

MINUTES

ELSINORE-MURRIETA-ANZA RESOURCE CONSERVATION DISTRICT

Special Board Meeting

Thursday, August 24, 2015 4:00 PM

Truax Building

41923 Second Street, Ste. 401

Temecula, Ca 92590

Call to Order-4:00 pm, meeting recorded by Rose Corona

Pledge of Allegiance

Roll Call:

Directors: Rose Corona, Danny Martin, Dave Kuhlman

Absent: Pam Nelson, Vicki Long

Associate Directors: Randy Feeney, Rick Neugebauer, and Dave McElroy-Absent

Kathi Head (absent)

Counsel: Greg Priamos-Riverside County Counsel

Deputy Counsel: Melissa Cushman

Public: Ray Johnson

Introduction of Guests: Two present-no introduction

Motion to approve Agenda-Motion made by President Martin, Seconded by Director Corona-
Motion approved 4-0 (Martin, Kuhlman, Corona,)

Director Long arrived at 4:02 pm

Item 1-Review the Request for proposal for annual audits and a selection of an auditor

President Martin asked for a review of the requests for proposal for the annual audits and to make a selection of an auditor. Following is transcription of discussion:

Rose Corona: Okay, before we go any further I have to recuse myself. One of the bids is from a company that apparently my family uses and that's Nigro and Nigro, so I got to excuse myself from the meeting.

Danny Martin: You don't have to excuse yourself from the meeting.

Greg Priamos: During the discussions she does.

Danny Martin: Okay.

Dave Kuhlman: Very well.

Danny Martin: Okay. Well we had some bids, one of course was from Nigro and Nigro for \$3500. Cox Valdez emailed me last week and they – we had a \$5500 bid from them and they – I requested that they send an updated bid to do the work for us and Diane, one of the partners in the firm said that they don't have time to do it. I believe there was another firm that Rose Corona contacted and they never got back to her and I've got two others that I contacted that didn't get back to me. So, basically on the table what we have is the low bid which is Nigro and Nigro at \$3500 and that's what we have.

Vickie Long: I still have an issue with them doing our books. I don't think that is kosher for them to be doing our audits.

Danny Martin: Kosher?

Vickie Long: Yeah, kosher.

Danny Martin: In what sense?

Vickie Long: For lack of a better word, they did our books, they've done our books before as CPAs and so for me it's uncomfortable because you never know what they're going to have to go back and review.

Dave Kuhlman: So?

Vickie Long: So, I'm not comfortable having Nigro and Nigro, I don't –

Danny Martin: They're not doing our books currently.

Vickie Long: Yeah, I know they're not, doesn't mean anything in an audit. So, I don't know what was said to Diane Silverman but the last time I talked to her she was willing to do the audit.

Danny Martin: What she explained to me is they lost a person, an auditor and so they're understaffed. That's how she explained it to me in a telephone conversation last week and she told me that they specialized in doing these types of events and – not events but this special districts and she said they

were unavailable to do it. So, we have today – we have requested bids from several people. So, I need two people that have done it before – one's declined, one has said they would do it and two others never responded to us.

We have to get this done, it has to be done and it has to be done in a short order so, I would move that we accept the Nigro and Nigro bid at \$3500 and take it from there. Do I hear a second?

Dave Kuhlman: Yep, I'll second that.

Vicki Long: And then I want to have discussion after the second –

Danny Martin: Any further discussion?

Vickie Long: Yeah, I would like to contact Diane and see if they'll do it.

Danny Martin: She – Vicki, you're not listening to –

Vicki Long: I heard everything you said Danny, at this point I would want to contact her and see if they're willing to do it still. I think that – were that what transpired when they had a letter of agreement and started work on the audit and –

Danny Martin: They did not start to work on the audit.

Vicki Long: They did. They sent me – when I was still President – letters to the banks and so they did get started.

Danny Martin: She told me she didn't do any work and received no information

Vicki Long: Right, I would not allow –

Danny Martin: Let me [inaudible] [00:05:42] I'm just reporting the news Vicki...

[Crosstalk]

Vicki Long: Well...your rendition of it. Anyway –

Dave Kuhlman: What does that mean?

Vicki Long: Well, what does that word mean to you? I'm not going to sit here and argue with you. Anyway, I would like to contact her and see if she would still do it. They did a very good job on our audit, they worked very well with our CPA last year and I think if I contact her, she may do it still. I think it was the way it was handled when I had to say they're going out for

bid. I had to let her know that we were going bid as a board and so that kind of slaps people in the face when you do that. They think that you got a letter of engagement.

Danny Martin: Well actually, there was a letter of engagement that was never approved by this board.

Vicki Long: I understand that but the board before had—

[Crosstalk]

Danny Martin: No, no, no I'm talking about the board right now. There was no discussion. It was never agendized at this Board and it was sent out to them and it came back, okay? And so that's why we decided to go get a better bid to save money...possibly, potentially and that's what we did and they declined. So I move to end discussion. Do I have a second?

