

# AGENDA

## **AGENDA**

**Temecula-Elsinore-Anza-Murrieta**

**Resource Conservation District**

**Regular Board Meeting**

**Thursday, AUGUST 9, 2018 – 4:00 p.m.**

**Truax Building**

**41923 Second Street, Fourth Floor**

**Temecula, CA 92590**

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### **ADDING URGENCY ITEMS TO THE AGENDA:**

*Items may be added to the Agenda in accordance with section 54954.2(b)(2) of the Government Code (Brown Act), upon a determination by a two-thirds vote of the members of the legislative body present at the meeting, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the Temecula-Elsinore-Anza-Murrieta Resource Conservation District after the agenda was posted.*

### **I. PRELIMINARY FUNCTIONS**

**Call to Order – Pledge of Allegiance**

**Roll Call/Establish a Quorum**

**Approval of Agenda**

**Public Comment**

*Any person may address the Board at this time upon any subject not identified on this Agenda but within the jurisdiction of the Temecula-Elsinore-Anza-Murrieta Resource Conservation District. Please note that for items not listed on the agenda, the Brown Act imposes limitations on what the Board may do at this time. The Board may not take action on the item at this meeting. As to matters on the Agenda, persons will be given an opportunity to address the Board when the matter is considered. If you wish to speak during public comment, please fill out a "Speaker Request Form" and give it to the Board Secretary. When the Board President calls your name, please immediately begin by giving your name and address for the record. Each speaker will be given three (3) minutes to address the Board.*

### **II. CONSENT CALENDAR**

*Consent Calendar items are expected to be routine and non-controversial, to be acted upon by the Board at one time without discussion. All items appearing on the Consent Calendar may be disposed of by a single motion. Items shall be removed from the Consent Calendar if any member of the Board of Directors, staff member, or interested person requests removal prior to a vote on a motion to approve the items. Such items shall be considered separately for action by the Board.*

1. Consider approval of Minutes of the Board of Directors Scheduled Meeting of June 2018
2. Consider approval for current and past Months Financials: Financials and Management Reports for June and July-2018
3. Consider approval for current bills and reimbursements
  - a) Bills Paid:
    1. Beata Dale – Boot Strap Grant- inv# 132- \$229.95-Check #1252
    2. LAFCO-County of Riverside-LAFCO Fees- \$36.06- Chk #1253
    3. Glennie's Office products- \$40.23
    4. Go Transcripts- inv# S2T4941770 - \$30.16
  - b) Bills to be paid or reimbursements:
    1. Mission RCD-\$1165.00-Chk #1254pPre Crop Swap Halverson, Stage Ranch and Post Crop Swap – Conrad Holdings
    2. Mission RCD-\$695.00-Chk#1255-Pre-Crop Swap-Loudier Holdings LLC
    3. Mission RCD-#1030.00-Chk#1256-Pre-Water Audits-Corona, Mason

**Approve all Correspondence and General information listed below as received on Consent Calendar**

### **III. CORRESPONDENCE**

1. SAWA: newly appointed Interim MSHCP Program Administrator
2. 2018 FREP/ WPHA Conference

### **IV. GENERAL INFORMATION –CORRESPONDENCE GENERAL**

1. Jeffries Journal – July 2018
2. NACD eResource – 06/12/18, 06/13/18, 06/15/18, 06/19/18, 06/22/18, 06/26/18, 06/27/18, 06/29/18, 07/03/18, 07/06/18, 07/09/18, 07/10/18, 07/13/18, 07/16/18, 07/17/18, 07/18/18, 07/20/18, 07/24/18, 07/27/18
3. NACD Forestry Notes- 06/18/18, 07/25/18
4. CARCD- UPDATES –06/08/18, 06/13/18, 06/15/18, 06/22/18, 06/25/18, 06/29/18, 07/06/18, 07/10/18, 07/11/18, 07/13/18, 07/16/18, 07/17/18, 07/20/18, 07/23/18, 07/27/18
5. CSDA- 06/14/18, 06/19/18, 06/25/18, 07/02/18
6. Riverside County Watershed Protection- 06/27/18, 06/29/18, 07/06/18
7. VAAC Meeting invitation – 07/02/18, 07/24/18
8. LAFCO – 07/03/18
9. San Diego Water Board- 06/22/18
10. 2018 Board of Directors Election Voting – 06/18/18, 06/19/18
11. Regional Meetings for the CA Natural and Working Lands Climate Change Implementation Plan- 06/15/18
12. Connecting Community – Open Forum – 06/20/18
13. Water Supply and Water Quality Initiative: November ballot- 07/02/18
14. Special District Program- 06/25/18, 07/09/18, 07/25/18
15. July River Voices- 07/12/18
16. Riverside County- 07/13/18, 07/16/18, 07/24/18

## **V. ACTION ITEMS/ DISCUSSION CALENDAR**

1. Discussion and potential approval of re-appointment of Rick Neugebauer as TEAM RCD's representative to the SAWA Board-Rose Corona
2. Discussion and review of discussions of regarding extension of audits from 3-5 years for TEAM RCD and discussion and potential approval of Accounting Firm to perform the said audit- Rose Corona
3. Discussion and potential approval for SAWA to conduct the annual bio-monitoring reports for Benton Channel and Greer Ranch-Rose Corona

