

Temecula-Elsinore-Anza-Murrieta Resource Conservation District

TEAM RCD

Board Meeting Packet

Regular Meeting of the Board of Directors

August 2026

Truax Building
41923 Second Street, Fourth Floor
Temecula, CA 92590

Packet Contents

- Minutes — Regular Board Meeting, July 9, 2026
- Financial Reports — Periods Ending June 30 and July 31, 2026
- SAWA Greer Ranch Conservation Easement Maintenance Proposal
- Letters of Support — Healthy Soils Program and SWEEP Block Grant
- Board Memo — SB 827 Ethics and Fiscal Training Requirements
- Policy 2190 — Ethics and Fiscal/Financial Training
- Conservation Technician Update — July 2026
- Board Memo — Statutory Purpose of Resource Conservation Districts
- Correspondence — WETA Funding Update and CARCD Resolutions Notice

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MINUTES

Temecula-Elsinore-Anza-Murrieta Resource Conservation District

Regular Board Meeting

Thursday, July 9, 2026, at 4:00 PM

Truax Building

41923 Second Street, Fourth Floor

Temecula, CA 92590

I. PRELIMINARY FUNCTIONS

Call to Order – 4:00 p.m. President Biancardi called the meeting to order, followed by the Pledge of Allegiance. Meeting held in person and by teleconference, and recorded by Microsoft Teams.

Roll Call/Establish a Quorum

Directors Present: Teri Biancardi, President; Rose Corona, Director; Arturo Garcia, Director.

Directors Present (arrived after Call to Order): Stuart Kuhn, Vice President.

Directors Absent: Newt Parkes, Secretary-Treasurer.

Also Present: Clifton Meek, District Manager; Kit Swift, Conservation Technician.

Public Guests: Two members of the public attended remotely and did not identify themselves for the record.

A quorum was established.

Approval of Agenda

President Biancardi moved, and Director Garcia seconded, to reorder the Agenda so that the Discussion and Information Items would be taken up before the Action Items, allowing a director then en route to participate in the votes on the Action Items. Upon voice vote, the motion passed unanimously:

Biancardi: Aye

Corona: Aye

Garcia: Aye

Public Comment

No public comment was offered.

II. CONSENT CALENDAR:

Director Corona requested that Item 1, the minutes of the Regular Board Meeting of June 11, 2026, be pulled and deferred to later in the meeting. Item 2, consisting of bills, reimbursements, accounts receivable, and the monthly financial reports for the period ending June 30, 2026, remained.

Director Garcia moved, and President Biancardi seconded, to approve Item 2 of the consent calendar. Upon voice vote, the motion failed:

Biancardi: Yes

Corona: No

Garcia: Yes

The motion did not receive the number of affirmative votes required for adoption, and Item 2 was not approved.

June 11, 2026 Minutes. Director Corona stated for the record her objection that the minutes do not reflect the discussion that takes place at meetings, and requested that her objection be recorded. The board discussed the purpose of minutes as a record of actions taken.

The board returned to this item later in the meeting, following the Discussion and Information Items. Director Garcia moved, and Vice President Kuhn seconded, to approve the minutes of the Regular Board Meeting of June 11, 2026. Upon voice vote, the motion carried:

Biancardi: Yes

Corona: No

Garcia: Yes

Kuhn: Yes

III. DISCUSSION:

A. Subject: District Manager Report

The District Manager reported on District operations for the month:

- Completed onboarding with California CLASS and began transferring funds, excepting general and flood control funds with outstanding obligations and endowment funds held in certificates of deposit.
- Attended the Regional Tribal Operations Committee forum to assess opportunities for coordination with local tribes.
- Preliminary proposals for the SWEEP and Healthy Soils Program were accepted and full proposals invited, to be prepared with the SoCal hub in early August.
- First quarterly reporting for the Wildlife Conservation Board grant begins shortly, and discussions continue with Riverside County Flood Control regarding additional projects.

B. Subject: Projects Update

- Wildfire Resilience / Home Hardening: Thirty-five assessments completed. A demonstration assessment and sign-up event is planned with a community fire safe council, with 34 registrations and a second session added.
- IERC Reclamation Training: The District is applying with SAWA as the Southern California representative under a request for proposals of approximately \$1,000,000 for statewide cannabis reclamation training.
- Cannabis Restoration Grant: A site visit was conducted on June 30. A funding determination is expected by the end of July or August.

- Greer Ranch Easement: CDFW has approved the verification request form, and work is scheduled proposed to be completed in September, outside nesting season.
- Flood Control: The master contract has lapsed. The County intends to renew and has asked whether the District would take on smaller permitted projects under County permits.

C. Subject: SAWA Update

Director Garcia reported on his first meeting as the District's representative to the SAWA board, noting a structural revenue gap of approximately \$500,000 from reduced federal funding. He introduced a motion, seconded and passed unanimously, to table renewal of the executive director contract, continue it month-to-month for thirty days, and direct development of a performance framework and a market compensation analysis.

IV. ACTION ITEMS:

A. Subject: Professional Services Agreement with Jacobs for the I-15 Rainbow Canyon Wildlife Crossing Planning and Design Project

Background: The Consultant Selection Committee evaluated four proposals against the published criteria and selected Jacobs as the top-ranked firm. The Agreement is anticipated at a total not-to-exceed fee of \$3,002,027, funded through WCB Grant Agreement No. WC-2593DC, with no District general funds anticipated.

The board was briefed on the procurement process and noted that the proposed budget came in approximately \$150,000 below the maximum established for the project. The draft agreement is the District's standard professional services agreement, with new exhibits establishing scope of work and payment on a time-and-materials, not-to-exceed basis.

Vice President Kuhn moved, and Director Garcia seconded, to approve the draft Professional Services Agreement with Jacobs and to authorize the District Manager to carry the agreement through final review and execution, pending approval of counsel, without returning to the board for a special meeting. Upon voice vote, the motion carried:

Biancardi: Yes

Corona: No

Garcia: Yes

Kuhn: Yes

B. Subject: Adoption of Safety Policies 6060 (Amended), 6062, and 6064

Background: The District requires a board-adopted safety framework meeting Cal/OSHA requirements for field operations. Policy 6060 is amended to strengthen the Illness and Injury Prevention Program; new Policy 6062 establishes field operations safety requirements; and new Policy 6064 establishes certification standards for field-deployed personnel.