Dave Kuhlman: I'll second that.

Danny Martin: Okay. The motion's on the floor to approve Nigro and Nigro, all in favor?

Male Speaker: Aye

Danny Martin: Aye

Vicki Long: No

Danny Martin: Aye's have it. You can call Rose back in.

Greg Priamos: Okay.

Ray Johnson: Just approved something with two people on a five person board?

Danny Martin: Pardon?

Ray Johnson: You just approved something with two people out of a five person board?

Danny Martin: It was a quorum." (End transcription at the point in the meeting)

Motion passed 2-1 (Martin and Kuhlman-yes; Long-no)

Item 2- SA WA Representation on behalf of the District

President Martin opened the floor for discussion. Director Nekon arrived during this discussion but it is not known exactly what time she arrived. Following is the transcription from the meeting at this point:

Dave Kuhlman: Well seems like we've had a representative office for quite some time and Vicki here, do you think it might be time to try something new?

Danny Martin: I think Vicki should explain the SAWA representation and what she does with the district.

Vicki Long: Well, at our last meeting, which this is kind of a redo of our last meeting, I brought you a letter stating that the Board at the time last year – our SAWA bylaws say that we have a representative for three years and so the term had run out, so they elected me as representative for a three year term, so I gave you a copy of that letter. One of the things that I'm concerned about is first of all, you're not saying what kind of action you're going to take. It doesn't say you're going to replace me and put a new person on.

It says SAWA representation on behalf of the district, what does that mean? I mean it's just a discussion, so now we're talking I guess from Dave Kuhlman's point of view that we've had me there long enough. SAWA is not that easy to become a member of and understand what's going on. It's very complex and I have a very good rapport with the SAWA Board and with the SAWA executive director.

Just putting a new person on there won't be a good representation for this Board and it won't be for good for SAWA. We're involved in a lot of very complex things right now. A two year audit that we've been going through and so it's not like just walking in –

Danny Martin: I'm sure.

Vicki Long: Yeah.

Danny Martin: I'm sure it's not just like walking in. I want to ask you a question. Last week we wanted to discuss – I brought that point up – to discuss what our relationship with SAWA is. I didn't ask you to bring in a letter, which incidentally in all the information we never found that – I never found that letter in the office in print form or on the computer. I'm just wondering where that letter came from? Why wasn't it in the district records?

Vicki Long: Well, I got that letter from SAWA so I had that in my files at home.

Danny Martin: No, no, that was a letter written and signed by Pam Nelson –

[Crosstalk]

Vicki Long: I also had a copy from SAWA –

Danny Martin: Yeah but I want to ask the question – why wasn't that in the district files?

Vicki Long: Probably because I had it in my SAWA file at home.

Danny Martin: Well, don't you think that would be a critical piece of information on the district level?

Vicki Long: That's why I brought it at the last board meeting.

Danny Martin: The question was why wasn't it in the district files?

Vicki Long: Well, all those district files came out of my house. I made all those files, so –

Danny Martin: The stuff at the district office?

Vicki Long: Yeah.

Danny Martin: You made them at your home?

Vicki Long: That's right. I made them ongoing since 2007. We had no files in there. I created them.

Danny Martin: Well, that letter was dated 2014.

Vicki Long: That's right and was voted on by the Board. Did you go back and read the minutes?

Danny Martin: Yeah, I read the – I just found that minutes in the October minutes. It didn't say anything about terms or anything like that and we didn't find a letter on the computer, in the hard files, in the office and I think that would be a critical thing to have in the office.

Vicki Long: I think that's why is because I had the file at home on SAWA and I still have copies of things at home from SAWA, so and I have things on my computer from SAWA. That doesn't go to the point of the fact as – what is the action that we have on the agenda to discuss?

Danny Martin: It's an action for our representation on SAWA from this Board.

Vicki Long: To discuss or replace?

Danny Martin: It's an all-inclusive.

Vicki Long: Mmm...not to me, I didn't know what you were going to be talking about today. Is it under discussion like you had last meeting?

Danny Martin: Actually Vicki, I did talk with Hugh Wood this week and he – because I was asking him questions about SAWA and I wanted to introduce myself and he had informed me that you had spoken with him and I think you know where that conversation went. So, anyway Vicki – no, we're talking about representation on behalf of our district and what would be best for us moving forward. That's why it was brought to the agenda.

Vicki Long: Yes, I spoke with Hugh also, you spoke with him on Monday, is that correct?

Danny Martin: Yes.

Vicki Long: Last Monday?

Danny Martin: Mm-hmm.

Vicki Long: He told me that you did and he told me about your conversation and about what you talked about and he was very concerned. He wanted to know why this was on the agenda.

Danny Martin: You must have brought that to his attention because I did not bring that to his attention.