## **VI. OLD BUSINESS**

1. Discussion and reminder for Ethics Training and Harassment Training  
Still needed:
  1. Dave Kuhlman- Ethics and Harassment Training
  2. Michael Newcomb- Form 700, Ethics Training and Harassment Training
  3. Judy Gugliemana- Ethics Training and Harassment Training
2. Discussion and potential approval to send a follow-up reminder letter by the President on the Funding Agreement with FVS Partners regarding deadlines for signature for the implementation of said Agreement between FVS Partners, LLC and TEAM RCD for Conservation Easement at Benton Channel with appropriate and minor changes made by District Counsel - Rose Corona
3. Discussion, update and potential approval of MOU with Riverside County Flood Control – James Law/ Rose Corona
4. Discussion and update on Boot Strap Grant-Rose Corona

## **VII. NEW BUSINESS**

1. Discussion and potential approval to send in dues to the NACD-Rose Corona

## **VIII. ORAL/WRITTEN REPORTS**

- |                               |                                 |
|-------------------------------|---------------------------------|
| 1. NRCS                       | Robert Hewitt                   |
| 2. TEAMRCD Director Reports   | Open                            |
| Rose Corona                   |                                 |
| Dave Kuhlman                  |                                 |
| Judy Gugliemana               |                                 |
| Michael Newcomb               |                                 |
| Stacy Kuhns                   |                                 |
| 3. Associate Director Reports | Open                            |
| Rick Neugebauer               |                                 |
| Randy Feeney                  |                                 |
| 4. SAWA/Fire Safe Reports     | Rick Neugebauer, Representative |
| 5. District Counsel           | BB&K                            |

## **IX. FUTURE AGENDA ITEMS**

**X. ADJOURNMENT**

**ADA COMPLIANCE STATEMENT:**

*Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by §202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the District at least 48 hours before the meeting, if possible.*

**Next Meeting: September 13, 2018 at 4:00 PM Regular Meeting**

# CONSENT CALENDAR

# **CONSENT CALENDAR**

**Minutes Signed from Last  
Meeting**

**MINUTES**

**TEAMRCD**

**Temecula-Elsinore-Anza-Murrieta Resource Conservation District**

**Regular Board Meeting**

**Thursday, June 14, 2018 at 4:00 PM**

**Truax Building**

**41923 Second Street, Fourth Floor**

**Temecula, CA 92590**

**I. PRELIMINARY FUNCTIONS**

**Call to Order, 4:00 p.m., meeting recorded by Rose Corona**

**Flag Salute**

**Roll Call/Establish a Quorum**

**Directors Present:** Rose Corona (President); Michael Newcomb, Judy Gugliemana

**Directors Absent:** Dave Kuhlman -Absent; Stacy Kuhns

**Associate Directors:** Rick Neugebauer, Randy Feeney,

**Office Manager:** Bea Dale -Present

**District Counsel Absent:** BB&K- Absent

**Natural Resources Conservation District (NRCS) Present:** Bob Hewitt- Absent

**Guest Speakers:** None

**Public Guests:** None

**Approval of Agenda**

President Corona called for motion to approve the Agenda.

Director Gugliemana moved. Director Michael Newcomb seconded. **Motion passed 3-0.**

**PUBLIC COMMENT**

None

**II. CONSENT CALENDAR, III. CORRESPONDENCE & IV. GENERAL INFORMATION**

President Corona asked for comments, there were none. She then called for a motion to approve the Consent Calendar, all Correspondence and General Information.

Director Gugliemana so moved. Director Michael Newcomb seconded. **Motion passed 3:0.**



## **V. ACTION ITEMS/ DISCUSSION CALENDAR**

### **Item :1 Discussion and potential approval of fiscal budget for 2018/ 2019**

President Corona noted that based on the past year TEAM RCD will have total of \$67,000, excluding money from Boot Strap Grant. She then said that the expenses and contracts services come to around \$37,000, excluding any projects TEAM RCD might be taking shortly in the future. No further discussion.

Judy Gugliemana moved, Michael Newcomb seconded. **Motion passed 3-0.**

### **Item 2- Discussion and update on the audit terms.**

President Corona reported that TEAM RCD has been approved for an audit every 3 years. Mr Angulo refused to change it to every 5 years. There President Corona asked for a motion to get competitive bids for an audit this year.

Judy Gugliemana moved, Michael Newcomb seconded. **Motion passed 3-0**

### **Item 3- Discussion and potential vote for TEAM RCD Board of Directors.**

Based on discussions between the members it was decided that the positions in TEAM RCD will be held by the same member as past election.

Director Newcomb asked for motion to elect members to hold their current positions for the next year.

Judy Gugliemana seconded.

**Motion passed 3-0**

### **Item 4- Discussion and potential approval to cancel July 2018 meeting.**

President Corona stated that most members will be taking time off for vacation at that time, therefore meeting will be cancelled. No further discussion. Michael Newcomb moved, Judy Gugliemana seconded. **Motion passed 3-0**

## **VI. OLD BUSINESS**

### **Item 1-Discussion and update on Crop Swap and Water Audits**

President Corona said that water audits will continue to go slowly through the summer. No further discussion.

### **Item 2- Discussion and reminder for Form 700's, Ethics Training and Harassment Training**

President Corona reminded everybody about turning in forms 700 and harassment training. Director Gugliemana and director Michael Newcomb are working on both the forms 700 and the training. President Corona mentioned that members will have support from office manager on how and where to complete needed training.

**Item 3- Discussion and update on the Funding Agreement with FVS Partners regarding deadlines for signature for the implementation of funding Agreement between FVS Partners, LLC and TEAM RCD for Conservation Easement at Benton Channel with appropriate changes made by District Counsel**

President Corona did not have any updates as FVS Partners has not responded to her, FVS Partners have until September 30<sup>th</sup> to respond. President Corona confirmed that she will be following up with the to get the answers needed.

