

MINUTES

TEAMRCD

Temecula-Elsinore-Anza-Murrieta Resource Conservation District

Regular Board Meeting

Thursday, June 8, 2017 4:00 PM

Truax Building
41923 Second Street, Fourth Floor
Temecula, CA 92590

I. PRELIMINARY FUNCTIONS

Call to Order, 4:00 p.m., meeting recorded by Rose Corona

Flag Salute

Roll Call/Establish a Quorum:

Directors Present: Rose Corona (President); Dave Kuhlman, Carol Lee Brady (Secretary-Treasurer)

Directors absent: Michael Newcomb; Judy Guglielmana

Associate Directors Present: Rick Neugebauer (arrived late)

Associate Directors Absent: Randy Feeney

District Counsel Absent: Tawny Lieu, Greg Priamos

Natural Resources Conservation District (NRCS) Present: Bob Hewitt

Office Manager Present: Dave McElroy

APPROVAL OF AGENDA

President Corona requested a motion to approve the agenda. Director Brady moved to approve, and Director Kuhlman seconded. Call for vote. **Motion passed 3-0.**

II. CONSENT CALENDAR, III. CORRESPONDENCE & IV. GENERAL INFORMATION

President Corona called for a motion to approve the Consent Calendar, all Correspondence and General Information with no changes. Director Brady moved; Director Kuhlman seconded. Call for vote. **Motion passed 3-0.**

V. ACTION ITEMS/ DISCUSSION CALENDAR

Item 1: Update of in-lieu fee program with Mission Resource Conservation District (RCD) and Army Corps of Engineers (ACOE)

President Corona provided a brief background regarding an update to the in-lieu fee program, explaining that there is a program in place for landowners who have an acre or less. In the past, the program had provided for removal, and President Corona met with Ms. Peggy Bartels at the Army Corps of Engineers to determine whether or not there was current paperwork that documented the origination date of the arrangement, which may have had a 10-year effective period. Ms. Bartels indicated that a copy of the contract may be in the archives of Mission Resource Conservation District (RCD), and that Ms. Judy Mitchell of Mission RCD would be checking her files to see if the document could be located.

Director Brady asked if the document would normally reflect an expiration or termination date, and President Corona affirmed that the date should be on the document, and would confirm if the arrangement is ongoing. She indicated that Ms. Mitchell agreed that it would be good to continue or renew the arrangement if possible, since it helps small acreage landowners who may be facing violation fees and fines.

Item 2: Discussion and potential approval of policy for cell phone use during Board Meetings

President Corona requested that this item be tabled until the next meeting, and made a motion accordingly. Director Kuhlman seconded. Call for vote. **Motion passed 3-0.**

Item 3: Discussion and potential approval of District Budget for Fiscal Year 2017-2018

Office Manager McElroy passed out hard copies for comparison of the 2016-17 Budget and the 2017-18 Proposed Budget.

Associate Director Rick Neugebauer arrived at this point in the meeting.

President Corona noted that the two budgets reflect that the District has come a long way in a year. There was brief general discussion regarding the favorable results year over year, and President Corona asked for a motion to approve the budget for the fiscal year 2017-2018.

Director Brady moved to approve; Director Kuhlman seconded. There was no further discussion, and a call for vote. **Motion passed 3-0.**

Item 4: Discussion and potential vote for SDRMA (Special Districts Risk Management Authority) Board of Directors Election

President Corona turned the floor over to Mr. McElroy who summarized the item, explaining that the SDRMA's election is near, and that all of their members can vote. If there is a candidate that any of the TEAM RCD Board members would like to recommend, the District Board can move, vote and approve a vote for that person.

Directors Corona, Brady and Kuhlman said that they were unfamiliar with the candidates on the ballot. Associate Director Neugebauer indicated that he knew one and mentioned that she serves on a Special Districts statewide board, and has been in the industry approximately 30 years working with cemetery districts. Her name is Cindi Beaudet; and that based on her credentials Mr. Neugebauer said that he believes that she is well qualified. Based on his recommendation and no further discussion, President Corona asked for a motion for a TEAM RCD vote for Ms. Beaudet. Director Kuhlman moved; Director Brady seconded. Call for vote. **Motion passed 3-0**

Item 5: Discussion and potential approval of CARCD Capacity Building Grant Application for Long Range Plan and Annual Plan of Work 2018

President Corona again turned the floor over to Mr. McElroy. He reported that TEAM RCD's State Association, CARCD (California Association of Resource Conservation Districts) has some funds available to resource conservation districts this year, in about 10 categories. Director Brady asked if the Director Board Leadership Boot Camp was one of the options and he affirmed that it was.