Vicki Long: No, they look at our agendas. They look at our agendas, a lot of the districts look at our agendas. So, he was very concerned. He's not the only one at SAWA that's concerned. They have a lot of complex things they're working on. They need to get their business taken care of.

[Crosstalk]

So, I think that what you might want to do, which would be prudent is have a representative that's an associate director – not an associate director but one that comes to learn about SAWA before you replace me. **[inaudible] [00:14:00]** vote on the issues that they're voting on. An alternate. Otherwise, you're going to affect SAWA's business.

Danny Martin: We're going to affect SAWA's business? We don't even know how SAWA affects our business.

Vicki Long: Well, then why would you take me off of there if you don't understand it?

Danny Martin: Lack of disclosure.

Vicki Long: Well, if you want information on SAWA I will give you all the information on SAWA. You've been quite busy trying to figure out how to run this district.

Danny Martin: Exactly.

[Crosstalk]

Vicki Long: So, if you can't run this district, how can you make good decisions on something that you have no idea about?

Danny Martin: We're figuring it out.

Vicki Long: Well, you can figure it out but that doesn't help that group of people on that 501 do their business. Right?

Danny Martin: Let me ask you this, have you helped this group since June do its business?

Vicki Long: Yes, I have.

Danny Martin: You have?

Vicki Long: Right.

Danny Martin: In the six, seven months I've been here –

Vicki Long: In July I turned over everything I could possibly give to you in the way of information and only because of your harassment continually and never giving you enough information when I spent \$3000 of my personal money to make copies for you people. I think I gave you a lot of information. You had so much information, you couldn't find it.

Danny Martin: That's interesting that you'd bring up the point of \$3000 because I believe two months ago you said it was \$1800. Which one is it?

Vicki Long: Well, with the packets that I gave you, the books that I gave you, that information adds up to more than \$3000. My personal money to give you information to be able to run this district. So, you think I haven't helped at all?

Danny Martin: No.

Vicki Long: I was running the district for you until I quit on July 2nd and then what happened after that?

Rose Corona: You quit?

Vicki Long: I quit my office position for you to be able to pick another—

[Crosstalk]

And after that you had no discussion with what you needed, you were just in there figuring out what we needed to do.

Danny Martin: That's an interesting perspective.

Vicki Long: Well, it's my perspective. You can have whatever perspective you have. I know what I did and I know what I gave you for this Board to be up to speed. I got Greg Priamos to come and train you. You didn't do that. Rose didn't do that. So, that you would understand how to be a board member and not be in conflict. So, I think I've done a lot for you to get you up to speed.

Danny Martin: I'm going to call for an end to discussion.

Rose Corona: I'll second.

Danny Martin: I'm going to make that up. I'm going to move to replace Vicki Long as our SAWA representative.

Dave Kuhlman: I'll second that motion.


Danny Martin: Further discussion?

Pam Nelson: Well, I would like — I don't know if you discussed this yet but I would really recommend someone going to the SAWA meetings with her and it's complicated and has a lot of ins and outs with all the different agencies and participate on the board. So, that would be really difficult just to...boom, step in as a new person. I could see maybe pointing out the alternate that would go along with her for a few months.

Danny Martin: I understand the difficulty coming in to a board because of the difficulty I had personally coming here since February.

Pam Nelson: And particularly SAWA where there's a bunch of different agencies and entities that participate on the board, they're not coming from the same place.

Danny Martin: Oh, I'm sure.

 Pam Nelson: Yeah, so it would be in my opinion because I went there first and before Vicki that it would be very good to have someone go along and understand the roles. That's my recommendation.

Danny Martin: Further discussion? Call for a vote. All in favor of the motion say Aye.

Dave Kuhlman: Aye.

Rose Corona: Aye.

Danny Martin: All opposed?


Pam Nelson: No.

Danny Martin: Aye's have it.

Vicki Long: I'm a no also."

Motion passed 3-2 (Martin, Corona, Kuhlman-yes; Nelson and Long-No

The meeting continued to address a possible alternate person to attend for the upcoming meeting. Transcript continues from this point:

 Vicki Long: I'd like to know who's going instead of myself. There's a SAWA meeting on Thursday morning. It's an important meeting to be in.

Danny Martin: I will probably attend as the alternate for this time.

Vicki Long: Well then who is the person who that's the representative?

Pam Nelson: I think I am the alternate, am I?

Vicki Long: You were the alternate.

[Crosstalk]

Danny Martin: We'll put that on the next agenda to appoint somebody.

Pam Nelson: So no one will go?

Danny Martin: I'll go Thursday.

Vicki Long: I think that should be a vote of the board to put you on SAWA.

 Pam Nelson: Oh yeah.

 Danny Martin: I'm not going to be a SAWA representative.

Vicki Long: But to put you on as an alternate, I think the board should make that decision. You can't just do it as a President. It needs to be in the minutes that you're going to be representing this board at the SAWA meeting on Thursday morning.

