

AGENDA

AGENDA

Temecula-Elsinore-Anza-Murrieta

Resource Conservation District

Regular Board Meeting

Thursday, May 14, 2020 – 4:00 p.m.

Per California Governor Newsom's Executive order N-25-20 members of the board and public will participate via teleconference

Call In: 623-404-9000

Meeting ID 148 458 9399

ADDING URGENCY ITEMS TO THE AGENDA:

Items may be added to the Agenda in accordance with section 54954.2(b)(2) of the Government Code (Brown Act), upon a determination by a two-thirds vote of the members of the legislative body present at the meeting, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the Temecula-Elsinore-Anza-Murrieta Resource Conservation District after the agenda was posted.

I. PRELIMINARY FUNCTIONS

Call to Order – Pledge of Allegiance

Roll Call/Establish a Quorum

Approval of Agenda

Public Comment

Any person may address the Board at this time upon any subject not identified on this Agenda but within the jurisdiction of the Temecula-Elsinore-Anza-Murrieta Resource Conservation District. Please note that for items not listed on the agenda, the Brown Act imposes limitations on what the Board may do at this time. The Board may not take action on the item at this meeting. As to matters on the Agenda, persons will be given an opportunity to address the Board when the matter is considered. If you wish to speak during public comment, please fill out a "Speaker Request Form" and give it to the Board Secretary. When the Board President calls your name, please immediately begin by giving your name and address for the record. Each speaker will be given three (3) minutes to address the Board.

II. CONSENT CALENDAR

Consent Calendar items are expected to be routine and non-controversial, to be acted upon by the Board at one time without discussion. All items appearing on the Consent Calendar may be disposed of by a single motion. Items shall be removed from the Consent Calendar if any member of the Board of Directors, staff member, or interested person requests removal prior to a vote on a motion to approve the items. Such items shall be considered separately for action by the Board.

1. Consider approval of Minutes of the Board of Directors Regular Meeting of February 13, 2020.
2. Consider approval for current and past Months Financials: Financials and Management Reports for period ended February 29, 2020, March 31, 2020 and April 30, 2020.
3. Consider approval for current bills and reimbursements:
 - a) Bills Paid:
 1. American Express, \$57.98 - Go Transcripts
 2. Nigro & Nigro, Invoice #11376, \$250.00 – Prep of State Controllers Report
 3. SAWA, Inv.# 2020-10, \$23,016.83 – Flood Control Projects/Collaboration
 4. BB&K Inv. # 871067, \$55.50 – Legal Services
 5. Nigro & Nigro, Inv. # 11739, \$2,000.00 – Review of Financial Statements
 6. SAWA, Inv. # 2020-19, \$2,247.78 – Flood Control Projects/Collaboration
 7. NACD, \$100.00 – Annual Membership
 8. Barb Dalton, Inv. #10088. \$80.00 – Administration
 9. Deborah Getty, Inv.#0052, \$312.00 - Administration
 - b) Bills to be paid or reimbursements:
 - c) Accounts Receivable:
 1. SAWA – March, 2020 \$1,400.70
 2. SAWA – April, 2020 \$1,350.70

Approve all Correspondence and General information listed below as received on Consent Calendar

III. CORRESPONDENCE

IV. GENERAL INFORMATION –CORRESPONDENCE GENERAL

1. BB&K Legal Alerts – 02/26/20,02/27/20,03/10/20,03/17/20, 03/18/20,03/23/20,04/03/20,04/06/20,04/07/20,04/15/20,04/20/20,04/23/20,04/24/20.
2. CARCD Weekly Digest – 02/14/20,02/19/20,02/25/20, 03/12/20, 03/16/20,03/19/20,03/24/20,03/26/20,03/27/20,03/31/20,04/09/20,04/10/20, 04/13/20,04/16/20,04/20/20,04/22/20,04/24/20,04/30/20.
3. CSDA- 02/18/20, 02/25/20,03/03/20,03/10/20,03/12/20,03/13/20,03/16/20,04/07/20 04/14/20,04/21/20.
4. Riverside County Watershed Protection- 03/02/20,03/06/20,04/03/20,04/04/20,05/04/20.
5. River Network – 2/14/20,02/18/20,03/04/20,03/24/20,04/01/20,04/03/20,04/21/20,04/23/20
6. NACD eResource – 02/10/20,02/12/20,02/25/20,03/03/20, 03/10/20,03/17/20,03/24/20 03/31/20,04/07/20,04/14/20,04/21/20,
7. Cal Pers Circular Letters – 03/06/20,03/10/20,03/13/20,03/18/20,03/19/20,03/24/20,4/16/20.

8. Letter from Board of Supervisors – Appointment of Newton H. Parkes
9. Email extending filing for Form 700.
10. County of Riverside – letter on sale of Tax-Defaulted properties.
11. SDMRA – Property Liability Program Estimated Contribution - \$1,405.00.
12. GCC Report.
13. Northwestern Mosquito & Vector Control District notice.
14. CSDA – Call for Nominations.
15. Notice of Availability for Public Review and Comment for the Draft Supplemental Environmental Impact Report and General Plan Update.
16. USDA – MOA between NRCS, CARCD and individual RCD's.
17. Letters requesting support for WMWD, Bob Stockton, Rancho Water, Danny Martin and MSWD, Nancy Wright.
18. Email from Jonathan Snap Cook in regards to collaboration for potential stimulus project.
19. Resignation of David R. Kuhlman.

