

	Total
<b>INCOME</b>	
CropSwap Income	1,500.00
Interest Income	2.42
Gain-Capital ONE NA CD 2.2	-36.44
Gains-BMW N.A., Utah - 62,000 shares	611.39
<b>Total Interest Income</b>	<b>577.37</b>
Plant Sale-Earth Day	136.00
Teamrkd Overhead Cost	116.75
Water Audits Income	1,800.00
Western Pond Turtle Survey	1,167.54
<b>Total Income</b>	<b>5,297.66</b>
<b>GROSS PROFIT</b>	<b>5,297.66</b>
<b>EXPENSES</b>	
Area Meeting	240.00
Biological Monitoring	
Adeline Farms	826.86
GreerRanch	2,799.12
<b>Total Biological Monitoring</b>	<b>3,625.98</b>
Contract Services	
CropSwap Management	
Pre Audit	575.00
<b>Total CropSwap Management</b>	<b>575.00</b>
Water Audit Management	
Pre Audit	750.00
<b>Total Water Audit Management</b>	<b>750.00</b>
Western Pond Turtle Survey MOU	1,167.54
<b>Total Contract Services</b>	<b>2,492.54</b>
General and Administration	
Administrative Consulting	700.50
<b>Total General and Administration</b>	<b>700.50</b>
Operations	
Advertising and Marketing	20.00
Printing and Copying	57.64
<b>Total Operations</b>	<b>77.64</b>
Travel and Meetings	
Travel	
Mileage Reimbursement	65.40
<b>Total Travel</b>	<b>65.40</b>
<b>Total Travel and Meetings</b>	<b>65.40</b>
<b>Total Expenses</b>	<b>7,202.06</b>
<b>NET OPERATING INCOME</b>	<b>-1,904.40</b>
<b>NET INCOME</b>	<b>\$ -1,904.40</b>

# Balance Sheet

As of April 30, 2017

	Total
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Bank Accounts</b>	
Checking/Savings	
General Fund xx2226	59,298.77
Mitigation Account xx0102	98,136.03
Restricted Deposits xx2242	19,145.97
Union Banc Investment - Mkt Adj	-2.42
Union Banc Investment xx8488	202,345.84
Union Bank xx72042	12,520.86
<b>Total Checking/Savings</b>	<b>391,445.05</b>
<b>Total Bank Accounts</b>	<b>391,445.05</b>
<b>Accounts Receivable</b>	
Accounts Receivable (A/R)	15,710.29
<b>Total Accounts Receivable</b>	<b>15,710.29</b>
<b>Total Current Assets</b>	<b>407,155.34</b>
<b>TOTAL ASSETS</b>	<b>\$407,155.34</b>
<b>LIABILITIES AND EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
Accounts Payable	2,830.15
<b>Total Accounts Payable</b>	<b>2,830.15</b>
<b>Other Current Liabilities</b>	
Deposits Payable	0.00
CASINO ONE PROPERTIES	6,835.00
CENTEX 1600-2006-0063-R6	8,333.75
DR HORTON - Country Roads	335.00
DR HORTON - Morgan Heights	3,920.00
<b>Total Deposits Payable</b>	<b>19,423.75</b>
Funds in Brokerage (CD) Account	
Lennar Homes - Greer Ranch	125,000.00
Shea Homes - Adelaine Farms	75,000.00
<b>Total Funds in Brokerage (CD) Account</b>	<b>200,000.00</b>
<b>Total Other Current Liabilities</b>	<b>219,423.75</b>
<b>Total Current Liabilities</b>	<b>222,253.90</b>
<b>Total Liabilities</b>	<b>222,253.90</b>
<b>Equity</b>	
Opening Balance Equity	-93,694.75
Retained Earnings	258,366.38
Net Income	20,229.81
<b>Total Equity</b>	<b>184,901.44</b>

	Total
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$407,155.34</b>

# Statement of Cash Flows

April 2017

	Total
<b>OPERATING ACTIVITIES</b>	
Net Income	-1,904.40
Adjustments to reconcile Net Income to Net Cash provided by operations:	
Accounts Receivable (A/R)	-4,353.48
Accounts Payable	2,492.54
Deposits Payable:BROOKFIELD	-9,280.00
Deposits Payable:GREYSTONE / CROWNE HILL	-7,050.00
<b>Total Adjustments to reconcile Net Income to Net Cash provided by operations:</b>	<b>-18,190.94</b>
<b>Net cash provided by operating activities</b>	<b>-20,095.34</b>
<b>NET CASH INCREASE FOR PERIOD</b>	<b>-20,095.34</b>
Cash at beginning of period	411,540.39
<b>CASH AT END OF PERIOD</b>	<b>\$391,445.05</b>

