

# AGENDA

## **AGENDA**

**Temecula-Elsinore-Anza-Murrieta**

**Resource Conservation District**

**Regular Board Meeting**

**Thursday, June 8, 2017 – 4:00 p.m.**

**Truax Building**

**41923 Second Street, Fourth Floor**

**Temecula, CA 91590**

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### **ADDING URGENCY ITEMS TO THE AGENDA:**

*Items may be added to the Agenda in accordance with section 54954.2(b)(2) of the Government Code (Brown Act), upon a determination by a two-thirds vote of the members of the legislative body present at the meeting, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the Temecula-Elsinore-Anza-Murrieta Resource Conservation District after the agenda was posted.*

### **I. PRELIMINARY FUNCTIONS**

**Call to Order – Pledge of Allegiance**

**Roll Call/Establish a Quorum**

**Approval of Agenda**

#### **Public Comment**

*Any person may address the Board at this time upon any subject not identified on this Agenda but within the jurisdiction of the Temecula-Elsinore-Anza-Murrieta Resource Conservation District. Please note that for items not listed on the agenda, the Brown Act imposes limitations on what the Board may do at this time. The Board may not take action on the item at this meeting. As to matters on the Agenda, persons will be given an opportunity to address the Board when the matter is considered. If you wish to speak during public comment, please fill out a "Speaker Request Form" and give it to the Board Secretary. When the Board President calls your name, please immediately begin by giving your name and address for the record. Each speaker will be given three (3) minutes to address the Board.*

### **II. CONSENT CALENDAR**

*Consent Calendar items are expected to be routine and non-controversial, to be acted upon by the Board at one time without discussion. All items appearing on the Consent Calendar may be disposed*

*of by a single motion. Items shall be removed from the Consent Calendar if any member of the Board of Directors, staff member, or interested person requests removal prior to a vote on a motion to approve the items. Such items shall be considered separately for action by the Board.*

1. Consider approval of Minutes of the Board of Directors Scheduled Meeting of May 11, 2017
2. Consider approval for current and past Months Financials: Financials and Management Reports for May, 2017.
3. Consider approval for current bills and reimbursements
  - a) Bills Paid:
    1. American Express \$90.28 - \$86.31 Minutes Transcription, \$10.23 Earth Day Exhibit Supplies
    2. SDRMA \$50.00 One Time Event Insurance for Earth Day
    3. SDRMA \$1258.00 Liability Insurance for Program Year 2017-2018
  - b) Bills to be paid or reimbursements:
    1. Glennie's Office Products \$105.47 Ink
    2. Dave McElroy \$455.75 Consulting May1 to May 15, 2017
    3. CARCD \$300.00 Annual Dues for 2017-2018
    4. Mission RCD \$4239.49 Pond Turtle Survey
    5. Mission RCD \$1675.00 Irrigation Pre-Audits (5)
    6. Casino One/Lake Elsinore Auto Dealer \$6835.00 Developer Deposit

**Approve all Correspondence and General information listed below as received on Consent Calendar**

### **III. CORRESPONDENCE**

1. Jeffries Journal May
2. NACD Urban Conservation Webinars
3. NACD Leadership Summit
4. Rancho California Water District Surplus Properties Notification

### **IV. GENERAL INFORMATION**

1. Conservation Clip List 5/8/17, 5/15/17, 5/22/17, 5/26/17, 6/2/17
2. CSDA e-News 5/8/17, 5/22/17, 5/26/17, 5/30/17
3. NACD eResource 5/15/17, 5/22/17, 5/26/17, 5/30/17 and "The Resource" Spring 2017
4. River Rally 5/8/17, 5/22/17, 6/1/17
5. Forestry Notes 5/26/17

### **V. ACTION ITEMS/ DISCUSSION CALENDAR**

1. Update of in-lieu fee program with Mission RCD and ACOE
2. Discussion and potential approval of policy for cell phone use during Board Meetings-Rose Corona
3. Discussion and potential approval of District Budget for Fiscal Year 2017-2018

1. Update and discussion regarding ad hoc committee for additional content for website and potential approval for process in presentation of content to the Board for approval and approval of content by Counsel.-Dave Kuhlman/Randy Feeney
2. Discussion and possible approval of creation of ad-hoc committee to create more specific board procedures and policies-All



*Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by §202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the District at least 48 hours before the meeting, if possible.*

**Next Meeting: June 9, 2017 at 9:00 AM Special Meeting  
July 13, 2017 at 4:00 PM Regular Meeting**

# CONSENT CALENDAR

# **CONSENT CALENDAR**

**Minutes Signed from Last  
Meeting**

## **MINUTES**

### **TEAMRCD**

**Temecula-Elsinore-Anza-Murrieta Resource Conservation District**

**Regular Board Meeting**

**Thursday, May 11, 2017 4:00 PM**

**Truax Building  
41923 Second Street, Fourth Floor  
Temecula, CA 92590**

#### **I. PRELIMINARY FUNCTIONS**

**Call to Order, 4:00 p.m., meeting recorded by Rose Corona**

**Flag Salute**

**Roll Call/Establish a Quorum:**

**Directors Present: Rose Corona (President); Michael Newcomb; Judy Guglielmana**

**Directors absent: Carol Lee Brady, David Kuhlman**

**Associate Directors Present: Randy Feeney (arrived late)**

**Associate Directors Absent: Rick Neugebauer**

**District Counsel Absent: Tawny Lieu, Greg Priamos**

**Natural Resources Conservation District (NRCS) Absent: Bob Hewitt**

**Office Manager Present: Dave McElroy**

#### **APPROVAL OF AGENDA**

President Corona requested a motion to approve the agenda. Director Guglielmana moved to approve, and Director Newcomb seconded. Call for vote. **Motion passed 3-0.**

#### **II. CONSENT CALENDAR, III. CORRESPONDENCE & IV. GENERAL INFORMATION**

President Corona called for a motion to approve the consent calendar, correspondence and general information with no changes. Director Guglielmana moved; Director Newcomb seconded. Call for vote. **Motion passed 3-0.**

## **V. ACTION ITEMS/ DISCUSSION CALENDAR**

### **Item 1: Discussion and potential approval of firm to conduct District's annual compilation report for FY 2016 and 2017**

President Corona reported that Nigro & Nigro's compilation for 2015-2016 was not yet completed because the approval from the Board of Supervisors (to perform yearly compilations with an audit the 5<sup>th</sup> year, rather than an annual audit) had not been received until tax season, and CPA firms were very busy at that time of year. Office Manager Dave McElroy reported that estimated completion date was the following Friday.

President Corona noted that Nigro & Nigro had been the low bidder each time an RFP for CPA services had been issued, and that the deadline for the next compilation is very close. She asked for the Board's thoughts regarding a suggestion by Mr. McElroy with which she agreed – having Nigro & Nigro do next year's report rather than going out to bid again. Director Guglielmana said that it would probably be the easiest and most expeditious way to have it done. Director Newcomb said that he had no additional comments on the topic.

President Corona called for a motion to approve having Nigro and Nigro do the 2016-2017 compilation. Director Guglielmana moved; Director Newcomb seconded. Call for vote. **Motion passed 3-0.**

### **Item 2: Discussion and potential approval of Investment Policy as amended to reflect the current name of TEAM RCD**

President Corona reminded the Board that the document for review was in the packet, and that there didn't appear to be many changes from the original financial policy that had been in place for EMARCD. District Counsel had changed the name to TEAMRCD. Mr. McElroy noted that this is part of a larger project for the development of policies that will be provided to the Board for review in approval. After brief discussion, Director Newcomb said that he had no objections.

President Corona moved to approve the financial policy with the name change. Director Guglielmana seconded. Call for vote. **Motion passed 3-0.**

## **VI. OLD BUSINESS**

### **Item 1: Discussion and update on Benton Channel Easement Proposal**

President Corona provided an update, reporting that she and Mr. McElroy had met with Fish & Wildlife and Mission Pacific and at the meeting had given them TEAM RCD's property analysis report that had been prepared for TEAM RCD by Ms. Mandy Parkes (of Inland Empire RCD). President Corona provided some background regarding the series of events leading up to the meeting, including TEAM RCD's estimated cost for work that will be required to maintain the easement in perpetuity vs. the offer from the developer as the endowment.



At this point in the meeting, Associate Director Feeney arrived.

President Corona continued with the discussion and restated concerns that had been expressed by TEAM RCD's Board and Fish & Wildlife in prior meetings regarding some previous endowments that had been underfunded. In this case, she said that the offer from the developer essentially covers 5 years, and doesn't fully cover the basic requirements for the channel. The numbers provided by Ms. Parkes took inflation and other projected factors into consideration, and President Corona pointed out that TEAM RCD is responsible for the easement in perpetuity. With the uncertainty of future economic and environmental conditions and increased requirements that have been issued by Fish & Wildlife, TEAM RCD's estimate may need to be reviewed and adjusted if any further changes occur, such as additional mitigation being considered adjacent to the property. President Corona said that she declined to provide a final agreed-upon number to the developer in a phone conversation because that's a board decision. She asked if anyone had additional questions and opened the floor for discussion.

Director Newcomb noted that it would be negligent on the part of the TEAM RCD Board to approve the low amount offered by the developer if the Directors reasonably believe it should be a higher figure based on consultation with various groups they rely upon. He said he thought it would be fair to all parties for TEAM RCD to clearly articulate to the developer that the estimated figure is what's needed in order to fulfill TEAM RCD's obligations, and anything less is not acceptable. There was further discussion and agreement between Directors Newcomb, Guglielmana and Corona.

President Corona noted that she and Mr. McElroy would be meeting with Jeff Brandt at Fish & Wildlife the following week and invited other Directors to attend as well.

## **Item 2: Discussion and potential approval for June 9<sup>th</sup>, 2017 Special Meeting to visit Conservation Easements**

President Corona turned the floor over to Mr. McElroy, who outlined the tentative agenda and order of stops. He suggested June 9, the day after the regular board meeting. There was general discussion regarding logistics and special meeting notification and posting requirements. Mr. McElroy suggested calling for a motion and vote authorizing him to reserve a rental vehicle with \$200 cap. The Board agreed to table it until Director Newcomb obtained a quote on his laptop, and President Corona proceeded to the next item.

## **Item 3: Discussion and update on Boot Strap Grant and Requirements**

Mr. McElroy reported that he was working on the policy manual and list of items required in order to satisfy the first tier of governance outlined by the state, which was one of the tasks the grant funding is helping accomplish. There will be

policies for Board review included with meeting packets starting with an associate director policy and a volunteer policy.

President Corona noted that submittal of form 700s is also a requirement, as well as ethics training for all Directors (including associate) and sexual harassment training for Directors only.

At this point in the meeting Director Newcomb said that he was ready to return to the tabled item 2 since he had obtained a quote online, with a range of prices up to \$142 plus taxes and fees. President Corona suggested having Director Newcomb negotiate the best option and authorize up to \$150 for a passenger van. There was no further discussion, and she moved to approve up to \$150 and approve allowing Director Newcomb to negotiate and reserve a passenger van for the Board to visit conservation easements.

Director Guglielmana seconded the motion. Call for vote. **Motion passed 3-0.**

#### **Item 4: Discussion of Due Diligence application with CDFW**

Mr. McElroy clarified the difference between due diligence vs. tier one requirements for the grant, and explained that although they're similar there are a few things required by Fish & Wildlife for due diligence that are not required for the tier one status. Part of the grant is also being able to show Fish & Wildlife that TEAM RCD is also doing due diligence, and Mr. McElroy suggested that TEAM RCD work on doing both. He said that he would prepare the form and bring it to the Board for approval prior to submitting it to Fish & Wildlife for approval.