V. SPEAKER

None

VI. ACTION ITEMS/ DISCUSSION CALENDAR

1. Appointment and Swearing in of new Board Director Newt Parkes – Rose Corona
2. Update and discussion on Bureau of Reclamation grant for a proposed Santa Margarita Watershed group – Rose Corona
3. Discussion and potential approval of the proposed amended Conflict of Interest Code. (Attached Notice of Intention, redline copy and Resolution 2020-01)
4. Discussion and potential approval of appointing new office manager Deborah Getty on a contract basis.
5. Discussion and potential approval of conservation easement management recommendation from IERCD – Mandy Parkes and Rose Corona

VII. OLD BUSINESS

1. Update on Homeless Task Force, 2019/2020 Wildomar and Lake Elsinore Homeless Snapshot – Newt Parkes
2. Update CDFW cannabis program – Stacy Kuhns
3. Update on Long Term Streambed Agreement meeting. – Rose Corona
4. Update on Form 700 submission – Rose Corona

VIII. NEW BUSINESS

1. Update on billing for TEAMRCD/SAWA for Riverside County Flood Control. – Rose Corona
2. Discussion and update on AEIP and CropSwap reports – Lisa Battiato

IX. ORAL/WRITTEN REPORTS

- | | |
|-------------------------------|---------------|
| 1. NRCS | Robert Hewitt |
| 2. TEAMRCD Director Reports | Open |
| Rose Corona | |
| Stacy Kuhns | |
| Randy Feeney | |
| Lisa Battiato | |
| 3. Associate Director Reports | Open |
| Rick Neugebauer | |
| Newt Parkes | |

- | | |
|---------------------------|---------------------------------|
| 4. SAWA/Fire Safe Reports | Rick Neugebauer, Representative |
| 5. Best, Best & Krieger | Ward Simmons, District Counsel |

X. FUTURE AGENDA ITEMS

1. Discussion and potential approval of 2020/2021 Budget.
2. Election of officers
3. Review and further discussion of Phase 2 of the Meadowview project.
4. Potential presentation of new cannabis program by Jim Brandt of CDFW.

XI. CLOSED SESSION:

1. Public Employment: District Manager

XII. ADJOURNMENT

ADA COMPLIANCE STATEMENT:

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by §202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the District at least 48 hours before the meeting, if possible.

Next Meeting: June 11, 2020 at 4:00 PM Regular Meeting

MINUTES

MINUTES

Temecula-Elsinore-Anza-Murrieta Resource Conservation District

Regular Board Meeting

Thursday, February 13, 2020 at 4:00 PM

Truax Building
41923 Second Street, Fourth Floor
Temecula, CA 92590

I. PRELIMINARY FUNCTIONS

Call to Order, 4:00 p.m., meeting recorded by Rose Corona

Flag Salute

Roll Call/Establish a Quorum

Directors Present: Rose Corona (President), Randy Feeney (Director), Lisa Battiato (Director)

Directors Absent: Stacy Kuhns (Director), Dave Kuhlman (Vice President)

Associate Directors Present: Rick Neugebauer, Newt Parkes,

Associate Directors Absent: None

Office Manager: Barb Dalton – Present

District Counsel: Ward Simmons, Best, Best & Krieger – Absent

Natural Resources Conservation District (NRCS): Robert Hewitt – Present

Guest Speakers: Jonathan Snapp-Cook, U.S. Fish and Wildlife
Bob Cullen, Riverside County Flood Control
Joan Valle, Riverside County Flood Control
Teri Biancardi, Meadowview
Mary, Meadowview
Dave Thomas, Meadowview

Public Guests: None

Approval of Agenda

President Corona called for a motion to approve the agenda as presented. Director Battiato moved and Director Feeney seconded. **Motion passed unanimously 3-0.**

PUBLIC COMMENT

None

II. CONSENT CALENDAR, CORRESPONDENCE & GENERAL INFORMATION

President Corona called for a motion to approve the consent calendar, financials, and correspondence and Director Feeney moved and Director Battiato seconded. **Motion passed unanimously 3-0**

III. ACTION ITEMS/ DISCUSSION CALENDAR

Meadowview Presentation

Teri Biancardi provided some background on phase one of the Meadowview stream and is proposing they partner with TEAMRCD on phase two. General information and conversation were provided by Mary and Dave with the Meadowview Homeowner's Association along with Jonathan Snapp-Cook with U.S. Fish and Wildlife and Bob Cullen with Riverside County Flood Control. President Corona indicated that a couple of Board members were missing and therefore, decisions on where Board stood would have to wait until a full Board was present. Once the entire Board is together, they will revisit and respond accordingly.

Item 1: Discussion and potential approval to appoint Lisa Battiato to head the CropSwap and Water Efficiency programs and to create progress reports.

President Corona moved to appoint Lisa Battiato to oversee the CropSwap and Water Efficiency programs and to create a report as to the progress of said programs over the last five years for the benefit of TEAMRCD, Rancho Water and the Bureau of Reclamation. Director Feeney seconded followed by general discussion. **Motion passed unanimously 3-0.**

Item 2: Discussion and potential approval to approve the New State Level Memorandum of Agreement between NRCS, CARCD and individual Resource Conservations Districts.

Bob Hewitt gave a brief overview and general discussion on how this agreement outlines what is being done, what is offered and that they have agreed to work in partnership. President Corona moved to approve the signing of the agreement. Director Bottiato seconded. **Motion passed unanimously 3-0**

IV. OLD BUSINESS

Item 1: Update on Homeless Task Force.

Associate Director Parkes reported that the meeting held on December 5th, 2019 was canceled and President Corona attended the meeting on December 30th in Director Parkes absence. The summary of the meeting was review and discussed. Bob Hewitt offered to attend the next meeting on February 27, 2020. No motion necessary.

Item 2: Update and discussion on CDFW reports.

Mandy Parkes, Executive Director of the Inland Empire RCD came to report on their monitoring reports for CDFW. TEAMRCD and IERCD have an executed Memorandum of Understanding which allows us to collaborate on work. President Corona and Ms. Parkes have a meeting in the coming week with the Riverside County Local Agency Formation Commission to go over the terms of the MOU. General discussion on different ways to work together. Various recommendations by IERCD as to the Conservation Easements are proposed by IERCD. President Corona will check with TEAMRCD accountant and provide average numbers to see what TEAM RCD can afford to do in these areas with the available funds in the account. No motion necessary.

Item 3: Update of the TEAMRCD website.

No update provided as Director Feeney is ill. No motion necessary.

Item 4: Update on Long Term Streambed Agreement meeting.

President Corona reports that Heather Pert from Fish and Wildlife has not responded to emails. No motion necessary.