## A/R Aging Detail

As of April 30, 2017

Date	Transaction Type	Num	Customer	Due Date	Amount	Open Balance
<b>91 or more days past due</b>						
05/01/2016	Invoice	16-1004	Bear Creek Association	05/31/2016	10,276.00	10,276.00
<b>Total for 91 or more days past due</b>					<b>\$10,276.00</b>	<b>\$10,276.00</b>
<b>1 - 30 days past due</b>						
03/28/2017	Invoice	032817-2120-2111	RCWD - Water Audit/CropSwap	04/27/2017	850.00	850.00
<b>Total for 1 - 30 days past due</b>					<b>\$850.00</b>	<b>\$850.00</b>
<b>Current</b>						
04/27/2017	Invoice	042517-2120-2112	The Nature Conservancy	05/27/2017	1,284.29	1,284.29
04/28/2017	Invoice	042817-2120-2113	RCWD - Water Audit/CropSwap	05/28/2017	850.00	850.00
04/28/2017	Invoice	042817-2120-2114	RCWD - Water Audit/CropSwap	05/28/2017	950.00	950.00
04/28/2017	Invoice	042817-2120-2115	RCWD - Water Audit/CropSwap	05/28/2017	1,500.00	1,500.00
<b>Total for Current</b>					<b>\$4,584.29</b>	<b>\$4,584.29</b>
<b>TOTAL</b>					<b>\$15,710.29</b>	<b>\$15,710.29</b>

## A/P Aging Detail

As of April 30, 2017

Date	Transaction Type	Num	Vendor	Due Date	Past Due	Amount	Open Balance
<b>1 - 30 days past due</b>							
03/28/2017	Bill	2213	Mission Resource Conservation District	04/07/2017	26	335.00	335.00
03/29/2017	Bill	031017-UPS	Big Horse Feed - Exp. Reimbursement	04/08/2017	25	2.61	2.61
<b>Total for 1 - 30 days past due</b>						<b>\$337.61</b>	<b>\$337.61</b>
<b>Current</b>							
04/26/2017	Bill	2233	Mission Resource Conservation District	05/06/2017	-3	750.00	750.00
04/26/2017	Bill	2232	Mission Resource Conservation District	05/06/2017	-3	575.00	575.00
04/27/2017	Bill	2017-4	Mission Resource Conservation District	05/07/2017	-4	1,167.54	1,167.54
<b>Total for Current</b>						<b>\$2,492.54</b>	<b>\$2,492.54</b>
<b>TOTAL</b>						<b>\$2,830.15</b>	<b>\$2,830.15</b>

# Management Report

TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation  
District

For the period ended April 30,2017

Prepared by

Landmark Business Enterprises LLC

Prepared on

May 3,2017

# Table of Contents

---

Profit and Loss .....3

Balance Sheet.....5

Statement of Cash Flows.....7

A/R Aging Detail.....8

A/P Aging Detail.....9

# Profit and Loss

July 2016 - April 2017

	Total
<b>INCOME</b>	
CropSwap Income	9,250.00
Interest Income	24.52
Gain-Capital ONE NA CD 2.2	246.29
Gains-BMW N.A., Utah - 62,000 shares	-2,544.75
<b>Total Interest Income</b>	<b>-2,273.94</b>
Investments	
Interest-Savings, Short-term CD	2,143.86
<b>Total Investments</b>	<b>2,143.86</b>
Plant Sale-Earth Day	136.00
Services	230.81
Stipend Allowance	15,828.75
Teamrtd Overhead Cost	116.75
Water Audits Income	11,250.00
Western Pond Turtle Survey	1,167.54
<b>Total Income</b>	<b>37,849.77</b>
<b>GROSS PROFIT</b>	<b>37,849.77</b>
<b>EXPENSES</b>	
Area Meeting	590.00
Biological Monitoring	
Adeline Farms	826.86
GreerRanch	2,799.12
<b>Total Biological Monitoring</b>	<b>3,625.98</b>
Contract Services	
Accounting Fees	
State Report	250.00
<b>Total Accounting Fees</b>	<b>250.00</b>
CropSwap Management	2,425.00
Pre Audit	575.00
<b>Total CropSwap Management</b>	<b>3,000.00</b>
Water Audit Management	
Post Audit	1,500.00
Pre Audit	4,285.00
<b>Total Water Audit Management</b>	<b>5,785.00</b>
Western Pond Turtle Survey MOU	1,167.54
<b>Total Contract Services</b>	<b>10,202.54</b>
General and Administration	
Administrative Consulting	700.50
Bank Fees	-1.86
Membership Dues	-4.67
Quickbooks-Accounting	148.02
<b>Total General and Administration</b>	<b>841.99</b>