**Item 4- Discussion and update on MOU with Riverside County Flood Control.**

President Corona had a meeting with Flood Control and SAWA about potentially partner up with Flood Control on MOU. TEAM RCD is asking SAWA for cubic yards of biomass to be calculated. President Corona reported that TEAM RCD is going to be setting a template for how to appropriately reestablish, recreate and restore habitat. Director Newcomb made a motion to allow President Corona to sign any MOU with Flood Control up to \$500,000. Director Newcomb also called for motion to authorize President Corona to make financial decisions on behalf of TEAM RCD up to \$15,000 in the best interest of organization.

Judy Gugliemana seconded.

**Motion passed 3-0.**

**Item 5- Discussion and update on Greer Ranch and Adeline Farms quarterly report.**

Office manager Bea Dale reported the condition of both easements. Bea Dale pointed out the are where there are debris, trash and no native plants. President Corona stated that HOA and Jonathan Ingram will be notified, so the area can be cleaned.

**VII-NEW BUSINESS**

none

**VIII ORAL/WRITTEN REPORTS**

none

**2.TEAMRCD – DIRECTOR REPORTS**

Rose Corona – none

Dave Kuhlman-absent

Mike Newcomb- no report

Stacy Kuhns- no report

Judy Gugliemana- no report

Randy Feeney- no report

**XVIII. FUTURE AGENDA ITEMS**

None.

## **IX. ADJOURNMENT**

With no further business, President Corona made the motion to adjourn the meeting. Director Gugliemana made a motion to adjourn. Director Newcomb seconded. Motion passed 3-0. Meeting adjourned at 4:32 pm

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**Secretary/Treasurer Date**

# **CONSENT CALENDAR**

## **Financials**

# Management Report

TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation  
District

For the period ended July 31, 2018

Prepared by

**Landmark Business Enterprises LLC**

Prepared on

**August 1, 2018**

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# Profit and Loss

July 2018

	Total
<b>INCOME</b>	
CropSwap Income	2,100.00
Interest Income	2.50
Stipend Allowance	1,960.19
Water Audits Income	2,950.00
<b>Total Income</b>	<b>7,012.69</b>
<b>GROSS PROFIT</b>	<b>7,012.69</b>
<b>EXPENSES</b>	
Contract Services	
CropSwap Management	
Pre Audit	695.00
<b>Total CropSwap Management</b>	<b>695.00</b>
Water Audit Management	
Pre Audit	1,030.00
<b>Total Water Audit Management</b>	<b>1,030.00</b>
<b>Total Contract Services</b>	<b>1,725.00</b>
General and Administration	
Membership Dues	36.06
<b>Total General and Administration</b>	<b>36.06</b>
Office Supplies	40.23
<b>Total Expenses</b>	<b>1,801.29</b>
<b>NET OPERATING INCOME</b>	<b>5,211.40</b>
<b>NET INCOME</b>	<b>\$5,211.40</b>

# Balance Sheet

As of July 31, 2018

	Total
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
Checking/Savings	
General Fund xx2226	103,350.15
Mitigation Account xx0102	98,172.90
Union Banc Investment xx8488	198,064.04
Union Bank xx72042	13,844.08
Total Checking/Savings	413,431.17
Total Bank Accounts	413,431.17
Accounts Receivable	
Accounts Receivable (A/R)	18,226.00
Total Accounts Receivable	18,226.00
Total Current Assets	431,657.17
Fixed Assets	
Clinton Keith Land	475,000.00
Total Fixed Assets	475,000.00
Other Assets	
adjust gain loss brokerage statement	6,372.76
Total Other Assets	6,372.76
TOTAL ASSETS	\$913,029.93
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	2,890.00
Total Accounts Payable	2,890.00
Other Current Liabilities	
Funds in Brokerage (CD) Account	-1,183.64
Lennar Homes - Greer Ranch	125,000.00
Shea Homes - Adelaine Farms	75,000.00
Total Funds in Brokerage (CD) Account	198,816.36
Total Other Current Liabilities	198,816.36
Total Current Liabilities	201,706.36
Total Liabilities	201,706.36
Equity	
Opening Balance Equity	381,305.25
Retained Earnings	324,806.92
Net Income	5,211.40
Total Equity	711,323.57
TOTAL LIABILITIES AND EQUITY	\$913,029.93



# Statement of Cash Flows

July 2018

	Total
<b>OPERATING ACTIVITIES</b>	
Net Income	5,211.40
Adjustments to reconcile Net Income to Net Cash provided by operations:	
Accounts Receivable (A/R)	-5,050.00
Accounts Payable	1,725.00
AMEX 41005	-5.26
<b>Total Adjustments to reconcile Net Income to Net Cash provided by operations:</b>	<b>-3,330.26</b>
<b>Net cash provided by operating activities</b>	<b>1,881.14</b>
<b>NET CASH INCREASE FOR PERIOD</b>	<b>1,881.14</b>
Cash at beginning of period	411,550.03
<b>CASH AT END OF PERIOD</b>	<b>\$413,431.17</b>

