

**MINUTES**

**TEAM RCD**

**Temecula-Elsinore-Anza-Murrieta Resource Conservation District**

**Regular Board Meeting**

**Thursday, October 11, 2018 at 4:00 PM**

**Truax Building**

**41923 Second Street, Fourth Floor**

**Temecula, CA 92590**

**I. PRELIMINARY FUNCTIONS**

**Call to Order, 4:00 p.m., meeting recorded by Rose Corona**

**Flag Salute**

**Roll Call/Establish a Quorum**

**Directors Present:** Rose Corona (President); Dave Kuhlman, Michael Newcomb, Judy Gugliemana, Stacy Kuhns (Treasurer)

**Directors Absent:** None

**Associate Directors:** Rick Neugebauer - Present

Randy Feeney - Absent

**Office Manager:** Absent

**District Counsel Present:** Ward Simmons, Best, Best & Krieger

**Natural Resources Conservation District (NRCS) Absent:** Robert Hewitt

**Guest Speakers:** Lance Anderson, Ag Program Director, Courtney Provo, District Manager, Mission RCD

**Public Guests:** None

**Approval of Agenda**

President Corona called for a motion to approve the agenda.

Director Kuhns moved and Director Kuhlman seconded. **Motion passed unanimously 3-0.**

**PUBLIC COMMENT**

None

**II. CONSENT CALENDAR, III. CORRESPONDENCE & IV. GENERAL INFORMATION**

President Corona asked for a motion to approve the Consent Calendar, all Correspondence and General Information.

Director Kuhns moved and Director Kuhlman seconded. Call for vote. **Motion passed unanimously 3-0**

### **III. ACTION ITEMS/ DISCUSSION CALENDAR**

#### **Item 1: Discussion and update renewal of Internet and email service to ISC International.**

President Corona stated ISC International hosts the website and e-mails for TEAM RCD.

President Corona asked for a motion to approve the renewal of Internet and e-mail services with ISC International. Director Newcomb made the motion to approve services with ISC International. Seconded by Director Gugliemana. No further discussion. **Motion passed unanimously 3-0**

#### **Item 2: Discussion and potential approval to cancel December and January regular meetings.**

President Corona stated December and January is a difficult time to get a quorum due to scheduling conflicts. If a quorum is needed during this time to handle TEAM RCD business, a special meeting can be called the third week of January.

President Corona asked for a motion to approve canceling the regular board meetings in December and January. Director Kuhns made the motion and Director Kuhlman seconded it. There was no further discussion. **Motion passed unanimously 3-0**

### **IV. OLD BUSINESS**

#### **Item 1: Discussion and potential approval to give President authority to approve SAWA contract for the Fairway Estates project when Fairway Estates decides to go forward with proposal.**

President Corona stated Fairway Estates asked for a proposal and said proposal was provided by SAWA. Fairway Estates is having monetary issues at the moment, however this proposal will be discussed at their next board meeting in the next couple of months when TEAM RCD is dark.

President Corona asked for a motion to approve the President, the authority to approve SAWA contract for the Fairway Estates project. Director Kuhns made the motion and Director Gugliemana seconded it. There was no further discussion. **Motion passed unanimously 3-0**

#### **Item 2: Discussion and reminder for Ethics Training and Harassment Training - Ward Simmons**

Attorney Simmons encouraged everyone that needs to do so, to complete the required Ethics and Sexual Harassment training. President Corona stated these trainings are due within a month to the State of California for the accreditation of the TEAM RCD Board. No motion necessary.

Still needed:

- a) Dave Kuhlman- Ethics Training and Harassment Training
- b) Michael Newcomb- Ethics Training
- c) Judy Gugliemana- Ethics Training and Harassment Training

#### **Item 3: Update on funding Agreement between FVS Partners and TEAM RCD for Conservation Easement at Benton Channel.**

President Corona stated FVS Partners and Mission Pacific sold this piece of property to Pulte Homes. TEAM RCD is in possession of \$90,000 for the conservation easement and said funds are to be put into a CD account. No further discussion. No motion necessary.