	Total
Insurance	
Insurance - Liability, D and O	-9.17
<b>Total Insurance</b>	<b>-9.17</b>
License and Permit	106.53
Office Supplies	131.68
Operations	
Advertising and Marketing	20.00
Postage, Mailing Service	92.60
Printing and Copying	310.89
Transcription	437.26
<b>Total Operations</b>	<b>860.75</b>
Other Types of Expenses	
Memberships and Dues	159.00
<b>Total Other Types of Expenses</b>	<b>159.00</b>
Travel and Meetings	
Travel	
Mileage Reimbursement	210.66
<b>Total Travel</b>	<b>210.66</b>
<b>Total Travel and Meetings</b>	<b>210.66</b>
Website Expenses	900.00
<b>Total Expenses</b>	<b>17,619.96</b>
<b>NET OPERATING INCOME</b>	<b>20,229.81</b>
<b>NET INCOME</b>	<b>\$20,229.81</b>

# Balance Sheet

As of April 30, 2017

	Total
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
Checking/Savings	
General Fund xx2226	59,298.77
Mitigation Account xx0102	98,136.03
Restricted Deposits xx2242	19,145.97
Union Banc Investment - Mkt Adj	-2.42
Union Banc Investment xx8488	202,345.84
Union Bank xx72042	12,520.86
<b>Total Checking/Savings</b>	<b>391,445.05</b>
<b>Total Bank Accounts</b>	<b>391,445.05</b>
Accounts Receivable	
Accounts Receivable (A/R)	15,710.29
<b>Total Accounts Receivable</b>	<b>15,710.29</b>
<b>Total Current Assets</b>	<b>407,155.34</b>
<b>TOTAL ASSETS</b>	<b>\$407,155.34</b>
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	2,830.15
<b>Total Accounts Payable</b>	<b>2,830.15</b>
Other Current Liabilities	
Deposits Payable	0.00
CASINO ONE PROPERTIES	6,835.00
CENTEX 1600-2006-0063-R6	8,333.75
DR HORTON - Country Roads	335.00
DR HORTON - Morgan Heights	3,920.00
<b>Total Deposits Payable</b>	<b>19,423.75</b>
Funds in Brokerage (CD) Account	
Lennar Homes - Greer Ranch	125,000.00
Shea Homes - Adelaine Farms	75,000.00
<b>Total Funds in Brokerage (CD) Account</b>	<b>200,000.00</b>
<b>Total Other Current Liabilities</b>	<b>219,423.75</b>
<b>Total Current Liabilities</b>	<b>222,253.90</b>
<b>Total Liabilities</b>	<b>222,253.90</b>
Equity	
Opening Balance Equity	-93,694.75
Retained Earnings	258,366.38
Net Income	20,229.81
<b>Total Equity</b>	<b>184,901.44</b>

	Total
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$407,155.34</b>

# Statement of Cash Flows

July 2016 - April 2017

	Total
<b>OPERATING ACTIVITIES</b>	
Net Income	20,229.81
Adjustments to reconcile Net Income to Net Cash provided by operations:	
Accounts Receivable (A/R)	-5,434.29
Accounts Payable	2,000.15
Deposits Payable:BROOKFIELD	-9,280.00
Deposits Payable:GREYSTONE / CROWNE HILL	-7,050.00
<b>Total Adjustments to reconcile Net Income to Net Cash provided by operations:</b>	<b>-19,764.14</b>
<b>Net cash provided by operating activities</b>	<b>465.67</b>
<b>NET CASH INCREASE FOR PERIOD</b>	<b>465.67</b>
Cash at beginning of period	390,979.38
<b>CASH AT END OF PERIOD</b>	<b>\$391,445.05</b>