## A/R Aging Detail

As of July 31, 2018

Date	Transaction Type	Num	Customer	Due Date	Amount	Open Balance
<b>91 or more days past due</b>						
05/01/2016	Invoice	16-1004	Bear Creek Association	05/31/2016	10,276.00	10,276.00
<b>Total for 91 or more days past due</b>					<b>\$10,276.00</b>	<b>\$10,276.00</b>
<b>1 - 30 days past due</b>						
06/27/2018	Invoice	062718-2120-2170	RCWD - Water Audit/CropSwap	07/27/2018	850.00	850.00
06/27/2018	Invoice	062718-2120-2171	RCWD - Water Audit/CropSwap	07/27/2018	850.00	850.00
06/27/2018	Invoice	062718-2120-2172	RCWD - Water Audit/CropSwap	07/27/2018	1,200.00	1,200.00
<b>Total for 1 - 30 days past due</b>					<b>\$2,900.00</b>	<b>\$2,900.00</b>
<b>Current</b>						
07/31/2018	Invoice	073118-2120-2176	RCWD - Water Audit/CropSwap	08/30/2018	850.00	850.00
07/31/2018	Invoice	073118-2120-2174	RCWD - Water Audit/CropSwap	08/30/2018	2,100.00	2,100.00
07/31/2018	Invoice	073118-2120-2175	RCWD - Water Audit/CropSwap	08/30/2018	2,100.00	2,100.00
<b>Total for Current</b>					<b>\$5,050.00</b>	<b>\$5,050.00</b>
<b>TOTAL</b>					<b>\$18,226.00</b>	<b>\$18,226.00</b>

## A/P Aging Detail

As of July 31, 2018

Date	Transaction Type	Num	Vendor	Due Date	Past Due	Amount	Open Balance
<b>1 - 30 days past due</b>							
06/27/2018	Bill	2506	Mission Resource Conservation District	07/07/2018	25	1,165.00	1,165.00
<b>Total for 1 - 30 days past due</b>						<b>\$1,165.00</b>	<b>\$1,165.00</b>
<b>Current</b>							
07/31/2018	Bill	2526	Mission Resource Conservation District	08/10/2018	-9	1,030.00	1,030.00
07/31/2018	Bill	2527	Mission Resource Conservation District	08/10/2018	-9	695.00	695.00
<b>Total for Current</b>						<b>\$1,725.00</b>	<b>\$1,725.00</b>
<b>TOTAL</b>						<b>\$2,890.00</b>	<b>\$2,890.00</b>

## TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation District

General Fund xx2226, Period Ending 07/31/2018

## RECONCILIATION REPORT

Reconciled on: 08/01/2018

Reconciled by: Landmark Business Ent. Catherine Lazzara, C.S.A

Any changes made to transactions after this date aren't included in this report.

## Summary

USD

Statement beginning balance	101,471.51
Checks and payments cleared (2)	-81.55
Deposits and other credits cleared (1)	1,960.19
Statement ending balance	103,350.15
Register balance as of 07/31/2018	103,350.15

## Details

## Checks and payments cleared (2)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
07/30/2018	Transfer			-45.49
07/30/2018	Check	1253	Lafco	-36.06
Total				-81.55

## Deposits and other credits cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
07/13/2018	Sales Receipt	8191	SAWA - Stipend	1,960.19
Total				1,960.19

## TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation District

Mitigation Account xx0102, Period Ending 07/31/2018

## RECONCILIATION REPORT

Reconciled on: 08/01/2018

Reconciled by: Landmark Business Ent. Catherine Lazzara, C.S.A

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance.....	98,170.40
Checks and payments cleared (0).....	0.00
Deposits and other credits cleared (0).....	0.00
Statement ending balance.....	<u>98,170.40</u>
Register balance as of 07/31/2018.....	98,170.40

## TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation District

AMEX 41005, Period Ending 07/15/2018

## RECONCILIATION REPORT

Reconciled on: 08/01/2018

Reconciled by: Landmark Business Ent. Catherine Lazzara, C.S.A

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	-24.74
Charges and cash advances cleared (2)	70.39
Payments and credits cleared (1)	-0.16
Statement ending balance	45.49
Register balance as of 07/15/2018	45.49
Cleared transactions after 07/15/2018	0.00
Uncleared transactions after 07/15/2018	-45.49
Register balance as of 08/01/2018	0.00

## Details

## Charges and cash advances cleared (2)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
06/15/2018	Expense		Got Transcript	30.16
07/10/2018	Expense		Glennies Office Supply	40.23
Total				70.39

## Payments and credits cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
06/16/2018	Credit Card Credit		American Express Plus Bu...	-0.16
Total				-0.16

## Additional Information

## Uncleared payments and credits after 07/15/2018

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
07/30/2018	Transfer			-45.49
Total				-45.49

## TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation District

Union Bank xx72042, Period Ending 07/31/2018

## RECONCILIATION REPORT

Reconciled on: 08/01/2018

Reconciled by: Landmark Business Ent. Catherine Lazzara, C.S.A

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	13,844.08
Checks and payments cleared (0)	0.00
Deposits and other credits cleared (0)	0.00
Statement ending balance	<u>13,844.08</u>
Register balance as of 07/31/2018	13,844.08



# Management Report

TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation  
District

For the period ended June 30, 2018

Prepared by

**Landmark Business Enterprises LLC**

Prepared on

**August 1, 2018**



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# Profit and Loss

July 2017 - June 2018

	Total
<b>INCOME</b>	
Admin Fees	
Pond Turtle	1,577.89
<b>Total Admin Fees</b>	<b>1,577.89</b>
CropSwap Income	27,850.00
Grant Revenue	2,764.14
Interest Income	29.45
Investments	
Interest-Savings, Short-term CD	3,738.30
<b>Total Investments</b>	<b>3,738.30</b>
Stipend Allowance	21,208.45
Water Audits Income	14,500.00
Western Pond Turtle Survey	15,778.94
<b>Total Income</b>	<b>87,447.17</b>
<b>GROSS PROFIT</b>	<b>87,447.17</b>
<b>EXPENSES</b>	
2017 Compilation Report	1,500.00
Biological Monitoring	
Adeline Farms	1,270.50
GreerRanch	2,210.58
<b>Total Biological Monitoring</b>	<b>3,481.08</b>
Contract Services	0.00
Accounting Fees	
Compilation Filing	1,500.00
<b>Total Accounting Fees</b>	<b>1,500.00</b>
CropSwap Management	
Post Audit	4,165.00
Pre Audit	6,765.00
<b>Total CropSwap Management</b>	<b>10,930.00</b>
Water Audit Management	
Post Audit	990.00
Pre Audit	4,835.00
<b>Total Water Audit Management</b>	<b>5,825.00</b>
Western Pond Turtle Survey MOU	15,778.94
<b>Total Contract Services</b>	<b>34,033.94</b>
General and Administration	
Administrative Consulting	6,483.11
Membership Dues	788.56
<b>Total General and Administration</b>	<b>7,271.67</b>
Insurance	
Property Insurance	1,248.00
<b>Total Insurance</b>	<b>1,248.00</b>