Danny Martin: Is that a motion?

Vicki Long: No.

Dave Kuhlman: Sounded like a motion to me.

Rose Corona: I'll make a motion that Danny Martin attends the SAWA meeting Thursday morning the 27th – August 27th. Is today the 24th?

Danny Martin: Yes.

Pam Nelson: 27th at what time is this meeting?

Danny Martin: 9:00

 Rose Corona: It's at 9:00, as the alternate for this particular meeting.

Danny Martin: Have a second.

Male Speaker: I'll second the motion.

Danny Martin: Call for discussion?


Pam Nelson: I still would recommend that Vicki attend; they're going to have a lot of questions.

Danny Martin: Absolutely.

Pam Nelson: So would she be representing the Board or how will that work?

Danny Martin: We will be there without representation or she can represent the Board for one last time there. I have no problem with that.

Vickie Long: I think you need to clean up what you guys just did. If you want me to represent you on the 27th and introduce you as the alternate or whomever you want, then that would be the appropriate way to do that for SAWA and this Board. Instead of just taking me off, somebody go in there that



doesn't know what's going on, I'm telling you it will, really drastically affect them.

Danny Martin: I don't want to affect them.

Rose Corona: So, do I have to alter my motion, is that –

Danny Martin: Yeah.

Rose Corona: Okay, so I amend the motion to read that Vickie Long represent us on Thursday August – I've still got the wrong month. August 27th, 9:00 AM at the SA WA as the alternate – is that how that goes?

Danny Martin: No, she'll be the representative and I'll be the alternate.

[Crosstalk]

Rose Corona: The representative and introduce Danny as the alternate – correct?

Danny Martin: I'll second that. Call for vote. All in favor say Aye.

All: Aye.

Motion Passed: 5-0 All in favor

Associate Director Neugebauer arrives for meeting somewhere during the following Item Discussion.

Item 3-Discussion on the EMARCD office lease termination process, disposition of furniture, record storage location, office desk/computer location, and mailing address. (

(Transcript Continues☺

Danny Martin: “The next door neighbor is going to take over the lease, which is very beneficial to us because we can get out of the lease without paying penalties. They want to take over the lease tomorrow, if not by the end of the month and then we can get our security deposits back and what not. They've made an offer to us to purchase the office furniture, not the equipment and we have of course – that's a Board issue. They've offered us a \$1000 and we could, as a Board, take that furniture and put it in a storage facility, we could try to sell it on Craigslist out of the office.

My feeling is where we're at right now, that office hasn't served this Board any purpose for years because we haven't had a district manager to run the place because of funds. So, my feeling is if this gentleman – he's Scott Farnum he owns the real estate office next door. I would just

assume let him keep that, we would keep all the equipment and a couple of file cabinets. I don't know if – Vickie do you have any personal items in there that you own personally, pictures, lamps, anything like that?

Vicki Long: Well, I would like you to keep that map. If you don't want the map in there?

Danny Martin: Oh, we'll keep the map.

Rose Corona: Definitely keep the map.

Danny Martin: Absolutely, absolutely. We'll keep all that. So, that's sort of where it's at. I think moving in it, putting it in storage, you know – moving is going to cost money – storage, I don't know how much that will cost a month. \$50 to \$100 a month and are we ever going to use it again? I don't know.

Vicki Long: Well, that's the concern. You aren't going to have money to buy furniture again probably. You could probably get furniture donated but –

Rose: So you don't know what future boards are going to do...

[Crosstalk]

Danny Martin: I want to tell you something about storing furniture. I stored furniture for two years before I gave it away – office furniture, so I mean there's a very small market for that kind of stuff and it's smaller when you have to sell it. It's really good if you're going to buy it but when we sell it – so, I would ask that we go ahead and if this guy wants to pay \$1000 for it, let him buy that and –

Vicki Long: I think you need to talk to your auditor too to find out – that's in our audits and I don't know how they've ended up depreciating it and things, I think you need to make sure you talk to the auditor.

Danny Martin: It would be a depreciable asset for a non-profit special district.

Vicki Long: Well, we're not a group district.

Danny Martin: Yeah, it would be depreciable property. It's just there and actually from last time I checked when I was reading through the audits, it doesn't even show up on the balance sheet. “ (End transcript at this point in the meeting)

Director Nelson asked if the board had voted to terminate the lease since she had not attended the last meeting. She was told yes. She wanted to add that she felt that having an office was beneficial since it made it easy to have a place to review records especially

for the auditor. She wanted to know going forward how without the office and access to records would be addressed in the future. The discussion moved on to records storage and location. Director Corona spoke regarding the records that exist and how much storage space would be needed and how many files to store that information were necessary. She indicated that Mr. Kuhlman had offered a space for storage for free that was available locally located in his wife's office. She also indicated that the informational and educational brochures and literature could be kept in Supervisor Jeffries office who had offered a four drawer cabinet and a storage location for bigger things such as maps and pictures. Director Corona continued to say that the cabinet at Supervisor Jeffries office could be used for public information such as brochures or leaflets from our organization but not for any records that were to be kept under lock and key. Those would all be kept locally at Mrs. Kuhlman's office which also has a couple of desks or areas for a work space to keep a computer or if anyone wanted to meet with the public or professional individuals or organizations. Also, with three officers in the immediate vicinity, it would be easier to meet with anyone who had informational requests on a more timely and convenient manner. The office manager would be able to work and file and put things in order as well. Director Kuhlman indicated that there was no cost to the office space.