Director Garcia moved, and Vice President Kuhn seconded, to adopt Policy 6060 (Amended), Policy 6062, and Policy 6064, and to direct the District Manager to update the Operations and Procedures Manual to implement the requirements established by these policies. Upon voice vote, the motion passed unanimously:

Biancardi: Yes
Corona: Yes
Garcia: Yes
Kuhn: Yes

V. DIRECTORS' REPORTS

No directors' reports were offered.

VI. MANAGEMENT REPORT

The management report was delivered under Discussion, Item A.

VII. FUTURE AGENDA ITEMS:

Item 2 of the July consent calendar; IERC Reclamation Training; CDFW determination on the Cannabis Restoration Grant; SWEEP and Healthy Soils full proposals.

VIII. ADJOURNMENT

There being no further business to come before the board, Director Corona moved, and Director Garcia seconded, to adjourn. Upon voice vote, the motion passed unanimously:

Biancardi: Aye
Corona: Aye
Garcia: Aye
Kuhn: Aye

The meeting adjourned at 4:40 p.m.

Dated: _____
Newt Parkes, Secretary-Treasurer

Financial Report

Temecula-Elsinore-Anza-Murrieta Resource Conservation District
For the period ended June 30, 2026

Prepared on
July 6, 2026

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Profit and Loss

July 2025 - June 2026

	Total
INCOME	
Investments	
Interest Income	10,005.46
Total Investments	10,005.46
RCFC Pilot Projects	
Helash Mitigation Site	2,577.08
Hildy	2,577.08
Lake Elsinore	33,266.72
Morgan Valley Wash	2,586.08
Murrieta Creek - Line F	2,573.85
Palomar Corydon Channel	2,576.08
Planning & Compliance	15,000.00
Project Development	7,224.94
Santa Gertrudis Creek	9,738.23
Temecula Creek AD 159	9,738.23
Transient Monitoring	18,839.93
Warm Springs/Benton Channel	4,876.41
Warm Springs/French Valley	4,874.40
Wildomar Channel	2,577.08
Total RCFC Pilot Projects	119,026.11
Service/Fee Income	
Administrative Fees	6,838.86
Grant Revenue	27,155.12
Grant IECF	49,990.00
Grant WCB	997,000.00
Grant WETA	85,432.75
Outreach and Workshop Support	3,160.98
Program Promotion	898.71
Total Grant Revenue	1,163,637.56
Total Service/Fee Income	1,170,476.42
Total Income	1,299,507.99
GROSS PROFIT	1,299,507.99
EXPENSES	
401k contribution	1,745.11
General and Administration	
Accounting Fees	
Audit and Audit Documentation	3,000.00
Bookkeeping	11,607.25
Total Accounting Fees	14,607.25
Administrative Consulting	7,879.22
Advertising and Marketing	479.00

	Total
Computer, Data and Software	6,646.42
Insurance - Liability, D and O	3,328.32
Insurance - Package Policy	3,851.59
Legal Fees	7,681.29
Membership Dues	359.70
Postage, Mailing Service	234.17
Quickbooks-Accounting	2,386.73
Storage	1,104.24
Telephone, Telecommunications	867.00
Travel and Meetings	
Conference, Convention, Meeting	1,530.75
Travel	957.09
Total Travel and Meetings	2,487.84
Website Expenses	1,043.40
Total General and Administration	52,956.17
License and Permit	188.73
SERVICE COSTS	
Contract Services	
RFC FACILITIES	2,139.47
HELASH	93.04
HILDY	186.07
HOMELESS MONITORING	2,724.66
LAKE ELSINORE	46,839.69
MORGAN VALLEY WASH	3,216.59
MURRIETA CREEK LINE F	93.04
PALOMAR-CORYDON CHANNEL	372.14
SANTA GERTRUDIS CREEK	25,425.10
TEMECULA CREEK AD 159	28,288.43
WARM SPRINGS / FRENCH VALLEY	5,613.49
WARM SPRINGS/BENTON CHANNEL	3,443.83
WILDOMAR CHANNEL	432.17
Total RFC FACILITIES	118,867.72
Total Contract Services	118,867.72
FC - Annual Fee	2,282.25
Grant Administration Expense	
Consultants and Contracts	
Conservation Tech	84,465.33
District Manager	72,452.51
Project Manager	13,779.51
Reimburseable Travel	4,755.77
Supplies	574.02
Total Consultants and Contracts	176,027.14
Total Grant Administration Expense	176,027.14
Total SERVICE COSTS	297,177.11

	Total
Total Expenses	352,067.12
NET OPERATING INCOME	947,440.87
NET INCOME	\$947,440.87

Balance Sheet

As of June 30, 2026

	Total
ASSETS	
Current Assets	
Bank Accounts	
Chase CD	
Chase CD - Benton Channel	165,000.00
Chase CD - Greer Ranch	125,000.00
Chase CD-4631	100,000.00
Interest Chase CD Interest - 0618	74,996.49
Total Chase CD	464,996.49
Checking/Savings	
Chase Flood - 0600	132,845.54
Chase General - 0592	1,227,088.73
Chase Platinum - 9070	98,244.87
Total Checking/Savings	1,458,179.14
Total Bank Accounts	1,923,175.63
Total Current Assets	1,923,175.63
Fixed Assets	
Adeline Farms Easement	162,750.00
Clinton Keith Land	475,000.00
Greer Ranch Easement	110,000.00
Total Fixed Assets	747,750.00
TOTAL ASSETS	\$2,670,925.63
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	24,411.31
Total Accounts Payable	24,411.31
Credit Cards	
Chase 8053	245.50
Total Credit Cards	245.50
Total Current Liabilities	24,656.81
Total Liabilities	24,656.81
Equity	
Retained Earnings	1,698,827.95
Net Income	947,440.87
Total Equity	2,646,268.82
TOTAL LIABILITIES AND EQUITY	\$2,670,925.63

Statement of Cash Flows

July 2025 - June 2026

	Total
OPERATING ACTIVITIES	
Net Income	947,440.87
Adjustments to reconcile Net Income to Net Cash provided by operations:	
Accounts Receivable (A/R)	46,659.21
Interest Receivable	896.54
Other Receivable	18,519.48
Prepaid Grant Expenses	1,945.71
Accounts Payable	-25,759.69
Chase 8053	245.50
Total Adjustments to reconcile Net Income to Net Cash provided by operations:	42,506.75
Net cash provided by operating activities	989,947.62
NET CASH INCREASE FOR PERIOD	989,947.62
Cash at beginning of period	933,228.01
CASH AT END OF PERIOD	\$1,923,175.63