President Corona briefly summarized the history leading up to a prior hold that had been placed on the District (at the time known as Elsinore-Murrieta-Anza RCD or EMARCD) and their ability to take more conservation easements. At that time, requalification required three straight years of certain milestones which TEAM RCD and the new Board is close to achieving. With the due diligence requirements met and submittal/approval to new standards by California Department of Fish & Wildlife (CDFW), TEAM RCD could then be on the approved list for developers to approach. She noted that this item was an administrative update only, and no approvals were needed from the Board at this time.

#### **Item 5: Discussion and update on Crop Swap and Water Audits**

President Corona again turned the floor over to Mr. McElroy, who reported that since the last meeting there have been three Crop Swap applications and one irrigation audit application. He said that Lance (who is TEAM RCD's partner at Mission RCD and does the field work for the audits) spoke at a conference, which may have encouraged some more participation. There was brief general discussion, and President Corona moved to the next item.

**Item 6: Update and discussion for 2015-2016 Compilation**

President Corona noted that this item had been previously covered and moved to item 7.

**Item 7: Update of Earth Day-Plant sale**

Mr. McElroy reported that some plants that had been donated by a local nursery and TEAM RCD had sold about 125-150 of them for \$1 each. There also was a person from the City of Temecula that visited the booth and asked if TEAM RCD might consider giving a presentation to City Council introducing the District and exploring how there might be an opportunity for a partnership with the City of Temecula in the future. He noted that this might be a good future agenda item to discuss.

**VII. NEW BUSINESS****Item 1: Discussion of monthly meeting with Fish & Wildlife**

President Corona reminded the Board that Jeff Brandt has made the third Thursday of every month a time that RCDs can meet with him if desired, and that there would be a meeting at 11:00 the following Thursday and the Board is welcome to attend.

**Item 2: Discussion and update of meeting with Army Corp of Engineers for in-lieu fee program in partnership with Mission RCD**

President Corona said that she and Mr. McElroy had met with Peggy Bartels (Army Corp). There had once been a program in place between Mission RCD and EMARCD (now TEAM RCD) to perform work in the watershed without requiring TEAM RCD to have conservation easements in perpetuity in order to do the work. This program was for landowners with one acre or less, and Miss Bartels said that she would go back and review the paperwork along with Judy Mitchel (Mission RCD) to see if there was any language regarding a termination date. She noted that it would be helpful to the District to work in partnership with them to help small property owners.

**Item 3: Discussion and possible approval of creation of ad-hoc committee to create more specific board procedures and policies**

President Corona suggested that the Board table this item to be discussed at the next meeting when more Directors are present. Mr. McElroy noted that Director Brady (absent) had indicated that she would help. Director Newcomb noted that the County of Riverside Board of Supervisors had adopted procedures, and since TEAM RCD operates under similar rules those procedures could be reviewed to see if they could be adopted as well. President Corona said that was the goal and, and rather than reinventing the wheel the ad-hoc committee would be considering that as an option.

### **VIII. ORAL/WRITTEN REPORTS**

1. District Counsel Gregory P. Priamos/Tawny Lieu – not present

2. TEAMRCD Director Reports Open

Rose Corona – nothing to report except to remind the Board of training requirements

Dave Kuhlman – not present

Carol Lee Brady – not present

Michael Newcomb – nothing to report

Judy Guglielmana – nothing to report

3. Associate Director Reports Open

Rick Neugebauer – not present

Randy Feeney – nothing to report

4. SAWA/Fire Safe Reports Rick Neugebauer, Representative: not present

### **IX. FUTURE AGENDA ITEMS**

1. Update and discussion regarding ad hoc committee for additional content for website and potential approval for process in presentation of content to the Board for approval and approval of content by Counsel

### **X. ADJOURNMENT**

President Corona moved to adjourn; Director Guglielmana seconded. Call for vote. **Motion passed 3-0.**

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**Carol Lee Brady -Secretary/Treasurer**

**Date**

# CONSENT CALENDAR

Financials



# Management Report

TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation  
District

For the period ended May 31, 2017

Prepared on

May 31, 2017

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# Profit and Loss

May 2017

	Total
<b>INCOME</b>	
Plant Sale-Earth Day	10.00
Stipend Allowance	3,802.50
Teamrco Overhead Cost	423.95
Water Audits Income	4,250.00
Western Pond Turtle Survey	4,239.49
<b>Total Income</b>	<b>12,725.94</b>
<b>GROSS PROFIT</b>	<b>12,725.94</b>
<b>EXPENSES</b>	
Contract Services	
Water Audit Management	
Pre Audit	1,675.00
<b>Total Water Audit Management</b>	<b>1,675.00</b>
Western Pond Turtle Survey MOU	4,239.49
<b>Total Contract Services</b>	<b>5,914.49</b>
General and Administration	
Administrative Consulting	730.20
<b>Total General and Administration</b>	<b>730.20</b>
Insurance	
Property Insurance	1,258.00
<b>Total Insurance</b>	<b>1,258.00</b>
Office Supplies	59.02
Operations	
Postage, Mailing Service	9.60
Transcription	51.73
<b>Total Operations</b>	<b>61.33</b>
Travel and Meetings	50.00
<b>Total Expenses</b>	<b>8,073.04</b>
<b>NET OPERATING INCOME</b>	<b>4,652.90</b>
<b>NET INCOME</b>	<b>\$4,652.90</b>

# Balance Sheet

As of May 31, 2017

	Total
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Bank Accounts</b>	
Checking/Savings	
General Fund xx2226	59,640.56
Mitigation Account xx0102	98,136.03
Restricted Deposits xx2242	10,812.22
Union Banc Investment - Mkt Adj	-2.42
Union Banc Investment xx8488	202,345.84
Union Bank xx72042	12,520.86
<b>Total Checking/Savings</b>	<b>383,453.09</b>
<b>Total Bank Accounts</b>	<b>383,453.09</b>
<b>Accounts Receivable</b>	
Accounts Receivable (A/R)	23,773.73
<b>Total Accounts Receivable</b>	<b>23,773.73</b>
<b>Total Current Assets</b>	<b>407,226.82</b>
<b>TOTAL ASSETS</b>	<b>\$407,226.82</b>
<b>LIABILITIES AND EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
Accounts Payable	7,082.03
<b>Total Accounts Payable</b>	<b>7,082.03</b>
<b>Credit Cards</b>	
AMEX 41005	-454.74
<b>Total Credit Cards</b>	<b>-454.74</b>
<b>Other Current Liabilities</b>	
Deposits Payable	0.00
CASINO ONE PROPERTIES	6,835.00
DR HORTON - Country Roads	335.00
DR HORTON - Morgan Heights	3,920.00
<b>Total Deposits Payable</b>	<b>11,090.00</b>
Funds in Brokerage (CD) Account	
Lennar Homes - Greer Ranch	125,000.00
Shea Homes - Adelaine Farms	75,000.00
<b>Total Funds in Brokerage (CD) Account</b>	<b>200,000.00</b>
<b>Total Other Current Liabilities</b>	<b>211,090.00</b>
<b>Total Current Liabilities</b>	<b>217,717.29</b>
<b>Total Liabilities</b>	<b>217,717.29</b>
<b>Equity</b>	
Opening Balance Equity	-93,694.75
Retained Earnings	258,366.38

	Total
Net Income	24,837.90
Total Equity	189,509.53
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$407,226.82</b>



# Statement of Cash Flows

May 2017

	Total
<b>OPERATING ACTIVITIES</b>	
Net Income	4,652.90
Adjustments to reconcile Net Income to Net Cash provided by operations:	
Accounts Receivable (A/R)	-8,063.44
Accounts Payable	4,251.88
AMEX 41005	-499.55
Deposits Payable:CENTEX 1600-2006-0063-R6	-8,333.75
<b>Total Adjustments to reconcile Net Income to Net Cash provided by operations:</b>	<b>-12,644.86</b>
<b>Net cash provided by operating activities</b>	<b>-7,991.96</b>
<b>NET CASH INCREASE FOR PERIOD</b>	<b>-7,991.96</b>
Cash at beginning of period	391,445.05
<b>CASH AT END OF PERIOD</b>	<b>\$383,453.09</b>

## A/R Aging Detail

As of May 31, 2017

Date	Transaction Type	Num	Customer	Due Date	Amount	Open Balance
<b>91 or more days past due</b>						
05/01/2016	Invoice	16-1004	Bear Creek Association	05/31/2016	10,276.00	10,276.00
<b>Total for 91 or more days past due</b>					<b>\$10,276.00</b>	<b>\$10,276.00</b>
<b>1 - 30 days past due</b>						
04/27/2017	Invoice	042517-2120-2112	The Nature Conservancy	05/27/2017	1,284.29	1,284.29
04/28/2017	Invoice	042817-2120-2113	RCWD - Water Audit/CropSwap	05/28/2017	850.00	850.00
04/28/2017	Invoice	042817-2120-2114	RCWD - Water Audit/CropSwap	05/28/2017	950.00	950.00
04/28/2017	Invoice	042817-2120-2115	RCWD - Water Audit/CropSwap	05/28/2017	1,500.00	1,500.00
<b>Total for 1 - 30 days past due</b>					<b>\$4,584.29</b>	<b>\$4,584.29</b>
<b>Current</b>						
05/31/2017	Invoice	053117-2120-2117	RCWD - Water Audit/CropSwap	06/30/2017	850.00	850.00
05/31/2017	Invoice	053117-2120-2118	RCWD - Water Audit/CropSwap	06/30/2017	850.00	850.00
05/31/2017	Invoice	053117-2120-2119	RCWD - Water Audit/CropSwap	06/30/2017	850.00	850.00
05/31/2017	Invoice	053117-2120-2120	RCWD - Water Audit/CropSwap	06/30/2017	850.00	850.00
05/31/2017	Invoice	053117-2120-2121	RCWD - Water Audit/CropSwap	06/30/2017	850.00	850.00
05/31/2017	Invoice	053117-2120-2122	The Nature Conservancy	06/30/2017	4,663.44	4,663.44

Date	Transaction Type	Num	Customer	Due Date	Amount	Open Balance
Total for Current					\$8,913.44	\$8,913.44
TOTAL					\$23,773.73	\$23,773.73

## A/P Aging Detail

As of May 31, 2017

Date	Transaction Type	Num	Vendor	Due Date	Past Due	Amount	Open Balance
<b>1 - 30 days past due</b>							
04/27/2017	Bill	2017-4	Mission Resource Conservation District	05/07/2017	24	1,167.54	1,167.54
<b>Total for 1 - 30 days past due</b>						<b>\$1,167.54</b>	<b>\$1,167.54</b>
<b>Current</b>							
05/31/2017	Bill	TURTLE 2017-5	Mission Resource Conservation District	06/10/2017	-10	4,239.49	4,239.49
05/31/2017	Bill	2253	Mission Resource Conservation District	06/10/2017	-10	1,675.00	1,675.00
<b>Total for Current</b>						<b>\$5,914.49</b>	<b>\$5,914.49</b>
<b>TOTAL</b>						<b>\$7,082.03</b>	<b>\$7,082.03</b>