Discussion moved on to mailing address issues. The discussion was to decide whether to have a mailbox or to use the offered District office location of Supervisor Jeffries for mail delivery. Director Corona and Kuhlman presented price ranges for Post Office boxes depending on the size and location from anywhere for \$15.00 up to \$45.00. Mr. Kuhlman said he thought his PO Box at the Post office was around \$230.00 a year.

Director Martin asked Counsel if we had a P.O. Box, how would that effect our noticing to the public or if we used Supervisor Jeffries office how would that effect noticing or basically anywhere how would it affect the noticing. Director Corona interjected at this point that she had also tried to research Supervisor Chuck Washington's district location in French Valley to discuss potential available office space but the office never responded. The purpose for the interjection was that Supervisor Washington's office was suggested as an alternate location in the last meeting and someone was asked to look into the possibilities.

Director Nelson indicated that she felt that a PO Box would be better since it would show more of a separation between County and the Board. District Counsel indicated that one difficulty would come if someone needed to speak directly with the office manager and to have an actual physical place to serve something. He indicated that he did not see an issue with Supervisor Jeffries offices so there was a physical address and is staffed Monday through Friday 8-5 and would be willing to take any messages or information that was received. And for the interim the District would have a location and storage until final arrangements were made.

Director Long objected and following is the transcript from this point in the meeting:

Vicki Long: Wow. I need to speak up. I don't think that's a great idea. We're supposed to be arm's length after they – and it states it in 9314, that we're supposed to be arm's length and after they appoint us and I don't know how we can say we're arm's length when we're acting like we're a commission in the county. We're not and so we need a physical address. What we used to do – it seems like we're just going back to the battle days

of EMA where files got lost, we got stuck in people's houses where we never got them out, that's why I built the files because former board members had either lost them or we never got them from their houses.

So, that's why we ended up getting an office. We did have someone who worked for us for a while when we could afford it and I think we need to be separate. We also had our checks stored at the bank in a safety deposit bank – box, so that our checks were safe and we took great lengths to try and make sure that all of the district files and checks and things that really need to be protected for the state – we're a state agency. We're not part of the county and we need to remain separate.

Danny Martin: I recall before – looking in the past minutes before you have the Palomar office, you had a Post Office box at Clinton Keith and then you had storage – was it in your home?

Pam Nelson: It was a storage facility. Yeah, we kept our files there.

Danny Martin: So, if we use that place as a storage facility and had a P.O. or sent the mail for notices to one of the supervisor's office – I don't personally have a problem with that, as long as it's free.

Rose Corona: Can I ask the –

Danny Martin: Sure.

Rose Corona: – the district council's – is there an issue with mail going to –?

Greg Priamos: I looked at 9314, I don't see anything within section 9314 which would otherwise preclude that. In regard to the supervisors appoint the director's, county council by statute is district council –

Vickie Long: Well I would disagree. I've been reading through statutes and talking to another attorney, so I'm really –

[Crosstalk]

Rick N: I think the councilor has the floor.

Vickie Long: You're not a board member. Would you just let me –

[Crosstalk]

Danny Martin: Vicki, let Greg – you're out of order Vicki let her talk – let him talk. I want to hear what he says.

 Vickie:

And then I'm going to put something on record.

Greg Priamos:

Going back to what I was saying, I don't see anything in public **Resources** code 9314 which would otherwise preclude us from accepting the district board – from accepting the supervisor's offer to have a physical address location at his Lake Elsinore office to receive mail or to receive phone calls. I don't see anything here. As we know, the County Board of Supervisors appoint the members of the district board in the event the Board of Supervisors does not make the appointment within 60 days, then it's left to the discretion of the board to make that appointment under public research this code – County Council's office acts as District Council. As you know some time ago we were District Council and several County Council's ago they declined to continue providing that service.

We have been asked by the Supervisors to provide that service and that's what came to the Board before they appointed us as District Council. So, I don't see anything. I'm happy to look in to this further, to research the issue. We can always check with the state to see if they have any particularized objection over the **site** and provision of law, which would otherwise not allow that to occur. I'm certainly willing to make that inquiry so that the board is comfortable with the decision and we can report back at the next meeting.