#### **Item 4: Discussion and potential approval of investment CD parameters with a creation of new bank accounts for investments of maturing CD's for monies from Pulte Homes and other existing CD accounts to include account interest for existing and future CD's for Benton Channel.**

President Corona stated the interest rate is between 2.3% and 2.7% on a two year CD. Half of the money is in an existing money market and CD account, the other half is Greer Ranch and Benton

Channel. President Corona proposed putting Greer Ranch funds in one CD and Pulte in another two year CD so as to keep the CD's on the same timeline but separate accounts.

**Item 5: Discussion and potential approval of account interest for existing and future CD's**

President Corona stated this item will be decided at the next regular board meeting.

**Item 6: Discussion and potential approval to nominate Board member to work with Benton Channel project designed in coordination with Fish and Wildlife for Pulte Homes Endowment.**

President Corona stated this item will be decided at the next regular board meeting.

**Item 7: Discussion and update on Bio monitoring at Greer Ranch and Benton Road.**

Associate Director Neugebauer states the reports are being prepared and should be ready within the next thirty days.

**Item 8: Discussion and update on MOU with SAWA.**

President Corona stated that Mr. Simmons recommended a more specific agreement with Flood Control due to the number of projects.

Mr. Simmons commented a regular contract would provide more protection for the interests of TEAM RCD rather than an MOU. This contract is in the process of being drafted and prepared for review.

**Item 9: Discussion and update on MOU with Flood Control.**

President Corona states we are hopeful to have this signed in the next few days with SAWA, as SAWA wants to begin working October 23<sup>rd</sup>. Changes TEAM RCD has proposed in the agreement to include canceling outstanding work rather than terminating the agreement in the event there is a catastrophic event. Issuing of task orders for the work within the agreement could be easily terminated if needed rather than designing a new agreement.

**V-NEW BUSINESS**

**Item 1: Discussion and potential approval to have District Counsel create resolutions regarding Board Directors attendance and training requirements to include: procedures and policies of Board member resignation/removal for non-completion of required training, Form 700's and/or after non-attendance for three consecutive months of Board meetings.**

President Corona stated she would review the policies and procedures with Mr. Simmons in regards to the removal of a Director when required documents and training are not completed. No motion necessary.

**VI. ORAL/WRITTEN REPORTS**

1. MRCD – Lance Anderson reports Healthy Soils and State Water Efficiency an Enhancement Program (SWEEP) are on farm efficiency programs the state funds through cap and trade. These are opportunities for growers to get monies for irrigation related improvements through SWEEP and soil practices to improve soil health through the Healthy Soils Program. Technical assistance is needed for growers to be competitive in these grant processes. The CDFA put out a call for proposal for technical assistance grants and one has been secured. MRCD want to propose doing workshops and providing one-on-one assistance available to property owners and TEAM RCD. The proposals are to be released at the end of November, due January.

2. **TEAM RCD – DIRECTOR REPORTS**

Rose Cornoa - President Corona reports the supervisors have signed her up for another four year term.

Dave Kuhlman - no report

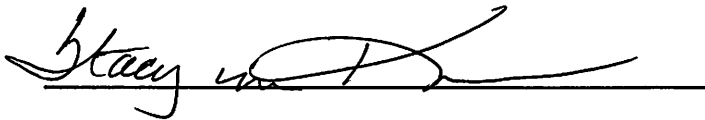
Micheal Newcomb - no report

Stacy Kuhns - no report

Judy Gugliemana - no report

**VII. ADJOURNMENT**

With no further business, President Corona asked for a motion to adjourn the meeting. Director Gugliemana made the motion. Director Newcomb seconded. **Motion passed unanimously 3-0.** Meeting adjourned at 4:52 pm

A handwritten signature in cursive script, appearing to read "Stacy Kuhns", is written over a horizontal line.

**Secretary/Treasurer Date**