

## MINUTES

**Temecula-Elsinore-Anza-Murrieta Resource Conservation District  
Regular Meeting of the Board of Directors  
Thursday, February 8, 2024, at 4:00 PM**

**Truax Building  
41923 Second Street, Fourth Floor  
Temecula, CA 92590**

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### **I. Preliminary Functions**

Call to Order, 4:00 p.m., meeting recorded by R. Corona.

#### Roll Call/Establish a Quorum

Directors Present: Teri Biancardi (President); Pablo Bryant (Vice President); Newt Parkes (Secretary/Treasurer); Rose Corona (Director)

Directors Absent: None

Public Guests: Randy Feeney, Sebastian Valente

#### Approval of Agenda

Director Parkes moved to approve the Agenda as presented. Director Bryant seconded. Motion approved:

Biancardi:	Yes
Bryant:	Yes
Corona:	No
Parkes:	Yes

Public Comment – None.

### **II. Consent Calendar**

President Biancardi requested that the minutes of the January 11, 2024 minutes be pulled for discussion. Director Bryant moved, and Director Parkes seconded, that the consent calendar, with the exception of the minutes, be approved. Upon voice vote, the motion was carried.

Biancardi:	Yes
Bryant:	Yes
Corona:	No
Parkes:	Yes

The board next discussed the January minutes, with President Biancardi noting that the appointed attendee for the CARCD special meeting was Director Corona, not President Biancardi. With that change, President Biancardi moved, and Director Corona seconded, that the minutes of the January meeting be approved. Upon voice vote, the motion was unanimously carried.

### III. **Action Items**

**Subject:** CARCD dues.

*Background: Due to CARCD staff error, it appears that TEAMRCD was under-billed for CARCD 2023-2024 dues. So that we may participate at the business meeting in March, they are requesting we pay the difference between what we were billed (\$778) and what is due (2% of annual District expenses rising to a maximum of \$5000).*

Director Corona moved, and President Biancardi seconded, that the board approve the payment of the additional fee. Upon voice vote, the motion was unanimously carried.

**Subject:** District records storage location.

*Background: The Office manager is engaged in the process of developing a records retention schedule for District documents. The documents need to be stored in a climate-controlled facility that aligns with County storage requirements.*

Upon discussion, the issue was tabled for more information from Manager Shirer as to alternatives.

**IV. Discussion:** Annual So Cal Inland Region meeting.

*Background: It is TEAMRCD's turn to host the annual meeting.*

The board discussed possible locations, formats and subjects. Director Corona reported on past events hosted at local wineries, with a fundraising component. Director Parkes discussed possible topics for the meeting. Length of the meeting could be as short as 3 hours, or a half-day event.

### **V. Directors' Reports:**

- President Biancardi report on the status of the WETA grant implementation, Cultivating Inclusion, So Cal Inland Regional meeting, her attendance at the SAWA board meeting, the NACD conference, and Wildlife Appreciation Day.
- Director Bryant reported that the Lake and Streambed Agreement is still in the talking phase but that he has continued to gather information on Clinton Keith.

- Director Parkes reported on homelessness issues. He will request that the SAWA reported be reformatted to look as they did last year.

**VI. Management report: Rae Shirer**

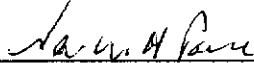
- Email archive and porting – Manager Shirer reported that additional technical support is needed from ICS and that she has a future conference call with them.
- Website - WETA update and articles – Information was received from President Biancardi to add to our website as a new section on projects.
- Records management progress – Physical inventory continues
- Form 700 – all forms have been received, with the exception of Director Bryant.

**VII. Future Agenda Items:**

**VIII. Adjournment**

There being no further business to come before the board, Director Bryant moved, and Director Parkes seconded, that the meeting be adjourned at 4:50 p.m. Upon voice vote, the motion passed unanimously.

Dated: 4/11/2024

  
Newt Parkes, Secretary/Treasurer