

AGENDA

Temecula-Elsinore-Anza-Murrieta

Resource Conservation District

Regular Board Meeting

Thursday, Nov. 10, 2016 – 4:00 p.m.

Truax Building

41923 Second Street, Fourth Floor

Temecula, CA 91590

ADDING URGENCY ITEMS TO THE AGENDA:

Items may be added to the Agenda in accordance with section 54954.2(b)(2) of the Government Code (Brown Act), upon a determination by a two-thirds vote of the members of the legislative body present at the meeting, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the Temecula-Elsinore-Anza-Murrieta Resource Conservation District after the agenda was posted.

I. PRELIMINARY FUNCTIONS

Call to Order – Pledge of Allegiance

Roll Call/Establish a Quorum

Approval of Agenda

Public Comment

Any person may address the Board at this time upon any subject not identified on this Agenda but within the jurisdiction of the Temecula-Elsinore-Anza-Murrieta Resource Conservation District. Please note that for items not listed on the agenda, the Brown Act imposes limitations on what the Board may do at this time. The Board may not take action on the item at this meeting. As to matters on the Agenda, persons will be given an opportunity to address the Board when the matter is considered. If you wish to speak during public comment, please fill out a "Speaker Request Form" and give it to the Board Secretary. When the Board President calls your name, please immediately begin by giving your name and address for the record. Each speaker will be given three (3) minutes to address the Board.

II. CONSENT CALENDAR

Consent Calendar items are expected to be routine and non-controversial, to be acted upon by the Board at one time without discussion. All items appearing on the Consent Calendar may be disposed

of by a single motion. Items shall be removed from the Consent Calendar if any member of the Board of Directors, staff member, or interested person requests removal prior to a vote on a motion to approve the items. Such items shall be considered separately for action by the Board.

1. Consider approval of Minutes of the Board of Directors Regular Meeting of Oct. 13, 2016.
2. Consider approval for current and past Months Financials: Oct. 2016 Financials and Management Reports for Oct. 2016.
3. Consider Approval for current bills and reimbursements
 - a) Bills to be paid or reimbursements:
Bills Paid:
 1. American Express-Transcription-Go Translate-Speech to Text-\$57.12- Cash back of .82 cents=\$56.30 due -Oct 14, 2016
 2. CSDA Early Renewal-Done online-\$159.00 (Necessary to maintain insurance for district)
 - Bill to be paid:
 1. Mission Resource Conservation District-\$1005.00- Water audits for Clients Conley, Rayhanabad and Sohi.
 2. Renewal of yearly Bookkeeping Contract with Landmark Business Enterprises-\$148.02-Invoice #2501-49

Approve all Correspondence and General information listed below as received on Consent Calendar

1. Calpers Annual Information Request Form
2. Conservation Clip List- NACD-10-7-2016
3. Jeffries Journal-10-13-2016
4. Conservation Clip List-10-14-16
5. NACD eResource newsletter- 10-18-2016
6. CARCD Bill for Danny Martin regarding outstanding invoice for auction item
7. Notice of Public Hearing for LAFCO-Re: Reorganization to include Annexation 84 (the Summit) to Lake Elsinore and Concurrent Detachment from the Riverside County Environmental and amending the LAFCO Conflict of Interest Code.
8. Notice from County of Riverside deadline for voters to register and be eligible to cast a ballot in the Nov. 8 election.
9. Conservation Clip List – 10-21-16
10. Conservation Easement reporting request from Dudek and Company requesting to know who got the bid for the biological monitoring. Addressed to Carol Lee Brady.
11. CSDA e-news- 10-25-16
12. SDRMA Risk Management News-10-27-16
13. San Diego Farm and Nursery Expo – Nov. 3, 2016
14. Conservation Clip List-10-28-16
15. Save the Date-Third Annual Riparian Management Workshop: Managing for Climate Change- November 16th and 17th, 2016
16. CSDA early Renewal which would allow all members of the district to obtain online AB1234 Ethics Compliance Training on-Demand
17. CSDA E-NEWS: 11-1-16
18. NACD News Briefs-11-1-16

19. Public agency Seminar hosted by Atkinson, Andelson, Loya, Ruud & Romo: Building a Better Handbook
20. Update of New SAWA address
21. Conservation Clip List-11-4-2016
22. Western Riverside county MSHCP Meeting Agenda- 10 a.m. November 10

III. GENERAL INFORMATION

1. Santa Margarita River Watershed Nutrient Initiative Group Meeting-November meeting postponed until December
2. Draft letter to Fish and Wildlife Service from California Resource Conservation Districts regarding comments on Dept. of the Interior Endangered Species Act Compensatory Mitigation Policy.