V. NEW BUSINESS

Item 1: Update and re-address baseline funding for TEAMRCD and SAWA.

President Corona requests to table and move to the next meeting. No motion necessary.

Item 2: Discussion and update CDFW cannabis program.

Director Kuhns not present. No report given. No motion necessary.

Item 3: Discussion and potential to work with AmeriCorps on Robin Hood Estates project in conjunction with Flood Control.

General discussion on the Robin Hood Estates that was affected by the Holy Fire in June of 2019. President Corona reported that the Rubicon Group was able to assist Riverside County Flood Control and TEAMRCD did not need to step in. TEAMRCD can still help if disaster happens and they would partner with NRCS. No motion necessary.

Item 4: Form 700 for January 2020

Barb Dalton reported that Director Feeney and Director Kuhns still need to complete and submit their form 700. Associate Director Neugebauer just needed to provide a copy as his form is submitted through SAWA. No motion necessary.

VI. FUTURE AGENDA ITEMS

VII. ORAL/WRITTEN REPORTS

NRCS

Bob Hewitt reports that he is now working with 15 cooperators in the area and continued work is going forward.

DIRECTOR REPORTS

None

ASSOCIATE DIRECTOR REPORTS

None

VII. ADJOURNMENT

With no further business, Director Parkes made a motion to adjourn the meeting. President Corona seconded. **Motion passed unanimously 3-0.** Meeting adjourned at 5:20 p.m.

Secretary/Treasurer

CONSENT CALENDAR

MINUTES SIGNED FROM
LAST MEETING

MINUTES

Temecula-Elsinore-Anza-Murrieta Resource Conservation District

Regular Board Meeting

Thursday, November 14, 2019 at 4:00 PM

**Truax Building
41923 Second Street, Fourth Floor
Temecula, CA 92590**

I. PRELIMINARY FUNCTIONS

Call to Order, 4:00 p.m., meeting recorded by Rose Corona

Flag Salute

Roll Call/Establish a Quorum

Directors Present: Rose Corona (President), Stacy Kuhns (Director), Randy Feeney (Director), Lisa Battiato (Director)

Directors Absent: Dave Kuhlman (Vice President)

Associate Directors Present: Rick Neugebauer, Newt Parkes,

Associate Directors Absent: None

Office Manager: Barb Dalton – Present

District Counsel: Ward Simmons, Best, Best & Krieger – Absent

Natural Resources Conservation District (NRCS): Robert Hewitt – Present

Guest Speakers: None

Public Guests: None

Approval of Agenda

President Corona called for a motion to approve the agenda with the following modifications; Remove item 2 of New Business and replace with discussion and potential of NRCS draft document.

Director Feeney moved and Director Kuhns seconded. **Motion passed unanimously 4-0.**

PUBLIC COMMENT

None

II. CONSENT CALENDAR, CORRESPONDENCE & GENERAL INFORMATION

President Corona called for a motion to approve the consent calendar, financials, and correspondence and Director Feeney moved and Director Kuhns seconded. **Motion passed unanimously 4-0**

III. ACTION ITEMS/ DISCUSSION CALENDAR

Item 1: New Form 700 coming in January 2020.

President Corona stated Ms. Battiato is on vacation and we will address this at our next meeting. No motion necessary.

Item 2: Discussion and potential approval to renew CSDA Membership.

President Corona stated every three years TEAM RCD has a full audit done. On the off years, a compilation is done. The cost of the compilation this year is \$1,750.00 plus a \$250.00 submission fee. President Corona made a motion to approve the authorization of the \$1,750.00 for the yearly compilation to Nigro & Nigro plus the \$250.00 submission fee. Director Feeney seconded. **Motion passed unanimously 4-0**

IV. OLD BUSINESS

Item 1: Update and discussion on Flood Control Projects.

President reported TEAMRCD has not received payment from Flood Control. TEAMRCD will also be receiving deposits from Flood Control for the projects that were added to the original project. Work has begun on the additional six projects that were approved by Fish and Wildlife. Flood Control should have our payment sometime in December. No motion necessary.

Item 2: Update and discussion on CDFW transition.

President Corona stated Jeff Brandt has been moved to the cannabis division. President Corona and Director Kuhns will be meeting with Mr. Brandt and his replacement Ms. Pert to discuss the Lake and Streambed Alteration Agreement, Homeless Monitoring, and the Clinton Keith property. No motion necessary.

Item 3: Update on Homeless Task Force.

Associate Director Parkes reported no indication of homeless in the Tualal project area. Associate Director Parkes is going to follow up with Temecula Law Enforcement to chart if the area remains clear for a minimum of 90 days. At that point TEAMRCD may be able to go in and restore some of the area. TEAMRCD is working with local law enforcement agencies to help identify homeless encampments in Flood Control areas and get the homeless needed resources. No motion necessary.

Item 4: Update and discussion on Anza cannabis seizures.

Director Kuhns reported an anti-grow group has formed called "Take Back Anza". The group is working with the Hemet Sheriff Department and they are encountering some dangerous chemicals. Residents are contacting Director Kuhns and asking if these chemicals are contaminating the local water supply. No motion necessary.

Item 5: Update and discussion on Website.

Director Feeney stated there are no updates at this time. We will re-address this at our next regular meeting. No motion necessary.

Item 6: Update and discussion on Robin Hood Estates.

Mr. Hewitt reported the area has been cleaned out. If additional assistance is needed it will have to be requested after the rain has caused damage. No motion necessary.

Item 7: Update and discussion on conversation easement monitoring reports from IERCD SAWA.

V. NEW BUSINESS

Item 1: Discussion and potential approval to eliminate HOA's from TEAMRCD scope of work.

President Corona stated there doesn't appear to be a benefit working with HOA's. President Corona made a motion to remove HOA's from TEAMRCD scope of work. **Motion passed unanimously 4-0.**

Item 2: Discussion and potential approval of NRCS draft Memorandum of Agreement.

President Corona stated this item would be addressed at another meeting after we have received the necessary paperwork. No motion necessary.