	<b>Total</b>
Office Supplies	1,147.51
Operations	
Computer, Data and Software	264.42
Postage, Mailing Service	92.90
Printing and Copying	47.85
Transcription	482.91
<b>Total Operations</b>	<b>888.08</b>
Other Types of Expenses	
American Express Cash Back Rewards	-53.53
<b>Total Other Types of Expenses</b>	<b>-53.53</b>
Travel and Meetings	60.73
Website Expenses	900.00
<b>Total Expenses</b>	<b>50,477.48</b>
<b>NET OPERATING INCOME</b>	<b>36,969.69</b>
<b>NET INCOME</b>	<b>\$36,969.69</b>

# Balance Sheet

As of June 30, 2018

	Total
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Bank Accounts</b>	
Checking/Savings	
General Fund xx2226	101,471.51
Mitigation Account xx0102	98,170.40
Union Banc Investment xx8488	198,064.04
Union Bank xx72042	13,844.08
<b>Total Checking/Savings</b>	<b>411,550.03</b>
<b>Total Bank Accounts</b>	<b>411,550.03</b>
<b>Accounts Receivable</b>	
Accounts Receivable (A/R)	13,176.00
<b>Total Accounts Receivable</b>	<b>13,176.00</b>
<b>Total Current Assets</b>	<b>424,726.03</b>
<b>Fixed Assets</b>	
Clinton Keith Land	475,000.00
<b>Total Fixed Assets</b>	<b>475,000.00</b>
<b>Other Assets</b>	
adjust gain loss brokerage statement	6,372.76
<b>Total Other Assets</b>	<b>6,372.76</b>
<b>TOTAL ASSETS</b>	<b>\$906,098.79</b>
<b>LIABILITIES AND EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
Accounts Payable	1,165.00
<b>Total Accounts Payable</b>	<b>1,165.00</b>
<b>Credit Cards</b>	
AMEX 41005	5.26
<b>Total Credit Cards</b>	<b>5.26</b>
<b>Other Current Liabilities</b>	
Funds in Brokerage (CD) Account	-1,183.64
Lennar Homes - Greer Ranch	125,000.00
Shea Homes - Adelaine Farms	75,000.00
<b>Total Funds in Brokerage (CD) Account</b>	<b>198,816.36</b>
<b>Total Other Current Liabilities</b>	<b>198,816.36</b>
<b>Total Current Liabilities</b>	<b>199,986.62</b>
<b>Total Liabilities</b>	<b>199,986.62</b>
<b>Equity</b>	
Opening Balance Equity	381,305.25
Retained Earnings	287,837.23

	Total
Net Income	36,969.69
Total Equity	706,112.17
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$906,098.79</b>

# Statement of Cash Flows

July 2017 - June 2018

	Total
<b>OPERATING ACTIVITIES</b>	
Net Income	36,969.69
Adjustments to reconcile Net Income to Net Cash provided by operations:	
Accounts Receivable (A/R)	-250.00
adjust gain loss brokerage statement	-2,469.40
Accounts Payable	1,165.00
AMEX 41005	6.23
Funds In Brokerage (CD) Account	-1,183.64
<b>Total Adjustments to reconcile Net Income to Net Cash provided by operations:</b>	<b>-2,731.81</b>
<b>Net cash provided by operating activities</b>	<b>34,237.88</b>
<b>NET CASH INCREASE FOR PERIOD</b>	<b>34,237.88</b>
Cash at beginning of period	377,312.15
<b>CASH AT END OF PERIOD</b>	<b>\$411,550.03</b>



## A/R Aging Detail

As of June 30, 2018

Date	Transaction Type	Num	Customer	Due Date	Amount	Open Balance
<b>91 or more days past due</b>						
05/01/2016	Invoice	16-1004	Bear Creek Association	05/31/2016	10,276.00	10,276.00
<b>Total for 91 or more days past due</b>					<b>\$10,276.00</b>	<b>\$10,276.00</b>
<b>Current</b>						
06/27/2018	Invoice	062718-2120-2170	RCWD - Water Audit/CropSwap	07/27/2018	850.00	850.00
06/27/2018	Invoice	062718-2120-2171	RCWD - Water Audit/CropSwap	07/27/2018	850.00	850.00
06/27/2018	Invoice	062718-2120-2172	RCWD - Water Audit/CropSwap	07/27/2018	1,200.00	1,200.00
<b>Total for Current</b>					<b>\$2,900.00</b>	<b>\$2,900.00</b>
<b>TOTAL</b>					<b>\$13,176.00</b>	<b>\$13,176.00</b>

## A/P Aging Detail

As of June 30, 2018

Date	Transaction Type	Num	Vendor	Due Date	Past Due	Amount	Open Balance
Current							
06/27/2018	Bill	2506	Mission Resource Conservation District	07/07/2018	25	1,165.00	1,165.00
Total for Current						\$1,165.00	\$1,165.00
TOTAL						\$1,165.00	\$1,165.00