## A/R Aging Detail

As of April 30, 2017

Date	Transaction Type	Num	Customer	Due Date	Amount	Open Balance
<b>91 or more days past due</b>						
05/01/2016	Invoice	16-1004	Bear Creek Association	05/31/2016	10,276.00	10,276.00
<b>Total for 91 or more days past due</b>					<b>\$10,276.00</b>	<b>\$10,276.00</b>
<b>1 - 30 days past due</b>						
03/28/2017	Invoice	032817-2120-2111	RCWD - Water Audit/CropSwap	04/27/2017	850.00	850.00
<b>Total for 1 - 30 days past due</b>					<b>\$850.00</b>	<b>\$850.00</b>
<b>Current</b>						
04/27/2017	Invoice	042517-2120-2112	The Nature Conservancy	05/27/2017	1,284.29	1,284.29
04/28/2017	Invoice	042817-2120-2113	RCWD - Water Audit/CropSwap	05/28/2017	850.00	850.00
04/28/2017	Invoice	042817-2120-2114	RCWD - Water Audit/CropSwap	05/28/2017	950.00	950.00
04/28/2017	Invoice	042817-2120-2115	RCWD - Water Audit/CropSwap	05/28/2017	1,500.00	1,500.00
<b>Total for Current</b>					<b>\$4,584.29</b>	<b>\$4,584.29</b>
<b>TOTAL</b>					<b>\$15,710.29</b>	<b>\$15,710.29</b>

# A/P Aging Detail

As of April 30, 2017

Date	Transaction Type	Num	Vendor	Due Date	Past Due	Amount	Open Balance
<b>1 - 30 days past due</b>							
03/28/2017	Bill	2213	Mission Resource Conservation District	04/07/2017	26	335.00	335.00
03/29/2017	Bill	031017-UPS	Big Horse Feed - Exp. Reimbursement	04/08/2017	25	2.61	2.61
<b>Total for 1 - 30 days past due</b>						<b>\$337.61</b>	<b>\$337.61</b>
<b>Current</b>							
04/26/2017	Bill	2233	Mission Resource Conservation District	05/06/2017	-3	750.00	750.00
04/26/2017	Bill	2232	Mission Resource Conservation District	05/06/2017	-3	575.00	575.00
04/27/2017	Bill	2017-4	Mission Resource Conservation District	05/07/2017	-4	1,167.54	1,167.54
<b>Total for Current</b>						<b>\$2,492.54</b>	<b>\$2,492.54</b>
<b>TOTAL</b>						<b>\$2,830.15</b>	<b>\$2,830.15</b>

# TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation District

## PROFIT AND LOSS

July 2016 - June 2017

	TOTAL
<b>INCOME</b>	
CropSwap Income	9,250.00
Interest Income	24.52
Gain-Capital ONE NA CD 2.2	246.29
Gains-BMW N.A., Utah - 62,000 shares	-2,544.75
<b>Total Interest Income</b>	<b>-2,273.94</b>
Investments	
Interest-Savings, Short-term CD	2,143.86
<b>Total Investments</b>	<b>2,143.86</b>
Plant Sale-Earth Day	136.00
Services	230.81
Stipend Allowance	15,828.75
Teamrcd Overhead Cost	116.75
Water Audits Income	11,250.00
Western Pond Turtle Survey	1,167.54
<b>Total Income</b>	<b>\$37,849.77</b>
<b>GROSS PROFIT</b>	<b>\$37,849.77</b>
<b>EXPENSES</b>	
Area Meeting	590.00
Biological Monitoring	
Adeline Farms	826.86
GreerRanch	2,799.12
<b>Total Biological Monitoring</b>	<b>3,625.98</b>
Contract Services	
Accounting Fees	
State Report	250.00
<b>Total Accounting Fees</b>	<b>250.00</b>
CropSwap Management	2,425.00
Pre Audit	575.00
<b>Total CropSwap Management</b>	<b>3,000.00</b>
Water Audit Management	
Post Audit	1,500.00
Pre Audit	4,285.00
<b>Total Water Audit Management</b>	<b>5,785.00</b>
Western Pond Turtle Survey MOU	1,167.54
<b>Total Contract Services</b>	<b>10,202.54</b>
General and Administration	
Administrative Consulting	700.50
Bank Fees	-1.86
Membership Dues	-4.67
Quickbooks-Accounting	148.02
<b>Total General and Administration</b>	<b>841.99</b>