Item 3: Discussion and potential approval to cancel December meeting.

President Corona made a motion to cancel the December meeting. Director Kuhns seconded. **Motion passed unanimously 4-0.**

VI. FUTURE AGENDA ITEMS

VII. ORAL/WRITTEN REPORTS

DIRECTOR REPORTS

None

ASSOCIATE DIRECTOR REPORTS

None

VII. ADJOURNMENT

With no further business, President Corona made a motion to adjourn the meeting. Director Kuhns seconded. **Motion passed unanimously 4-0.** Meeting adjourned at 4:57 p.m.

Secretary/Treasurer

CONSENT CALENDAR

FINANCIALS

Management Report

TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation District

For the period ended February 29, 2020

Prepared by

Landmark Business Enterprises LLC

Prepared on

March 2, 2020

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Profit and Loss

February 2020

	Total
INCOME	
Interest Income	7.77
Investments	
Interest-Savings, Short-term CD	331.36
Total Investments	331.36
Total Income	339.13
GROSS PROFIT	339.13
EXPENSES	
Contract Services	
RFC FACILITIES	
HOMELESS MONITORING	1,971.61
Total RFC FACILITIES	1,971.61
Total Contract Services	1,971.61
General and Administration	
Quickbooks-Accounting	240.00
Total General and Administration	240.00
Operations	
Transcription	57.98
Total Operations	57.98
Total Expenses	2,269.59
NET OPERATING INCOME	-1,930.46
NET INCOME	\$ -1,930.46

Balance Sheet

As of February 29, 2020

	Total
ASSETS	
Current Assets	
Bank Accounts	
Checking/Savings	
General Fund xx2226	227,603.79
Mitigation Account xx0102	98,219.55
Union Banc Investment xx8488	138,662.40
Union Bank Restricted - CDs	153,000.00
Union Bank xx72042	22,021.63
Total Checking/Savings	639,507.37
Total Bank Accounts	639,507.37
Accounts Receivable	
Accounts Receivable (A/R)	6,091.04
Total Accounts Receivable	6,091.04
Other Current Assets	
Uncategorized Asset	-0.53
Total Other Current Assets	-0.53
Total Current Assets	645,597.88
Fixed Assets	
Adeline Farms Easement	162,750.00
Clinton Keith Land	475,000.00
Greer Ranch Easement	110,000.00
Total Fixed Assets	747,750.00
Other Assets	
adjust gain loss brokerage statement	44.08
Total Other Assets	44.08
TOTAL ASSETS	\$1,393,391.96
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Credit Cards	
AMEX 41005	54.13
Total Credit Cards	54.13
Total Current Liabilities	54.13
Total Liabilities	54.13
Equity	
Opening Balance Equity	843,535.49
Retained Earnings	453,341.80
Net Income	96,460.54
Total Equity	1,393,337.83
TOTAL LIABILITIES AND EQUITY	\$1,393,391.96

A/R Aging Detail

As of February 29, 2020

Date	Transaction Type	Num	Customer	Due Date	Amount	Open Balance
91 or more days past due						
09/06/2019	Invoice	082619-2120-2231	Fairway Estates HOA - Vegetation Management	09/06/2019	6,091.04	6,091.04
Total for 91 or more days past due					\$6,091.04	\$6,091.04
TOTAL					\$6,091.04	\$6,091.04

Statement of Cash Flows

February 2020

	Total
OPERATING ACTIVITIES	
Net Income	-1,930.46
Adjustments to reconcile Net Income to Net Cash provided by operations:	
AMEX 41005	57.98
Total Adjustments to reconcile Net Income to Net Cash provided by operations:	57.98
Net cash provided by operating activities	-1,872.48
NET CASH INCREASE FOR PERIOD	-1,872.48
Cash at beginning of period	641,379.85
CASH AT END OF PERIOD	\$639,507.37

Management Report

● TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation District

For the period ended February 29, 2020

Prepared by

Landmark Business Enterprises LLC

Prepared on

March 2, 2020

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Profit and Loss

July 2019 - February 2020

	Total
INCOME	
Admin Fees	
SAWA Administration	1,366.20
Total Admin Fees	1,366.20
CropSwap Income	2,750.00
Grant Revenue	9,647.25
Interest Income	52.53
Investments	
Interest-Savings, Short-term CD	4,140.98
Total Investments	4,140.98
RCFC Pilot Projects	
Hildy	3,464.19
Santa Gertrudis Creek	62,050.82
Temecula Creek AD 159	8,876.11
Warm Springs/Benton Channel	24,767.29
Warm Springs/French Valley	15,587.52
Wildomar Channel	5,503.87
Total RCFC Pilot Projects	120,249.80
Vegetation Removal Income	6,091.04
Water Audits Income	1,800.00
Total Income	146,097.80
GROSS PROFIT	146,097.80
EXPENSES	
Contract Services	
CropSwap Management	
Post Audit	750.00
Pre Audit	415.00
Total CropSwap Management	1,165.00
FC - Annual Fee	3,181.75
Legal Fees	1,053.00
SAWA Agreement	55.00
Total Legal Fees	1,108.00
RFC FACILITIES	
HOMELESS MONITORING	5,994.00
MURRIETA CREEK LINE F	548.04
PALOMAR-CORYDON CHANNEL	548.04
Project Development & Administration	1,160.03
SANTA GERTRUDIS CREEK	13,241.45
TEMECULA CREEK AD 159	8,255.64
TUCALOTA CREEK 3	532.29
TUCALOTA CREEK I & II	548.04
WARM SPRINGS / FRENCH VALLEY	6,904.14

	Total
Total RFC FACILITIES	37,731.67
Water Audit Management	
Post Audit	415.00
Pre Audit	335.00
Total Water Audit Management	750.00
Total Contract Services	43,936.42
General and Administration	
Administrative Consulting	1,673.76
Membership Dues	755.52
Quickbooks-Accounting	240.00
Total General and Administration	2,669.28
Insurance	
Package Policy	1,405.00
Total Insurance	1,405.00
Operations	
Computer, Data and Software	119.88
Postage, Mailing Service	102.00
Printing and Copying	357.79
Transcription	146.97
Total Operations	726.64
Other Types of Expenses	
American Express Cash Back Rewards	-0.08
Total Other Types of Expenses	-0.08
Website Expenses	900.00
Total Expenses	49,637.26
NET OPERATING INCOME	96,460.54
NET INCOME	\$96,460.54