# Management Report

TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation  
District

For the period ended May 31, 2017

Prepared on

**May 31, 2017**



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# Profit and Loss

July 2016 - May 2017

	Total
<b>INCOME</b>	
CropSwap Income	9,250.00
Interest Income	24.52
Gain-Capital ONE NA CD 2.2	246.29
Gains-BMW N.A., Utah - 62,000 shares	-2,544.75
<b>Total Interest Income</b>	<b>-2,273.94</b>
Investments	
Interest-Savings, Short-term CD	2,143.86
<b>Total Investments</b>	<b>2,143.86</b>
Plant Sale-Earth Day	146.00
Services	230.81
Stipend Allowance	19,631.25
Teamrtd Overhead Cost	540.70
Water Audits Income	15,500.00
Western Pond Turtle Survey	5,407.03
<b>Total Income</b>	<b>50,575.71</b>
<b>GROSS PROFIT</b>	<b>50,575.71</b>
<b>EXPENSES</b>	
Area Meeting	590.00
Biological Monitoring	
Adeline Farms	826.86
GreerRanch	2,799.12
<b>Total Biological Monitoring</b>	<b>3,625.98</b>
Contract Services	
Accounting Fees	
State Report	250.00
<b>Total Accounting Fees</b>	<b>250.00</b>
CropSwap Management	2,425.00
Pre Audit	575.00
<b>Total CropSwap Management</b>	<b>3,000.00</b>
Water Audit Management	
Post Audit	1,500.00
Pre Audit	5,960.00
<b>Total Water Audit Management</b>	<b>7,460.00</b>
Western Pond Turtle Survey MOU	5,407.03
<b>Total Contract Services</b>	<b>16,117.03</b>
General and Administration	
Administrative Consulting	1,430.70
Bank Fees	-1.86
Membership Dues	-4.67
Quickbooks-Accounting	148.02
<b>Total General and Administration</b>	<b>1,572.19</b>

	Total
Insurance	
Insurance - Liability, D and O	-9.17
Property Insurance	1,258.00
<b>Total Insurance</b>	<b>1,248.83</b>
License and Permit	106.53
Office Supplies	200.93
Operations	
Advertising and Marketing	20.00
Postage, Mailing Service	102.20
Printing and Copying	310.89
Transcription	523.57
<b>Total Operations</b>	<b>956.66</b>
Other Types of Expenses	
Memberships and Dues	159.00
<b>Total Other Types of Expenses</b>	<b>159.00</b>
Travel and Meetings	50.00
Travel	
Mileage Reimbursement	210.66
<b>Total Travel</b>	<b>210.66</b>
<b>Total Travel and Meetings</b>	<b>260.66</b>
Website Expenses	900.00
<b>Total Expenses</b>	<b>25,737.81</b>
<b>NET OPERATING INCOME</b>	<b>24,837.90</b>
<b>NET INCOME</b>	<b>\$24,837.90</b>

# Balance Sheet

As of May 31, 2017

	Total
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
Checking/Savings	
General Fund xx2226	59,640.56
Mitigation Account xx0102	98,136.03
Restricted Deposits xx2242	10,812.22
Union Banc Investment - Mkt Adj	-2.42
Union Banc Investment xx8488	202,345.84
Union Bank xx72042	12,520.86
<b>Total Checking/Savings</b>	<b>383,453.09</b>
<b>Total Bank Accounts</b>	<b>383,453.09</b>
Accounts Receivable	
Accounts Receivable (A/R)	23,773.73
<b>Total Accounts Receivable</b>	<b>23,773.73</b>
<b>Total Current Assets</b>	<b>407,226.82</b>
<b>TOTAL ASSETS</b>	<b>\$407,226.82</b>
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	7,082.03
<b>Total Accounts Payable</b>	<b>7,082.03</b>
Credit Cards	
AMEX 41005	-454.74
<b>Total Credit Cards</b>	<b>-454.74</b>
Other Current Liabilities	
Deposits Payable	0.00
CASINO ONE PROPERTIES	6,835.00
DR HORTON - Country Roads	335.00
DR HORTON - Morgan Heights	3,920.00
<b>Total Deposits Payable</b>	<b>11,090.00</b>
Funds in Brokerage (CD) Account	
Lennar Homes - Greer Ranch	125,000.00
Shea Homes - Adelaine Farms	75,000.00
<b>Total Funds in Brokerage (CD) Account</b>	<b>200,000.00</b>
<b>Total Other Current Liabilities</b>	<b>211,090.00</b>
<b>Total Current Liabilities</b>	<b>217,717.29</b>
<b>Total Liabilities</b>	<b>217,717.29</b>
Equity	
Opening Balance Equity	-93,694.75
Retained Earnings	258,366.38

	Total
Net Income	24,837.90
Total Equity	189,509.53
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$407,226.82</b>

# Statement of Cash Flows

July 2016 - May 2017

	Total
<b>OPERATING ACTIVITIES</b>	
Net Income	24,837.90
Adjustments to reconcile Net Income to Net Cash provided by operations:	
Accounts Receivable (A/R)	-13,497.73
Accounts Payable	6,252.03
AMEX 41005	-454.74
Deposits Payable:BROOKFIELD	-9,280.00
Deposits Payable:CENTEX 1600-2006-0063-R6	-8,333.75
Deposits Payable:GREYSTONE / CROWNE HILL	-7,050.00
<b>Total Adjustments to reconcile Net Income to Net Cash provided by operations:</b>	<b>-32,364.19</b>
<b>Net cash provided by operating activities</b>	<b>-7,526.29</b>
<b>NET CASH INCREASE FOR PERIOD</b>	<b>-7,526.29</b>
Cash at beginning of period	390,979.38
<b>CASH AT END OF PERIOD</b>	<b>\$383,453.09</b>

## A/R Aging Detail

As of May 31, 2017

Date	Transaction Type	Num	Customer	Due Date	Amount	Open Balance
<b>91 or more days past due</b>						
05/01/2016	Invoice	16-1004	Bear Creek Association	05/31/2016	10,276.00	10,276.00
<b>Total for 91 or more days past due</b>					<b>\$10,276.00</b>	<b>\$10,276.00</b>
<b>1 - 30 days past due</b>						
04/27/2017	Invoice	042517-2120-2112	The Nature Conservancy	05/27/2017	1,284.29	1,284.29
04/28/2017	Invoice	042817-2120-2113	RCWD - Water Audit/CropSwap	05/28/2017	850.00	850.00
04/28/2017	Invoice	042817-2120-2114	RCWD - Water Audit/CropSwap	05/28/2017	950.00	950.00
04/28/2017	Invoice	042817-2120-2115	RCWD - Water Audit/CropSwap	05/28/2017	1,500.00	1,500.00
<b>Total for 1 - 30 days past due</b>					<b>\$4,584.29</b>	<b>\$4,584.29</b>
<b>Current</b>						
05/31/2017	Invoice	053117-2120-2117	RCWD - Water Audit/CropSwap	06/30/2017	850.00	850.00
05/31/2017	Invoice	053117-2120-2118	RCWD - Water Audit/CropSwap	06/30/2017	850.00	850.00
05/31/2017	Invoice	053117-2120-2119	RCWD - Water Audit/CropSwap	06/30/2017	850.00	850.00
05/31/2017	Invoice	053117-2120-2120	RCWD - Water Audit/CropSwap	06/30/2017	850.00	850.00
05/31/2017	Invoice	053117-2120-2121	RCWD - Water Audit/CropSwap	06/30/2017	850.00	850.00
05/31/2017	Invoice	053117-2120-2122	The Nature Conservancy	06/30/2017	4,663.44	4,663.44

Date	Transaction Type	Num	Customer	Due Date	Amount	Open Balance
Total for Current					\$8,913.44	\$8,913.44
TOTAL					\$23,773.73	\$23,773.73



## A/P Aging Detail

As of May 31, 2017

Date	Transaction Type	Num	Vendor	Due Date	Past Due	Amount	Open Balance
<b>1 - 30 days past due</b>							
04/27/2017	Bill	2017-4	Mission Resource Conservation District	05/07/2017	24	1,167.54	1,167.54
<b>Total for 1 - 30 days past due</b>						<b>\$1,167.54</b>	<b>\$1,167.54</b>
<b>Current</b>							
05/31/2017	Bill	TURTLE 2017-5	Mission Resource Conservation District	06/10/2017	-10	4,239.49	4,239.49
05/31/2017	Bill	2253	Mission Resource Conservation District	06/10/2017	-10	1,675.00	1,675.00
<b>Total for Current</b>						<b>\$5,914.49</b>	<b>\$5,914.49</b>
<b>TOTAL</b>						<b>\$7,082.03</b>	<b>\$7,082.03</b>

# TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation District

## Reconciliation Report

General Fund xx2226, Period Ending 05/31/2017

Reconciled on: 05/31/2017 (any changes to transactions after this date aren't reflected on this report)

Reconciled by: la.enter@yahoo.com

### Summary

Statement Beginning Balance	62,924.75
Checks and Payments cleared	-7,946.69
Deposits and Other Credits cleared	+4,662.50
Statement Ending Balance	59,640.56
Register Balance as of 05/31/2017	59,640.56

### Details

#### Checks and Payments cleared

<u>Date</u>	<u>Type</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
04/28/2017	Check	1175	Santa Ana Watershed Association	-3,625.98
05/01/2017	Bill Payment		Big Horse Feed - Exp. Reimbursement	-2.61
05/01/2017	Transfer			-461.00
05/08/2017	Bill Payment		Mission Resource Conservation District	-335.00
05/16/2017	Expense		Dave McElroy	-730.20
05/18/2017	Bill Payment		Mission Resource Conservation District	-750.00
05/18/2017	Bill Payment		Mission Resource Conservation District	-575.00
05/19/2017	Check	1186	SDRMA	-50.00
05/19/2017	Check	1185	Big Horse Feed - Exp. Reimbursement	-9.60
05/19/2017	Check	1184	Glennies Office Supply	-59.02
05/26/2017	Check		SDRMA	-1,258.00
05/30/2017	Transfer			-90.28
Total				-7,946.69

#### Deposits and Other Credits cleared

<u>Date</u>	<u>Type</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
05/01/2017	Payment	141704	RCWD - Water Audit/CropSwap	850.00
		043017-		
05/01/2017	Sales Receipt	2120-	SAWA - Stipend	1,901.25
		2116APRIL		
05/05/2017	Deposit		Earth Day Plant Sale	10.00
		053117-		
05/23/2017	Sales Receipt	2120-	SAWA - Stipend	1,901.25
		2116-MAY		
Total				4,662.50

**TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation District****Reconciliation Report****Mitigation Account xx0102, Period Ending 05/31/2017**

Reconciled on: 05/31/2017 (any changes to transactions after this date aren't reflected on this report)

Reconciled by: la.enter@yahoo.com

**Summary**

Statement Beginning Balance	98,136.03
Checks and Payments cleared	0.00
Deposits and Other Credits cleared	+0.00
Statement Ending Balance	98,136.03
Register Balance as of 05/31/2017	98,136.03

# TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation District

## Reconciliation Report

Restricted Deposits xx2242, Period Ending 05/31/2017

Reconciled on: 05/31/2017 (any changes to transactions after this date aren't reflected on this report)

Reconciled by: la.enter@yahoo.com

### Summary

Statement Beginning Balance	19,145.97
Checks and Payments cleared	-8,333.75
Deposits and Other Credits cleared	+0.00
Statement Ending Balance	10,812.22
Register Balance as of 05/31/2017	10,812.22

### Details

Checks and Payments cleared

<u>Date</u>	<u>Type</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
05/01/2017	Check	1006	Developers:Centex Homes	-8,333.75
Total				-8,333.75

**TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation District****Reconciliation Report****Union Bank xx72042, Period Ending 05/31/2017**

Reconciled on: 05/31/2017 (any changes to transactions after this date aren't reflected on this report)

Reconciled by: la.enter@yahoo.com

**Summary**

Statement Beginning Balance	12,520.86
Checks and Payments cleared	0.00
Deposits and Other Credits cleared	+0.00
Statement Ending Balance	12,520.86
Register Balance as of 05/31/2017	12,520.86

# CONSENT CALENDAR

**Paid Bills**

**SimplyCash® Plus Business Credit Card**TEAM RCD  
ROSE CORONA

Closing Date 05/15/17

Next Closing Date 06/14/17

ENTERED on Qui **OPEN**

p. 1/7

Date 5/24/17

Account Ending 6-41005

**New Balance****Minimum Payment Due****Payment Due Date****06/09/17†**

† **Late Payment Warning:** If we do not receive your Minimum Payment Due by the Payment Due Date of 06/09/17, you may have to pay a late fee of up to \$38.00 and your APRs may be increased to the Penalty APR of 29.99%.