 Vicki Long:

I think that would be prudent to do that too and so what I'm concerned about is that we're supposed to be a separate district. If our mail is going to Supervisor Jeffries office, we're not very separate and if it's a separate office from his and a separate number, I think that would be fine if they want to pay the rent for us. I also have a concern about all the money that we're spending on the district from the taxpayers. We're not doing this for other districts. So, I think we need to be separate even if we have to use the storage unit and if we have to use the P.O. Box again or what it is – one of the mail place boxes where you have an independent address.

I just think because we're a state agency it's just a better thing for us to do.

Danny Martin:

Actually, we're a special district and what taxpayer dollars are you referring too?

Vicki Long:

Well, we're getting Greg and Melissa for free and if we're getting an office for free, who's paying for that? We're not. So, I have a real problem with all the training we've been through in the past and the way we have been at our meetings for state meetings is that we're supposed to be separate.

 Danny Martin:

We are separate.

Vicki Long: Well we are but if you have the same address as the Supervisor's, it's not very separate. So, and if they're getting our mail and they're answering our phones, how's that separate?

Rose Corona: Well the phone could be a Google phone— or a Google voicemail.

Danny Martin: What's that?

Female Speaker: We have it at the ranch — not at the ranch but for—

Rick N: It's an IP phone.

Rose Corona: Yeah, an IP phone.

Greg Priamos: Like I said, I'm happy to look into it further but I think in light of the fact that the County Board of Supervisors provides a significant level of assistance to the district as provided by 9418 in the form of services provided by the county council's office without cost and in talk with my colleagues around the state, it's not uncommon for County Council's office to act as council to the research conservation districts and in my survey I could not find anybody who actually charged a specific cost. It was done free to the district.

Vicki Long: Are we the only district in Riverside or are you doing it for other people too?

Greg Priamos: We're doing it for the Coachella Valley Research Conservation District and for Elsinore-Murrieta-Anza.

Vicki Long: So the two districts and do they pay anything to you in Coachella?

Greg Priamos: Coachella, we have a contract with them for services because they have a tax base and they have an income of I think \$150,000 a year. So the first six months of all of our work, we did not charge them and since then it's really sporadic that we're asked to do anything. All our work was up front, like it is here. We spent a lot of time at the front end and so in the end I would imagine we'll end up billing Coachella Valley less than \$1000 — \$2000 a year. So, it's really going to be minimal and those are the only two districts we've been asked [inaudible] [00:39:43] advisors to assist as District Council.

Vicki Long: Now they have their own separate office or are they in Supervisor Benoit's office?

Greg Priamos: I believe they own their own building.

Vicki Long: Okay.

Greg Priamos: As I said, I'm happy to look into it and talk to the state and report back at the next meeting."

END OF TRANSCRIPT AT THIS POINT IN THE MEETING.

Director Martin made a motion that he would recommend that we take Supervisor Jeffries office as an interim move unless there is a conflict at the state level. If so, the District will get a PO box and pay for that. Director Corona seconded the motion. Director Long interjected a question about the website and how people would get in touch with the district. Director Martin said that her request was not on the agenda but we would look into the Google Voice information and possibly forward our original phone number to that number if possible.

Director Martin called for a vote. Motion passed 4-0 (Martin, Corona, Kuhlman and Nelson - yes Long - no) Director Martin wanted it noted for the record that there were 4 Ayes and Vicki Long voted no.

Item 4-DISCUSSION OF TRANSCRIPTION INFORMATION

Director Corona brought for the information she collected regarding the cost of transcription which could range anywhere from \$1.10 up to \$2.00 a minute depending upon number of speakers on the audio, length and specifics that the District would ask for. The difference in cost has to do with where the transcription is being done. If it is overseas, it is sometimes difficult for the transcriber to understand American slang so it may not get translated exactly how it is meant but it is cheaper. There is a company in Orange County called GMR that was interviewed by Ms. Corona and they seem to understand the needs of Board meeting transcription and the nuances of American slang. GMR was used to transcribe the last two meetings minutes at no cost to the Board as an experiment. Director Corona indicated however, that it is strictly up to the board and if the information is transcribed and then the public knows everything that's going on in these meetings and they can read them and if they need access to them they can get them.

Director Martin asked if we would then have both a transcript and a tape. Director Corona indicated yes but she was not sure how long the information needed to be kept. District Counsel indicated that he believed they needed to be kept for 90 days and once the minutes were complete then the audio could be destroyed. If someone asks for the recording the District can charge whatever the cost is for the actual cost of recording or the thumb drive or disc. Director Martin asked Director Long if a thumb drive would be acceptable for the audio she was asking for and she indicated that was acceptable.

Director Martin indicated he felt that paying to have a transcript would provide a good service to the public and provide any new board member coming in with a good background on what had gone on in the District before their arrival or for information that the general public may want.

Director Corona indicated that the last transcription was under \$100.00 and that she felt it wasn't worth any of the board members time to have to create minutes on their own which she didn't feel was a good use of Board Director's time. Director Kuhlman felt that the detail in transcription also prevented any kind of omission of information and that it was a great idea.