	TOTAL
Insurance	
Insurance - Liability, D and O	-9.17
<b>Total Insurance</b>	<b>-9.17</b>
License and Permit	106.53
Office Supplies	131.68
Operations	
Advertising and Marketing	20.00
Postage, Mailing Service	92.60
Printing and Copying	310.89
Transcription	437.26
<b>Total Operations</b>	<b>860.75</b>
Other Types of Expenses	
Memberships and Dues	159.00
<b>Total Other Types of Expenses</b>	<b>159.00</b>
Travel and Meetings	
Travel	
Mileage Reimbursement	210.66
<b>Total Travel</b>	<b>210.66</b>
<b>Total Travel and Meetings</b>	<b>210.66</b>
Website Expenses	900.00
<b>Total Expenses</b>	<b>\$17,619.96</b>
NET OPERATING INCOME	<b>\$20,229.81</b>
NET INCOME	<b>\$20,229.81</b>

# TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation District

## BALANCE SHEET

As of June 30, 2017

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
Checking/Savings	
General Fund xx2226	59,685.16
Mitigation Account xx0102	98,136.03
Restricted Deposits xx2242	19,145.97
Union Banc Investment - Mkt Adj	-2.42
Union Banc Investment xx8488	202,345.84
Union Bank Restricted - CDs	0.00
Union Bank xx72042	12,520.86
<b>Total Checking/Savings</b>	<b>391,831.44</b>
<b>Total Bank Accounts</b>	<b>\$391,831.44</b>
Accounts Receivable	
Accounts Receivable (A/R)	14,860.29
<b>Total Accounts Receivable</b>	<b>\$14,860.29</b>
Other Current Assets	
Due from Other Governments	0.00
Interest Receivable	0.00
<b>Total Other Current Assets</b>	<b>\$0.00</b>
<b>Total Current Assets</b>	<b>\$406,691.73</b>
Other Assets	
Other Assets	0.00
Prepaid Insurance	0.00
Prepaid Rent	0.00
Security Deposits Asset	0.00
<b>Total Other Assets</b>	<b>\$0.00</b>
<b>TOTAL ASSETS</b>	<b>\$406,691.73</b>
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	2,827.54
<b>Total Accounts Payable</b>	<b>\$2,827.54</b>
Credit Cards	
AMEX 41005	-461.00
<b>Total Credit Cards</b>	<b>\$ -461.00</b>
Other Current Liabilities	
ADJ Account Payable	0.00
Deferred Revenue	0.00
Deposits Payable	0.00
BROOKFIELD	0.00

	TOTAL
CASINO ONE PROPERTIES	6,835.00
CENTEX 1600-2006-0063-R6	8,333.75
DR HORTON - Country Roads	335.00
DR HORTON - Morgan Heights	3,920.00
GREYSTONE / CROWNE HILL	0.00
MURRIETA 180	0.00
<b>Total Deposits Payable</b>	<b>19,423.75</b>
Funds in Brokerage (CD) Account	
Lennar Homes - Greer Ranch	125,000.00
Shea Homes - Adelaine Farms	75,000.00
<b>Total Funds in Brokerage (CD) Account</b>	<b>200,000.00</b>
<b>Total Other Current Liabilities</b>	<b>\$219,423.75</b>
<b>Total Current Liabilities</b>	<b>\$221,790.29</b>
<b>Total Liabilities</b>	<b>\$221,790.29</b>
Equity	
Opening Balance Equity	-93,694.75
Retained Earnings	258,366.38
Net Income	20,229.81
<b>Total Equity</b>	<b>\$184,901.44</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$406,691.73</b>

# CONSENT CALENDAR

**Paid Bills**

**SimplyCash® Plus Business Credit Card**TEAM RCD  
ROSE CORONA

Closing Date 04/14/17 Next Closing Date 05/15/17



p. 1/7

Account Ending 6-41005

**New Balance** **\$461.00**

**Minimum Payment Due** **\$35.00**

**Payment Due Date** **05/09/17<sup>‡</sup>**

**‡ Late Payment Warning:** If we do not receive your Minimum Payment Due by the Payment Due Date of 05/09/17, you may have to pay a late fee of up to \$38.00 and your APRs may be increased to the Penalty APR of 29.99%.