Signed  
**\$90.28****\$35.00****Cash Back Received**

This Period

**\$6.26**

For more details about Rewards, please visit [americanexpress.com/rewardsinfo](http://americanexpress.com/rewardsinfo)

**Account Summary**

Previous Balance	\$461.00
Payments/Credits	-\$467.26
New Charges	+\$96.54
Fees	+\$0.00
Interest Charged	+\$0.00

<b>New Balance</b>	<b>\$90.28</b>
<b>Minimum Payment Due</b>	<b>\$35.00</b>

Credit Limit	\$25,000.00
Available Credit	\$24,909.72

Days in Billing Period: 31

**Minimum Payment Warning:** If you make only the minimum payment each period, you will pay more in interest and it will take you longer to pay off your balance. For example:

If you make no additional charges and each month you pay...	You will pay off the balance shown on this statement in about...	And you will pay an estimated total of...
Only the Minimum Payment Due	3 months	\$92

If you would like information about credit counseling services, call 1-888-733-4139.

See page 2 for important information about your account.

We will debit your bank account for your payment of \$90.28 on 05/30/17. This date may not be the same date your bank will debit your bank account. Any inquiry to American Express concerning this debit should be made by 05/28/17. If your AutoPay payment is less than your Minimum Payment Due, we must receive an additional payment for at least the difference by 06/09/17.

**Customer Care**

**Pay by Computer**  
[open.com/pbc](http://open.com/pbc)

<b>Customer Care</b>	<b>Pay by Phone</b>
1-800-521-6121	1-800-472-9297

See Page 2 for additional information.

Continued on page 3

**Payment Coupon**

Do not staple or use paper clips

**Pay by Computer**[open.com/pbc](http://open.com/pbc)**Pay by Phone**

1-800-472-9297

**Account Ending 6-41005**

Enter 15 digit account # on all payments.  
Make check payable to American Express.

MB 01 014062 36492 B 68 C



ROSE CORONA  
TEAM RCD  
32117 CAMINO NUNEZ  
TEMECULA CA 92592-6357

Payment Due Date  
**06/09/17**

New Balance  
**\$90.28**

AutoPay Amount  
**\$90.28**



Check here if your address or phone number has changed.  
Note changes on reverse side.



AMERICAN EXPRESS  
BOX 0001  
LOS ANGELES CA 90096-8000

\$ \_\_\_\_\_  
**Amount Enclosed**

0000349992357367208 000009028000003500 11 H



**SimplyCash® Plus Business Credit Card**  
**TEAM RCD**  
**ROSE CORONA**  
 Closing Date 05/15/17

**OPEN**<sub>SM</sub>

Account Ending 6-41005

**i** As a valued Card Member we want to make you aware that, should variable APRs increase, the Penalty APR on your account will not exceed 29.99%. Your APRs may be increased to the Penalty APR if we do not receive your payment on time or if your payment is returned by your bank.

## Payments and Credits

### Summary

	Total
<b>Payments</b>	-\$461.00
<b>Credits</b>	-\$6.26
<b>Total Payments and Credits</b>	-\$467.26

### Detail \*Indicates posting date

	Amount
<b>Payments</b>	
04/29/17* AUTOPAY PAYMENT RECEIVED - THANK YOU WELLS FARGO BANK, NA	-\$461.00
<b>Credits</b>	
04/16/17* YOUR CASH BACK THIS PERIOD IS AMERICAN EXPRESS CASH REBATE TRANSACTION	-\$6.26

## New Charges

### Summary

	Total
<b>Total New Charges</b>	\$96.54

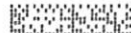
### Detail

	<b>ROSE CORONA</b> Card Ending 6-41005				
					Amount
04/20/17	SPEECH TO TEXT SERVICE	SPEECH TO TEXT	EDINBURGH	GB	\$34.58
	37067311459				
04/22/17	RALPHS #0686 000000686		TEMECULA	CA	\$10.23
	8884373496				
	GROCERY STORES				
05/12/17	SPEECH TO TEXT SERVICE	SPEECH TO TEXT	EDINBURGH	GB	\$51.73
	37067311459				

## Fees

	Amount
<b>Total Fees for this Period</b>	\$0.00



**SimplyCash® Plus Business Credit Card**TEAM RCD  
ROSE CORONA  
Closing Date 05/15/17**OPEN**<sub>SM</sub>

Account Ending 6-41005

**Cash Rebate Earning Summary**  
**02/14/17 - 03/16/17****Total Cash Rebate Earned in Mar 2017 Billing Period**  
**\$6.26****Base Cash Rebate Earned****02/14/17 - 03/16/17**

	<b>Qualified Spend \$</b>	<b>Cash Rebate Earned</b>
U.S. Office Supply Stores	\$105.94 @5%	\$5.30
U.S. Wireless Tel. Service Providers	\$0.00 @5%	\$0.00
Other Eligible Purchases	\$95.80 @1%	\$0.96
<b>Total</b>	<b>\$201.74</b>	<b>\$6.26</b>

**Year to date**

	<b>Qualified Spend \$</b>	<b>Cash Rebate Earned</b>
U.S. Office Supply Stores	\$114.57 @5%	\$5.73
U.S. Wireless Tel. Service Providers	\$0.00 @5%	\$0.00
Other Eligible Purchases	\$157.68 @1%	\$1.58
<b>Total</b>	<b>\$272.25</b>	<b>\$7.31</b>

014062 3/4

**Important Messages**

Your monthly cash rebate has been credited to your account. Keep in mind, the more you use your Card, the more you earn.

Cash back rewards are calculated on each eligible transaction. The rewards shown above have been summarized for informational purposes. For specific details, please visit your online statement.

**Earn Cash Back Everywhere You Use the Card**

You can also earn cash back on the purchases your employees make. Just request Additional Cards for your employees. They're fee-free and they can give you an easier way to track your company's expenses. Just call 1-800-521-6121 to request Additional Cards.

**OPEN Savings® Summary**TEAM RCD  
ROSE CORONA

Closing Date 05/15/17

Account Ending 6-41005

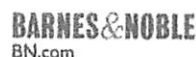
Discounts	
This Period	\$0.00
Year to Date	\$0.00

Remember, you can get discounts in the form of statement credits on eligible purchases with OPEN Savings® partners automatically when you use your Business Card from American Express OPEN. Learn more at **opensavings.com**.

Discounts will be applied in the form of a statement credit. For full terms and conditions go to **opensavings.com**.

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**Automatically get a 5% discount credited to your statement when you use your Card for eligible purchases with OPEN Savings® partners. Visit [opensavings.com](http://opensavings.com) for details.**



Discounts will be credited to your statement. Merchant participation and offers are subject to change without notice. Maximum annual savings cap and exclusions may apply. See individual OPEN Savings partner terms and conditions located at **opensavings.com**.

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**Offers are made only to Cardmembers who meet certain qualifying criteria. By responding you will be disclosing to the merchant that you meet these criteria.**

Program Year: 2016-17

Temecula-Elsinore-Anza-Murrieta Resource Conservation District  
Post Office Box 2078  
Temecula, CA 92593

Invoice Number: 56157  
Member Number: 7146  
Invoice Date: 05/03/2017  
Invoice Due Date: 06/02/2017

---

**Certificate**

Cert #: 3

Holder: City of Temecula

Certificate Added

\$50.00

---

**Please Pay / Amount Enclosed: → Total Premium: \$50.00**

Above are the changes you recently submitted to SDRMA. This invoice itemizes those changes, including all credits and charges.

Invoices are due and payable in full upon receipt. If not paid in full within 30 days from the invoice date, a late charge of one percent (1%) per month, twelve percent (12%) per annum, will be assessed on all sums past due. Imposition of this charge does not extend the due date for payment.

PD  
CR# 1186





# Property/Liability Package Program Invoice



Program Year 2017-18

## Temecula-Elsinore-Anza-Murrieta Resource Conservation Dis

Post Office Box 2078  
Temecula, California 92593

Invoice Date: 05/15/2017  
Invoice Number: 60772  
Member Number: 7146

Property, Boiler/Machinery, Pollution, Cyber	\$0.00
Coverage for 0 reported item(s) valued at (including contents): \$0	
Mobile/Contractors Equipment	0.00
Coverage for 0 reported item(s) valued at: \$0	
General Liability*, Errors & Omissions, Employee & Public Officials Dishonesty	1,450.00
Certificates: 1 Non-Member Certificate(s)	
Auto Liability (includes \$50 charge for non-owned auto coverage)	50.00
Coverage for 0 reported item(s) valued at: \$0	
Auto Comp / Collision	0.00
Coverage for 0 reported item(s) valued at: \$0	
Trailers	0.00
Coverage for 0 reported item(s) valued at: \$0	

AD CK # 1187

Gross Package Contribution	\$1,500.00
Earned CIP Credits (5)	-70.00
Longevity Distribution Credit	-22.00
MemberPlus Online RQ Bonus	-150.00
Other Discounts	0.00
<b>Subtotal</b>	<b>\$1,258.00</b>
<b>5% Multi-Program Discount</b>	<b>\$0.00</b>

## Total Contribution Amount Due by July 15

**\$1,258.00**

\*Current Limit of Liability is \$2.5M for G/L, A/L and E&O (excluding outside excess liability limits)

Please pay in full by the due date. If not, a late charge of one percent (1%) per month, twelve percent (12%) per annum, will be assessed on all sums past due. Imposition of this charge does not extend the due date for payment.

Please return GREEN COPY with your payment. For invoice questions call the SDRMA Finance Department.





May 16, 2017

Ms. Rose Corona  
President  
Temecula-Elsinore-Anza-Murrieta Resource Conservation District  
Post Office Box 2078  
Temecula, California 92593

Dear Ms. Corona,

Enclosed is your agency's invoice for the 2017-18 Property/Liability Program. As previously noted in our letter dated February 13, 2017, the Special District Risk Management Authority (SDRMA) Board of Directors took action approving a 10% rate increase as well as a small increase in the minimum annual general liability contribution amount from \$1,348 to \$1,400 and non-owned auto coverage from \$45 to \$50 per member.

Your invoice includes the total annual contribution amount for the Property/Liability Package Program and any optional coverages selected by your agency. The current Limit of Liability selected by your agency is also indicated on the invoice. Optional higher or lower liability limits are offered again this year – base coverage limit options are \$2.5 million, \$5 million or \$10 million. Additional outside excess liability limits above \$10 million are available upon request.

