MINUTES

Temecula-Elsinore-Anza-Murrieta Resource Conservation District
Regular Board Meeting
Thursday, July 9, 2026, at 4:00 PM

Truax Building
41923 Second Street, Fourth Floor
Temecula, CA 92590

I. PRELIMINARY FUNCTIONS

Call to Order – 4:00 p.m. President Biancardi called the meeting to order, followed by the Pledge of Allegiance. Meeting held in person and by teleconference and recorded by Microsoft Teams.

Roll Call/Establish a Quorum

Directors Present: Teri Biancardi, President; Rose Corona, Director; Arturo Garcia, Director.

Directors Present (arrived after Call to Order): Stuart Kuhn, Vice President.

Directors Absent: Newt Parkes, Secretary-Treasurer.

Also Present: Clifton Meek, District Manager; Kit Swift, Conservation Technician.

Public Guests: Two members of the public attended remotely and did not identify themselves for the record.
A quorum was established.

Approval of Agenda

President Biancardi moved, and Director Garcia seconded, to reorder the agenda so that the Discussion and Information Items would be taken up before the Action Items, allowing a director then en route to participate in the votes on the Action Items. Upon voice vote, the motion passed unanimously:
Biancardi: Aye
Corona: Aye
Garcia: Aye

Public Comment

No public comment was offered.

II. CONSENT CALENDAR:

Director Corona requested that Item 1, the minutes of the Regular Board Meeting of June 11, 2026, be pulled and deferred to later in the meeting. Item 2, consisting of bills, reimbursements, accounts receivable, and the monthly financial reports for the period ending June 30, 2026, remained.

Director Garcia moved, and President Biancardi seconded, to approve Item 2 of the consent calendar. Upon voice vote, the motion failed:

Biancardi: Yes
Corona: No
Garcia: Yes

The motion did not receive the number of affirmative votes required for adoption, and Item 2 was not approved.

June 11, 2026 Minutes. Director Corona stated for the record her objection that the minutes do not reflect the discussion that takes place at meetings and requested that her objection be recorded. The board discussed the purpose of minutes as a record of actions taken.

The board returned to this item later in the meeting, following the Discussion and Information Items. Director Garcia moved, and Vice President Kuhn seconded, to approve the minutes of the Regular Board Meeting of June 11, 2026. Upon voice vote, the motion carried:

Biancardi: Yes
Corona: No
Garcia: Yes
Kuhn: Yes

III. DISCUSSION:

A. Subject: District Manager Report

The District Manager reported on District operations for the month:

- Completed onboarding with California CLASS and began transferring funds, excepting general and flood control funds with outstanding obligations and endowment funds held in certificates of deposit.
- Attended the Regional Tribal Operations Committee forum to assess opportunities for coordination with local tribes.
- Preliminary proposals for the SWEEP and Healthy Soils Program were accepted and full proposals invited, to be prepared with the SoCal hub in early August.
- First quarterly reporting for the Wildlife Conservation Board grant begins shortly, and discussions continue with Riverside County Flood Control regarding additional projects.

B. Subject: Projects Update

- Wildfire Resilience / Home Hardening: Thirty-five assessments completed. A demonstration assessment and sign-up event is planned with a community fire safe council, with 34 registrations and a second session added.
- IERC Reclamation Training: The District is applying with SAWA as the Southern California representative under a request for proposals of approximately $1,000,000 for statewide cannabis reclamation training.
- Cannabis Restoration Grant: A site visit was conducted on June 30. A funding determination is expected by the end of July or August.

- Greer Ranch Easement: CDFW has approved the verification request form, and work is scheduled proposed to be completed in September, outside nesting season.
- Flood Control: The master contract has lapsed. The County intends to renew and has asked whether the District would take on smaller permitted projects under County permits.

C. Subject: SAWA Update

Director Garcia reported on his first meeting as the District's representative to the SAWA board, noting a structural revenue gap of approximately $500,000 from reduced federal funding. He introduced a motion, seconded and passed unanimously, to table renewal of the executive director contract, continue it month-to-month for thirty days, and direct development of a performance framework and a market compensation analysis.

IV. ACTION ITEMS:

A. Subject: Professional Services Agreement with Jacobs for the I-15 Rainbow Canyon Wildlife Crossing Planning and Design Project

Background: The Consultant Selection Committee evaluated four proposals against the published criteria and selected Jacobs as the top-ranked firm. The Agreement is anticipated at a total not-to-exceed fee of $3,002,027, funded through WCB Grant Agreement No. WC-2593DC, with no District general funds anticipated.

The board was briefed on the procurement process and noted that the proposed budget came in approximately $150,000 below the maximum established for the project. The draft agreement is the District's standard professional services agreement, with new exhibits establishing scope of work and payment on a time-and-materials, not-to-exceed basis.

Vice President Kuhn moved, and Director Garcia seconded, to approve the draft Professional Services Agreement with Jacobs and to authorize the District Manager to carry the agreement through final review and execution, pending approval of counsel, without returning to the board for a special meeting. Upon voice vote, the motion carried:
Biancardi: Yes
Corona: No
Garcia: Yes
Kuhn: Yes

B. Subject: Adoption of Safety Policies 6060 (Amended), 6062, and 6064

Background: The District requires a board-adopted safety framework meeting Cal/OSHA requirements for field operations. Policy 6060 is amended to strengthen the Illness and Injury Prevention Program; new Policy 6062 establishes field operations safety requirements; and new Policy 6064 establishes certification standards for field-deployed personnel.

Director Garcia moved, and Vice President Kuhn seconded, to adopt Policy 6060 (Amended), Policy 6062, and Policy 6064, and to direct the District Manager to update the Operations and Procedures Manual to implement the requirements established by these policies. Upon voice vote, the motion passed unanimously:

Biancardi: Yes
Corona: Yes
Garcia: Yes
Kuhn: Yes

V. DIRECTORS' REPORTS

No directors' reports were offered.

VI. MANAGEMENT REPORT

The management report was delivered under Discussion, Item A.

VII. FUTURE AGENDA ITEMS:

Item 2 of the July consent calendar; IERC Reclamation Training; CDFW determination on the Cannabis Restoration Grant; SWEEP and Healthy Soils full proposals.

VIII. ADJOURNMENT

There being no further business to come before the board, Director Corona moved, and Director Garcia seconded, to adjourn. Upon voice vote, the motion passed unanimously:

Biancardi: Aye
Corona: Aye
Garcia: Aye
Kuhn: Aye

The meeting adjourned at 4:40 p.m.

Newt Parkes
Newt Parkes (Sep 9, 2026 11:41:43 PDT)

Newt Parkes, Secretary
TEAM RCD

August 13, 2026
Date of Board Approval