Temecula-Elsinore-Anza-Murrieta Resource Conservation District

Bills and Applied Payments

June 1-30, 2026

DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	AMOUNT	OPEN BALANCE
CARCD				
05/31/2026	Bill	Payroll services including staff hours and salary for May 2026 View this bill in Ramp: https://app.ramp.com/s/bill-pay/bills/42cb4770-ee6a-445d-9cfd-6224a7f684b1	22,560.49	0.00
06/10/2026	Bill Payment (Check)		- 22,560.49	
Grace Dougan Consulting				
05/31/2026	Bill	Consulting services including AP management and financial reporting View this bill in Ramp: https://app.ramp.com/s/bill-pay/bills/d1222c88-b418-4e6c-9e9c-08228586bca5	682.50	0.00
06/24/2026	Bill Payment (Check)		-682.50	
Riverside Office of County Counsel				
06/18/2026	Bill Payment (Check)		-46.13	
06/10/2026	Bill	Legal services for TEAM RCD Wildlife Crossing Project RFP review View this bill in Ramp: https://app.ramp.com/s/bill-pay/bills/ece199c5-ac39-40c5-8d77-f481a0f33e54	46.13	0.00
Santa Ana Watershed Association				
06/17/2026	Bill Payment (Check)		- 16,254.48	
05/15/2026	Bill	Riverside Flood Control Facilities Fall 2025 habitat restoration services View this bill in Ramp: https://app.ramp.com/s/bill-pay/bills/fd087f62-7779-4b66-b736-d5578adb2c57	16,254.48	0.00
SDRMA				
06/15/2026	Bill	Property and liability insurance package program renewal for 2026-27 View this bill in Ramp: https://app.ramp.com/s/bill-pay/bills/daa468f3-5a39-4921-8758-d9fb8e37c3fa	3,851.59	0.00
06/23/2026	Bill Payment (Check)		-3,851.59	
Streamline				
06/01/2026	Bill	Monthly Streamline Flex subscription service View this bill in Ramp: https://app.ramp.com/s/bill-pay/bills/02d0a505-573b-4479-920f-355a030d53e3	88.90	0.00
06/23/2026	Bill Payment (Check)		-88.90	

Temecula-Elsinore-Anza-Murrieta Resource Conservation District

Expenses by Vendor Summary

June 1-30, 2026

	TOTAL
Adobe	24.99
Arc gis	2,200.00
Caltopo	38.74
CARCD	22,371.86
CDFW-California Dept Fish & Wildlife	-1,125.00
Clifton Meek Mileage May/June	495.91
CubeSmart	109.00
Kit Swift Mileage May/June	1,543.54
Microsoft	35.51
QuickBooks	185.00
Riverside Office of County Counsel	46.13
SDRMA	3,851.59
Streamline	88.90
Visible	40.00
TOTAL	\$29,906.17

Financial Report

Temecula-Elsinore-Anza-Murrieta Resource Conservation District
For the period ended July 31, 2026

Prepared on
August 6, 2026

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Profit and Loss

July 2026

	Total
INCOME	
Investments	
Interest Income	3,760.73
Total Investments	3,760.73
RCFC Pilot Projects	43,941.15
Service/Fee Income	
Whitewood	15,000.00
Total Service/Fee Income	15,000.00
Total Income	62,701.88
GROSS PROFIT	62,701.88
EXPENSES	
401k contribution	1,226.36
General and Administration	
Computer, Data and Software	177.18
Legal Fees	184.53
Membership Dues	1,238.70
Quickbooks-Accounting	191.00
Storage	109.00
Telephone, Telecommunications	40.00
Total General and Administration	1,940.41
SERVICE COSTS	
Contract Services	
RFC FACILITIES	
HELASH	134.84
HILDY	134.84
MORGAN VALLEY WASH	115.23
MURRIETA CREEK LINE F	1,432.63
PALOMAR-CORYDON CHANNEL	134.84
SANTA GERTRUDIS CREEK	896.88
TEMECULA CREEK AD 159	1,388.20
WARM SPRINGS / FRENCH VALLEY	945.92
WARM SPRINGS/BENTON CHANNEL	863.05
WILDOMAR CHANNEL	93.77
Total RFC FACILITIES	6,140.20
Total Contract Services	6,140.20
Grant Administration Expense	
Consultants and Contracts	
Conservation Tech	11,927.43
District Manager	10,556.20
Project Manager	7,451.94
Total Consultants and Contracts	29,935.57

	Total
Total Grant Administration Expense	29,935.57
Total SERVICE COSTS	36,075.77
Total Expenses	39,242.54
NET OPERATING INCOME	23,459.34
NET INCOME	\$23,459.34

Balance Sheet

As of July 31, 2026

	Total
ASSETS	
Current Assets	
Bank Accounts	
California Class	
CC - Adeline CE Interest	42,810.42
CC - Greer Ranch CE Interest	32,377.63
CC - Historic Funds	98,505.80
CC- Whitewood	15,024.52
CC-Flood Control	132,394.58
CC-WCB Grant	1,000,054.24
Total California Class	1,321,167.19
Chase CD	
Chase CD - Benton Channel	165,000.00
Chase CD - Greer Ranch	125,000.00
Chase CD-4631	100,000.00
Total Chase CD	390,000.00
Checking/Savings	
Chase General - 0592	198,343.23
Total Checking/Savings	198,343.23
Total Bank Accounts	1,909,510.42
Accounts Receivable	
Accounts Receivable (A/R)	43,941.15
Total Accounts Receivable	43,941.15
Total Current Assets	1,953,451.57
Fixed Assets	
Adeline Farms Easement	162,750.00
Clinton Keith Land	475,000.00
Greer Ranch Easement	110,000.00
Total Fixed Assets	747,750.00
TOTAL ASSETS	\$2,701,201.57
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	31,161.93
Total Accounts Payable	31,161.93
Credit Cards	
Chase 8053	311.48
Total Credit Cards	311.48
Total Current Liabilities	31,473.41
Total Liabilities	31,473.41