IV. Presentation for Benton Channel-Mission Pacific Development- (15 minutes)

V. ACTION ITEMS/ DISCUSSION CALENDAR

1. Discussion and potential approval of new logo for TEAM RCD-All
2. Notice of re-appointment by Board of Supervisors of Carol Lee Brady and Dave Kuhlman to new terms until November 30, 2020.-Tawny Lieu
3. Discussion, update and potential approval of Crop/Swap Program with Rancho California Water District (RCWD)-Rose corona/Carol Lee Brady
 - a) Discussion and potential approval of CropSwap Program with RCWD;
 - b) Approval of Amendment to the Agricultural Irrigation system Auditor Contract with RCWD to include services for the Crop/Swap Program;
 - c) Approval of Amendment to Memorandum of Understanding with Mission Resource Conservation District to include services for the crop/Swap Program; and
 - d) Authorize President Corona to Sign the Amendments subject to any Minor Changes-Rose corona/Carol Lee Brady.
4. Discussion, update and potential approval of the Memorandum of Understanding with Western Riverside County Regional Conservation Authority (RCA) any documentation and partnership with TEAM RCD- Rose Corona
5. Information, update and discussion of California Association of Resource Conservation Districts (CARCD) meeting in November in regards to any confirmed dates and times for Board Members to attend-Rose Corona
6. Discussion and update of Conservation Easement monitoring contract with Santa Ana Watershed Association (SAWA) and dates specific for reporting to be done and reviewed-Rick Neugebauer

VI. OLD BUSINESS

1. Discussion and Update on Obtaining Unanimous Approval of Riverside County Board of supervisors to Replace TEAM RCD's Annual Audit Requirement Pursuant to Government Code 26909 with an Audit Conducted Every third Year and Other Special Financial Reporting-Tawny Lieu
2. Discussion and update on Biological Monitoring progress on Adeline Farms and Greer Ranch-Rick Neugebauer
3. Water Audit Updates-Dave McElroy
4. Update and discussion on letter to Flood control regarding current maintenance at Adeline Farms-Rose Corona

5. Update on TEAM RCD and Santa Ana Watershed Association (SAWA) Memorandum of Understanding- Signed by President awaiting approval and signature of Board of SAWA.
6. Reminder-Form 700's due for next year. Recommendation of filing all Form 700's early.-Rose Corona

VII. NEW BUSINESS-NONE

VIII. ORAL/WRITTEN REPORTS

1. District Counsel Gregory P. Priamos/Tawny Lieu
2. TEAMRCD Director Reports Open
Rose Corona

Dave Kuhlman
Carol Lee Brady
Vicki Long
Michael Newcomb
3. Associate Director Reports Open
Rick Neugebauer
Dave McElroy
Randy Feeney
4. SAWA/Fire Safe Reports Rick Neugebauer, Representative
5. Bob Hewitt-NRCS

VIII. CLOSED SESSION

1. Conference with legal counsel-anticipated litigation. Potential initiation of litigation pursuant to subdivision (d)(4) of Government Code Section 549569:one potential case

IX. FUTURE AGENDA ITEMS

1. Update and discussion regarding ad hoc committee for additional content for website and potential approval for process in presentation of content to the Board for approval and approval of content by Counsel.-Mike Newcomb/Dave Kuhlman/Randy Feeney
2. Discussion and possible approval of creating policy for e-mail use-Carol Lee Brady
3. Discussion and possible approval of creation of ad-hoc committee to create more specific board procedures and policies-All
4. Discussion and potential approval to begin scanning and digitizing files-All
5. Discussion and update of Country Roads Maintenance Agreement-Rose Corona
6. Discussion and update on Morningstar discussions and Benton Channel-Rick Neugebauer/Rose Corona

X. ADJOURNMENT

ADA COMPLIANCE STATEMENT:

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by §202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the District at least 48 hours before the meeting, if possible.

Next Meeting: December 8, 2016

MINUTES

MINUTES

TEAMRCD

Temecula-Elsinore-Anza-Murrieta Resource Conservation District

Regular Board Meeting

Thursday, October 13, 2016 4:00 PM

**Truax Building
41923 Second Street, Fourth Floor
Temecula, CA 92590**

I. PRELIMINARY FUNCTIONS

Call to Order, 4:00 p.m., meeting recorded by Rose Corona

Flag Salute

Roll Call/Establish a Quorum:

Directors Present: Rose Corona (President); David Kuhlman (Vice President); Carol Lee Brady (Secretary/Treasurer), Michael Newcomb

Directors Absent: Viki Long

Associate Directors Present: Dave McElroy

Associate Directors Absent: Randy Feeney, Rick Neugebauer

District Counsel Present: Melissa Cushman

NCRS Absent: Bob Hewitt

Public/Guests: Hugh Wood, SAWA

Approval of Agenda

II. CONSENT CALENDAR & III. GENERAL INFORMATION

President Corona noted that there were no public speakers, and asked if there were any requests to move, change or amend the consent calendar, to include correspondence. There were none, so she asked for a motion to approve. Director Kuhlman made the motion to approve the consent calendar, to include general information and all correspondence. Director Brady seconded. No discussion, and President Corona called for a vote. **Motion passed 4-0.**

IV. ACTION ITEMS/DISCUSSION CALENDAR

Item 1: Discussion and potential approval of new logo for TEAM RCD

Director Newcomb reported that he had not amended the logo but said that he would do so; and he recommended moving the item to the next meeting.

President Corona asked if that met with the Board's approval, which it did, and she moved the item to the next meeting.

Item 2: Discussion, update and potential approval of any documentation regarding potential MOU with Regional Conservation Authority (RCA) and partnership with TEAM RCD

President Corona asked District Counsel Cushman if she had an update, and Ms. Cushman reported that they (RCA) told her that they would call President Corona for a brief conversation and then finalize the exhibit slightly from the way it had been previously approved; then she could bring it back to the Board to be recognized. She further clarified that RCA didn't indicate that anything was incorrect; only that they wanted a few more specifics added to the exhibits and wanted to verify that her information was correct.

