

# Management Report

TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation District

For the period ended June 30, 2019

Prepared by

**Landmark Business Enterprises LLC**

Prepared on

**July 1, 2019**

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# Profit and Loss

July 2018 - June 2019

	<b>Total</b>
<b>INCOME</b>	
CropSwap Income	19,200.00
Grant Revenue	2,478.13
Interest Income	64.07
Investments	
Interest-Savings, Short-term CD	4,414.87
<b>Total Investments</b>	<b>4,414.87</b>
RCFC Pilot Projects	
Helash Mitigation Site	17,087.41
Hildy	4,339.70
Murrieta Creek - Line F	2,045.07
Palomar Corydon Channel	5,257.64
Planning & Compliance	15,531.41
Santa Gertrudis Creek	74,490.45
Temecula Creek AD 159	10,848.35
Transient Monitoring	7,310.16
Tucalota Creek Phase I & II	4,365.79
Tucalota Creek Phase III	7,606.09
Warm Springs/Benton Channel	29,905.81
Warm Springs/French Valley	18,738.52
Wildomar Channel	6,784.09
<b>Total RCFC Pilot Projects</b>	<b>204,310.49</b>
Refund from So Cal RCD Fund-Closed Acct	840.50
Stipend Allowance	19,790.09
Water Audits Income	9,100.00
<b>Total Income</b>	<b>260,198.15</b>
<b>GROSS PROFIT</b>	<b>260,198.15</b>
<b>EXPENSES</b>	
Charitable Contributions	22.10
Contract Services	
Accounting Fees	
Audit and Audit Documentation	3,800.00
Bookkeeping	360.00
<b>Total Accounting Fees</b>	<b>4,160.00</b>
CropSwap Management	
Post Audit	2,585.00
Pre Audit	5,115.00
<b>Total CropSwap Management</b>	<b>7,700.00</b>
FC - Annual Fee	1,446.25
Legal Fees	2,380.50
SAWA Agreement	3,810.00
<b>Total Legal Fees</b>	<b>6,190.50</b>

	<b>Total</b>
RFC Facilities - HELASH	14,004.87
RFC Facilities - HOMELESS MONITORING	7,424.71
RFC Facilities - MURRIETA CREEK LINE F	1,431.98
RFC Facilities - PALOMAR-CORYDON CHANNEL	4,118.74
RFC Facilities - TUCALOTA CREEK 3	6,072.55
RFC Facilities - TUCALOTA CREEK I & II	3,369.89
RFC-Project Development & Administration	13,505.57
Water Audit Management	
Post Audit	335.00
Pre Audit	3,105.00
<b>Total Water Audit Management</b>	<b>3,440.00</b>
<b>Total Contract Services</b>	<b>72,865.06</b>
General and Administration	
Administrative Consulting	4,691.55
Membership Dues	407.61
<b>Total General and Administration</b>	<b>5,099.16</b>
Insurance	
Package Policy	1,405.00
<b>Total Insurance</b>	<b>1,405.00</b>
Office Supplies	614.22
Operations	
Computer, Data and Software	369.00
Postage, Mailing Service	92.00
Transcription	270.22
<b>Total Operations</b>	<b>731.22</b>
Travel and Meetings	50.00
Website Expenses	900.00
<b>Total Expenses</b>	<b>81,686.76</b>
<b>NET OPERATING INCOME</b>	<b>178,511.39</b>
<b>NET INCOME</b>	<b>\$178,511.39</b>

# Balance Sheet

As of June 30, 2019

	Total
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Bank Accounts</b>	
Checking/Savings	
General Fund xx2226	124,823.28
Mitigation Account xx0102	98,199.85
Union Banc Investment xx8488	289,199.10
Union Bank xx72042	17,880.65
<b>Total Checking/Savings</b>	<b>530,102.88</b>
<b>Total Bank Accounts</b>	<b>530,102.88</b>
<b>Accounts Receivable</b>	
Accounts Receivable (A/R)	162,540.44
<b>Total Accounts Receivable</b>	<b>162,540.44</b>
<b>Total Current Assets</b>	<b>692,643.32</b>
<b>Fixed Assets</b>	
Clinton Keith Land	475,000.00
<b>Total Fixed Assets</b>	<b>475,000.00</b>
<b>Other Assets</b>	
adjust gain loss brokerage statement	5,616.00
<b>Total Other Assets</b>	<b>5,616.00</b>
<b>TOTAL ASSETS</b>	<b>\$1,173,259.32</b>
<b>LIABILITIES AND EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Credit Cards</b>	
AMEX 41005	-0.60
<b>Total Credit Cards</b>	<b>-0.60</b>
<b>Other Current Liabilities</b>	
Funds in Brokerage (CD) Account	-1,183.64
Lennar Homes - Greer Ranch	125,000.00
Pulte Homes Benton Channel Endowment	90,000.00
Shea Homes - Adelaine Farms	75,000.00
<b>Total Funds in Brokerage (CD) Account</b>	<b>288,816.36</b>
<b>Total Other Current Liabilities</b>	<b>288,816.36</b>
<b>Total Current Liabilities</b>	<b>288,815.76</b>
<b>Total Liabilities</b>	<b>288,815.76</b>
<b>Equity</b>	
Opening Balance Equity	381,305.25
Retained Earnings	324,626.92
Net Income	178,511.39
<b>Total Equity</b>	<b>884,443.56</b>