	Total
Equity	
Retained Earnings	2,646,268.82
Net Income	23,459.34
Total Equity	2,669,728.16
TOTAL LIABILITIES AND EQUITY	\$2,701,201.57

Statement of Cash Flows

July 2026

	Total
OPERATING ACTIVITIES	
Net Income	23,459.34
Adjustments to reconcile Net Income to Net Cash provided by operations:	
Accounts Receivable (A/R)	-43,941.15
Accounts Payable	6,750.62
Chase 8053	65.98
Total Adjustments to reconcile Net Income to Net Cash provided by operations:	-37,124.55
Net cash provided by operating activities	-13,665.21
NET CASH INCREASE FOR PERIOD	-13,665.21
Cash at beginning of period	1,923,175.63
CASH AT END OF PERIOD	\$1,909,510.42

A/R Aging Detail

As of July 31, 2026

Date	Transaction Type	Num	Customer	Due Date	Amount	Open Balance
Current						
07/15/2026	Invoice	5	RCFC	08/14/2026	43,941.15	43,941.15
Total for Current					\$43,941.15	\$43,941.15
TOTAL					\$43,941.15	\$43,941.15

A/P Aging Detail

As of July 31, 2026

Date	Transaction Type	Num	Vendor	Due Date	Past Due	Amount	Open Balance
Current							
07/31/2026	Bill	7.26	CARCD	07/31/2026	6	31,161.93	31,161.93
Total for Current						\$31,161.93	\$31,161.93
TOTAL						\$31,161.93	\$31,161.93

Temecula-Elsinore-Anza-Murrieta Resource Conservation District

Bills and Applied Payments July 2026

Date	Transaction type	Transaction number	Memo/Description	Amount	Open balance
CARCD					
07/01/2026	Bill	Dues FY26-27 Team	FY 26-27 membership dues for full member status View this bill in Ramp: https://app.ramp.com/s/bill-pay/bills/ff0cfccc-1935-471e-b360-88b20a1ba16a	1,238.70	0.00
07/07/2026	Bill Payment (Check)	mSvSQtXqQuywjB2tpeGl4		-1,238.70	
06/30/2026	Bill	June 26	Payroll for staff hours, salary, overhead, and 401(k) match View this bill in Ramp: https://app.ramp.com/s/bill-pay/bills/fe786345-2780-46c4-8d41-2c65825b15bf	22,371.86	0.00
07/14/2026	Bill Payment (Check)	cfQkbs+USkujOHtXrZ+rA		-22,371.86	
Clifton Meek					
06/30/2026	Bill	6.30.26	Mileage reimbursement for meetings and operations May-June View this bill in Ramp: https://app.ramp.com/s/bill-pay/bills/f2d7e6b8-b5de-42d4-a8f3-6e7785eae51b	495.91	0.00
07/07/2026	Bill Payment (Check)	VmV9mWz3Tsef8L2bVBOtM		-495.91	
Kit					
06/30/2026	Bill	6.30.26	Monthly mileage totals for IECF, RCFC, Weta, Adeline, and Greer View this bill in Ramp: https://app.ramp.com/s/bill-pay/bills/44023c66-bbc4-4bcf-a6f7-233150e45eb2	1,543.54	0.00
07/07/2026	Bill Payment (Check)	SJeHXSXTTiyIjUd0Bw2Da		-1,543.54	
Riverside Office of County Counsel					
07/07/2026	Bill	137895	Legal services for wildlife crossing and RFP review View this bill in Ramp: https://app.ramp.com/s/bill-pay/bills/0190ccaf-3672-4b8d-b7d5-8089121c906f	184.53	0.00
07/08/2026	Bill Payment (Check)	DW9zl6sCTCqnNWr4VX0q+		-184.53	
Santa Ana Watershed Association					
07/10/2026	Bill	2026 - 50	Riverside Flood Control Facilities Fall 2025 habitat restoration services View this bill in Ramp: https://app.ramp.com/s/bill-pay/bills/53546a7e-a559-4c6c-a0d7-57e714c9da41	6,140.20	0.00
07/16/2026	Bill Payment (Check)	x0iX4USGQEmPXPOrMDuad		-6,140.20	

Temecula-Elsinore-Anza-Murrieta Resource Conservation District

Expenses by Vendor Summary July 2026

	Total
Adobe	24.99
CARCD	32,400.63
CubeSmart	109.00
Microsoft	152.19
QuickBooks	191.00
Riverside Office of County Counsel	184.53
Santa Ana Watershed Association	6,140.20
Visible	40.00
TOTAL	\$39,242.54

TEAMRCD - Greer Ranch CE- Fall 26 (Proposal)			
NTE Amount: \$64,309.33			
Phase 1	\$24,304.88	Phase 2	\$40,004.45
Staff Totals	\$15,250.74	Staff Totals	\$26,656.48
Allyson Beckman (WHMS Manager)	2.00	Allyson Beckman (WHMS Manager)	4.00
Patience Falatek (Biologist II)	10.00	Patience Falatek (Biologist II)	20.00
(HRS Manager)	10.00	(HRS Manager)	10.00
Max Barrett (HRS Field Supervisor)	20.00	Max Barrett (HRS Field Supervisor)	30.00
Britton Porterfield (Skilled Rest. Tech.)	16.00	Britton Porterfield (Skilled Rest. Tech.)	24.00
Green Climber Operator	24.00	Green Climber Operator	36.00
Luis Garcia (Restoration Tech.)	40.00	Luis Garcia (Restoration Tech.)	60.00
Aaron Castrejon (Restoration Tech.)	40.00	Aaron Castrejon (Restoration Tech.)	60.00
		David Medina (Restoration Tech.)	60.00
Total Hours	150.00	Total Hours	220.00
Equipment Totals	\$5,548.50	Equipment Totals	\$7,785.00
SAWA (mi.)	300	SAWA (mi.)	500
Green Climber (days)	4	Green Climber (days)	6
Personal (mi.)	500		
Expense Totals	\$0.00	Expenses Totals	\$345.00
		Dump fees	300
CDFW Maintenance Fee	\$385.75		
TEAMRCD Administration Fee	\$3,119.89	TEAMRCD Administration Fee	\$5,217.97
TOTAL COST (Phase 1 + Phase 2):			\$64,309.33
Additional Notes:			
ONLY ACTUALS ARE BILLED, RATES SUBJECT TO CHANGE AFTER 12/31/2026			
*Phase 1: This cost includes all tools, material, reporting, staff time and mileage, at current rates, to conduct 4 days of dead and dying biomass removal using hand/power tools and SAWA's Green Climber LV600 masticator. The target area is within 30' of structures and 10' of roads, along the TEAMRCD Greer Ranch Conservation Easement. For the Bowervine parcel, within 30' of roads is to be removed. An initial Bio Assessment of the Phase 1 & 2 work areas is included and is to be conducted before any boots on the ground work begins, as required by CDFW.			
** Phase 2: This cost includes all tools, material, reporting, staff time and mileage, at current rates, to conduct 6 days of dead and dying biomass removal using power tools and SAWA's Green Climber LV600 masticator. Proposed dump fees are for any biomass too large for SAWA's masticator and deemed not valuable as habitat. The target area is the remainder of the TEAMRCD Greer Ranch Conservation Easement. 2 years of annual biological site assessments, following the completion of removal and at projected rates, is included, as required by CDFW.			