President Corona moved to the next item.

Item 3: Information, update and discussion on CARCD meeting in November in regards to scholarship funds and list of those who wish to attend

President Corona reported that Mandy Parkes (Inland Empire Resource Conservation District) had asked how many directors and associate directors will be attending the conference in Ontario from the 16th through the 19th, and if they would need rooms. She added that she will be going on Friday, and Associate Director McElroy said that he would like to go on Wednesday and Friday. President Corona noted that hotel rooms wouldn't be necessary, and asked remaining Board members will check calendars and notify her if they're unable to attend.

Item 4: Discussion and potential approval of Conservation Easement monitoring contract with SAWA and dates specific for reporting to be done and reviewed

President Corona turned the floor over to Hugh Wood (SAWA), and clarified that this item refers to the Adeline Farms and Greer Ranch projects, rather than the Morningstar project which could be discussed later.

Mr. Wood provided an overview of the monitoring contract, explaining that it is a general services agreement; similar to those they have with a number of agencies in Riverside and San Bernardino Counties as well as with the U.S. Forest Service (currently in negotiation.) The format outlines legal relationship,

timely payment, quality of work and insurance provisions and other such requirements available online in the general services agreement.

President Corona asked if this kind of information is similar to an MOU (memorandum of understanding), and he confirmed that it is; except that the general services agreement specifically identifies task orders, also called work orders. Such work orders provide a description of the task (scope of work), estimated hours required to perform the task, and associated cost; and one of these work orders is prepared each time the RCD needs work performed. With this framework, each work order can be reviewed and executed under the previously approved general services agreement without having to be brought to the Board for each task.

He provided the example where a theoretical task might be needed for Greer Ranch, and upon physical inspection of the site the work is more complex, needing draining, damage restoration etc., which would exceed the normal monitoring scope of work. SAWA could submit a work order for approval, and the RCD representative could then review the estimated cost and either approve the extra work via the work order, or choose to go out for bid if the cost seemed high.

President Corona added that this scenario could actually apply to Greer Ranch. During a tour of the site that she had taken with Mr. Wood, the President of the homeowners' association (HOA) showed them an area where the adjacent property had become overgrown and caused the drain plugged to the point that it had become a swamp on the Greer Ranch side, with vegetation that blocked access to the pipe. Although TEAM RCD and SAWA are only required to monitor the area, the biology and reporting needed to address a situation such as this would be more complex than under normal circumstances.

Mr. Wood noted that there would likely be some kind of action to be taken by the HOA against the adjacent property owner who caused the creek to be dammed up, and if found to be illegal there would most likely be penalties to face.

President Corona noted that there don't appear to be as many issues at Adeline Farms; but that Greer Ranch is much larger than TEAM RCD had originally been led to believe from prior records. She said that this was the reason that Mr. Wood had agreed that SAWA pricing could be reduced if they trained someone with TEAM RCD to take photos rather than having a biologist perform that task.

There was further discussion between President Corona, Director Brady and Director Newcomb with Mr. Wood regarding the increased scope of work needed at Greer Ranch and the reasons that the original scope had been underestimated. President Corona and Mr. Wood provided a background

regarding prior years based on the records from the previous Board, and explained that previous monitoring had apparently been performed annually rather than the required four times per year. In addition, the previous biologist's representation of the size of the area and scope of work was smaller than the actual area and scope that SAWA discovered when they visited the site.

Director Newcomb noted that it appeared that based on the information presented a motion was in order. President Corona concurred. Director Newcomb asked if there was any retroactive recourse for any previous work that had not been performed correctly, and Mr. Wood suggested that the instruction the biologist had received would need to be reviewed. Director Newcomb asked if there was insurance to cover the District for the agreement with Fish & Wildlife, and Mr. Wood clarified the way conservation agencies set up a certain status of habitation. Certain agreed upon funding is established for the RCD with endowments to help pay for monitoring activity. President Corona added that the interest pays for the monitoring but had been miscalculated in previous years. She emphasized that there is only one shot at getting an accurate estimate for the endowment to ensure that funding is carried in perpetuity; and then asked for a motion for this item.

Director Newcomb moved to approve the contract for SAWA. District Counsel Cushman asked if the Board would want County Counsel's office to first review and work with TEAM RCD to make any needed minor changes and ensure that everything is correct. She then suggested approving the substance of the terms of the agreement subject to any non-substantive changes after Counsel's review, and then designating TEAM RCD's President the authority to sign the agreement. Director Newcomb included the language in the motion, and President Corona called for a second. Director Kuhlman seconded. Call for vote. **Motion passed 4-0.**

Mr. Wood and Ms. Cushman agreed to work together and follow up with SAWA attorneys to finalize the language.

Ms. Cushman then introduced Ms. Toni Lou, who had arrived at this point of the meeting. She said that Ms. Lou is with County Counsel's office and will be taking over the role of District Counsel for TEAM RCD. She said that she (Ms. Cushman) would continue to work with Ms. Lou and tag team in the event that there are any past issues needing Ms. Cushman's input or recommendation.