Balance Sheet

As of February 29, 2020

	Total
ASSETS	
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Bank Accounts	
Checking/Savings	
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Mitigation Account xx0102	98,219.55
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Union Bank xx72042	22,021.63
Total Checking/Savings	639,507.37
Total Bank Accounts	639,507.37
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TOTAL ASSETS	\$1,393,391.96
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Net Income	96,460.54
Total Equity	1,393,337.83
TOTAL LIABILITIES AND EQUITY	\$1,393,391.96

Statement of Cash Flows

July 2019 - February 2020

	Total
OPERATING ACTIVITIES	
Net Income	96,460.54
Adjustments to reconcile Net Income to Net Cash provided by operations:	
Accounts Receivable (A/R)	9,020.99
Uncategorized Asset	0.53
adjust gain loss brokerage statement	-44.08
AMEX 41005	54.13
Total Adjustments to reconcile Net Income to Net Cash provided by operations:	9,031.57
Net cash provided by operating activities	105,492.11
INVESTING ACTIVITIES	
Prepaid Insurance	1,405.00
Net cash provided by investing activities	1,405.00
NET CASH INCREASE FOR PERIOD	106,897.11
Cash at beginning of period	532,610.26
CASH AT END OF PERIOD	\$639,507.37

A/R Aging Detail

As of February 29, 2020

Date	Transaction Type	Num	Customer	Due Date	Amount	Open Balance
91 or more days past due						
09/06/2019	Invoice	082619-2120-2231	Fairway Estates HOA - Vegetation Management	09/06/2019	6,091.04	6,091.04
Total for 91 or more days past due					\$6,091.04	\$6,091.04
TOTAL					\$6,091.04	\$6,091.04

A/P Aging Detail

As of February 29, 2020

Date	Transaction Type	Num	Vendor	Due Date	Past Due	Amount	Open Balance
91 or more days past due							
01/31/2019	Bill	2501-202	Landmark Business Enterprises LLC	02/01/2019	395	360.00	180.00
04/05/2019	Bill Payment (Check)	1287	Landmark Business Enterprises LLC	04/05/2019	332	-180.00	-180.00
Total for 91 or more days past due						\$180.00	\$0.00
TOTAL						\$180.00	\$0.00

A/P Aging Detail

As of February 29, 2020

Date	Transaction Type	Num	Vendor	Due Date	Past Due	Amount	Open Balance
91 or more days past due							
01/31/2019	Bill	2501-202	Landmark Business Enterprises LLC	02/01/2019	395	360.00	180.00
04/05/2019	Bill Payment (Check)	1287	Landmark Business Enterprises LLC	04/05/2019	332	-180.00	-180.00
Total for 91 or more days past due						\$180.00	\$0.00
TOTAL						\$180.00	\$0.00

TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation District

Union Bank xx72042, Period Ending 02/28/2020

RECONCILIATION REPORT

Reconciled on: 03/02/2020

Reconciled by: Landmark Business Ent. Catherine Lazzara, C.S.A

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance.....	21,690.27
Checks and payments cleared (0).....	0.00
Deposits and other credits cleared (1).....	331.36
Statement ending balance.....	<u>22,021.63</u>
Register balance as of 02/28/2020.....	22,021.63

Details

Deposits and other credits cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
02/03/2020	Deposit		Union Bank Inv Brokerage	331.36
Total				331.36

TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation District

AMEX 41005, Period Ending 02/13/2020

RECONCILIATION REPORT

Reconciled on: 02/24/2020

Reconciled by: Landmark Business Ent. Catherine Lazzara, C.S.A

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance	-3.32
Charges and cash advances cleared (0)	0.00
Payments and credits cleared (1)	-0.53
Statement ending balance	-3.85

Register balance as of 02/13/2020	-3.85
Cleared transactions after 02/13/2020	0.00
Uncleared transactions after 02/13/2020	57.98
Register balance as of 02/24/2020	54.13

Details

Payments and credits cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
01/16/2020	Transfer			-0.53
Total				-0.53

Additional Information

Uncleared charges and cash advances after 02/13/2020

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
02/14/2020	Expense		Got Transcript	57.98
Total				57.98

TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation District

Mitigation Account xx0102, Period Ending 02/29/2020

RECONCILIATION REPORT

Reconciled on: 03/02/2020

Reconciled by: Landmark Business Ent. Catherine Lazzara, C.S.A

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance	98,217.21
Checks and payments cleared (0)	0.00
Deposits and other credits cleared (1)	2.34
Statement ending balance	98,219.55
Register balance as of 02/29/2020	98,219.55

Details

Deposits and other credits cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
02/29/2020	Deposit		Wells Fargo Bank-Interest Inc...	2.34
Total				2.34

Management Report

● TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation District

For the period ended March 31, 2020

Prepared by

Landmark Business Enterprises LLC

Prepared on

March 30, 2020

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Profit and Loss

March 2020

	Total
INCOME	
Investments	
Interest-Savings, Short-term CD	309.99
Total Investments	309.99
SAWA Administration/FC	2,746.00
Total Income	3,055.99
GROSS PROFIT	3,055.99
EXPENSES	
Total Expenses	
NET OPERATING INCOME	3,055.99
NET INCOME	\$3,055.99