District Counsel added that the transcription company could provide the District with an electronic file so it could also be put on the website so anyone could access the minutes as well as the agendas so they ultimately could all be online. The actual tapes would be discretionary to put online however once the minutes were made part of the record and approved they would be kept on the website for public information and access.

Director Martin made a motion to budget in the transcription information and make audio recordings available to anybody. He also indicated to provide Director Long with the information and a bill for the cost of the thumb drive.

Director Corona asked for clarification on the audio recording and whether they are required to be provided immediately or after they are passed into the record. Associate Director asked if the requests needed to be in writing and Counsel said that it was up to the discretion of the Board. Director Nelson asked about the different ways minutes were prepared in different boards she had been on. She asked how many, as a rule, were verbatims opposed to action type minutes where there is a bit of a discussion and then action. District Counsel replied that it depended on District.

Director Martin asked to readdress the motion on the table to approve the budget for transcription of the minutes. Director Kuhlman seconded the motion. Call for vote. Motion passed 4-1 (Martin, Kuhlman, Corona-yes, Long-yes, Nelson-no)

Item 5-Bank Accounts and Signatures

Director Martin asked about a few bills that needed paying and Director Corona indicated that Randy Feeney said there were two from Live Oak Associates that needed to be paid. Director Martin indicated that those had been agreed to be paid in the July meeting for Greer Ranch and Adeline Farms but they needed to have two signatures. Director Long interjected regarding a clarification on her blasting and perimeters regarding the Brown Act. Following is the transcript from this portion of the meeting:

Vicki Long:

They were on Friday and I need a clarification on my blasting. I got emails back saying it was not okay for me to blast the information. When I went to the bank, I asked them the previous Friday – the following Friday after our meeting I had asked the Board if they had gone down – specifically Rose and Dave, if they'd put their paperwork in and when I got there the following day, the paperwork was not there. So, I then on Saturday morning sent out a very detailed – short but detailed email and got back emails saying that it was a violation of the Brown Act.

So, when I have information to blast to the Board, can I do that? I used to do that as President as long as I just give information.

Greg Priamos: It depends on whether it's a one communication which you're simply providing information, much like putting together the agenda and pushing it out to the group saying here's the agenda for the next meeting. If there is any reply to all, that's where the problem comes and then there's the discussion outside of a noticed public meeting in which discussion occurs on any matter that's within the subject matter jurisdiction of the Board and that's where the problem—

Vicki Long: If I continue to blast to the whole Board just information and that's it?

Greg Priamos: Yes.

Vicki Long: Okay.

Greg Priamos: The trouble comes when you push for a reply to all, that's the problem.

Pam Nelson: And I think the Board was instructed not to do that.

Greg Priamos: Right and we talked about that—

[Crosstalk]

Vicki Long: There was obviously some confusion.

Greg Priamos: We just don't want to do that.

Vicki Long: Because now I want to start sending any electronic SAWA information that I have.

Greg Priamos: Right. If it's an FYI and you're not asking them for decisions and you're not asking for comment and you're just sending those one way communication, that's fine but that's where we need to stop.

Vicki Long: Because I got two replies back saying I was violating the Brown Act.

Greg Priamos: Yeah but if there is something though that you believe or any member believes warrants discussion then what I would suggest you do is contact the President and say, "Could you please put this on the next agenda for discussion." So, then we get it on the agenda and then it's discussed at the meeting and that information can be sent as part of the packet.

Vicki Long: Well because this was information that needed to be sent out immediately, I didn't want to wait for another Board meeting. So, I did send out what

had happened and occurred at that meeting and then since then – just because we're talking about the bank issues, this is on the agenda – I called the bank to find out if the paperwork had gone in and indeed there was paperwork there and so Pam and I are now off the account officially and I went down on last Friday to get that taken care of, once all the paperwork was in there.

I think there was a misunderstanding. It wasn't that I could just take my name off of the accounts, I actually had to put people on the accounts and until the paperwork was in there, the bank couldn't do anything. I mean, I made –

[Crosstalk]

Danny Martin: So you took yourself out of it –

Rose Corona: And my paperwork was in. They have the profile and that was what I was trying to explain to you last week. My –

[Crosstalk]

Vicki Long: Well they have mine too. I have a lot of money involve in Wells Fargo but it's a different account and it has to be differently handled.

Rose Corona: As I said, mine was in and my direction was from the people at Wells Fargo – the manager there, that's what he told me.


Vicki Long: So from now on if I blast out, I'll just put on the bottom...do not respond.

Greg Priamos: Please do not reply to all." (End of Transcript at this point in the meeting)

District Counsel went on to suggest that at the end of each meeting that the President go around the table and ask if anyone has anything to add to the agenda for the next meeting and put it off until the next meeting and discuss it then.