**Cash Back Received**  
This Period**\$0.62**

For more details about Rewards, please visit [americanexpress.com/rewardsinfo](http://americanexpress.com/rewardsinfo)

**Account Summary**

Previous Balance	\$201.31
Payments/Credits	-\$201.93
New Charges	+\$461.62
Fees	+\$0.00
Interest Charged	+\$0.00

**New Balance** **\$461.00**

**Minimum Payment Due** **\$35.00**

Credit Limit \$25,000.00

Available Credit \$24,539.00

Days in Billing Period: 30

**Minimum Payment Warning:** If you make only the minimum payment each period, you will pay more in interest and it will take you longer to pay off your balance. For example:

If you make no additional charges and each month you pay...	You will pay off the balance shown on this statement in about...	And you will pay an estimated total of...
Only the Minimum Payment Due	15 months	\$517

If you would like information about credit counseling services, call 1-888-733-4139.

See page 2 for important information about your account.

**i** We will debit your bank account for your payment of \$461.00 on 04/29/17. This date may not be the same date your bank will debit your bank account. Any inquiry to American Express concerning this debit should be made by 04/27/17. If your AutoPay payment is less than your Minimum Payment Due, we must receive an additional payment for at least the difference by 05/09/17.

**i** **Important Information:** To access the most up to date version of your Cardmember Agreement, please log in to your Account at [www.americanexpress.com](http://www.americanexpress.com).

**Customer Care**

**Pay by Computer**  
[open.com/pbc](http://open.com/pbc)

**Customer Care** 1-800-521-6121 **Pay by Phone** 1-800-472-9297

See Page 2 for additional information.

Continued on page 3

**Payment Coupon**

Do not staple or use paper clips

**Pay by Computer**[open.com/pbc](http://open.com/pbc)**Pay by Phone**

1-800-472-9297

Account Ending 6-41005

Enter 15 digit account # on all payments.  
Make check payable to American Express.

MB 01 013547 08152 B 69 D



ROSE CORONA  
TEAM RCD  
32117 CAMINO NUNEZ  
TEMECULA CA 92592-6357

Payment Due Date  
**05/09/17**

New Balance  
**\$461.00**

AutoPay Amount  
**\$461.00**



Check here if your address or phone number has changed. Note changes on reverse side.



AMERICAN EXPRESS  
BOX 0001  
LOS ANGELES CA 90096-8000

\$ \_\_\_\_\_  
Amount Enclosed

0000349992357367208 000046100000003500 11 4

013547 1/4

R07JUN21 10417

000015596

(440)



As a valued Card Member we want to make you aware that, should variable APRs increase, the Penalty APR on your account will not exceed 29.99%. Your APRs may be increased to the Penalty APR if we do not receive your payment on time or if your payment is returned by your bank.

## Payments and Credits

### Summary

	Total
Payments	-\$201.31
Credits	-\$0.62
Total Payments and Credits	-\$201.93

### Detail

\*Indicates posting date

Payments	Amount
03/30/17* AUTOPAY PAYMENT RECEIVED - THANK YOU WELLS FARGO BANK, NA	-\$201.31
Credits	Amount
03/16/17* YOUR CASH BACK THIS PERIOD IS AMERICAN EXPRESS CASH REBATE TRANSACTION	-\$0.62

## New Charges

### Summary

	Total
Total New Charges	\$461.62

### Detail



ROSE CORONA  
Card Ending 6-41005

	Amount
03/25/17 CORNER BAKERY CAFE RANCHO CUCAMONGA CA 909-803-2600 Description FOOD/BEVERAGE	\$461.62