**If your agency would like a quote to increase or decrease its Limit of Liability, you must notify SDRMA in writing no later than June 15, 2017 for such change to take effect at the start of the program year July 1, 2017. Requested changes received after June 15, 2017 will not be able to be processed due to our excess carrier requirements and deadlines. Please email [memberplus\\_accounts@sdrrma.org](mailto:memberplus_accounts@sdrrma.org) for limit options.**

For members belonging to both SDRMA Property/Liability and Workers' Compensation programs, a 5% *Multi-Program Discount* has been deducted from the invoice total and is noted in the line above *Total Contribution Amount*. In addition, a \$150 credit has been applied if your agency used MemberPlus Online™ to complete and submit your 2017-18 Renewal Questionnaire by the March 15 deadline. If you belong to both Property/Liability and Workers' Compensation Programs, you will receive a separate \$75 credit on each program invoice.

To ensure accurate and timely processing of your coverages, **please return the green remittance copy along with your payment by July 15, 2017 for the total contribution amount shown on the invoice.** If your agency needs to make special payment arrangements due to cash flow constraints, please contact Heather Thomson, Chief Financial Officer, at 800.537.7790 or [hthomson@sdrrma.org](mailto:hthomson@sdrrma.org). However, any payments received after August 15, 2017 will accrue interest charges of 1% per month regardless of payment arrangements.

Thank you for your continued participation in making SDRMA the premier risk management program in California!

Sincerely,  
Special District Risk Management Authority



Gregory S. Hall, ARM  
Chief Executive Officer

Enclosures: 2017-18 SDRMA Property/Liability Package Program Invoice, 2016-17 Credit Incentive Program (CIP) Points Earned and 2017-18 CIP Criteria

# Property/Liability Credit Incentive Program



## Temecula-Elsinore-Anza-Murrieta Resource Conservation District

CIP Points Earned as of: 3/31/2017

The Credit Incentive Program (CIP) is designed to encourage our Members to take a proactive approach for loss prevention administration, training and safety/risk management. In an effort to assist our Members in achieving the lowest contributions possible, we performed a review of the documents submitted to date for the CIP program year 2016-17. **The CIP points earned will be applied toward the invoice for the 2017-18 program year. However, the actual dollar credit shown as 'Earned CIP Credits' on the invoice may differ from this report due to the actual General and Auto Liability amounts on the invoice.** The following earned credits have been documented:

CIP Criteria Description*	CIPs Earned	CIP \$ Earned	Unearned CIPs	Unearned CIP \$
SDRMA Safety Specialist Certificate	0	\$0	2	\$27
Special District Administrator designation from SDLF	0	\$0	2	\$27
Staff Attendance at SDRMA Workshop	0	\$0	2	\$27
Additional Staff Attendance at SDRMA Workshop	0	\$0	1	\$13
Management Staff Attendance at CSDA Sponsored Training	0	\$0	1	\$13
Additional Management Staff Attendance at CSDA Sponsored Training	0	\$0	1	\$13
Attendance at Approved Legal Seminar	0	\$0	1	\$13
Additional Attendance at Approved Legal Seminar	0	\$0	1	\$13
TargetSolutions Online Training Program	0	\$0	3	\$40
Use of SDRMA Safety Video Library	0	\$0	2	\$27
<b>ADMINISTRATION TRACK TOTALS - 8 POINTS MAXIMUM</b>	<b>0</b>	<b>\$0</b>	<b>8</b>	<b>\$108</b>
SDLF District of Distinction designation	0	\$0	4	\$54
Single Board Member Attendance at SDRMA Workshop	0	\$0	1	\$13
Additional Board Member Attendance at SDRMA Workshop	0	\$0	1	\$13
Single Board Member Attendance at CSDA Training	0	\$0	1	\$13
Additional Board Member Attendance at CSDA Training	0	\$0	1	\$13
Completion of two CSDA Education / Webinar sessions	0	\$0	2	\$27
General Safety Specialist Certificate	0	\$0	2	\$27
<b>GOVERNANCE TRACK TOTALS - 5 POINTS MAXIMUM</b>	<b>0</b>	<b>\$0</b>	<b>5</b>	<b>\$67</b>
No Claims during the year	2	\$27	0	\$0
<b>CLAIMS TRACK TOTALS - 2 POINTS MAXIMUM</b>	<b>2</b>	<b>\$27</b>	<b>0</b>	<b>\$0</b>
<b>COMBINED TRACK TOTALS - 15 POINTS MAXIMUM</b>	<b>2</b>	<b>\$27</b>	<b>13</b>	<b>\$175</b>
<b>5 YEAR NO CLAIMS BONUS</b>	<b>3</b>	<b>\$40</b>	<b>0</b>	<b>\$0</b>
<b>TOTAL CREDIT INCENTIVE POINTS</b>	<b>5</b>	<b>\$67</b>	<b>13</b>	<b>\$175</b>

\*For detailed information, please see the Property/Liability CIP criteria for the applicable Program Year. For questions, please contact Dennis Timoney, Chief Risk Officer at 800.537.7790 or dtimoney@sdrma.org.



## 2017-18 Credit Incentive Program Criteria

Special District Risk Management Authority (SDRMA) is committed to establishing a strategic partnership with our members to provide maximum protection, help control losses and positively impact the overall cost of property/liability coverage through the Credit Incentive Program.

Credit incentives of up to 15 points can be earned based on an Agency's participation in meeting the following program guidelines. One CIP point is equal to a 1% discount on the Agency's Property/Liability Program for the Auto and General Liability net contributions invoice only. Participating members may choose among various options to complete during the CIP period (April 1 – March 31) to reach the maximum points allowable within each track.

**The maximum total points a member can receive is 15 points (not including bonus points) and points earned before March 31, 2018 will be applied to the 2018-19 program year.** Options allowing a member to earn points for both Property/Liability and Workers' Compensation are designated with **(Credit will be applied to Both Programs)**. Points are currently awarded as follows:

### ADMINISTRATION TRACK (9 POINTS MAXIMUM)

For staff accredited with the SDRMA General Safety Specialist Certificate or Supervisor Safety Specialist Certificate. This certificate program is a way for the Agency's staff to demonstrate their dedication to safety and loss prevention. The General Safety Specialist certificate requires the Agency employee complete and pass four OSHA certified general training courses and to receive the Supervisor Safety Specialist certificate, complete and pass two supervisory safety courses in addition to the four OSHA certified general training courses.

**2 points**

**No Documentation Required** - Will be confirmed by SDRMA.

**(Credit will be applied to Both Programs)**

For management staff accredited with the Special District Administrator designation by the Special District Leadership Foundation (SDLF). This certification program is a way for special district administrators to affirm – to their customers, to their board of directors, and to themselves – that they are competent and experienced in their profession. Requirements for this certification include management experience, continuing education, community service, and ultimately an exam.

**2 points**

**No Documentation Required** - Will be confirmed by SDLF.

**(Credit will be applied to Both Programs)**

For each full-day attendance by the Agency's safety officer, designated individual, or employee(s) at an SDRMA Safety/Claims Education Day (First attendee earns 2 points, second attendee earns 1 point).

**3 Points maximum**

**No Documentation Required** - Will be confirmed by SDRMA workshop attendance sheet.

**(Credit will be applied to Both Programs)**

For each full-session attendance by the Agency's management staff in a California Special Districts Association (CSDA) sponsored training program, such as CSDA annual conference workshops and/or the Special District Leadership Academy (Each attendee earns 1 point).

**2 points maximum**

**No Documentation Required** - Will be confirmed by CSDA training attendance sheet.

**(Credit will be applied to Both Programs)**

For attending an approved Legal Seminar relating to Employment Practices or Human Resource issues (Each attendee earns 1 point).

**2 Points maximum**

**Documentation Required** – Course syllabus and certificate of completion must be submitted to SDRMA for credit.



## Property/Liability Program



For utilizing SDRMA's Safety DVD/Video Library. Participating members must review a minimum of 4 Safety DVD/Videos.

**2 points**

**No Documentation Required** - Will be confirmed by SDRMA.

For staff participation in SDRMA's online safety training program – TargetSolutions Safety Programs. 25% of member employees (FT, PT and volunteer firefighters) must each successfully complete a minimum of four individual e-training modules.

**3 points**

**No Documentation Required** - Will be confirmed by SDRMA.

### GOVERNANCE TRACK – GOVERNING BODY RELATED (4 POINTS MAXIMUM)

For Agency accredited with District of Distinction designation by the Special District Leadership Foundation (SDLF). This accreditation program enables districts to demonstrate to their communities, the media and legislators their commitment to operate in a sound, responsible manner. Districts apply to SDLF for designation as a "District of Distinction" by submitting financial audits, policies and procedures and proof of Governance and Ethics training received by directors and executive staff.

**4 points**

**No Documentation Required** - Will be confirmed by SDLF.

*(Credit will be applied to Both Programs)*

For each full-day attendance by a member of the Agency's governing body at an SDRMA Safety/Claims Education Day (Each attendee earns 1 point).

**2 Points maximum**

**No Documentation Required** - Will be confirmed by SDRMA workshop attendance sheet.

*(Credit will be applied to Both Programs)*

For each full-session attendance by a member of the Agency's governing body in a California Special Districts Association (CSDA) sponsored training program, such as CSDA annual conference workshops (SDRMA approved), Board Leadership Training, Special District Leadership Academy and/or Special District Leadership Foundation (Each attendee earns 1 point).

**2 points maximum**

**No Documentation Required** - Will be confirmed by CSDA training attendance sheet.

*(Credit will be applied to Both Programs)*

For completion by a member of the Agency's governing body of a minimum of two CSDA Education / Webinar training session(s).

**2 points**

**No Documentation Required** - Will be confirmed by CSDA training attendance sheet.

For members of a governing body accredited with the SDRMA General Safety Specialist Certificate. This certificate program is a way for the Agency's governing body to demonstrate their dedication to safety and loss prevention. The General Safety Specialist certificate requires an Agency's governing body member complete and pass four OSHA certified general training courses.

**1 point**

**No Documentation Required** - Will be confirmed by SDRMA.

*(Credit will be applied to Both Programs)*

### CLAIMS TRACK (2 POINTS)

**Minimum contribution members (General Liability Annual Contribution ≤ \$1,400) with no claims during the year will automatically earn the 15 CIP point maximum.**

For a participating member agency not having any "paid" claims (excluding first party property claims).

**2 points**

**No Documentation Required** - Will be confirmed by SDRMA.



The following bonus points are in addition to the 15 CIP point limit:

### **CLAIMS BONUS (3 POINTS)**

For a member agency not having any "paid" claims as outlined under the Claims Track for the prior 5 consecutive years.

**3 points**

**No Documentation Required** - Will be confirmed by SDRMA.

### **CONTACT INFORMATION**

For questions regarding point credits or the Credit Incentive Program, please contact SDRMA Chief Risk Officer Dennis Timoney at [dtimoney@sdrma.org](mailto:dtimoney@sdrma.org) or Debbie Yokota at [dyokota@sdrma.org](mailto:dyokota@sdrma.org) or call the SDRMA office at 800.537.7790.