# Management Report

TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation  
District

For the period ended June 30, 2018

Prepared by

**Landmark Business Enterprises LLC**

Prepared on

**July 3, 2018**

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# Profit and Loss

June 2018

	Total
<b>INCOME</b>	
CropSwap Income	2,900.00
Interest Income	2.43
Investments	
Interest-Savings, Short-term CD	618.30
<b>Total Investments</b>	<b>618.30</b>
Stipend Allowance	1,960.19
<b>Total Income</b>	<b>5,480.92</b>
<b>GROSS PROFIT</b>	<b>5,480.92</b>
<b>EXPENSES</b>	
Contract Services	
CropSwap Management	
Post Audit	495.00
Pre Audit	670.00
<b>Total CropSwap Management</b>	<b>1,165.00</b>
<b>Total Contract Services</b>	<b>1,165.00</b>
General and Administration	
Administrative Consulting	383.70
<b>Total General and Administration</b>	<b>383.70</b>
Insurance	
Property Insurance	1,248.00
<b>Total Insurance</b>	<b>1,248.00</b>
Operations	
Transcription	30.16
<b>Total Operations</b>	<b>30.16</b>
Other Types of Expenses	
American Express Cash Back Rewards	-0.16
<b>Total Other Types of Expenses</b>	<b>-0.16</b>
<b>Total Expenses</b>	<b>2,826.70</b>
<b>NET OPERATING INCOME</b>	<b>2,654.22</b>
<b>NET INCOME</b>	<b>\$2,654.22</b>

# Balance Sheet

As of June 30, 2018

	Total
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Bank Accounts</b>	
Checking/Savings	
General Fund xx2226	101,471.51
Mitigation Account xx0102	98,170.40
Union Banc Investment xx8488	198,064.04
Union Bank xx72042	13,844.08
<b>Total Checking/Savings</b>	<b>411,550.03</b>
<b>Total Bank Accounts</b>	<b>411,550.03</b>
<b>Accounts Receivable</b>	
Accounts Receivable (A/R)	13,176.00
<b>Total Accounts Receivable</b>	<b>13,176.00</b>
<b>Total Current Assets</b>	<b>424,726.03</b>
<b>Fixed Assets</b>	
Clinton Keith Land	475,000.00
<b>Total Fixed Assets</b>	<b>475,000.00</b>
<b>Other Assets</b>	
adjust gain loss brokerage statement	6,372.76
<b>Total Other Assets</b>	<b>6,372.76</b>
<b>TOTAL ASSETS</b>	<b>\$906,098.79</b>
<b>LIABILITIES AND EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
Accounts Payable	1,165.00
<b>Total Accounts Payable</b>	<b>1,165.00</b>
<b>Credit Cards</b>	
AMEX 41005	5.26
<b>Total Credit Cards</b>	<b>5.26</b>
<b>Other Current Liabilities</b>	
Funds in Brokerage (CD) Account	-1,183.64
Lennar Homes - Greer Ranch	125,000.00
Shea Homes - Adelaine Farms	75,000.00
<b>Total Funds in Brokerage (CD) Account</b>	<b>198,816.36</b>
<b>Total Other Current Liabilities</b>	<b>198,816.36</b>
<b>Total Current Liabilities</b>	<b>199,986.62</b>
<b>Total Liabilities</b>	<b>199,986.62</b>
<b>Equity</b>	
Opening Balance Equity	381,305.25
Retained Earnings	287,837.23

	Total
Net Income	36,969.69
Total Equity	706,112.17
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$906,098.79</b>

# Statement of Cash Flows

June 2018

	Total
<b>OPERATING ACTIVITIES</b>	
Net Income	2,654.22
Adjustments to reconcile Net Income to Net Cash provided by operations:	
Accounts Receivable (A/R)	-2,050.00
adjust gain loss brokerage statement	-774.48
Accounts Payable	1,165.00
AMEX 41005	30.00
<b>Total Adjustments to reconcile Net Income to Net Cash provided by operations:</b>	<b>-1,629.48</b>
<b>Net cash provided by operating activities</b>	<b>1,024.74</b>
<b>NET CASH INCREASE FOR PERIOD</b>	<b>1,024.74</b>
Cash at beginning of period	410,525.29
<b>CASH AT END OF PERIOD</b>	<b>\$411,550.03</b>

## A/R Aging Detail

As of June 30, 2018

Date	Transaction Type	Num	Customer	Due Date	Amount	Open Balance
<b>91 or more days past due</b>						
05/01/2016	Invoice	16-1004	Bear Creek Association	05/31/2016	10,276.00	10,276.00
<b>Total for 91 or more days past due</b>					<b>\$10,276.00</b>	<b>\$10,276.00</b>
<b>Current</b>						
06/27/2018	Invoice	062718-2120-2170	RCWD - Water Audit/CropSwap	07/27/2018	850.00	850.00
06/27/2018	Invoice	062718-2120-2171	RCWD - Water Audit/CropSwap	07/27/2018	850.00	850.00
06/27/2018	Invoice	062718-2120-2172	RCWD - Water Audit/CropSwap	07/27/2018	1,200.00	1,200.00
<b>Total for Current</b>					<b>\$2,900.00</b>	<b>\$2,900.00</b>
<b>TOTAL</b>					<b>\$13,176.00</b>	<b>\$13,176.00</b>