Balance Sheet

As of March 31, 2025

	Total
ASSETS	
Current Assets	
Bank Accounts	
Checking/Savings	
General Fund xx2226	194,730.08
Mitigation Account xx0102	98,219.55
Union Banc Investment xx8488	138,662.40
Union Bank Restricted - CDs	153,000.00
Union Bank xx72042	22,331.62
Total Checking/Savings	606,943.65
Total Bank Accounts	606,943.65
Accounts Receivable	
Accounts Receivable (A/R)	6,091.04
Total Accounts Receivable	6,091.04
Other Current Assets	
Uncategorized Asset	-0.53
Total Other Current Assets	-0.53
Total Current Assets	613,034.16
Fixed Assets	
Adeline Farms Easement	162,750.00
Clinton Keith Land	475,000.00
Greer Ranch Easement	110,000.00
Total Fixed Assets	747,750.00
Other Assets	
adjust gain loss brokerage statement	44.08
Total Other Assets	44.08
TOTAL ASSETS	\$1,360,828.24
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Credit Cards	
AMEX 41005	54.13
Total Credit Cards	54.13
Total Current Liabilities	54.13
Total Liabilities	54.13
Equity	
Opening Balance Equity	843,535.49
Retained Earnings	453,341.80
Net Income	63,896.82
Total Equity	1,360,774.11
TOTAL LIABILITIES AND EQUITY	\$1,360,828.24

Statement of Cash Flows

March 2020

	Total
OPERATING ACTIVITIES	
Net Income	3,055.99
Adjustments to reconcile Net Income to Net Cash provided by operations:	
Net cash provided by operating activities	3,055.99
NET CASH INCREASE FOR PERIOD	3,055.99
Cash at beginning of period	603,887.66
CASH AT END OF PERIOD	\$606,943.65

A/R Aging Detail

As of March 31, 2020

Date	Transaction Type	Num	Customer	Due Date	Amount	Open Balance
91 or more days past due						
09/06/2019	Invoice	082619-2120-2231	Fairway Estates HOA - Vegetation Management	09/06/2019	6,091.04	6,091.04
Total for 91 or more days past due					\$6,091.04	\$6,091.04
TOTAL					\$6,091.04	\$6,091.04

Management Report

● TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation District

For the period ended March 31, 2020

Prepared by

Landmark Business Enterprises LLC

Prepared on

March 30, 2020

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Profit and Loss

July 2019 - March 2020

	Total
INCOME	
CropSwap Income	2,750.00
Grant Revenue	9,647.25
Interest Income	52.53
Investments	
Interest-Savings, Short-term CD	4,450.97
Total Investments	4,450.97
RCFC Pilot Projects	
Hildy	3,464.19
Santa Gertrudis Creek	62,050.82
Temecula Creek AD 159	8,876.11
Warm Springs/Benton Channel	24,767.29
Warm Springs/French Valley	15,587.52
Wildomar Channel	5,503.87
Total RCFC Pilot Projects	120,249.80
SAWA Administration/FC	4,112.20
Vegetation Removal Income	6,091.04
Water Audits Income	1,800.00
Total Income	149,153.79
GROSS PROFIT	149,153.79
EXPENSES	
Contract Services	
Accounting Fees	
State Report	250.00
Total Accounting Fees	250.00
CropSwap Management	
Post Audit	750.00
Pre Audit	415.00
Total CropSwap Management	1,165.00
FC - Annual Fee	3,181.75
Legal Fees	1,053.00
SAWA Agreement	55.00
Total Legal Fees	1,108.00
RFC FACILITIES	
HELASH	6,502.80
HILDY	1,176.12
HOMELESS MONITORING	7,817.34
MURRIETA CREEK LINE F	1,116.77
PALOMAR-CORYDON CHANNEL	2,528.93
Project Development & Administration	1,160.03
SANTA GERTRUDIS CREEK	19,667.37
TEMECULA CREEK AD 159	11,166.84

	Total
TUCALOTA CREEK 3	532.29
TUCALOTA CREEK I & II	2,691.40
WARM SPRINGS / FRENCH VALLEY	17,565.37
WILDOMAR CHANNEL	1,176.12
Total RFC FACILITIES	73,101.38
Water Audit Management	
Post Audit	415.00
Pre Audit	335.00
Total Water Audit Management	750.00
Total Contract Services	79,556.13
General and Administration	
Administrative Consulting	1,673.76
Membership Dues	755.52
Quickbooks-Accounting	240.00
Total General and Administration	2,669.28
Insurance	
Package Policy	1,405.00
Total Insurance	1,405.00
Operations	
Computer, Data and Software	119.88
Postage, Mailing Service	102.00
Printing and Copying	357.79
Transcription	146.97
Total Operations	726.64
Other Types of Expenses	
American Express Cash Back Rewards	-0.08
Total Other Types of Expenses	-0.08
Website Expenses	900.00
Total Expenses	85,256.97
NET OPERATING INCOME	63,896.82
NET INCOME	\$63,896.82

Balance Sheet

As of March 31, 2020

	Total
ASSETS	
Current Assets	
Bank Accounts	
Checking/Savings	
General Fund xx2226	194,730.08
Mitigation Account xx0102	98,219.55
Union Banc Investment xx8488	138,662.40
Union Bank Restricted - CDs	153,000.00
Union Bank xx72042	22,331.62
Total Checking/Savings	606,943.65
Total Bank Accounts	606,943.65
Accounts Receivable	
Accounts Receivable (A/R)	6,091.04
Total Accounts Receivable	6,091.04
Other Current Assets	
Uncategorized Asset	-0.53
Total Other Current Assets	-0.53
Total Current Assets	613,034.16
Fixed Assets	
Adeline Farms Easement	162,750.00
Clinton Keith Land	475,000.00
Greer Ranch Easement	110,000.00
Total Fixed Assets	747,750.00
Other Assets	
adjust gain loss brokerage statement	44.08
Total Other Assets	44.08
TOTAL ASSETS	\$1,360,828.24
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Credit Cards	
AMEX 41005	54.13
Total Credit Cards	54.13
Total Current Liabilities	54.13
Total Liabilities	54.13
Equity	
Opening Balance Equity	843,535.49
Retained Earnings	453,341.80
Net Income	63,896.82
Total Equity	1,360,774.11
TOTAL LIABILITIES AND EQUITY	\$1,360,828.24