Mr. McElroy added that there are smaller grants available (\$1000 to \$15,000), such as funding to hire a private consultant to help the Board develop and document the District's vision and a general long-range plan. Associate Director Neugebauer said that he thought that was a great idea. There was general discussion regarding the advantages of bringing in a professional facilitator familiar with the process, the industry and specifically Resource Conservation Districts.

Mr. McElroy continued, saying that the format would probably be a retreat where the Board members and others who would be involved in the development of the plan came together with the facilitator and worked on the development and documentation of the plan.

President Corona asked for a motion to approve the CARCD capacity building grant application for a long-range plan and new work plan. Director Kuhlman so moved; Director Brady seconded. Call for vote. **Motion passed 3-0.**

VI. OLD BUSINESS

Item 1: Update of Benton Channel Easement

President Corona summarized the item and provided some background regarding status of ongoing activities by Mission Pacific, Fish & Wildlife and Flood control to address changes in the scope, increased proposed areas of responsibility for TEAM RCD, and coming to an understanding and agreement with the Developer on calculations for the associated costs. Ms. Mandy Parkes (of Inland Empire Resource Conservation District) had provided assistance to TEAM RCD in formulating a projected cost analysis, and President Corona indicated that she may be brought in to help with re-calculating the numbers based on the aforementioned changes.

President Corona mentioned that she would be attending a meeting with Fish and Wildlife, and Associate Director Neugebauer asked if he should bring up discussion at the Supervisor's office since he had received an email from the chief of staff for that office. President Corona said that would be fine, but also noted that future correspondence and discussions should be directed through her as the Board President so that key issues could be agendaized and discussed by the full Board. There was further discussion regarding the item and interrelationships with the various associated governmental agencies.

Item 2: Discussion and update on June 9th Special Meeting to visit Conservation Easements

Mr. McElroy discussed the easements that the Board would be touring including Benton Channel, Greer Ranch among other stops. He noted that Mr. James Easton from Rivers and Lands Conservancy would be in attendance as well.

Item 3: Discussion and update on Boot Strap Grant and Requirements & Item 4, Discussion of Due Diligence application with CDFW

Mr. McElroy reported that he was waiting for documents that would provide for requesting draws on the grant.

President Corona asked if this tied into item #4 **Discussion of Due Diligence application with CDFW** for filling out the due diligence application and Mr. McElroy responded that Ms. Parkes was scheduled to meet with him on June 16 so they could work together on that document.

Item 5: Discussion and update on Crop Swap and Water Audits

Mr. McElroy reported that there was a total of 16 people in the pipeline, and indicated that the irrigations are still popular. There has been a bit of a decline in activity but he anticipates that it will pick back up.

Item #6: Update on Compilation Report from Nigro and Nigro

President Corona passed out the compilation report for 2015 and 2016, noting that this was the result of changing over from an annual audit to the more affordable method of compilation reporting (as previously approved by a vote of the Board of Supervisors.) She asked for any discussion and requested a motion to approve the compilation for 2015 and 2016. There was no further discussion and Director Brady moved to approve; Director Kuhlman seconded the motion. Call for vote. **Motion passed 3-0.**

VII. NEW BUSINESS

No new business.

VIII. ORAL/WRITTEN REPORTS

1. District Counsel Gregory P. Priamos/Tawny Lieu – not present

2. TEAMRCD Director Reports Open

Rose Corona – no further reporting, but invited Mr. Hewitt to provide an update:

Mr. Hewitt said that his organization had a “batching period” where they divided up funding every three or four months to spread out work. There are 15 possible contracts ready but one from TEAM RCD’s area. These include mulching for avocados, erosion projects and irrigation system improvement work.

He also noted that NRCS had finished the design for the Homeowners Association’s review and is in the state office for signature. It will then go on to Flood Control for further approvals.

Dave Kuhlman – no report

Carol Lee Brady – no report

Judy Guglielmana – not present

Michael Newcomb – not present

3. Associate Director Reports Open

Rick Neugebauer – no report

Randy Feeney – not present

4. SAWA/Fire Safe Reports Rick Neugebauer, Representative – no report

IX. FUTURE AGENDA ITEMS

1. Update and discussion regarding ad hoc committee for additional content for website and potential approval for process in presentation of content to the Board for approval and approval of content by Counsel
2. Discussion and possible approval of creation of ad-hoc committee to create more specific board procedures and policies

X. ADJOURNMENT

President Corona asked for a motion to adjourn; Director Kuhlman made the motion, and Director Brady seconded. Call for vote. **Motion passed 3-0.**

Carol Lee Brady

7/13/17

Carol Lee Brady -Secretary/Treasurer

Date