## A/P Aging Detail

As of June 30, 2018

Date	Transaction Type	Num	Vendor	Due Date	Past Due	Amount	Open Balance
<b>Current</b>							
06/27/2018	Bill	2506	Mission Resource Conservation District	07/07/2018	-4	1,165.00	1,165.00
<b>Total for Current</b>						<b>\$1,165.00</b>	<b>\$1,165.00</b>
<b>TOTAL</b>						<b>\$1,165.00</b>	<b>\$1,165.00</b>



## TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation District

General Fund xx2226, Period Ending 06/30/2018

## RECONCILIATION REPORT

Reconciled on: 07/03/2018

Reconciled by: Landmark Business Ent. Catherine Lazzara, C.S.A

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	100,293.02
Checks and payments cleared (3)	-1,631.70
Deposits and other credits cleared (2)	2,810.19
Statement ending balance	101,471.51
Register balance as of 06/30/2018	101,471.51

## Details

## Checks and payments cleared (3)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
06/05/2018	Check	1251	Beata Dale	-153.75
06/20/2018	Check	1252	Beata Dale	-229.95
06/25/2018	Check	1249	SDRMA	-1,248.00
Total				-1,631.70

## Deposits and other credits cleared (2)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
06/05/2018	Sales Receipt	060518-2120-2169	SAWA - Stipend	1,960.19
06/07/2018	Receive Payment	146944	RCWD - Water Audit/Crop...	850.00
Total				2,810.19

## TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation District

Mitigation Account xx0102, Period Ending 06/30/2018

## RECONCILIATION REPORT

Reconciled on: 07/03/2018

Reconciled by: Landmark Business Ent. Catherine Lazzara, C.S.A

Any changes made to transactions after this date aren't included in this report.

## Summary

USD

Statement beginning balance.....	98,167.97
Checks and payments cleared (0).....	0.00
Deposits and other credits cleared (1).....	2.43
Statement ending balance.....	<u>98,170.40</u>
Register balance as of 06/30/2018.....	98,170.40

## Details

## Deposits and other credits cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
06/29/2018	Deposit		Wells Fargo Bank-Interest I...	2.43
Total				2.43

## TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation District

AMEX 41005, Period Ending 06/14/2018

## RECONCILIATION REPORT

Reconciled on: 07/03/2018

Reconciled by: Landmark Business Ent. Catherine Lazzara, C.S.A

Any changes made to transactions after this date aren't included in this report.

<b>Summary</b>	<b>USD</b>
Statement beginning balance	-7.81
Charges and cash advances cleared (0)	0.00
Payments and credits cleared (1)	-16.93
Statement ending balance	-24.74
Register balance as of 06/14/2018	-24.74
Cleared transactions after 06/14/2018	0.00
Uncleared transactions after 06/14/2018	30.00
Register balance as of 07/03/2018	5.26

## Details

## Payments and credits cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
05/17/2018	Credit Card Credit		American Express Plus Bu...	-16.93
<b>Total</b>				<b>-16.93</b>

## Additional Information

## Uncleared charges and cash advances after 06/14/2018

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
06/15/2018	Expense		Got Transcript	30.16
<b>Total</b>				<b>30.16</b>

## Uncleared payments and credits after 06/14/2018

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
06/16/2018	Credit Card Credit		American Express Plus Bu...	-0.16
<b>Total</b>				<b>-0.16</b>

## TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation District

Union Bank xx72042, Period Ending 06/29/2018

## RECONCILIATION REPORT

Reconciled on: 07/03/2018

Reconciled by: Landmark Business Ent. Catherine Lazzara, C.S.A

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance.....	13,225.78
Checks and payments cleared (0).....	0.00
Deposits and other credits cleared (1).....	618.30
Statement ending balance.....	<u>13,844.08</u>
Register balance as of 06/29/2018.....	13,844.08

## Details

## Deposits and other credits cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
06/11/2018	Deposit			618.30
Total				618.30

## TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation District

Union Banc Investment xx8488, Period Ending 06/30/2018

## RECONCILIATION REPORT

Reconciled on: 07/03/2018

Reconciled by: Landmark Business Ent. Catherine Lazzara, C.S.A

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance.....	198,838.52
Checks and payments cleared (1).....	-774.48
Deposits and other credits cleared (0).....	0.00
Statement ending balance.....	<u>198,064.04</u>
Register balance as of 06/30/2018.....	198,064.04

## Details

## Checks and payments cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
06/30/2018	Check	Stmt	Union Bank Inv Brokerage	-774.48
Total				-774.48

# Management Report

TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation  
District

For the period ended June 30, 2018

Prepared by

**Landmark Business Enterprises LLC**

Prepared on

**July 3, 2018**

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# Profit and Loss

July 2017 - June 2018

	Total
<b>INCOME</b>	
Admin Fees	
Pond Turtle	1,577.89
<b>Total Admin Fees</b>	<b>1,577.89</b>
CropSwap Income	27,850.00
Grant Revenue	2,764.14
Interest Income	29.45
Investments	
Interest-Savings, Short-term CD	3,738.30
<b>Total Investments</b>	<b>3,738.30</b>
Stipend Allowance	21,208.45
Water Audits Income	14,500.00
Western Pond Turtle Survey	15,778.94
<b>Total Income</b>	<b>87,447.17</b>
<b>GROSS PROFIT</b>	<b>87,447.17</b>
<b>EXPENSES</b>	
2017 Compilation Report	1,500.00
Biological Monitoring	
Adeline Farms	1,270.50
<b>Total Biological Monitoring</b>	<b>1,270.50</b>
Contract Services	0.00
Accounting Fees	
Compilation Filing	1,500.00
<b>Total Accounting Fees</b>	<b>1,500.00</b>
CropSwap Management	
Post Audit	4,165.00
Pre Audit	6,765.00
<b>Total CropSwap Management</b>	<b>10,930.00</b>
Mitigation Projects - Greer Ranch	2,210.58
Water Audit Management	
Post Audit	990.00
Pre Audit	4,835.00
<b>Total Water Audit Management</b>	<b>5,825.00</b>
Western Pond Turtle Survey MOU	15,778.94
<b>Total Contract Services</b>	<b>36,244.52</b>
General and Administration	
Administrative Consulting	6,483.11
Membership Dues	788.56
<b>Total General and Administration</b>	<b>7,271.67</b>
Insurance	
Property Insurance	1,248.00
<b>Total Insurance</b>	<b>1,248.00</b>