SAWA Billable Rates	
Staff	Hourly
Max Barrett (HRS Interim Manager)	\$126.17
Aaron Castrejon (Restoration Tech.)	\$62.02
Luis Garcia (Restoration Tech.)	\$61.94
Anthony Hernandez (Restoration Tech.)	\$66.81
Arcenio Hernandez (Lead Rest. Tech.)	\$83.33
David Medina (Restoration Tech.)	\$56.69
Kevin O'Keefe (Lead Rest. Tech.)	\$83.27
Britton Porterfield (Skilled Rest. Tech.)	\$76.94
GC Operator	\$150.00
Allyson Beckman (WHMS Manager)	\$156.81
Patience Falatek (Biologist II)	\$104.29
Equipment	Rate
Green Climber	\$1225/ day
CAT 299 w/ Masticator (w/o 15% markup)	\$1035/ day
	\$3500/ week
	\$8400/ month
	~ 12 gal/ day
CAT 315 w/ Masticator (w/o 15% markup)	\$1385/ day
	\$5135/ week
	\$14,265/ month
	~ 20 gal/ day
Chemical	\$/ oz
Aquamaster	\$0.37
Denali-EA	\$0.63
Garlon-3A	\$0.62
Competitor	\$0.47



August 14, 2026

California Department of Food and Agriculture
Office of Agricultural Resilience and Sustainability

Subject: Letter of Support and Commitment as a Partner Agency

Dear Review Committee,

The Temecula-Elsinore-Anza-Murrieta Resource Conservation District (TEAM RCD) is pleased to provide this letter of support for the Inland Empire Resource Conservation District (IERCD) proposal under the State Healthy Soils Program Block Grant. TEAM RCD will be a partner agency for the proposed project and is committed to fulfilling this role in accordance with program requirements.

As a Resource Conservation District, TEAM RCD is an eligible partner and technical service provider and has demonstrated experience delivering healthy soils and conservation planning services to agricultural producers. In its role as a partner, TEAM RCD will provide technical assistance to participating producers throughout the project lifecycle. This includes, but is not limited to:

- Conducting outreach and education to inform producers of program opportunities
- Providing technical assistance during application development, including support with required documentation and ensuring proposed projects meet eligibility and design requirements
- Assisting with healthy soils project planning and design to improve the health of soils on participant lands
- Supporting producers during project implementation through site-specific technical guidance and coordination
- Conducting site visits, as appropriate, to support project development and implementation
- Assisting with verification of completed projects to confirm alignment with approved designs and program requirements
- Supporting documentation and reporting related to technical assistance activities and project outcomes

These activities align with the State's definition of technical assistance, which includes outreach, education, project design, implementation support, verification, and reporting assistance necessary to successfully deliver on-farm projects.

TEAM RCD is committed to dedicating qualified staff and technical expertise to ensure that participating producers receive consistent, high-quality technical assistance. Through this role, TEAM RCD will support the successful implementation of healthy soils practices that enhance soil health and contribute to long-term agricultural sustainability.

We value the opportunity to partner on this effort and fully support IERCD's proposal.

Sincerely,

Clifton Meek, District Manager
TEAM RCD



August 14, 2026

California Department of Food and Agriculture
Office of Agricultural Resilience and Sustainability

Subject: Letter of Support and Commitment as a Partner Agency

Dear Review Committee,

The Temecula-Elsinore-Anza-Murrieta Resource Conservation District (TEAM RCD) is pleased to provide this letter of support for The Resource Conservation District of Greater San Diego (RCDGSD) proposal under the State Water Efficiency and Enhancement Program (SWEEP) Block Grant. TEAM RCD will be a partner agency for the proposed project and is committed to fulfilling this role in accordance with program requirements.

As a Resource Conservation District, TEAM RCD is an eligible partner and technical service provider and has demonstrated experience delivering irrigation efficiency and conservation planning services to agricultural producers. In its role as a partner, TEAM RCD will provide technical assistance to participating producers throughout the project lifecycle. This includes, but is not limited to:

- Conducting outreach and education to inform producers of program opportunities
- Providing technical assistance during application development, including support with required documentation and ensuring proposed projects meet eligibility and design requirements
- Assisting with irrigation project planning and system design to improve water use efficiency
- Supporting producers during project implementation through site-specific technical guidance and coordination
- Conducting site visits, as appropriate, to support project development and implementation
- Assisting with verification of completed projects to confirm alignment with approved designs and program requirements
- Supporting documentation and reporting related to technical assistance activities and project outcomes

These activities align with the State's definition of technical assistance, which includes outreach, education, project design, implementation support, verification, and reporting assistance necessary to successfully deliver on-farm projects.

TEAM RCD is committed to dedicating qualified staff and technical expertise to ensure that participating producers receive consistent, high-quality technical assistance. Through this role, TEAM RCD will support the successful implementation of irrigation system improvements that enhance water efficiency and contribute to long-term agricultural sustainability.

We value the opportunity to partner on this effort and fully support RCDGSD's proposal.

Sincerely,

Clifton Meek, District Manager
TEAM RCD

TEAM RCD

Temecula-Elsinore-Anza-Murrieta Resource Conservation District

BOARD MEMO

To: Board of Directors

Date: August 13, 2026

Re: SB 827 – New State-Mandated Ethics and Fiscal Training Requirements

Purpose

This memo summarizes SB 827 (2025), a new state law that expands existing ethics training requirements and creates a brand-new fiscal and financial training mandate for local agency officials, including special district board members and executive staff. It identifies what TEAM RCD must do to comply, who is affected, and the applicable deadlines, including two officials who started service after January 1, 2026: District Manager Clifton Meek and Board Member Arturo Garcia.