V. OLD BUSINESS

Item 1: Discussion and potential approval of resolution to replace annual audit required by the state with a policy to change the audit process to an audit every three years with additional requirements to meet Riverside County Controller/Auditor requirements. Also discussion and potential approval to forward resolution to the Board of Supervisors in order to

obtain unanimous approval of the Board of Supervisors in order the change District policy. Resolution to include a financial compilation and financial review in accordance with the appropriate professional standards that shall be determined by the County Auditor

President Corona added that the item should have included resolution number 2016-03, and turned the floor over to Ms. Cushman who summarized the issue at hand. She said that this particular resolution is specifically allowed under the government code as long as it is unanimously approved by the RCD Board, and subsequently by the Board of Supervisors. In question is the term "unanimous" which is not defined and has no legislative history in reference to what it means here; and it's unclear whether a unanimous vote by less than five directors would be sufficient to approve it. She stated that her role is to only give advice and said that the conservative approach would be to wait until there were five directors present to vote on it.

President Corona noted that she had spoken with the California Association of RCDs and had sent Ms. Cushman an email summarizing the discussion, and Ms. Cushman said she had received it and proceeded to update the Board with its content. The California Association of RCDs had said that in their opinion the language means that a unanimous quorum is needed in order to satisfy the unanimity requirement. She then reiterated that she was just there to provide advice and counsel, and it's up to the Board how they want to proceed.

President Corona asked if the Board clearly understood the comments of the Association, that as long as there was a quorum it would be considered an acceptable as unanimous. Director Brady asked if the Association would be willing to provide that opinion in writing, and President Corona noted that it had been sent to her via email. Ms. Cushman responded that the email could be considered "in writing." However, she noted that they don't give legal advice to this RCD.

Director Newcomb asked Ms. Cushman for her opinion and she responded that the most conservative approach would be to wait for a five person board for a vote as a unanimous board. She acknowledged that there would not be a "huge risk" that the approval could be voided. Attendance of all Board members was not an agenda item, so the discussion was discontinued.

Director Newcomb noted that it was his state of mind to go ahead and vote on the item based on the quorum, and said that he would like to make that a motion to put it to a vote. President Corona called for a second; Director Brady seconded. No further discussion. **Motion passed 4-0.**

Item 2: Update on extension of Water Audits to June 30, 2017 with Mission RCD

President Corona reported that the extension had been approved by Mission's Board and signed, and moved to Item 3.

Item 3: Water Audit Updates

Associate Director McElroy reported that there were two more people who had signed up since the last board meeting, and the audits should be completed in the next two days. President Corona asked how many acres, and Mr. McElroy said there were five acres of grapes and four acres of avocados. He said that it was a good program and that he enjoyed meeting the people; President Corona complimented him on a job well done.

Item 4: Discussion and update of Benton Channel project with Mission Pacific

President Corona noted that Associate Director was not present, but that Mr. Wood had been at the meeting with Mission Pacific and could update the Board since she hadn't attended. She mentioned that Mission Pacific had met with Ms. Mandy Parkes (Inland Empire RCD) regarding the calculation that was used to reach the figure proposed in the letter from TEAM RCD to Mission Pacific, referenced in the previous Board meeting.

Mr. Wood reported that the representative went into great detail regarding the project and the flight controller water runoff intervention engineering that was going to take place on this development. He outlined the location of the project and an overview of the site including a description of the situation at hand. There has been a substantial amount of runoff in mud coming off the hill, and the developer has a plan to capture most of the runoff. However, the downside is that it affects TEAM RCD. There was extensive discussion between the Board and Mr. Wood regarding the risks associated with being the holder of the CE (conservation easement), and potential damage or invasives, or other intercepts in the process. Although Riverside County Flood has the responsibility for any damage caused by water coming through the five-foot drainage into the CE, the issue goes beyond possible damage to banks. There could be flooding that kills plants, silt and mud causing other problems etc, none of which are addressed in the current agreement.

Mr. Wood brought to the attention of the Board that the current agreement with Riverside County Flood is limited in scope, and an outline of responsibilities isn't clearly identified. Costs associated with the construction are not itemized, nor is outflow along the drain (then spilling into the CE) and erosion. Other possible impacts could also involve heavy equipment, materials, and construction traffic. The agreement does not address the responsibility of restoring the site to its original condition after construction is completed. These issues are not addressed and need to be resolved with Mission Pacific. He noted that TEAM RCD would have this same issue in any place that

construction is going to take place adjacent to the CE, and although developers are allowed under the terms of agreement to go in and do the work, the consequences and any adverse impact should be addressed. He went on to suggest that the Board review the agreement with Counsel to ensure appropriate protection.

President Corona commented that Ms. Parkes had sent her an updated estimate on Benton Channel, and that it was important to consider these issues with the fact that the RCD needs to take care of them in perpetuity. She said that she would be happy to go out to any of the locations and show members of the Board some of the challenges faced by TEAM RCD; in particular silt in pipes and drainage issues.

She said that Mission Pacific has asked to come to the next meeting to present their numbers, and that TEAM RCD could take the information to Bob Hewitt and NRCS staff for evaluation for review by their engineers before bringing Mission RCD in for further discussion. Director Newcomb asked about the associated cost of NRCS reviewing the data, and President Corona indicated that she believed there would not be a charge.

Item 5: Update and discussion on letter to Flood control regarding current maintenance

President Corona reported that she had not heard back from Flood Control on the current maintenance with Adeline Farms in this conservation easement, but would continue to follow up.