Total

**TOTAL LIABILITIES AND EQUITY**

**\$1,173,259.32**

# Statement of Cash Flows

July 2018 - June 2019

	<b>Total</b>
<b>OPERATING ACTIVITIES</b>	
Net Income	178,511.39
Adjustments to reconcile Net Income to Net Cash provided by operations:	
Accounts Receivable (A/R)	-149,364.44
adjust gain loss brokerage statement	756.76
Accounts Payable	-1,345.00
AMEX 41005	-5.86
Funds in Brokerage (CD) Account:Pulte Homes Benton Channel Endowment	90,000.00
<b>Total Adjustments to reconcile Net Income to Net Cash provided by operations:</b>	<b>-59,958.54</b>
<b>Net cash provided by operating activities</b>	<b>118,552.85</b>
<b>NET CASH INCREASE FOR PERIOD</b>	<b>118,552.85</b>
Cash at beginning of period	411,550.03
<b>CASH AT END OF PERIOD</b>	<b>\$530,102.88</b>

# A/R Aging Detail

As of June 30, 2019

Date	Transaction Type	Num	Customer	Due Date	Amount	Open Balance
<b>91 or more days past due</b>						
05/01/2016	Invoice	16-1004	Bear Creek Association	05/31/2016	10,276.00	10,276.00
01/25/2019	Invoice	121718-2120-2203	Riverside County Flood Control and Water Conservation District	02/24/2019	2,101.48	1,007.52
<b>Total for 91 or more days past due</b>					<b>\$12,377.48</b>	<b>\$11,283.52</b>
<b>31 - 60 days past due</b>						
04/22/2019	Invoice	042219-2120-2220	Riverside County Flood Control and Water Conservation District	05/22/2019	4,339.70	4,339.70
04/22/2019	Invoice	042219-2120-2221	Riverside County Flood Control and Water Conservation District	05/22/2019	6,784.09	6,784.09
04/22/2019	Invoice	042219-2120-2218	Riverside County Flood Control and Water Conservation District	05/22/2019	10,848.35	10,848.35
04/22/2019	Invoice	042219-2120-2216	Riverside County Flood Control and Water Conservation District	05/22/2019	18,738.52	18,738.52
04/22/2019	Invoice	042219-2120-2219	Riverside County Flood Control and Water Conservation District	05/22/2019	29,905.81	29,905.81
04/22/2019	Invoice	042219-2120-2217	Riverside County Flood Control and Water Conservation District	05/22/2019	74,490.45	74,490.45
<b>Total for 31 - 60 days past due</b>					<b>\$145,106.92</b>	<b>\$145,106.92</b>



Date	Transaction Type	Num	Customer	Due Date	Amount	Open Balance
<b>Current</b>						
06/03/2019	Invoice	060319-2120-2223	RCWD - Water Audit/CropSwap	07/03/2019	850.00	850.00
06/03/2019	Invoice	060319-2120-2225	RCWD - Water Audit/CropSwap	07/03/2019	850.00	850.00
06/03/2019	Invoice	060319-2120-2224	RCWD - Water Audit/CropSwap	07/03/2019	950.00	950.00
06/17/2019	Invoice	061719-2120-2227	RCWD - Water Audit/CropSwap	07/17/2019	850.00	850.00
06/17/2019	Invoice	061719-2120-2228	RCWD - Water Audit/CropSwap	07/17/2019	850.00	850.00
06/17/2019	Invoice	061719-2120-2229	RCWD - Water Audit/CropSwap	07/17/2019	850.00	850.00
06/17/2019	Invoice	061719-2120-2226	RCWD - Water Audit/CropSwap	07/17/2019	950.00	950.00
<b>Total for Current</b>					<b>\$6,150.00</b>	<b>\$6,150.00</b>
<b>TOTAL</b>					<b>\$163,634.40</b>	<b>\$162,540.44</b>



# A/P Aging Detail

As of June 30, 2019

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This report contains no data for your specified date range.