The Board then moved back to the discussion of the checks and bills of Live Oak and asked which checking account this got paid out of. Following is the transcription of the meeting from this point forward:

Vicki Long: It comes out of the general account and refunded from the Union Bank checking account because it's on those easements and the work's been done, so the general fund – we always pay our checks out of the general fund.

 Danny Martin: That's the Union account?

Vicki Long: No. The general fund is our Wells Fargo.

Danny Martin: Okay.


Vicki Long: And it's the one that's 2226 and out of that general fund, the bills are paid always out of that and then they're reimbursed. If it's for easements, they're reimbursed from the Union checking account, so money is then transferred over Wells Fargo to reimburse that charge.

Danny Martin: So there are the CD accounts at Union Bank and they feed into the Union Bank checking account and then that checking account goes to the Wells Fargo.

Vicki Long: Well only to pay those bills that are related to those easements.

Danny Martin: Those two?

Vicki Long: Yes. It can legally come out of those endowments. Those endowments can only pay for the work of those easements.

 Rose Corona: Is there a reason why the checking account at Union Bank can't be a checking account to pay for those specific easements?

Vicki Long: Having one general fund is the best way to do it instead of having two type general funds because that way it doesn't get confused and you don't co-mingle money. You're actually keeping everything that's interest rolled into that checking account –

Rose Corona: Which one?

Vicki Long: – and you trace that – the one at Union –

Rose Corona: Okay.

Vicki Long: That can be traced back to those endowments and it's kind of separate. That money, like I said before, is really kind of not our money. That's money that belongs to those easements, Army Corp and it's not be used only on those, so if you have it that way it's real clear how the money got transferred from those bills instead of things coming out. Because you'll have two general funds and you only want one general fund.

 Danny Martin: Let me ask you – on the Wells Fargo there's like a \$98,000 account.

 Vicki Long: That's mitigation money.

Danny Martin: For?

Vicki Long: Cal Fish and Wild Life.

Danny Martin: Is it –?

Vicki Long: For that land that we set aside that we need to put the deed restriction on.

Danny Martin: That is the Clinton Keith Property? How is that funded?

Vicki Long: Through Cal Fish and Wild Life.

Danny Martin: They gave us that money? What did they give us – the Board got money – what year was that?

Vicki Long: Different years.

Danny Martin: Different years. I'm just trying to figure this all out.

 Dave Kuhlman: When was the first time that they gave us money?

Vicki Long: I don't know. I'd have look at the paperwork

Rose Corona: It's not on the agenda-


END OF TRANSCRIPTION AT THIS POINT IN THE MEETING.

District Counsel asked for a clarification on the follow-up on the disposition of the furniture.

Counsel wanted to clarify that the negotiations with the tenant would happen and that they would be taking over the leased space. Director Martin indicated that they would also want to buy the furniture. Counsel indicated that since the resolution for the Board was prepared that the Board dispose of the furniture for valuable consideration. Deputy Counsel Cushman indicated that the real estate people wanted everything but a couple of items, 2 four door cabinets and the scanner/copier and computers. So all remaining furniture was listed on the inventory and the real estate office wanted it all for \$1,000.00.

Director Nelson asked about the large copier and wanted to know if it could be donated.

Director Martin indicated that he spoke with SA WA Executive Director Hugh Wood and he did not want the copier back.

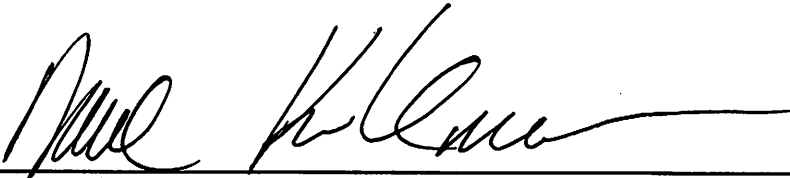
 Director Martin made a motion to approve the resolution to sell the furniture in Resolution 2015-04. Seconded by Director Corona seconded. Motion passed 5-0.

Next meeting would be September 10th, 2015 at 4:00 pm

Motion to adjourn by Director Martin, seconded by Director Corona. Motion passed 5-0

Meeting adjourned: 5:50pm

End of audio-Duration: 65 minutes.

A handwritten signature in black ink, appearing to read "Dave Kuhlman", written over a horizontal line.

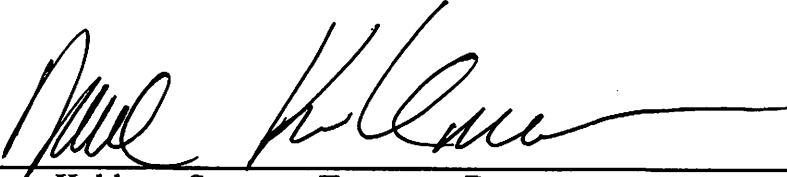
Dave Kuhlman-Secretary-Treasurer-Date

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Dave Kuhlman-Secretary-Treasurer-Date