VI. NEW BUSINESS

Item 1: Morningstar Project – Benton Channel

President Corona said that she had gone out to the site because Morningstar is another project that will be bringing more water onto the easement. Army Corps was also there – Ms. Peggy Bartels and her boss – and this area seems to be increasing with development and impacting TEAM RCD's conservation easement. She then turned the floor over to Hugh Wood for his perspective.

Mr. Wood said that it was similar to the other site previously reported and described the area as addressing the same flooding area coming off of the small watershed, except further down. He indicated that there's currently no storm drainage runoff protection and it would be good for the developer to protect the homes from that standpoint. However, the risk to TEAM RCD as holder of the CE is that there would be more water diverted to the storm drain. He went into some detail describing the situation and presented the question again regarding whether there was sufficient funding in the endowment to cover TEAM RCD's risks associated with preserving the land. He noted that as far as the CE is concerned, Riverside County Flood has the responsibility of restoring

the banks when there is runoff. The assessment district for that is Valleywide whose job is the maintenance. However, there may be a gap in determining who is responsible for what.

President Corona reminded the Board that this issue goes back to the previous item and the letter TEAM RCD sent to Flood Control asking them to reassess the maintenance company they are presently using because Fish & Wildlife wants to have more CEs monitored by conservation easement sensitive groups that do this specifically. She said that she needs more information from Glen Lucas, who had indicated that he would talk to his client. Another issue is the concern of Ms. Bartels regarding work being performed near the creek.

Director Newcomb asked for clarification to his understanding that this is easement monitoring being discussed, and not remediation requirements. Mr. Wood responded that it was monitor and report. Director Newcomb asked if there is a cumulative impact of having two or more developers exponentially increasing our monitor report requirements. Mr. Wood responded that he didn't think so, but that it does increase the RCD's risks of damage to the CE, which would then increase time and expense of going in, assessing damage and identifying restoration work. There is some question as to who is in charge of enforcement.

President Corona pointed out that the time needed to address this was one of the things Ms. Parkes had included in her estimate, and that we only have one shot to make sure that the District is protected in the funding of the endowment.

Director Newcomb explained that his thinking is that one small development discharging would result in low risk; but with each additional group there is a much greater chance of frequency which means not only doubled potential costs but quadrupled or more.

President Corona said that she is trying to get a meeting with Flood control and Fish and Wildlife for a bigger picture. Director Brady commented that to President Corona's point, it's especially important since this is precedent setting to get it right the first time.

Director Newcomb added that in talking with the developers, TEAM RCD's approach should be in terms of the cumulative effect. President Corona agreed that it was worth further discussion and moved on to reports.

VII. ORAL/WRITTEN REPORTS

No reports.

VIII. CLOSED SESSION

Item 1: Conference with legal counsel – anticipated litigation. Potential initiation of litigation pursuant to subdivision (d)(4) of Government Code Section 549569: one potential case.

President Coronal moved to close open session and move to go into closed session. Director Newcomb made the motion; Director Brady seconded.
Motion passed 4-0.

No items were anticipated to be reported out of closed session.

Carol Lee Brady -Secretary/Treasurer

Date

FINANCIALS

Management Report

TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation
District

For the period ended October 31,2016

Prepared by

Landmark Business Enterprises LLC

Prepared on

November 2,2016

Table of Contents

Profit and Loss3

Balance Sheet.....4

Statement of Cash Flows.....5

A/R Aging Detail.....6

A/P Aging Detail.....7

Profit and Loss

October 2016

	Total
INCOME	
Interest Income	2.50
Investments	
Interest-Savings, Short-term CD	1,522.16
Total Investments	1,522.16
Stipend Allowance	3,375.00
Total Income	4,899.66
GROSS PROFIT	4,899.66
EXPENSES	
Operations	
Transcription	57.12
Total Operations	57.12
Total Expenses	57.12
NET OPERATING INCOME	4,842.54
NET INCOME	\$4,842.54

Balance Sheet

As of October 31, 2016

		Total
ASSETS		
Current Assets		
Bank Accounts		
Checking/Savings		
General Fund xx2226		44,299.33
Mitigation Account xx0102		98,121.43
Restricted Deposits xx2242		35,475.97
Union Banc Investment - Mkt Adj		-2.42
Union Banc Investment xx8488		206,439.80
Union Bank xx72042		14,011.30
Total Checking/Savings		398,345.41
Total Bank Accounts		398,345.41
Accounts Receivable		
Accounts Receivable (A/R)		10,276.00
Total Accounts Receivable		10,276.00
Total Current Assets		408,621.41
TOTAL ASSETS		\$408,621.41
LIABILITIES AND EQUITY		
Liabilities		
Current Liabilities		
Other Current Liabilities		
Deposits Payable		0.00
BROOKFIELD		9,280.00
CASINO ONE PROPERTIES		6,835.00
CENTEX 1600-2006-0063-R6		8,333.75
DR HORTON - Country Roads		335.00
DR HORTON - Morgan Heights		3,920.00
GREYSTONE / CROWNE HILL		7,050.00
Total Deposits Payable		35,753.75
Funds in Brokerage (CD) Account		
Lennar Homes - Greer Ranch		125,000.00
Shea Homes - Adelaine Farms		75,000.00
Total Funds in Brokerage (CD) Account		200,000.00
Total Other Current Liabilities		235,753.75
Total Current Liabilities		235,753.75
Total Liabilities		235,753.75
Equity		
Opening Balance Equity		-93,694.75
Retained Earnings		258,366.38
Net Income		8,196.03
Total Equity		172,867.66
TOTAL LIABILITIES AND EQUITY		\$408,621.41