Also, visit our website at [www.sdrma.org](http://www.sdrma.org), click on MemberPlus Services and then click on TargetSolutions Program to view information about the program or take an online demonstration course of several of our Online Certified Safety Training Program Courses available to all members including:

Over 800 member safety-training courses in English and Spanish

- Courses that meet State and Federal government regulations for required contact hours for certified water and wastewater operators
- Courses endorsed by the National Fire Protection Association (NFPA)
- Courses that are recognized and accepted by the California Water Environmental Association (CWEA) and the California Department of Health Services (DHS)
- Professional Development Courses in Leadership, Management, Computer Skills, Customer Service, Finance, Health and Wellness
- Online Driver Training and Compliance Program
- Emergency Vehicle Operator
- Law Enforcement, Online Police Training
- Human Resources

# **CONSENT CALENDAR**

**Bills to be Paid**

*And / or*

**Reimbursements**

# **GLENNIE'S** **OFFICE** **PRODUCTS INC.**

**Escondido**  
 410 West 5th Avenue  
 760-747-0701 Fax 760-745-0776  
**Temecula**  
 41695 Enterprise Circle South  
 951-296-3627 Fax 951-296-3848

**Customer Care**  
**800-499-CLIP (2547)**  
**Fax**  
**800-505-CLIP (2547)**  
**custservice@glenniesop.com**  
**www.glenniesop.com**

Bill To:

TEAM RCD

PO BOX 2078  
 TEMECULA

CA 92593 2078

CHARGE INVOICE # 1711987-0

Page  
1

Customer Purchase Order	Delivery Route	Invoice Date
	5	05/30/17 06:21

Special Instructions

Account	Dept	Who Called
7854		
		951-676-5006

Ship To:

TEAM RCD

33320 TEMECULA PKWY  
 TEMECULA

CA 92592

Account Executive 500/T-HOUSE			Order Taker 501	Order Date: 05/26/17	Invoice Date 05/30/17	Terms Net 30	GL/Inv 55/ 1		Packed By	Total Ctn(s)
B/O'd	Ordered UM	Shipped	Mfg	Item Number	Item Description			Price per Unit	Extended	
	1 EA	1	HEW	CC641WN	INKCART,HP 60XL,BK			44.990	44.99	
	1 EA	1	HEW	CC644WN	INKCART,HP 60XL,COL			51.990	51.99	
<div>MAY 30 2017</div>										

A locally owned business supporting our local economy

THANK YOU FOR YOUR ORDER

Subtotal	96.98	Sales Tax	8.49	Invoice Total	105.47
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Returns must be unused in original packaging and returned within 30 days. Other returns are subject to approval and may be subject to restocking fees. Special orders, furniture, machines and ingestible products may not be returnable, please check with Customer Care.

Please Remit To: **Glennie's Office Products, Inc.**  
 410 West Fifth Avenue  
 Escondido, CA 92025

MAY 30 1951

## Dave McElroy Services and expenses Invoice May 11, 2017

<i>Date</i>	<i>Activity</i>	<i>Hours</i>	<i>Mileage</i>	<i>Supplies</i>	<i>Supply Cost</i>
5/1/2017	Bd Mtg Prep	8			
5/3/2017	Bd Mtg Prep	8			
5/4/2017	Mtg w ACOE and Grant Acceptance forms	3			
5/5/2016	Grant Mailing, Bank, Crop Swap	3		Over Night Mail of Grant Signatures	\$23.75
5/8/2017	Office and scanning	8			
5/9/2017	Greer Ranch Quarterly monitor	4			
5/11/2017	Bd Meeting, Filing and Prep	2			

TOTALS		36	0		
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<b><i>TOTAL</i></b>				<b>\$432.00</b>	<b>\$23.75</b>
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***TOTAL AMOUNT    \$455.75***

CUSTOMER USE ONLY

PHONE 949 362-8222

TEAM RCD  
P.O. BOX 2078  
TEMECULA, CA 92593

PAYMENT BY ACCOUNT (if applicable)  
USPS Corporate Acct. No. Federal Agency Acct. No. or Postal Service Acct. No.

DELIVERY OPTIONS (Customer Use Only)

- ☐ SIGNATURE REQUIRED Note: The mailer must check the "Signature Required" box if the mailer: 1) Requires the addressee's signature; OR 2) Purchases additional insurance; OR 3) Purchases COD service; OR 4) Purchases Return Receipt service. If the box is not checked, the Postal Service will leave the item in the addressee's mail receptacle or other secure location without attempting to obtain the addressee's signature on delivery.
- ☐ No Saturday Delivery (delivered next business day)
- ☐ Sunday/Holiday Delivery Required (additional fee, where available)
- ☐ 10:30 AM Delivery Required (additional fee, where available)
- ☐ Refer to USPS.com or local Post Office for availability.

TO: (PLEASE PRINT)

PHONE (916) 804-2345

DEPARTMENT OF CORRECTIONS  
DIV OF LAND RESOURCE PROTECTION  
C/O RCD ASSISTANT TEAM  
801 K STREET MS 14-15  
SACRAMENTO, CA  
95831-1414

For pickup or USPS Tracking™, visit USPS.com or call 800-222-1811.  
\$100.00 insurance included.

LAKE ELSINORE  
500 W GRAHAM AVE  
LAKE ELSINORE  
CA  
92530-9998  
0540960530  
05/05/2017 (800)275-8777 10:49 AM

Product Description	Sale Qty	Final Price
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PM Exp 1-Day Flat Rate Env (Domestic) (SACRAMENTO, CA 95814) (Flat Rate) (Signature Waiver) (Scheduled Delivery Day) (Saturday 05/06/2017 03:00 PM) (Money Back Guarantee) (USPS Tracking #) (EL574452681US)	1	\$23.75
PM Exp Insurance (Up to \$100.00 included)	1	\$0.00

Total \$23.75

Debit Card Remit'd \$23.75

(Card Name: Debit Card)  
(Account #: XXXXXXXXXXXX1475)  
(Approval #:  
(Transaction #: 801)  
(Receipt #: 008091)  
(Debit Card Purchase: \$23.75)  
(Cash Back: \$0.00)

Includes up to \$100 insurance

\*\*\*\*\*  
BRIGHTEN SOMEONE'S MAILBOX. Greeting cards available for purchase at select Post Offices.  
\*\*\*\*\*

Save this receipt as evidence of insurance. For information on filing

EL 574452681 US



ORIGIN (POSTAL SERVICE USE ONLY)		SCHEDULED DELIVERY DATE		POSTAGE	
1-DAY	2-DAY	MM/DD/YY	MM/DD/YY	\$	\$
<input checked="" type="checkbox"/>	<input type="checkbox"/>	5-6	5-6	23.75	
Date Accepted (MM/DD/YY)	Scheduled Delivery Time	Insurance Fee	COD Fee		
5-5	10:30 AM				
Time Accepted	Return Receipt Fee	Live Animal Transport Fee			
10:47 AM					
Weight	Flat Rate	Saturday/Holiday Premium Fee	Total Postage & Fees		
3 lbs. 0 oz.	<input type="checkbox"/>		23.75		
Delivery Attempt (MM/DD/YY)	Time	Employee Signature			
Delivery Attempt (MM/DD/YY)	Time	Employee Signature			

1 APR 11:4 SEPTEMBER 2015 PSN 7688-02-000-0000





# CARCD Membership Invoice: Fiscal Year 2017-2018

Due: August 31, 2017

## CARCD 2017 GOALS

**Membership Dues:** \$85,000

**CSG Contributions:** \$48,000

## HELP CARCD REACH OUR GOALS!

CARCD knows it is essential to maintain a strong voice advocating for RCDs so that we aren't lost in the crowd.

CARCD does that for you every day.

Don't forget us, because we never stop working for you.

## CARCD 2016 SUMMARY

**Membership Dues:** \$81,155

**CSG Contributions:** \$41,725

## Actual 2016 share for:

### ELSINORE-MURRIETTA-ANZA RCD:

**Membership Dues:** \$300

**CSG Contributions:** \$0

## HOW CAN THE ELSINORE-MURRIETTA-ANZA RCD HELP IN 2017?

- Pay your full dues, on time, every year
- Support Conservation Strategy Group
- Attend your regional meetings
- Attend the 2017 CARCD conference (Nov 15-18<sup>th</sup> in Sacramento)

## **2017 MEMBERSHIP DUES:**

**Membership Dues are Calculated based on 2.0% of District Expenses\*:**

**Maximum = \$4,000**

**Minimum = \$300**

Districts Expenses\* (definition on reverse) x 0.020 =  
(per most recent audit and/or financial statements)

\$

**Adopt a District\*\***

\$

**\*\* Districts may choose to pay the minimum dues for another District**

## **ADDITIONAL SUPPORT FOR CONSERVATION STRATEGIES GROUP:**

**Conservation Strategies Group:** Legislative advocacy on a statewide level on behalf of all RCDs.

\$

**TOTAL \$**

## **PLEASE INCLUDE WITH PAYMENT:**

- |   |  |
|---|--|
| <input type="checkbox"/> Completed Application              | <input type="checkbox"/> RCD Directory Update Form                     |
| <input type="checkbox"/> Check payable to CARCD             | <input type="checkbox"/> Most recent audit and/or financial statements |
| <input type="checkbox"/> Any additional notes/documentation |  |





# Application Instructions and Definitions

MORE INFORMATION ON REVERSE

## DEFINITIONS:

### District Expenses:

This is every expense (restricted and non-restricted), including salaries, contracts, audit, office, rent, utilities, phones, bookkeeping, supplies, insurance, membership dues (CARCD, LAFCO, etc.), office equipment, rent, travel costs, copying fees, etc.

The only exceptions to this are contracts that have NO overhead and 100% of the contract amount goes to another individual or entity. *Please be assured that CARCD will work with you if you feel you have other exceptions of merit.*

## CALCULATION EXAMPLES:

**Maximum:** When your calculated payment exceeds \$4000, then \$4000 is due.

Full Member:  $\$436,591 \text{ expenses} \times .020 = \$8731$  Net Amount due = \$4000

**Minimum:** When your calculated payment is less than \$300, then \$300 is due.

Full Member  $\$10,397 \text{ expenses} \times .020 = \$207.94$  Net Amount due = \$300

**Contributing:** When your calculated amount is greater than \$300 but only \$300 is paid

$\$20,334 \text{ expenses} \times .020 = \$406.68$  Net amount paid = \$300

**Non-member:** Fails to pay minimum; **or** fails to pay calculated amount without an acceptable **written** explanation. The determination is based on the submitted information, including any additional written comments/requests from the District. All Districts will be informed of their status on or before October 1. Additional opportunities to provide clarification will be given.

## WHAT THE LEVELS OF MEMBERSHIP MEAN:

**Full member** – District receives all benefits of the Association and has full-voting rights as defined in the by-laws. District Board members can run for elected office, including NACD representative, at the state and regional levels.

**Contributing Member** – If payment is less than calculated amount for full membership, yet exceeds \$300, District receives benefits of the Association. However, the District or its Directors have no voting rights at the Annual Meeting and cannot be CARCD board members or elected to the office of President, Vice-President, Secretary/Treasurer or NACD Representative.

**Non-Member** – No dues paid. Not a member of the Association. District may receive some mailings and outreach.



## RCD Directory and Correspondence Update - 2017

District Name \_\_\_\_\_

Physical Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Mailing Address  
(if different from above) \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

Website Address \_\_\_\_\_

District Manager / Executive Director: \_\_\_\_\_

Email address: \_\_\_\_\_

Board of Directors Chairperson: \_\_\_\_\_

Email address: \_\_\_\_\_

### PLEASE SELECT THE PREFERRED METHOD OF COMMUNICATION FOR CARCD CORRESPONDENCE:

RCD Office: \_\_\_\_\_

- ☐ Mail
- ☐ E-mail
- ☐ Other: \_\_\_\_\_

RCD Board of Directors: \_\_\_\_\_

- ☐ Mail
- ☐ E-mail
- ☐ Other: \_\_\_\_\_

ANY ADDITIONAL NOTES FOR CARCD:

# CARCD – Latest News & Activities

## February 2017

Welcome to our update of CARCD activities and how we are supporting you and your district. The goal is to give you quick soundbites to carry to your board meetings. This is by no means comprehensive, just a thumbnail of our major activities. Please contact us if you have any questions or want more information. We are here to help!