Background

SB 827 makes two changes that apply to TEAM RCD as a special district:

- Expands the existing AB 1234 ethics training requirement (2 hours every 2 years) to explicitly include department heads and similar administrative officers, meaning our District Manager is now unambiguously covered, in addition to Board members.
- Creates a new, standalone fiscal and financial training requirement (2 hours every 2 years) that did not exist before this law. This was adopted in response to statewide audit findings of local fiscal mismanagement.

Who Is Covered at TEAM RCD

- All Board of Directors members (legislative body / elected officers) - both ethics and fiscal training.
- The District Manager, as the district's executive/administrative officer - both ethics and fiscal training.
- Any other staff designated by the Board who make budget, fiscal, or public-resource-use decisions or recommendations.

Required Fiscal Training Content

The new fiscal training (minimum 2 hours) must cover: financial administration roles and responsibilities; financial policies and fiscal management; municipal budgets and budget processes; financial reporting and auditing; capital financing and debt management; local agency revenue mechanisms; pensions and OPEB; cash management and investments (including the prudent investor standard); ethics of safeguarding public resources; general fiscal planning tied to the official's role; and procurement/contracting law. It may be completed in person, online, or via self-study with testing, from a provider that developed the content with recognized public-finance experts and issues proof of participation.

Deadlines

Individual	Role	Ethics Training Deadline	Fiscal Training Deadline
Sitting Board Members (in office before 1/1/2026)	Legislative Body Member	Existing 2-year AB 1234 cycle continues	By January 1, 2028
Clifton Meek	District Manager (started 4/13/2026)	October 13, 2026	October 13, 2026
Arturo Garcia	Board Member (appointed 3/10/2026)	September 10, 2026	September 10, 2026

***Note:** Clifton Meek and Arturo Garcia must each complete both ethics and fiscal training within 6 months of their start date; thereafter both trainings renew every 2 years.*

District Obligations (Beyond Individual Training)

- Maintain ethics and fiscal training records for at least 5 years. These are public records under the California Public Records Act.
- Post instructions and contact information on the TEAM RCD website explaining how the public may request training records. Alternatively post link to training records directly on the website.
- Notify Board members and covered staff about available training at least once annually.

Should This Go in the Policy Manual?

SB 827 does not legally require TEAM RCD to amend its policy manual as the training mandate applies by statute regardless of what the manual says. That said, we recommend adding a short policy section covering: who is a “local agency official” for each training track, how completion is tracked and recorded, who owns the website posting requirement, and the onboarding step (schedule both trainings within 6 months) for any new Board member or District Manager going forward. This formalizes responsibility so the requirement doesn't get missed with future staff or Board turnover.

Recommended Board Action

- Direct the District Manager to identify and enroll all covered individuals in an SB 827-compliant fiscal training provider.
- Enroll Clifton Meek and Arturo Garcia in ethics and fiscal training ahead of their respective deadlines - October 13, 2026 and September 10, 2026.
- Direct District Manager to begin a training tracking log (ethics + fiscal, per person, with completion dates and certificates).
- Direct District Manager to prepare the required website posting.
- Adopt a policy manual update formalizing the above as standing practice.

POLICY TITLE: Ethics and Fiscal/Financial Training
POLICY NUMBER: 2190

2190.1 All directors and designated executive staff of TEAM RCD shall receive two hours of training in general ethics principles and ethics laws relevant to public service within six months of election or appointment to the Board of Directors, or commencement of service by designated staff, and at least once every two years thereafter, pursuant to Government Code Sections 53234 through 53235.2, as amended by SB 827 (2025).

2190.1.1 This policy shall also apply to all staff members that the Board of Directors designates and to members of all commissions, committees and other bodies that are subject to the Ralph M. Brown Open Meeting Act.

2190.1.2 All ethics training shall be provided by entities whose curricula have been approved by the California Attorney General and the Fair Political Practices Commission.

2190.1.3 Directors and designated staff shall obtain proof of participation after completing the ethics training. Applicable costs for attending the training will be reimbursed by the District.

2190.1.3.1 District Manager shall maintain records indicating both the dates that Directors and designated staff completed the ethics training and the name of the entity that provided the training. These records shall be maintained for at least five years after Directors receive the training, and are public records subject to disclosure under the California Public Records Act (Cal. Gov. Code § 6250 et seq.)

2190.2 All directors and executive staff of TEAM RCD shall receive two hours of fiscal and financial training within six months of election, appointment, or commencement of service, and at least once every two years thereafter, pursuant to Government Code Section 53238 et seq., as established by SB 827 (2025). This requirement applies to all Board members regardless of whether they receive compensation, salary, stipend, or expense reimbursement.

2190.2.1 This Section shall also apply to all staff members that the Board of Directors designates and to members of all commissions, committees and other bodies that are subject to the Ralph M. Brown Open Meeting Act, to the extent such individuals meet the definition of “local agency official” under Government Code Section 53238.

2190.2.2 Fiscal and financial training shall address financial administration roles and responsibilities; financial policies and fiscal management; municipal budgets and budget processes; financial reporting and auditing; capital financing and debt management; local agency revenue mechanisms; pensions and other postemployment benefits (OPEB); cash management and investments, including the prudent investor standard; ethical stewardship of public resources; general fiscal and financial planning principles relevant to the official's role; and laws and practices related to procurement and contracting.

2190.2.3 Fiscal and financial training shall be provided by an entity that developed its curriculum in consultation with recognized experts in local government finance and that issues participants proof of participation. Unlike ethics training under Section 2190.1.2, fiscal and financial training providers are not required to be approved by the Attorney General or the Fair Political Practices Commission.

2190.2.4 Directors and designated staff shall obtain proof of participation after completing the fiscal and financial training. Applicable costs for attending the training will be reimbursed by the District.

2190.2.4.1 District Manager shall maintain records indicating both the dates that Directors and designated staff completed the fiscal and financial training and the name of the entity that provided the training. These records shall be maintained for at least five years, and are public records subject to disclosure under the California Public Records Act (Cal. Gov. Code § 6250 et seq.)