Statement of Cash Flows

October 2016

	Total
OPERATING ACTIVITIES	
Net Income	4,842.54
Adjustments to reconcile Net Income to Net Cash provided by operations:	
AMEX 41005	0.82
Total Adjustments to reconcile Net Income to Net Cash provided by operations:	0.82
Net cash provided by operating activities	4,843.36
NET CASH INCREASE FOR PERIOD	4,843.36
Cash at beginning of period	393,502.05
CASH AT END OF PERIOD	\$398,345.41

A/R Aging Detail

As of October 31, 2016

Date	Transaction Type	Num	Customer	Due Date	Amount	Open Balance
91 or more days past due						
05/01/2016	Invoice	16-1004	Bear Creek Association	05/31/2016	10,276.00	10,276.00
Total for 91 or more days past due					\$10,276.00	\$10,276.00
TOTAL					\$10,276.00	\$10,276.00

A/P Aging Detail

As of October 31, 2016

This report contains no data for your specified date range.

TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation District

Reconciliation Report

General Fund xx2226, Period Ending 10/31/2016

Reconciled on: 11/02/2016 (any changes to transactions after this date aren't reflected on this report)

Reconciled by: la.enter@yahoo.com

Summary

Statement Beginning Balance	40,980.63
Checks and Payments cleared	-56.30
Deposits and Other Credits cleared	+3,375.00
Statement Ending Balance	44,299.33
Register Balance as of 10/31/2016	44,299.33

Details

Checks and Payments cleared

<u>Date</u>	<u>Type</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
10/31/2016	Transfer			-56.30
Total				-56.30

Deposits and Other Credits cleared

<u>Date</u>	<u>Type</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
		SEP150429-		
10/11/2016	Sales Receipt	110435-2092	SAWA - Stipend	1,500.00
		OCT150429-		
10/31/2016	Sales Receipt	110435-2093	SAWA - Stipend	1,875.00
Total				3,375.00

TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation District

Reconciliation Report

Mitigation Account xx0102, Period Ending 10/31/2016

Reconciled on: 11/02/2016 (any changes to transactions after this date aren't reflected on this report)

Reconciled by: la.enter@yahoo.com

Summary

Statement Beginning Balance	98,118.93
Checks and Payments cleared	0.00
Deposits and Other Credits cleared	+2.50
Statement Ending Balance	98,121.43
Register Balance as of 10/31/2016	98,121.43

Details

Deposits and Other Credits cleared

<u>Date</u>	<u>Type</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
10/31/2016	Deposit		Wells Fargo Bank-Interest Income	2.50
Total				2.50

TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation District**Reconciliation Report****Restricted Deposits xx2242, Period Ending 10/31/2016**

Reconciled on: 11/02/2016 (any changes to transactions after this date aren't reflected on this report)

Reconciled by: la.enter@yahoo.com

Summary

Statement Beginning Balance	35,475.97
Checks and Payments cleared	0.00
Deposits and Other Credits cleared	+0.00
Statement Ending Balance	35,475.97
Register Balance as of 10/31/2016	35,475.97

TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation District

Reconciliation Report

Union Bank xx72042, Period Ending 10/31/2016

Reconciled on: 11/02/2016 (any changes to transactions after this date aren't reflected on this report)

Reconciled by: la.enter@yahoo.com

Summary

Statement Beginning Balance	12,489.14
Checks and Payments cleared	0.00
Deposits and Other Credits cleared	+1,522.16
Statement Ending Balance	14,011.30
Register Balance as of 10/31/2016	14,011.30

Details

Deposits and Other Credits cleared

<u>Date</u>	<u>Type</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
10/21/2016	Deposit		Union Bank Inv Brokerage	1,522.16
Total				1,522.16

TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation District**Reconciliation Report****Union Banc Investment xx8488, Period Ending 09/30/2016**

Reconciled on: 10/05/2016 (any changes to transactions after this date aren't reflected on this report)

Reconciled by: la.enter@yahoo.com

Summary

Statement Beginning Balance	206,158.14
Checks and Payments cleared	-1.07
Deposits and Other Credits cleared	+282.73
Statement Ending Balance	206,439.80
Register Balance as of 09/30/2016	206,439.80

Details

Checks and Payments cleared

<u>Date</u>	<u>Type</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
09/30/2016	Expense	093016	BMW BK North America Utah-(LOSS)	-1.07
Total				-1.07

Deposits and Other Credits cleared

<u>Date</u>	<u>Type</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
09/30/2016	Deposit		Capital One NA CD 2.2	282.73
Total				282.73