	Total
Computer, Data and Software	264.42
Postage, Mailing Service	92.90
Printing and Copying	47.85
Transcription	482.91
<b>Total Operations</b>	<b>888.08</b>
Other Types of Expenses	
American Express Cash Back Rewards	-53.53
<b>Total Other Types of Expenses</b>	<b>-53.53</b>
Travel and Meetings	60.73
Website Expenses	900.00
<b>Total Expenses</b>	<b>50,477.48</b>
<b>NET OPERATING INCOME</b>	<b>36,969.69</b>
<b>NET INCOME</b>	<b>\$36,969.69</b>

# Balance Sheet

As of June 30, 2018

	Total
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Bank Accounts</b>	
Checking/Savings	
General Fund xx2226	101,471.51
Mitigation Account xx0102	98,170.40
Union Banc Investment xx8488	198,064.04
Union Bank xx72042	13,844.08
<b>Total Checking/Savings</b>	<b>411,550.03</b>
<b>Total Bank Accounts</b>	<b>411,550.03</b>
<b>Accounts Receivable</b>	
Accounts Receivable (A/R)	13,176.00
<b>Total Accounts Receivable</b>	<b>13,176.00</b>
<b>Total Current Assets</b>	<b>424,726.03</b>
<b>Fixed Assets</b>	
Clinton Keith Land	475,000.00
<b>Total Fixed Assets</b>	<b>475,000.00</b>
<b>Other Assets</b>	
adjust gain loss brokerage statement	6,372.76
<b>Total Other Assets</b>	<b>6,372.76</b>
<b>TOTAL ASSETS</b>	<b>\$906,098.79</b>
<b>LIABILITIES AND EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
Accounts Payable	1,165.00
<b>Total Accounts Payable</b>	<b>1,165.00</b>
<b>Credit Cards</b>	
AMEX 41005	5.26
<b>Total Credit Cards</b>	<b>5.26</b>
<b>Other Current Liabilities</b>	
Funds in Brokerage (CD) Account	-1,183.64
Lennar Homes - Greer Ranch	125,000.00
Shea Homes - Adelaine Farms	75,000.00
<b>Total Funds in Brokerage (CD) Account</b>	<b>198,816.36</b>
<b>Total Other Current Liabilities</b>	<b>198,816.36</b>
<b>Total Current Liabilities</b>	<b>199,986.62</b>
<b>Total Liabilities</b>	<b>199,986.62</b>
<b>Equity</b>	
Opening Balance Equity	381,305.25
Retained Earnings	287,837.23

	Total
Net Income	36,969.69
Total Equity	706,112.17
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$906,098.79</b>

# Statement of Cash Flows

July 2017 - June 2018

	Total
<b>OPERATING ACTIVITIES</b>	
Net Income	36,969.69
Adjustments to reconcile Net Income to Net Cash provided by operations:	
Accounts Receivable (A/R)	-250.00
adjust gain loss brokerage statement	-2,469.40
Accounts Payable	1,165.00
AMEX 41005	6.23
Funds in Brokerage (CD) Account	-1,183.64
<b>Total Adjustments to reconcile Net Income to Net Cash provided by operations:</b>	<b>-2,731.81</b>
<b>Net cash provided by operating activities</b>	<b>34,237.88</b>
<b>NET CASH INCREASE FOR PERIOD</b>	<b>34,237.88</b>
Cash at beginning of period	377,312.15
<b>CASH AT END OF PERIOD</b>	<b>\$411,550.03</b>

## A/R Aging Detail

As of June 30, 2018

Date	Transaction Type	Num	Customer	Due Date	Amount	Open Balance
<b>91 or more days past due</b>						
05/01/2016	Invoice	16-1004	Bear Creek Association	05/31/2016	10,276.00	10,276.00
<b>Total for 91 or more days past due</b>					<b>\$10,276.00</b>	<b>\$10,276.00</b>
<b>Current</b>						
06/27/2018	Invoice	062718-2120-2170	RCWD - Water Audit/CropSwap	07/27/2018	850.00	850.00
06/27/2018	Invoice	062718-2120-2171	RCWD - Water Audit/CropSwap	07/27/2018	850.00	850.00
06/27/2018	Invoice	062718-2120-2172	RCWD - Water Audit/CropSwap	07/27/2018	1,200.00	1,200.00
<b>Total for Current</b>					<b>\$2,900.00</b>	<b>\$2,900.00</b>
<b>TOTAL</b>					<b>\$13,176.00</b>	<b>\$13,176.00</b>

## A/P Aging Detail

As of June 30, 2018

Date	Transaction Type	Num	Vendor	Due Date	Past Due	Amount	Open Balance
<b>Current</b>							
06/27/2018	Bill	2506	Mission Resource Conservation District	07/07/2018	-4	1,165.00	1,165.00
<b>Total for Current</b>						<b>\$1,165.00</b>	<b>\$1,165.00</b>
<b>TOTAL</b>						<b>\$1,165.00</b>	<b>\$1,165.00</b>