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### HERE'S THE MAJOR NEWS & ACTIVITIES TO BE AWARE OF AT THE STATE-WIDE LEVEL...

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#### 1) Vision and Standards

The standards you all put together are taking their next steps. The voluntary standards for tier 1 have made it through the rule making process. Because of some technicalities, they are expected to officially go into effect July 1<sup>st</sup> with the new fiscal year.. The tier 1 standards are the legal requirements to be a special district in Ca. The standards are a way for you to be able to certify that you comply and to have the requirements in an easy format. Thanks to everyone who commented and engaged in the conversation and thanks to DOC for shouldering this heavy burden. Don't worry- we are providing funding and training to support you in this effort (see bullets 2 and 3).

#### Background

After a year and a half in development, participation from over 40 RCD District Mangers, CARCD Board oversight, RCD input, and participation from many partners (over 75 people in all), the RCDs officially approved the RCD Vision and Standards at the 2014 conference in Ventura. The documents were intended to provide an overarching vision of how RCDs can serve their communities, best practices, and a roadmap to your RCD. The first tier- the legal requirements for an RCD that are already in law- are being adopted as a voluntary standard. Tiers 2 and 3 will be in development soon.

#### 2) RCD Exclusive Funding Opportunities!!!

CARCD and CSG (with the help of many partners and RCDs) were able to secure \$2.5 million in capacity funding. The applications for funding are expected to be out soon. RCDs not yet at tier 1 will be eligible for \$15,000 to get to tier 1. RCDs at tier one or above will be eligible for approximately \$30,000- \$40,000 (depending on how many districts apply). Districts will be expected to propose activities and a budget.. They will also be expected to justify how the proposed budget will build capacity in their RCD. This will not be a competitive fund, all activities that meet the requirements will be funded. Final guidelines and applications will be released soon. Please let us know if you want additional information or to talk through ideas.

It is recommended that you work with partners and local elected officials to build a stronger, more attractive proposal that can lead to justification for additional funding when the next ask

# CARCD – Latest News & Activities

## February 2017

to the legislature goes in. We want this to be continued funding- not just a one-time effort. CSG intends to provide more guidance on this soon.

Information about the funding is available on both the CARCD and DOC websites. The requests are due to DOC by March 28<sup>th</sup>. Please contact CARCD if you need any assistance with your ideas, paperwork, etc. We have a few staff people designated to help RCDs with the process.

Thanks to everyone involved for this really exciting opportunity!!!!

### 3) RCD Training Program- Round 2 is about to begin!!!

Get ready for round 2!! Since conference, we've been working hard to develop and plan a new training program to meet the needs of the RCD community. Get prepared for a new round of leadership training aimed at speaking and working with decision makers, 4 more regional durable collaborations to build effective collaboration with your neighbors, 10 more individual learning opportunities, more trainings at conference, a new CARCD website and communication strategy. We will provide more detail as we get closer. Your participation may be helpful? to get funded through the DOC money. Solid Ground will be providing some estimates of time commitments for the various programs so that you can include it in your funding ask if appropriate.. Thanks for generous funding from the Bechtel Foundation, DOC and the NRCS.

#### Background:

The leadership training, durable collaboration and assistance programs over the last few years has provided excellent results in the RCD community. RCDs are now communicating more than ever, leaders have picked up skills that have resulted in tangible outcomes (i.e. funding from the county, strong partnerships with new partners, new goals and programs, better board relationships and operations), there are more resources to assist RCDs in succeeding, and participants are active and enthusiastic about the future of RCDs among other positive outcomes!

### 4) Representing you!

CARCD has been presenting at public meetings on the healthy soils initiative and at the Little Hoover Commission hearings on the Tree Mortality Epidemic. We have also been meeting new assembly members/senators to building legislative awareness in new and returning members. We will soon be collecting comments on the upcoming Farm Bill. Please let us know if there is someplace you would like us to be! We are happy to represent you.

## CARCD – Latest News & Activities

### February 2017

#### 5) Resource Library

The resource library is still evolving. Please let us know if you have needs or documents to add!

It is available on the DOC website here:

<http://www.conservation.ca.gov/dlrp/RCD/Pages/RCDResourceLibrary.aspx>

The entire resource library along with some additional capacity building materials and information is available on the Member Districts section of the CARCD website. Please contact Emily Sutherland ([emily-sutherland@carcd.org](mailto:emily-sutherland@carcd.org)) to request an account.

#### 6) Finding Money for RCDs/ Legislative Advocacy

Conservation Strategy Group helped us set our priorities for the 2016-2017 legislative season. Our main focus is to create ongoing state funding for RCDs to build on the funding we have already secured. They are also focusing on new funding sources in upcoming bonds and a public initiative, potential funding for education and forestry programs, new legislation similar to the Williamson Act on preserving agland, and spreading awareness of RCDs and our work.

The deadline for new bills was at the end of February and CSG is currently reviewing everything and will send a list of bills and initiatives shortly.

#### 7) Core Messaging Documents

Do you ever have trouble communicating what an RCD is and does? Core Messaging documents are still available to assist.

##### Background

After long hard work on the part of 15 plus District Managers, CARCD staff and other contributors, we have RCD Core messaging documents. We can customize them to your RCD or make them available to you in In-Design to tell your story.

##### Topics:

Core Messaging (What RCDs do), Agricultural Viability, Climate Change, Fire Prevention, Regulatory Readiness, Watershed Management, Water Conservation, Wildlife Habitat

Available at:

[http://www.carcd.org/rcd\\_topic\\_papers\\_and\\_core\\_messaging\\_documents.aspx](http://www.carcd.org/rcd_topic_papers_and_core_messaging_documents.aspx)

#### 8) Conference Planning is Underway

We will be in Sacramento Nov. 15- 18<sup>th</sup>. Please let us know your needs, thoughts and aspirations for conference. We'd love to see you there!

# What would it be like without CARCD?

In a State as complex as California given the number of agencies, programs, rules, funding opportunities, legislation, requirements, partners, competitors, other RCDs and resource issues, isn't it reassuring to know that you have an Association that supports you and your District's interests? Have you ever considered the potential impact to individual RCDs and RCD networks without CARCD?

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## WITHOUT CARCD ADVOCATING ON THE BEHALF OF THE RCDs' COLLECTIVE VOICE THERE WOULD BE...

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- 1) **No Funding from Agencies**-Without a voice outreaching directly to funding agencies on behalf of RCDs and partners, districts would be left out of funding that would go directly to non-profits or towards other interests. Each year, CARCD talks with various State agencies and the legislature regarding critical details of at least 10 funding programs. Without this outreach, these programs would likely exclude or ignore RCD and partner interests. If you are receiving grant funding from the State, you very likely have CARCD to thank for making sure the rules and associated funding encourage district participation. For example, the Prop 1 funding originally excluded RCD and only left funding open to non-profits. By changing the wording, millions of dollars were made available to RCDs.
- 2) **No Funding from Partners**- Partner non-profits remain largely unaware of RCDs and what we can do in the absence of regular reminders. CARCD maintains a presence and educates at least 25 partners on a continual basis about the role of RCDs and potential for collaboration. Opportunities, funding and advocacy from many non-traditional RCD partners on behalf of districts result from CARCD efforts.
- 3) **Steeper Competition**- Does it feel like folks are constantly trying to do the work RCDs do? CARCD works proactively with many of our partners to help define cooperating roles that make our partners our greatest supporters rather than our greatest competitors.
- 4) **Rules that just don't work for RCDs**-The legislature and agencies are always proposing structure and guidelines that often is not ideal for district participation. CARCD works tirelessly to encourage adoption of administrative language accompanying funding and programs that helps RCDs rather than hinder them. For example, legislation was proposed a few years back that would have excluded RCDs from holding conservation easements. We worked to make sure that the legislation was changed to allow RCDs to get their work done.
- 5) **No Resources**-need a policy template, a really good training on grant writing, leadership training, clarifications on division 9? CARCD regularly provides RCDs with the information they need to get the job done. Our new resource library is just one example of how we are constantly improving our methods for connecting with you. The new resource library is being built and expanded as we speak. It currently houses a multitude of documents that you likely need or would find useful. When completed, it will fill in the gaps. Please check it out.

# What would it be like without CARCD?

- 6) **No constant source of assistance-** CARCD works to effectively communicate with districts through a combination of board engagement, local and regional network development and support, and maintenance of online resources. This combination of resource development and access maximizes opportunities for assistance for districts with a range of needs and backgrounds. CARCD doesn't just collect and synthesize information to make available to RCDs; they also connect districts with those similar in size and scope, furthering support networks so critical in successful and efficient project development, collaboration, and implementation.
- 7) **No one looking out for your district when laws are developed, budgeted for, and voted on.**
- 8) **No Conference-** Do you like networking with board and staff from other RCDs, meeting representatives from potential funding entities and partners, receiving training specific to your district, and engaging in direct Q/A with successful facilitators of programs suitable for implementation in your own district? Without CARCD there is no opportunity to participate in what many districts consider to be the most valuable event of the year.
- 9) **No Collective Voice-** No way to make an impact statewide. There is power in numbers, which directly impacts our ability to be heard on a statewide basis. Without a state association navigating positions that work for everyone, raising issues that people need to know about and communicating a common message, there would be no message at all, or just a cacophony of voices expressing disparate interests.
- 10) **No Statewide Funding Contracts-** CARCD is developing statewide funding opportunities with multiple agencies. While only a few are online, this would mean that we can deliver work (and funding) right to your door to ensure your district plays an active role in local implementation of programming throughout California. For example, did you know that CARCD is working with the US Air Force to provide restoration projects on bases? By negotiating the complicated process of getting grants approved, we are able to provide opportunities for RCDs to expand their work. We are working on similar contracts with multiple state agencies.
- 11) **No Strength of Numbers-** Funders and partners with statewide projects have a hard time partnering with 98 RCDs and would mostly choose not to. Having one entity that can partner on your behalf allows funders and partners access to the RCD network. This makes us a viable choice for work, advocacy, and opportunities. It allows RCDs to be part of the statewide conversation.



**Mission Resource Conservation District**

1588 S. Mission Road, Suite 100  
Fallbrook, CA 92028  
Phone 760-728-1332

**ENTERED on Quickbooks**Date 5 / 31 / 17Signed **TO:**

TEAM RCD  
P.O. Box 2078  
Temecula, CA 92593-2078  
909-208-7848

**FOR:**

Western Pond Turtle Survey MOU

INVOICE NUMBER: TURTLE 2017-5  
INVOICE PERIOD: 5/1/2017 TO 5/31/2017  
DATE: 5/31/2017

**MAY 31 REC'D**

DESCRIPTION	HOURS	RATE	AMOUNT
Trapping Session 5/2 to 5/3/17 (4.5 hrs prep and traps out, 5.0 hrs trapping)	9.5	70.00	665.00
Trapping Session 5/11 to 5/12/17 (4.8 hrs prep and traps out, 4.7 hrs trapping)	9.5	70.00	665.00
Trapping Session 5/17 to 5/18/17 (4.5 hrs prep and traps out, 5.5 hrs trapping)	10.0	70.00	700.00
Trapping Session 5/23 to 5/24/17 (4.5 hrs prep and traps out, 5.0 hrs trapping)	9.5	70.00	665.00
Trapping Session 5/30 to 5/31/17 (4.5 hrs prep and traps out, 4.0 hrs trapping)	8.5	70.00	595.00
Working on Invoice Turtle 2017-5	1	70.00	70.00
District Manager Administrative Duties	2	98.00	196.00
Supplies			52.08
MRCD Overhead @ 17.5%			631.41
TOTAL			4,239.49

Make all checks payable to Mission Resource Conservation District.