87-176/843
00

10/21/2016

PAY TO THE ORDER OF Temecula-Elsinore-Anza-Murrieta RCD

\$ **1,875.00

One Thousand Eight Hundred Seventy-Five and 00/100*****

DOLLARS

Temecula-Elsinore-Anza-Murrieta RCD
P.O. Box 2078
Temecula, CA 92593-2078

MEMO

Oct. stipend


AUTHORIZED SIGNATURE

SANTA ANA WATERSHED ASSOCIATION

6559

Temecula-Elsinore-Anza-Murrieta RCD

Date	Type	Reference	Original	Amount	Balance Due	Discount	Payment
Wells Fargo Bank Transaction Receipt							
	Store #0075420 5	Deposit					
	Account Number	XXXXXX2226					
	CHK 00114						
	Number of Checks	1					
	Check Listing						
				\$1,875.00			
	Total Checks Amount			\$1,875.00			
	Total Deposit			\$1,875.00			
	Deposit will be available:						
	Date			Amount			
	10/31/2016			\$400.00			
	11/01/2016			\$1,475.00			
	Transaction # 028 0033						
	03:01PM	10/31/16					
	Deposit Credit Date: 10/31/16						
	Thank you for your business.						
	Enjoy the convenience of						
	scheduling appointments online at						
	wellsfargo.com/appointments						

SANTA ANA WATERSHED ASSOCIATION

6559

Temecula-Elsinore-Anza-Murrieta RCD

Date	Type	Reference	Original Amt.	Balance Due	Discount	Payment
10/21/2016	Bill		1,875.00	1,875.00		1,875.00
					Check Amount	1,875.00

Merrill Lynch-Cash

Oct. stipend

1,875.00

Landmark Business Enterprises LLC
22709 Minona Drive
Grand Terrace, CA 92313 US
714-767-7467
la.enter@yahoo.com
www.usa-lbe.com

Invoice 2501-49

BILL TO	SHIP TO
Temecula-Elsinore-Murrieta- Anza Resource Conservation 41923 Second Street, Fourth Floor Temecula, CA 92590	Temecula-Elsinore-Murrieta- Anza Resource Conservation 41923 Second Street, Fourth Floor Temecula, CA 92590

DATE
11/01/2016

PLEASE PAY
\$148.02

DUE DATE
12/31/2016

P.O. NUMBER
2017 Calander Year

ACTIVITY	QTY	RATE	AMOUNT
Wholesale QuickBooks via Firm Intuit QuickBooks Essentials Cloud software. Billed directly to your Accounting Firm through wholesale price structuring. 50% off the annual subscription for the life of the subscription.	12	12.00	144.00
Wholesale QuickBooks via Firm Intuit QuickBooks Essentials Cloud software. Price Increase for QuickBooks Essentials effective November 01, 2016.	2	12.00	24.00
Wholesale QuickBooks via Firm Intuit QuickBooks Essentials Cloud software. Prior payment from EMARCD for November and December 2016	2	-9.99	-19.98

Thank you for your business. Be sure to visit our website at www.usa-lbe.com and learn about the Executive Dedicated Direct Hire program that we offer.

TOTAL DUE

\$148.02

THANK YOU.

TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation District

Reconciliation Report

AMEX 41005, Period Ending 10/14/2016

Reconciled on: 11/02/2016 (any changes to transactions after this date aren't reflected on this report)

Reconciled by: la.enter@yahoo.com

Summary

Statement Beginning Balance	139.61
Payments and Credits cleared	-140.43
Charges and Cash Advances cleared	+57.12
Statement Ending Balance	56.30
Register Balance as of 10/14/2016	56.30
Uncleared transactions after 10/14/2016	-56.30
Register Balance as of 11/02/2016	0.00

Details

Payments and Credits cleared

<u>Date</u>	<u>Type</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
09/16/2016	CC-Credit		American Express Plus Business Card	-0.82
09/29/2016	Expense		American Express Plus Business Card	-139.61
Total				-140.43

Charges and Cash Advances cleared

<u>Date</u>	<u>Type</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
10/14/2016	Expense		Speech to Text	57.12
Total				57.12

Additional Information

Uncleared Payments and Credits after 10/14/2016

<u>Date</u>	<u>Type</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
10/31/2016	Transfer			-56.30
Total				-56.30

Subject **CSDA Order Confirmation**
From <lindseys@csda.net>
To Ms. Rose Corona <rose.corona@emarcd.org>
Date 2016-11-04 09:13



California Special Districts Association

Dear Rose,

Thank you for your order! We are glad to be a resource for you and your agency.

Below are the details of your purchase. Please retain this email for your records.

Order Date: Nov 4, 2016 8:58 AM

Bill To: Ms. Rose Corona

Order Total: 159.00

Payment Method: American Express *****1005

Name on Card: Rose Corona

Item

Invoice 37561: Membership Dues-Regular for the period from 01/01/2017 through 12/31/2017 - Temecula
Elsinore-Anza-Murrieta Resource Conservation District

Tr:

Thanks again!

Connect with us:



California Special Districts Association 1112 "I" Street, Suite 200, Sacramento, CA 95814 877.924.2732 or 916.442.788

Subject **FW: CSDA Order Confirmation**
From Cassandra Strawn <cassandras@cda.net>
To rose.corona@teamrcd.org <rose.corona@teamrcd.org>
Date 2016-11-04 09:22



From: Lindsey Spaletta
Sent: Friday, November 4, 2016 9:14 AM
To: Ms. Rose Corona <rose.corona@emarcd.org>
Subject: CSDA Order Confirmation



Dear Rose,

Thank you for your order! We are glad to be a resource for you and your agency.