2190.2.5 A Director or designated staff member who is already subject to an existing fiscal or financial training requirement specific to their position may be exempt from this Section, subject to confirmation by the District Manager.

2190.4 District Manager shall provide the Board of Directors with information on available training that meets the requirements of this policy at least once every year.

2190.5 Any director of TEAM RCD that serves on the board of another agency is only required to take each training required under this policy once every two years, provided proof of completion is furnished to each agency served.

2190.6 District Manager shall post instructions and contact information on the District's website explaining how members of the public may request training records maintained under this policy, or shall post links to training records directly on the TEAM RCD website.

Conservation Technician Update

July 2026

Home Hardening Demonstration Event

The most significant activity this month was the demonstration home hardening assessment I ran. It was more successful than the other workshop formats I have tried: attendance was higher, a much larger proportion of attendees registered for an individual assessment, and nearly every participant shared examples of hardening measures they had already implemented on their own properties. It was not perfect. I need to polish my script, and there were a few questions I couldn't answer as well as I'd like, so there is still much room for improvement on my part.

One real challenge was the paper sign-up sheet, and I have learned my lesson there. Two submissions were illegible, one appointment date was transcribed incorrectly, and most attendees found the paper format confusing, requiring follow-up calls to reschedule and to consolidate assessments into a more cost-effective route. I am working on a new sign-up method for the in-person events potentially involving direct notetaking rather than a paper form. I am already envisioning more demonstration events like this one, as it was ultimately very successful and I learned that I really enjoy leading a large group.

Home Hardening Assessment Progress

The assessments are continuing to progress well, with just over eighty completed to date. I have significantly improved my skills in terms of completing the assessments. Additionally, I truly like being out in the community and talking with folks. I have learned quite a bit from each of these conversations, and I look forward to each additional opportunity to expand my knowledge base. A lot of people really enjoy showing off all the work they have done, and I have improved my skills at talking about home hardening from having so many in-depth and interesting conversations about it. I have streamlined the reporting and can finish that pretty quickly now. I have also ironed out a lot of the flaws and issues in the Survey123, and I am working on my next advertising blitz right now, focused on communities.

Grant Programs

WETA funding has been restored, and I am currently working on reintegrating it into my schedule. I am attending the small winegrowers meeting later this month, and I am working on how to combine the home hardening and WETA advertising to maximize coverage. The SoCal Hub HSP and SWEEP grants have both been invited to submit full proposals, and we have been told there will be approximately twenty hours a month for us to advertise and offer technical assistance under these grants, which is manageable within my current projected work schedule. I believe it will be a valuable extension of the ongoing WETA work, and I am excited to continue this partnership with the SoCal Hub. It is nice to see the full Hub in action and working as a team.

We do not have any updates on the CRGP this month. We did submit the full IERC application and are expecting to receive news on it in the coming weeks. As far as I know we remain the only Southern California applicant, so I am hopeful we can be first on the stage for this work.

On the IECF side I am working on creating projects for the RPP. We got free access to the Vibrant Planet tool, which is a landscape planning platform that pulls fire risk, vegetation, and parcel data together across an area and ranks where treatment would be most beneficial. You draw a planning area, set what you are prioritizing, and it returns ranked project areas along with acreage and rough cost. I am also doing some field verification of the platform's outputs so I can put together a model plan to bring to the next IECF meeting.

Clinton Keith Property

I am addressing an unauthorized dump site adjacent to the Clinton Keith property in coordination with the County. Because parcel and right-of-way boundaries in that area are not clearly delineated, this effort has required close partnership with County staff. The county has completed an initial cleanup within the accessible area, and we are exploring funding options to support a more thorough cleanup extending down to the streambed. The County is planning to install a fence to help prevent future dumping in the area. This collaboration has also strengthened working relationships with the realtor representing the adjacent properties.

TEAM RCD

Temecula-Elsinore-Anza-Murrieta Resource Conservation District

BOARD MEMO

To: Board of Directors

Date: August 13, 2026

Re: Statutory Purpose of Resource Conservation Districts – California Public Resources Code § 9001

Purpose

The following is provided as background for the Board and staff regarding the statutory basis and purpose of resource conservation districts under California law. Public Resources Code Division 9 (Resource Conservation) establishes the framework governing RCDs statewide, including their formation, powers, and duties. Section 9001, a portion of which is reproduced below, sets forth the Legislature's declared policy and the purposes for which this division – and therefore TEAM RCD – was enacted.

Public Resources Code § 9001 — Policy of State

(a) The Legislature hereby declares all of the following:

- (1) Resource conservation, enhancement, restoration, adaptation, and resilience are of fundamental importance to the prosperity and welfare of the people of this state. The Legislature believes that the state must assume leadership in formulating and putting into effect a statewide program of soil, water, and biodiversity conservation, enhancement, restoration, adaptation, and resilience and related natural resource conservation.
- (2) The climate crisis is happening now, impacting California in unprecedented ways, including intensifying wildfires, mudslides, floods, and drought, sea level rise, and extreme heat, that threaten our economy, communities, public safety, and cultural and natural resources.
- (3) Resource conservation districts are important partners to the state in achieving the state's ever-evolving goals to protect, conserve, restore, and enhance natural resources and to mitigate and adapt to the impacts of climate change.
- (4) This division is enacted to accomplish the following purposes:
 - (A) To provide the means by which the state may cooperate with the United States and with resource conservation districts organized pursuant to this division in securing the adoption in this state of conservation, enhancement, restoration, adaptation, and resilience practices, including, but not limited to, farm, range, open space, urban development, wildlife, recreation, watershed, water quality, and woodland, best adapted to save the basic resources, soil, water, and air of the state from unreasonable and economically preventable waste and destruction.
 - (B) To provide for the organization and operation of resource conservation districts for the purposes of the protection, conservation, restoration, or enhancement of natural resources, the improvement or enhancement of adaptation or resilience to climate change, the mitigation or sequestration of carbon emissions on natural lands and working lands, soil and water conservation, the control of runoff, the prevention and control of soil erosion, and erosion stabilization, including, but not limited to, these purposes in open areas, agricultural areas, urban development, wildlife areas, recreational developments, watershed management, the protection of water quality and water reclamation, the development of storage and distribution of water, and the treatment of each acre of land according to its needs.