Statement of Cash Flows

July 2019 - March 2020

	Total
OPERATING ACTIVITIES	
Net Income	63,896.82
Adjustments to reconcile Net Income to Net Cash provided by operations:	
Accounts Receivable (A/R)	9,020.99
Uncategorized Asset	0.53
adjust gain loss brokerage statement	-44.08
AMEX 41005	54.13
Total Adjustments to reconcile Net Income to Net Cash provided by operations:	9,031.57
Net cash provided by operating activities	72,928.39
INVESTING ACTIVITIES	
Prepaid Insurance	1,405.00
Net cash provided by investing activities	1,405.00
NET CASH INCREASE FOR PERIOD	74,333.39
Cash at beginning of period	532,610.26
CASH AT END OF PERIOD	\$606,943.65

A/R Aging Detail

As of March 31, 2020

Date	Transaction Type	Num	Customer	Due Date	Amount	Open Balance
91 or more days past due						
09/06/2019	Invoice	082619-2120-2231	Fairway Estates HOA - Vegetation Management	09/06/2019	6,091.04	6,091.04
Total for 91 or more days past due					\$6,091.04	\$6,091.04
TOTAL					\$6,091.04	\$6,091.04

TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation District

AMEX 41005, Period Ending 03/13/2020

RECONCILIATION REPORT

Reconciled on: 03/30/2020

Reconciled by: Landmark Business Ent. Catherine Lazzara, C.S.A

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance	-3.85
Charges and cash advances cleared (1)	57.98
Payments and credits cleared (0)	0.00
Statement ending balance	54.13

Register balance as of 03/13/2020	54.13
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Details

Charges and cash advances cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
02/14/2020	Expense		Got Transcript	57.98
Total				57.98

TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation District

Union Bank xx72042, Period Ending 03/31/2020

RECONCILIATION REPORT

Reconciled on: 03/30/2020

Reconciled by: Landmark Business Ent. Catherine Lazzara, C.S.A

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	22,021.63
Checks and payments cleared (0)	0.00
Deposits and other credits cleared (1)	309.99
Statement ending balance	22,331.62
Register balance as of 03/31/2020	22,331.62

Details				
Deposits and other credits cleared (1)				
DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
03/02/2020	Deposit		Union Bank Inv Brokerage	309.99
Total				309.99

Management Report

TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation
District

For the period ended April 30, 2020

Prepared by

Landmark Business Enterprises LLC

Prepared on

May 6, 2020

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Profit and Loss

April 2020

		Total
INCOME		
Interest Income		2.38
Investments		
Interest-Savings, Short-term CD		1,853.51
Total Investments		1,853.51
SAWA Administration/FC		1,350.70
Total Income		3,206.59
GROSS PROFIT		3,206.59
EXPENSES		
Contract Services		
Legal Fees		55.50
Total Contract Services		55.50
General and Administration		
Administrative Consulting		392.00
Membership Dues		99.42
Total General and Administration		491.42
Total Expenses		546.92
NET OPERATING INCOME		2,659.67
NET INCOME		\$2,659.67

Balance Sheet

As of April 30, 2020

	Total
ASSETS	
Current Assets	
Bank Accounts	
Checking/Savings	
General Fund xx2226	189,887.22
Mitigation Account xx0102	98,222.64
Union Banc Investment xx8488	138,662.40
Union Bank Restricted - CDs	153,000.00
Union Bank xx72042	24,185.13
Total Checking/Savings	603,957.39
Total Bank Accounts	603,957.39
Accounts Receivable	
Accounts Receivable (A/R)	2,751.40
Total Accounts Receivable	2,751.40
Other Current Assets	
Uncategorized Asset	-0.53
Total Other Current Assets	-0.53
Total Current Assets	606,708.26
Fixed Assets	
Adeline Farms Easement	162,750.00
Clinton Keith Land	475,000.00
Greer Ranch Easement	110,000.00
Total Fixed Assets	747,750.00
Other Assets	
adjust gain loss brokerage statement	44.08
Total Other Assets	44.08
TOTAL ASSETS	\$1,354,502.34
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Credit Cards	
AMEX 41005	-0.58
Total Credit Cards	-0.58
Total Current Liabilities	-0.58
Total Liabilities	-0.58
Equity	
Opening Balance Equity	843,535.49
Retained Earnings	453,341.80
Net Income	57,625.63
Total Equity	1,354,502.92
TOTAL LIABILITIES AND EQUITY	\$1,354,502.34

Statement of Cash Flows

April 2020

	Total
OPERATING ACTIVITIES	
Net Income	2,659.67
Adjustments to reconcile Net Income to Net Cash provided by operations:	
Accounts Receivable (A/R)	-1,350.70
Accounts Payable	-2,000.00
AMEX 41005	-0.58
Total Adjustments to reconcile Net Income to Net Cash provided by operations:	-3,351.28
Net cash provided by operating activities	-691.61
NET CASH INCREASE FOR PERIOD	-691.61
Cash at beginning of period	604,649.00
CASH AT END OF PERIOD	\$603,957.39

A/R Aging Detail

As of April 30, 2020

Date	Transaction Type	Num	Customer	Due Date	Amount	Open Balance
1 - 30 days past due						
03/01/2020	Invoice	033120-2120-2240	SAWA	03/31/2020	1,400.70	1,400.70
Total for 1 - 30 days past due					\$1,400.70	\$1,400.70
Current						
04/01/2020	Invoice	043020-2120-2241	SAWA	04/30/2020	1,350.70	1,350.70
Total for Current					\$1,350.70	\$1,350.70
TOTAL					\$2,751.40	\$2,751.40

A/P Aging Detail

As of April 30, 2020

This report contains no data for your specified date range.

TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation District

General Fund xx2226, Period Ending 02/29/2020

RECONCILIATION REPORT

Reconciled on: 03/02/2020

Reconciled by: Landmark Business Ent. Catherine Lazzara, C.S.A

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance	229,809.97
Checks and payments cleared (2)	-2,211.61
Deposits and other credits cleared (1)	5.43
Statement ending balance	<u>227,603.79</u>
Register balance as of 02/29/2020	227,603.79

Details

Checks and payments cleared (2)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
02/04/2020	Check	1339	Landmark Business Enterpris...	-240.00
02/10/2020	Check	1338	Santa Ana Watershed Associ...	-1,971.61
Total				-2,211.61

Deposits and other credits cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
02/29/2020	Deposit		Wells Fargo Bank-Interest Inc...	5.43
Total				5.43

Management Report

TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation
District

For the period ended April 30, 2020

Prepared by

Landmark Business Enterprises LLC

Prepared on

May 6, 2020

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Profit and Loss

July 2019 - April 2020

	Total
INCOME	
CropSwap Income	2,750.00
Grant Revenue	9,647.25
Interest Income	62.17
Investments	
Interest-Savings, Short-term CD	6,304.48
Total Investments	6,304.48
RCFC Pilot Projects	
Hildy	3,464.19
Santa Gertrudis Creek	62,050.82
Temecula Creek AD 159	8,876.11
Warm Springs/Benton Channel	24,767.29
Warm Springs/French Valley	15,587.52
Wildomar Channel	5,503.87
Total RCFC Pilot Projects	120,249.80
SAWA Administration/FC	6,863.60
Water Audits Income	1,800.00
Total Income	147,677.30
GROSS PROFIT	
EXPENSES	
Contract Services	
Accounting Fees	
Audit and Audit Documentation	2,000.00
State Report	250.00
Total Accounting Fees	2,250.00
CropSwap Management	
Post Audit	750.00
Pre Audit	415.00
Total CropSwap Management	1,165.00
FC - Annual Fee	3,181.75
Legal Fees	1,108.50
SAWA Agreement	55.00
Total Legal Fees	1,163.50
RFC FACILITIES	
HELASH	6,502.80
HILDY	1,176.12
HOMELESS MONITORING	10,065.12
MURRIETA CREEK LINE F	1,116.77
PALOMAR-CORYDON CHANNEL	2,528.93
Project Development & Administration	1,160.03
SANTA GERTRUDIS CREEK	19,667.37
TEMECULA CREEK AD 159	11,166.84

	Total
TUCALOTA CREEK 3	532.29
TUCALOTA CREEK I & II	2,691.40
WARM SPRINGS / FRENCH VALLEY	17,565.37
WILDOMAR CHANNEL	1,176.12
Total RFC FACILITIES	75,349.16
Water Audit Management	
Post Audit	415.00
Pre Audit	335.00
Total Water Audit Management	750.00
Total Contract Services	83,859.41
General and Administration	
Administrative Consulting	2,065.76
Membership Dues	854.94
Quickbooks-Accounting	240.00
Total General and Administration	3,160.70
Insurance	
Package Policy	1,405.00
Total Insurance	1,405.00
Operations	
Computer, Data and Software	119.88
Postage, Mailing Service	102.00
Printing and Copying	357.79
Transcription	146.97
Total Operations	726.64
Other Types of Expenses	
American Express Cash Back Rewards	-0.08
Total Other Types of Expenses	-0.08
Website Expenses	900.00
Total Expenses	90,051.67
NET OPERATING INCOME	57,625.63
NET INCOME	\$57,625.63

Balance Sheet

As of April 30, 2020

		Total
ASSETS		
Current Assets		
Bank Accounts		
Checking/Savings		
General Fund xx2226		189,887.22
Mitigation Account xx0102		98,222.64
Union Banc Investment xx8488		138,662.40
Union Bank Restricted - CDs		153,000.00
Union Bank xx72042		24,185.13
Total Checking/Savings		603,957.39
Total Bank Accounts		603,957.39
Accounts Receivable		
Accounts Receivable (A/R)		2,751.40
Total Accounts Receivable		2,751.40
Other Current Assets		
Uncategorized Asset		-0.53
Total Other Current Assets		-0.53
Total Current Assets		606,708.26
Fixed Assets		
Adeline Farms Easement		162,750.00
Clinton Keith Land		475,000.00
Greer Ranch Easement		110,000.00
Total Fixed Assets		747,750.00
Other Assets		
adjust gain loss brokerage statement		44.08
Total Other Assets		44.08
TOTAL ASSETS		\$1,354,502.34
LIABILITIES AND EQUITY		
Liabilities		
Current Liabilities		
Credit Cards		
AMEX 41005		-0.58
Total Credit Cards		-0.58
Total Current Liabilities		-0.58
Total Liabilities		-0.58
Equity		
Opening Balance Equity		843,535.49
Retained Earnings		453,341.80
Net Income		57,625.63
Total Equity		1,354,502.92
TOTAL LIABILITIES AND EQUITY		\$1,354,502.34

Statement of Cash Flows

July 2019 - April 2020

	Total
OPERATING ACTIVITIES	
Net Income	57,625.63
Adjustments to reconcile Net Income to Net Cash provided by operations:	
Accounts Receivable (A/R)	12,360.63
Uncategorized Asset	0.53
adjust gain loss brokerage statement	-44.08
AMEX 41005	-0.58
Total Adjustments to reconcile Net Income to Net Cash provided by operations:	12,316.50
Net cash provided by operating activities	69,942.13
INVESTING ACTIVITIES	
Prepaid Insurance	1,405.00
Net cash provided by investing activities	1,405.00
NET CASH INCREASE FOR PERIOD	71,347.13
Cash at beginning of period	532,610.26
CASH AT END OF PERIOD	\$603,957.39

A/R Aging Detail

As of April 30, 2020

Date	Transaction Type	Num	Customer	Due Date	Amount	Open Balance
1 - 30 days past due						
03/01/2020	Invoice	033120-2120-2240	SAWA	03/31/2020	1,400.70	1,400.70
Total for 1 - 30 days past due					\$1,400.70	\$1,400.70
Current						
04/01/2020	Invoice	043020-2120-2241	SAWA	04/30/2020	1,350.70	1,350.70
Total for Current					\$1,350.70	\$1,350.70
TOTAL					\$2,751.40	\$2,751.40

A/P Aging Detail

As of April 30, 2020

This report contains no data for your specified date range.