1103 MISSION RD.  
FALLBROOK, CA 92023  
Phone # (760) 723-8177  
Store Director - Kirk Sandow

Cashier: Backo

05/01/17

16:40:05

SERVICE MEAT/SEAFOOD

ROCKFISH 2681110000 6.71 F

1.96 lb @ 6.99 / lb

You Save 1.92

SUBTOTAL 6.71

TOTAL TAX .00

TOTAL 6.71

MasterCard TENDER 6.71

Acct:XXXXXXXXXXXX406

APPRVL CODE 97E22C

Cas Ref# 17229

Cash CHANGE .00

NUMBER OF ITEMS 1

\*\*\*\*\* SAVINGS SUMMARY \*\*\*\*\*

YOU SAVE 1 1.92

\*\*\*\*\*

TODAY'S TOTAL SAVINGS 1.92

THAT IS A SAVINGS OF 22%

\*\*\*\*\*

Ex:206 Our 101 Term: 6 Store: 6786

05/01/17

16:40:26

Thank You For Shopping At  
ALBERTSONS

Pharmacy Phone # (760) 723-8178

\*\*\*\*\*

MONOPOLY 2017

Congratulations!

You have earned

Black Monopoly Tickets!  
While Ticket Supplies Last.

\*\*\*\*\*

\*\*\*\*\*

Your Opinion Matters

We invite you to complete our  
CUSTOMER SATISFACTION SURVEY  
Enter for a chance to be a  
weekly winner of a  
\$100 gift card!

Go to [www.albertsonssurvey.com](http://www.albertsonssurvey.com)

\*\*\*\*\*

Participe para una oportunidad  
de ganar una tarjeta  
semanal de regalo de \$100!  
Ir a [www.albertsonssurvey.com](http://www.albertsonssurvey.com)

# JOE'S HARDWARE

Joe's Hardware  
64C South Main Street  
Fallbrook, CA 92028  
760-726-4336

Cashier: NBI Register REG1  
Date: 05-03-2017 Time: 15:18:55  
Order: 3137569

Item #	Description	Quantity	Price	Total
X500	Hardware			
	6 000EAC	0.9:00		5.94
6925101	Twine COTD 30 FT			
	1 000EAC	3.1:00		3.19
0318899	CABLE CORC TOTTIN NAT NO24X2			
	1 000EAC	5.6:00		5.69
N120436	V2030 112 SI BNI SC -K ZN			
	3 000PK	1.4:00		4.47
4441523	DCWEL HAREWID 1/2X48I			
	6 000EAC	1.7:00		10.74

Subtotal Amount: 30.03  
Tax: 2.33  
Total Sale Amount: 32.36

MASTERCARD #44 16: 32.36  
Auth: 45836C  
App ID: A0000000C-1011  
App Label: MasterCard

Receipt: required for all  
returns within 30 days, receipt required  
for all  
returns within 30 days.





113. MISSION BL.  
FALLBROOK, CA 90628  
Phone # (760) 723-8177  
Store Director Kirk Sanden

Cashier: Melissa B

05/30/17

09:23:32

GROCERY  
ZIPLOC STORAGE BAG 2570000350 4.29 T  
LYSOL WIPES 1320077182 6.99 T  
SERVICE MEAT/SEAFOOD  
CATFISH 2030000000 .86 F  
0.22 lb @ 3.85 / lb  
SUBTOTAL 12.14  
7.95% TAX 1 .87  
TOTAL 13.01  
MasterCard TENDER 13.01  
Acct: XXXXXXXXXX4405  
APPRV CODE 041270  
Cas Ref# 17225  
Cash CHANCE 00  
NUMBER OF ITEMS 3

Inv:95 Opn:11 Term: 8 Store: 6786  
05/30/17 C9:23:56

Thank You for Shopping At  
ALBERTSONS

Pharmacy Phone (760) 723-8173

\*\*\*\*\*  
Your Opinion Matters

We invite you to complete our  
CUSTOMER SATISFACTION SURVEY  
Enter for a chance to be a  
weekly winner of a  
\$100 gift card!

Go to [www.albertsonssurvey.com](http://www.albertsonssurvey.com)  
\*\*\*\*\*  
Participa en una oportunidad  
de ganar una tarjeta  
semanal de regalo de \$100  
! a: [www.albertsonssurvey.com](http://www.albertsonssurvey.com)

\*\*\*\*\*  
[www.albertsons.com](http://www.albertsons.com)

Customer Service or Party Tray Order  
1-877-276-6637

Mission Resource Conservation District  
1588 S. Mission Rd., Ste. 100  
Fallbrook, CA 92028  
Phone # 760-728-1332

# INVOICE

ENTERED on Quickbooks

Date 5 / 31 / 17

Signed



DATE	INVOICE #
5/31/2017	2253

**BILL TO**

Elsinore-Murrieta-Anza RCD  
P.O. Box 2078  
Temecula, Ca 92593-2078

MAY 31 REC'D

P.O. No.	CONTRACT #	REP	

QUANTITY	DESCRIPTION	RATE	AMOUNT
5	Agricultural Evaluations 1.0 to 5.0 Acres: Brown, Weaver, Ryder, Hosking, Hosking	335.00	1,675.00
<b>Total</b>			\$1,675.00

# TEAM

TEMECULA-ELSINORE  
ANZA MURRIETA

March 17, 2017 RESERVATION DISTRICT

Ms. Maria Lum,  
LSA Associates  
(for Casino One Properties)  
1500 Iowa Avenue, Ste 200  
Riverside, CA 92507

Dear Ms. Lum,

Recently, the Temecula-Elsinore-Anza-Murrieta Resource Conservation District ("District"), formerly known as EMARCD, has undergone extensive audit and accounting of its books. It has come to our attention that your firm has done business with the District. In particular, your firm had placed deposits with the District in which the remaining unused funds would be returned if the project or the arrangement with the District did not move forward to completion. We have found that your firm is owed a refund of such monies.

The project we are referring to is the **Casino One/Lake Elsinore Auto Dealer** project located in Lake Elsinore, California and the monies were deposited in February 2008. According to our records, you originally deposited \$10,000.00 with the District to perform analysis for your project. Since the project or the arrangement with the District was not completed, the remainder of the balance to be refunded to your firm is \$6835.00 ("Remaining Funds").

Given that much time has passed, we understand that the books and the tax returns for this project may have been accounted for and closed. In regards to the Remaining Funds, you may consider the following two options:

1. We can contact your accounting department or another individual that is responsible for the project and refund the Remaining Funds to your firm.
2. Since the District is a non-profit public agency, it is possible to donate the Remaining Funds to the District and we would provide you with documentation for such donation.

Please feel free to reach out to us as soon as possible so that we may close our books on these outstanding deposits. You may contact our Secretary-Treasurer Carol Lee Brady at [carol.lee.brady@teamrcd.org](mailto:carol.lee.brady@teamrcd.org) or feel free to contact me at any time at [rose.corona@teamrcd.org](mailto:rose.corona@teamrcd.org) or phone me at 909-208-7848. We look forward to hearing from you.

Best Regards,

Rose Corona

President

Temecula-Elsinore-Anza-Murrieta Resource Conservation District

P.O. Box 2078 ♦ Temecula, CA 92593-2078

Ph: 951-387-8992 ♦ [www.TEAMRCD.org](http://www.TEAMRCD.org)



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All

Inbox 14

Legal Type em... 1

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CS Caballero

CS Chuck Bandy

CS DeRoberts Harkey

CS Hartman2littleGirls

CS KanaleyBandy

CS Kinsman

CS Kunkle

CS McDonaldBandy

CS McIntire

CS Rochefort

CS OlhassoBandy

Mission MOU for the... Judy Mitchell Thu 14:35 390 KB

Mission MOU for t... Judy Mitchell Thu 14:35 390 KB

FW: MRCD Invoice T... Bethany Principe Thu 11:38 196 KB

RE: Emailing - team... Adrian Kulinski Thu 11:14 473 KB

FW: Emailing - team... Maria Lum Thu 11:10 456 KB

UPDATE: 70% co... The Nature Conservancy -... Thu 11:07 31 KB

Select Threads Messages 1 to 50 of 588

FW: Emailing - teamrcddeveloperrefundletter-casinoone....

From [Maria Lum](#) Date Thu 11:10

Hello Adrian,

teamrcddeveloperrefundlett...

Please contact Rose for details on the mitigation deposit refund.

Sincerely,

Maria A. Lum, MS | Associate/Biologist

LSA | 1500 Iowa Avenue Suite 200 Riverside, CA 92507

-----

951-781-9310 Tel

951-281-8446 Mobile

[Maria.Lum@LSA.net](mailto:Maria.Lum@LSA.net)

[Website](#)

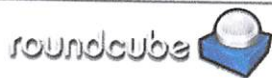
From: Rose Corona [mailto:rosecorona@bighorsefeed.com]

Sent: Friday, March 17, 2017 4:14 PM

To: Maria Lum

Subject: Emailing - teamrcddeveloperrefundletter-casinoone.pdf





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All

## Inbox

## Legal Type em... 1

W Brown

W Brown Ed&amp;Holly

W Caballero

W Caravello

W Cohen

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CS Caballero

CS Chuck Bandy

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CS Hartman2littleGirls

CS KanaleyBandy

CS Kinsman

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CS McIntire

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UPDATE: 70% co...	The Nature Conservancy -...	Thu 11:07	31 KB

Select

Threads

Messages 1 to 50 of 588

## RE: Emailing - teamrcddeveloperrefundletter-casinoon...

From: Adrian Kulinski Date: Thu 11:14

Good morning Rose - I represent the developer who deposited the funds with EMARCD. We'd like to recover the remaining funds. Is it possible to mail a check to my attention as the address below?

teamrcddeveloperrefundlett...

Adrian M. Kulinski | General Counsel  
CROWLEY CAR COMPANY | 450 West Vista Way | Vista, CA 92083  
Office: (760) 945-9900 | Direct: (760) 806-2132  
[akulinski@crowleycarcompany.com](mailto:akulinski@crowleycarcompany.com)



From: Maria Lum [mailto:Maria.Lum@lsa.net]  
Sent: Thursday, June 01, 2017 11:10 AM  
To: Adrian Kulinski <AdrianK@autogrp.com>  
Cc: rose.corona@teamrcd.org  
Subject: FW: Emailing - teamrcddeveloperrefundletter-casinoone.pdf

Hello Adrian,

Please contact Rose for details on the mitigation deposit refund.

Sincerely,

Maria A. Lum, MS | Associate/Biologist  
LSA | 1500 Iowa Avenue Suite 200 Riverside, CA 92507

951-781-9310 Tel  
951-281-8446 Mobile  
[Maria.Lum@LSA.net](mailto:Maria.Lum@LSA.net)  
[Website](#)

From: Rose Corona [mailto:rosecorona@bighorsefeed.com]  
Sent: Friday, March 17, 2017 4:14 PM  
To: Maria Lum