## Fees

	Amount
Total Fees for this Period	\$0.00

Continued on reverse



**SimplyCash® Plus Business Credit Card**  
TEAM RCD  
ROSE CORONA  
Closing Date 04/14/17

**OPEN**

p. 5/7

Account Ending 6-41005

**Cash Rebate Earning Summary**  
**01/17/17 - 02/13/17**

**Total Cash Rebate Earned in Feb 2017 Billing Period**  
**\$0.82**

**Base Cash Rebate Earned**

01/17/17 - 02/13/17

	Qualified Spend \$	Cash Rebate Earned
U.S. Office Supply Stores	\$0.00 @5%	\$0.00
U.S. Wireless Tel. Service Providers	\$0.00 @5%	\$0.00
Other Eligible Purchases	\$61.88 @1%	\$0.62
<b>Total</b>	<b>\$61.88</b>	<b>\$0.62</b>

Year to date

	Qualified Spend \$	Cash Rebate Earned
U.S. Office Supply Stores	\$8.63 @5%	\$0.43
U.S. Wireless Tel. Service Providers	\$0.00 @5%	\$0.00
Other Eligible Purchases	\$61.88 @1%	\$0.62
<b>Total</b>	<b>\$70.51</b>	<b>\$1.05</b>

013547 3/4

**Important Messages**

Your monthly cash rebate has been credited to your account. Keep in mind, the more you use your Card, the more you earn.

Cash back rewards are calculated on each eligible transaction. The rewards shown above have been summarized for informational purposes. For specific details, please visit your online statement.

**Earn Cash Back Everywhere You Use the Card**

You can also earn cash back on the purchases your employees make. Just request Additional Cards for your employees. They're fee-free and they can give you an easier way to track your company's expenses. Just call 1-800-521-6121 to request Additional Cards.

# RECEIPT

DATE 4-22 NO. 820609

RECEIVED FROM Old Customer NOT PAID  
ADDRESS Receipts

FOR 16 Plants

ACCOUNT		HOW PAID	
AMT. OF ACCOUNT	<u>10</u>	CASH	<u>X</u>
AMT. PAID	<u>10</u>	CHECK	
BALANCE DUE	<u>0</u>	MONEY ORDER	

BY DM

©2001 REDIFORM © 81808

NOTES

# RECEIPT

DATE 4-24 NO. 820610

RECEIVED FROM JOHN  
ADDRESS \_\_\_\_\_

FOR 56 Plants

ACCOUNT		HOW PAID	
AMT. OF ACCOUNT	<u>50</u>	CASH	
AMT. PAID	<u>50</u>	CHECK	<u>#4071</u>
BALANCE DUE	<u>0</u>	MONEY ORDER	

BY DM

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NOTES

# RECEIPT

DATE 4-28-17 NO. 820611

RECEIVED FROM Brian Smith  
ADDRESS \_\_\_\_\_

FOR 26 plants - Assorted

ACCOUNT		HOW PAID	
AMT. OF ACCOUNT		CASH	<u>26.00</u>
AMT. PAID		CHECK	
BALANCE DUE		MONEY ORDER	

BY [Signature]

©2001 REDIFORM © 81808

NOTES

# RECEIPT

DATE 4-29-17 NO. 820612

RECEIVED FROM Brian Clark  
ADDRESS \_\_\_\_\_

FOR \_\_\_\_\_

ACCOUNT		HOW PAID	
AMT. OF ACCOUNT		CASH	<u>10</u>
AMT. PAID		CHECK	
BALANCE DUE		MONEY ORDER	

BY [Signature]

©2001 REDIFORM © 81808

Wells Fargo Bank  
Transaction Receipt

*Cash for plants  
Earth Day*

Store #0063521 5      Deposit  
Account Number      XXXXXX2226  
CHK 00114  
Cash In      \$130.00  
Number of Checks      1  
Check Listing      \$50.00  
  
Total Checks Amount      \$50.00  
Total Deposit      \$180.00  
  
Deposit will be available:  
Date      Amount  
04/24/2017      \$180.00

Transaction # 053 0070  
04:13PM 04/24/17  
Deposit Credit Date: 04/24/17

Thank you for your business.

Enjoy the convenience of

scheduling appointments online at

[wellsfargo.com/appointments](http://wellsfargo.com/appointments)

Thank you, CAITLIN

Wells Fargo Bank  
Transaction Receipt

*Cash for plants  
Earth Day*

Store #0063521 2      Deposit  
Account Number      XXXXXX2226  
CHK 00114  
Cash In      \$36.00  
Loose Currency  
\$20      \$20.00  
\$10      \$10.00  
\$5      \$5.00  
\$1      \$1.00  
Sub total      \$36.00  
Total Deposit      \$36.00

Deposit Availability  
The full amount of your deposit is  
included in your available balance.

