

# MINUTES

## Temecula-Elsinore-Anza-Murrieta Resource Conservation District

Regular Board Meeting

Thursday, June 12, 2025 at 4:00 PM

Truax Building, 41923 Second Street, Fourth Floor, Temecula, CA 92590

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Meeting held in-person and via teleconference.

### I. PRELIMINARY FUNCTIONS

Call to Order & Pledge of Allegiance — The meeting was called to order at 3:59 PM by President Teri Biancardi. The Pledge of Allegiance was recited.

#### Roll Call

Present: Director Teri Biancardi (President), Director Pablo Bryant, Director Rose Corona, Director Newt Parkes, Director Stuart Kuhn, Office Manager Rae Shirer, Conservation Technician Kit Swift.  
Guest: Jenny Di Stefano, Department of Conservation. Quorum established.

#### Approval of Agenda

Director Parkes moved, and Director Bryant seconded, to approve the Agenda as presented. Motion carried unanimously.

Public Comment — No public comment. Peter Van Dyke from Loma Prieta RCD participated remotely and provided comments later in the meeting.

### II. CONSENT CALENDAR

Director Biancardi requested that the April 10, 2025, minutes be pulled for separate consideration. Director Parkes moved, and Director Bryant seconded, to approve Items 2 and 3 (bills and financial reports through May 31, 2025). Motion carried unanimously.

Consideration of April 10, 2025 Minutes — Director Corona stated she did not believe the minutes totally reflected what happened at the meeting. Director Kuhn moved, and Director Bryant seconded, to approve the Minutes of April 10, 2025. Motion carried:

Biancardi	Yes
Bryant	Yes
Corona	No
Kuhn	Yes
Parkes	Yes

### III. ACTION ITEMS

#### A. Board Training Presentation

Jenny Di Stefano (Department of Conservation) presented 'RCD Essentials: Board Responsibilities and Powers,' covering RCD functions, director roles, Brown Act requirements, District powers under Division 9, fee for service guidelines, employee management, and land acquisition authorities.

Discussion addressed volunteer time as in-kind match, fee for service rate approval, and easement management challenges.

**B. Election of Officers**

President — Teri Biancardi nominated and elected (Bryant, Biancardi, Parkes, Kuhn in favor; Corona opposed).

Vice President — Stuart Kuhn nominated and elected (Biancardi, Bryant, Parkes, Kuhn in favor; Corona opposed).

Secretary/Treasurer — Newt Parkes nominated by Director Corona; elected unanimously.

President Biancardi provided an overview of district successes and opportunities ahead including the Wildlife Crossing project, Cannabis Restoration Grant, home hardening evaluations, and mitigation projects.

**C. Partnership Agreement with Southwest Resource Management Association (SRMA)**

Discussion addressed trust relationship with SRMA, non-exclusive nature of the agreement, Director Parkes' concerns regarding Section 6B and Section 10, and a typographical error on the title page. Director Kuhn moved, and Director Bryant seconded, to authorize the President to move forward with negotiation and conclusion of this contract including the concerns expressed regarding paragraph 6B. Motion carried:

Biancardi	Yes
Bryant	Yes
Corona	No
Kuhn	Yes
Parkes	No

**D. Document Retention Schedule and Handbook Update**

Office Manager Rae Shirer presented the reorganization of the 2018 policy manual into new series groupings. The board approved the reorganization unanimously and adopted four policy amendments (Policies 2050, 2100, 2020.2.3, and 3280) unanimously.

**E. CARCD Election**

Director Kuhn moved to temporarily remove Director Corona as delegate and replace with Teri Biancardi for the remainder of the term. Motion carried:

Biancardi	Yes
Bryant	Yes
Corona	No
Kuhn	Yes
Parkes	No

**F. IECF RPP Advisory Committee**

Director Kuhn moved, and Director Parkes seconded, to approve TEAM RCD's participation in the IECF RPP Advisory Committee and appoint Teri Biancardi as representative. Motion carried:

Biancardi	Yes
Bryant	Yes
Corona	No
Kuhn	Yes
Parkes	Yes

**G. July Regular Meeting**

Meeting remains on calendar for July 10, 2025. President to notify the board if cancellation is appropriate.

**IV. DISCUSSION ITEMS**

**H. Clinton Keith Parcels and Chase Account 9070**

Discussion of the history of Violation Mitigation Awards, four Lake/Streambed Alteration Agreements, and the need for written documentation from CDFW regarding LSA status. No motion made; Directors Corona and Shirer volunteered to review archived boxes for LSA documentation.

**V. DIRECTORS' REPORTS**

- President Biancardi: I-15 Wildlife Crossing pre-application submitted; WETA program proceeding.
- Kit Swift: Adeline Farms violations discovered and CDFW notified; successful GSOB identification event; Cannabis Restoration Grant pre-application in development; home hardening assessment training completed.
- Newt Parkes: No SAWA homeless reports since last meeting.
- Rose Corona: CARCD policy committee report.
- Stuart Kuhn: Mitigation Committee — Vail Lake project opportunity; MS-4 Copermittee inspection opportunity.

**VI. MANAGEMENT REPORT**

Rae Shirer reported on ongoing document retention work, policy handbook updates, and email archive system.

**VII. PUBLIC COMMENT**

Peter Van Dyke, Loma Prieta RCD, provided comments on delegate voting responsibilities and Brown Act compliance.

**VIII. FUTURE AGENDA ITEMS**

- MS-4 Copermittee inspection services — Director Kuhn
- TEC Committee stakeholder representation — Director Kuhn

**IX. ADJOURNMENT**

Director Parkes moved, and Director Kuhn seconded, to adjourn. Motion carried unanimously.

Next Regular Meeting: July 10, 2025 (subject to cancellation).

Dated: \_\_\_\_\_

Newt Parkes, Secretary