Below are the details of your purchase. Please retain this email for your records.

Order Date: Nov 4, 2016 8:58 AM

Bill To: Ms. Rose Corona

Order Total: 159.00

Payment Method: American Express *****1005

Name on Card: Rose Corona

Item	Price	Qty	Total
Invoice 37561: Membership Dues-Regular for the period from 01/01/2017 through 12/31/2017 - Temecula-Elsinore-Anza-Murrieta Resource Conservation District	159.00	1	159.00
Item Total			0.00
Shipping			0.00
Handling			0.00
Item Grand Total			0.00
Invoice Total			159.00
Transaction Grand Total			159.00

Thanks again!

New Balance **\$56.30**
Minimum Payment Due **\$35.00**

Payment Due Date **11/09/16[‡]**

‡ Late Payment Warning: If we do not receive your Minimum Payment Due by the Payment Due Date of 11/09/16, you may have to pay a late fee of up to \$38.00 and your APRs may be increased to the Penalty APR of 29.49%.

Minimum Payment Warning: If you make only the minimum payment each period, you will pay more in interest and it will take you longer to pay off your balance. For example:

If you make no additional charges and each month you pay...	You will pay off the balance shown on this statement in about...	And you will pay an estimated total of...
Only the Minimum Payment Due	2 months	\$56

If you would like information about credit counseling services, call 1-888-733-4139.

See page 2 for important information about your account.

i We will debit your bank account for your payment of \$56.30 on 10/29/16. This date may not be the same date your bank will debit your bank account. Any inquiry to American Express concerning this debit should be made by 10/27/16. If your AutoPay payment is less than your Minimum Payment Due, we must receive an additional payment for at least the difference by 11/09/16.

Cash Back Received
This Period **\$0.82**

For more details about Rewards, please visit americanexpress.com/rewardsinfo

Account Summary

Previous Balance \$139.61
Payments/Credits -\$140.43
New Charges +\$57.12
Fees +\$0.00
Interest Charged +\$0.00

New Balance **\$56.30**
Minimum Payment Due **\$35.00**

Credit Limit \$25,000.00
Available Credit \$24,943.70

Days in Billing Period: 30

Customer Care

Pay by Computer
open.com/pbc

Customer Care 1-800-521-6121
Pay by Phone 1-800-472-9297

See Page 2 for additional information.

15102

Payment Coupon
Do not staple or use paper clips

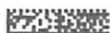
Pay by Computer
open.com/pbc

Pay by Phone
1-800-472-9297

Account Ending 6-41005

Enter 15 digit account # on all payments.
Make check payable to American Express.

AB 01 005713 26270 B 29 A



ROSE CORONA
TEAM RCD
32117 CAMINO NUNEZ
TEMECULA CA 92592-6357

Payment Due Date
11/09/16

New Balance
\$56.30

AutoPay Amount
\$56.30

☐ Check here if your address or phone number has changed. Note changes on reverse side.



AMERICAN EXPRESS
BOX 0001
LOS ANGELES CA 90096-8000

\$ _____
Amount Enclosed

0000349992357367208 000005630000003500 11 H



SimplyCash® Plus Business Credit Card
TEAM RCD
ROSE CORONA
Closing Date 10/14/16

OPENSM

p. 3/7

Account Ending 6-41005

Payments and Credits

Summary

	Total
Payments	-\$139.61
Credits	-\$0.82
Total Payments and Credits	-\$140.43

Detail

*Indicates posting date

Payments	Amount
09/29/16* AUTOPAY PAYMENT RECEIVED - THANK YOU WELLS FARGO BANK, NA	-\$139.61
Credits	Amount
09/16/16* YOUR CASH BACK THIS PERIOD IS AMERICAN EXPRESS CASH REBATE TRANSACTION	-\$0.82

New Charges

Summary

	Total
Total New Charges	\$57.12

Detail



ROSE CORONA
Card Ending 6-41005

	Amount
10/14/16 SPEECH TO TEXT SERVICE SPEECH TO TEXT EDINBURGH GB 37067311459	\$57.12

Fees

	Amount
Total Fees for this Period	\$0.00

Interest Charged

	Amount
Total Interest Charged for this Period	\$0.00

About Trailing Interest

You may see interest on your next statement even if you pay the new balance in full and on time and make no new charges. This is called "trailing interest." Trailing interest is the interest charged when, for example, you didn't pay your previous balance in full. When that happens we charge interest from the first day of the billing period until we receive your payment in full. You can avoid paying interest on purchases by paying your balance in full and on time each month. Please see the "When we charge interest" sub-section in your Cardmember Agreement for details.


Continued on reverse

Mission Resource Conservation District
 1588 S. Mission Rd., Ste. 100
 Fallbrook, CA 92028
 Phone # 760-728-1332

INVOICE

DATE	INVOICE #
11/1/2016	2120

BILL TO
Elsinore-Murrieta-Anza RCD P.O. Box 2078 Temecula, Ca 92593-2078

ENTERED on Quickbooks	
Date	11 / 2 / 16
Signed	

P.O. No.	CONTRACT #	REP	

QUANTITY	DESCRIPTION	RATE	AMOUNT
3	1.0 to 5.0 Acres: Conley 10/12, Rayhanabad 10/13, Sohi 10/14	335.00	1,005.00
		Total	\$1,005.00