Next: What Resource Conservation Districts Can Do



Outlook

Fwd: 2023 WETA_ 23-0663-000-SO - Funding Update

From Teri Biancardi <teri.biancardi@teamrcd.org>**Date** Wed 7/29/2026 9:05 PM**To** Clifton Meek <Clifton.Meek@teamrcd.org>

Fyi..

Begin forwarded message:

From: "CDFA SWEEP Tech@CDFA" <cdfa.sweeptech@cdfa.ca.gov>**Subject:** 2023 WETA_ 23-0663-000-SO - Funding Update**Date:** July 29, 2026 at 5:05:25 PM PDT**To:** Teri Biancardi <teri.biancardi@teamrcd.org>**Cc:** "manager@teamrcd.org" <manager@teamrcd.org>, "newt.parkes@teamrcd.org" <newt.parkes@teamrcd.org>, "kit.swift@teamrcd.org" <kit.swift@teamrcd.org>,

AccountManager <accountmanager@teamrcd.org>,

"grace@gracedouganconsulting.com" <grace@gracedouganconsulting.com>, "CDFA SWEEP Tech@CDFA" <cdfa.sweeptech@cdfa.ca.gov>

Hello WETA Recipients,

We are pleased to inform you that funding for the 2023 WETA has been extended. Please be advised that, although funding has been reinstated, invoice payments may be delayed while the state fiscal system is updated. We expect these delays to be resolved soon, and you may now resume work on your projects.

Updated invoice templates will be issued in the coming weeks.

Thank you,
WETA Team



cdfa
The Office of
Agricultural Resilience
& SUSTAINABILITY

From: CDFA SWEEP Tech@CDFA <cdfa.sweeptech@cdfa.ca.gov>**Sent:** Thursday, April 30, 2026 5:31 PM**To:** Teri Biancardi <teri.biancardi@teamrcd.org>**Cc:** CDFA SWEEP Tech@CDFA<cdfa.sweeptech@cdfa.ca.gov>; manager@teamrcd.org; newt.parkes@teamrcd.org; kit.swift@teamrcd.org; AccountManager <accountmanager@teamrcd.org>; grace@gracedouganconsulting.com**Subject:** Urgent Action Required: 23-0663-000-SO_ Invoice Submission and Temporary Pause on Activities**Importance:** High

Dear Grantee,

This is an urgent notice regarding your grant term. As indicated in your amended grant agreement, OARS must give you written approval to continue work after May 1. Unfortunately we are not able to provide that approval at this time. We have requested a deadline extension; however, we will not receive a status update until the state budget is finalized. As a result, your project is currently on hold.

We urgently require you to submit an invoice for all accrued expenses to date and immediately pause all project activities until further notice. Please be advised that if we do not receive your invoice by **May 8th**, we cannot guarantee payment.

If you have any questions, please contact us as soon as possible.

Sincerely,
WETA Team





CARCD Communication: Resolutions are due September 1, 2026

From District Managers list <DISTRICT-MANAGERS@LISTSERV.CARCD.ORG>
on behalf of

Nancy Wahl-Scheurich <nancy-wahlscheurich@CARCD.ORG>

Date Mon 7/27/2026 12:25 PM

To DISTRICT-MANAGERS@LISTSERV.CARCD.ORG <DISTRICT-MANAGERS@LISTSERV.CARCD.ORG>

Hello.

This message is being sent to the District Managers listserv and RCD Directors.

Resolutions are due September 1, 2026. Per the bylaws, they are to be submitted to the Policy Committee. Please email resolutions to Committee Chair Jerry Meral and Vice-Chair Colleen Hatfield at jerrymeral@gmail.com and hatfield001@gmail.com.

Below, FYI, is a copy of the sections in the new bylaws pertaining to Regular Resolutions.

ARTICLE VIII. RESOLUTIONS

Section 1. Scope of Resolutions – Any Member District, Board of Directors, Region, or governance or standing committee may propose a resolution for adoption by the Member Districts at the annual meeting. Resolutions shall declare policies, and/or call for actions in connection with policies that are within the scope of the purposes, powers, and mission of the Association and Member Districts under Division 9 of the Public Resources Code of the State of California, the Nonprofit Public Benefit Corporation Law of the State of California, and the Articles of Incorporation and Bylaws of the Association.

Section 2. Regular Resolutions – Any Member District, Board of Directors, or Region proposing a regular resolution shall submit it to the Policy Committee in accordance with policies existing at that time. The Policy Committee shall assign the resolution and send copies thereof to the chair of the appropriate standing or governance committee, and to each Member District in accordance with policies existing at that time. The chair of the committee receiving a proposed resolution shall review the resolution as soon as possible after receipt and may discuss any suggestions for changes in the form or content of the resolution with the President of the Member District that submitted the resolution (or other contact person specified on the submitted resolution). Any changes in the submitted resolution, however, shall be made by amendments adopted at the annual meeting.

The Board may adopt procedures under which committees or their chairs will assist Member Districts, upon request, in drafting resolutions.

Any governance or standing committee may propose a resolution within the purview of its duties assigned by the Board by submitting it to the chair of the Policy Committee in accordance with policies existing at that time. The chair of the Policy Committee shall assign the resolution and send copies thereof to the chair and members of the appropriate committee and to each Member District in accordance with policies existing at that time.

Nothing in this section precludes the Policy Committee, in the chair's sound discretion, from referring a proposed resolution to more than one committee.

Section 3. Committee Review – A committee to which a proposed resolution has been assigned shall review the resolution and shall adopt a recommendation that the resolution be passed, that the resolution be passed with specific amendments approved by the committee, or

that the resolution be defeated. The recommendations of a committee shall be presented to the Member Districts at the annual meeting by the committee chair. In the event a resolution is considered by more than one committee, the chair of each committee shall present their committee's recommendations to the Member Districts.

Please let us know if you have any questions.

Best regards,

Nancy

Nancy Wahl-Scheurich (She/Her)

Executive Director

California Association of Resource Conservation Districts [\(CARCD\)](#)

We are a fully remote office — please send mail to:

1017 L St, #556, Sacramento, CA 95814

Mobile: (408) 691-4636 | Office: (916) 432-5938



To unsubscribe from the DISTRICT-MANAGERS list, click the following link:
<http://listserv.carcd.org/scripts/wa-CARCD.exe?SUBED1=DISTRICT-MANAGERS&A=1>