Transaction # 098 0128  
03:09PM 04/28/17  
Deposit Credit Date: 04/28/17

Thank you for your business.

Enjoy the convenience of

scheduling appointments online at

[wellsfargo.com/appointments](http://wellsfargo.com/appointments)

# **CONSENT CALENDAR**

**Bills to be Paid**

*And / or*

**Reimbursements**

---

# INVOICE

**INVOICE NUMBER: 2017-4**  
**INVOICE PERIOD: 4/1/2017 TO 4/30/2017**  
**DATE: 4/27/2017**

**FOR:**  
**Western Pond Turtle Survey MOU**

**Make all checks payable to Mission Resource Conservation District.**

STATE OF CALIFORNIA  
DEPARTMENT OF FISH AND GAME  
4/20/2017 8:24 AM  
CDFW License and Revenue Branch  
Outlet No. 310001-001  
- Clerk: NENRIQUEZ  
Purchase Receipt  
Trans #14829262

Item Name	Amount
Scientific Collecting Permit	315.75
Customer Total: \$315.75	
<hr/>	
DFG Item Fees Sub Total:	\$315.75
Transaction Total:	\$315.75
<hr/>	
CREDIT CARD 729241C	\$315.75
Tender Amount:	\$315.75
CHANGE: ( \$0.00 )	
Total Amount:	\$315.75



1130 MISSION RD.  
FALLEROCK, CA 94028  
Phone # (760) 723-8177  
Store Director - Kirk Sadow

Cashier: Loren

04/25/17

10:00:56

HOME HEALTH BEAUTY

MR CLEAN BAG	1117123057	2.99 T
MR CLEAN GRIPPERS	1117123035	3.99 T
SCOTCH SCISSORS	5113520833	3.99 T

SERVICE MEAT/SEAFOOD

CATFISH	2060000000	1.08 F
0.27 lb @ 3.99 / lb		

SUBTOTAL 12.05

7.75% TAX 1 .85

TOTAL 12.90

MasterCard TENDER 12.90

Acct:XXXXXXXXXXXX4406

APPRVL CODE 111510

Cas Ref# 17229

Cash CHANGE .00

NUMBER OF ITEMS 4

Trx: 116 Oper: 111 Term: 8 Store: 6786  
04/25/17 10:01:19

Thank You For Shopping At  
ALBERTSONS

Pharmacy Phone # (760) 723-8178

\*\*\*\*\*

MONOPOLY 2017

(Congratulations)

You have earned 1

Black Monopoly Tickets!  
while Ticket Supplies Last.

\*\*\*\*\*

\*\*\*\*\*

Your Opinion Matters

We invite you to complete our  
CUSTOMER SATISFACTION SURVEY  
Enter for a chance to be a  
weekly winner of a  
\$100 gift card!

Go to: [www.albertsonssurvey.com](http://www.albertsonssurvey.com)

\*\*\*\*\*

Participa para una oportunidad

de ganar una tarjeta

semanal de regalo de \$100!

Ir a: [www.albertsonssurvey.com](http://www.albertsonssurvey.com)

\*\*\*\*\*

[www.albertsons.com](http://www.albertsons.com)

TEAM-RCD Temecula-Elsinore-  
Anza-Murrieta Resource  
Conservation District  
PO Box 2078  
Temecula, CA 92593-2078 US  
(951) 387-8992  
www.teamrcd.com

Invoice 042517-2120-2112

BILL TO

The Nature Conservancy  
402 W. Broadway, Suite 1350  
San Diego, CA 92101

DATE  
04/27/2017

PLEASE PAY  
\$1,284.29

DUE DATE  
05/27/2017

DATE	ACTIVITY	QTY	RATE	AMOUNT
04/25/2017	<b>Western Pond Turtle Survey</b> Trapping Session 04/25/17 to 04/26/27 (4.5 hours prep and traps out, 5.0 hours trapping)	1	1,167.54	1,167.54
04/25/2017	<b>TEAM RCD Overhead</b> TEAM RCD Overhead @ 10.0%	1	116.75	116.75

TOTAL DUE

**\$1,284.29**

THANK YOU.