130 E. Alvarado Street  
Fallbrook CA 92028

Phone # 760-728-1332

# INVOICE

DATE	INVOICE #
7/16/2019	2723

BILL TO
Temecula/Elsinore/Anza/Murrieta Resource Conservation District P.O. Box 2078 Temecula, Ca 92593-2078

P.O. No.	CONTRACT #	REP	
	CROPSwap June '19	LA	

QUANTITY	DESCRIPTION	RATE	AMOUNT
1	POST - CROPSwap June 2019 5.1 to 10.0 acres: Van Egan, 6/27/19	415.00	415.00
		<b>Credits Applied</b>	\$0.00
		<b>Balance Due</b>	\$415.00

# INVOICE

INVOICE # 2019 -69  
INVOICE PERIOD: INCEPTION - 5/27/19 - 6/23/19  
DATE: JULY 9, 2019  
DUE UPON RECEIPT  
LATE FEES MAY APPLY AFTER 30 DAYS

Santa Ana Watershed Association  
1835 Chicago Avenue, Suite C  
Riverside, CA 92507  
Phone 951-780-1012  
Fax 951-780-5893  
www.sawatershed.org

TO Temecula-Elsinore-Anza-Murrieta RCD  
Riverside Flood Control Facilities Project  
P.O. Box 2078  
Temecula, CA 92593-2078

This costs includes all tools, material, reports, staff time and mileage to conduct site Administrative tasks for the TEAM RCD - Riverside Flood Control Facilities in 2019 (5/27/19 to 6/23/19).

Project	Cost	Subtotal
Riverside Flood Control Facilities Project - Administrative tasks	\$829.59	\$829.59
<b>TOTAL DUE</b>		<b>\$829.59</b>

AUTHORIZATION: 



California Association of Resource Conservation Districts  
801 K Street  
MS 14-15  
Sacramento, CA 95814  
(916) 457-7904

# INVOICE 893



CALIFORNIA ASSOCIATION OF  
RESOURCE CONSERVATION  
DISTRICTS

Temecula Elsinore Anza Murietta Resource Conservation  
District  
PO Box 2078  
Temecula, California 92593-2078

Invoice # 893  
Invoice Date 07/23/2019  
Invoice Due 08/30/2019

<b>Amount Due</b>	<b>\$ 548.00</b>
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## Transactions

Description	Amount
Membership Renewal - RCD - Budget Dues - Temecula Elsinore Anza Murietta Resource Conservation District (through August 31, 2020) Bea Dale Rose Corona Teri Biancardi	\$ 548.00

<b>Total Amount</b>	<b>\$ 548.00</b>
<b>Amount Paid</b>	<b>-\$ 0.00</b>
<b>Amount Due</b>	<b>\$ 548.00</b>

Temecula Elsinore Anza Murietta Resource Conservation District



**BARBARA DALTON**

[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]

**INVOICE**

10073

**BILL TO:**

TEAM RCD  
PO BOX 2078  
Temecula, CA 92592  
P: (951) 387-8992



DATE	DESCRIPTION	HOURS	AMOUNT
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	General clerical task, drafting documents, project management, file maintainance, correspondence.		
1-Jul-19	Monday	1	\$16.00
2-Jul-19	Tuesday	1	\$16.00
3-Jul-19	Wednesday	1.5	\$24.00
8-Jul-19	Monday	1	\$16.00
9-Jul-19	Tuesday	2	\$32.00
10-Jul-19	Wednesday	0	\$0.00
11-Jul-19	Thursday	1	\$16.00
12-Jul-19	Friday	2	\$32.00
18-Jul-19	Thursday	1.25	\$20.00
25-Jul-19	Thursday	1.75	\$28.00
26-Jul-19	Friday	1	\$16.00
29-Jul-19	Monday	2	\$32.00
		<b>TOTAL HRS</b>	15.50
		<b>TOTAL DUE</b>	\$248.00

*THANK YOU FOR YOUR BUSINESS*

[REDACTED]

151625

GENERAL FUND RANCHO CALIFORNIA WATER DISTRICT

INVOICE NO.

060319-2120-2223  
060319-2120-2224  
060319-2120-2225

PRE WATER AUDIT-CHEN  
PRE WATER AUDIT-SABA  
PRE CROPSWAP-BARNES

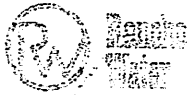
\$850.00  
\$950.00  
\$850.00

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06/25/2019

151625

\$2,650.00



RANCHO CALIFORNIA WATER DISTRICT  
42185 Winchester Road • P.O. Box 2078 • Temecula, CA 92593-2078  
Phone: (951) 296-6900

151625

COUNTY CLERK

DATE

06/25/2019

VARRANT NUMBER

151625

\$ \*\*\*\*\*2,650.00

PAY EXACTLY *Two Thousand Six Hundred Fifty and 00/100 Dollars*

TEMECULA - ELSINORE ANZA  
MURRIETA RCD  
PO BOX 2078  
TEMECULA CA 92593-2078  
(3191)

*John D. ...*  
General Manager

*[Signature]*  
Assistant General Manager - CFO/Treasurer

151625 121000248 4159 379148



061719-2120-2226  
061719-2120-2227  
061719-2120-2228

PRE CROPSWAP-LIAO  
POST CROPSWAP AUDIT-WEDEL  
PRE WATER AUDIT-HILL

\$950.00  
\$850.00  
\$850.00

Checked on Quickbooks  
Date 7/15/19  
Signed [Signature]

DATE 07/10/2019 WARRANT NUMBER 151852 \$2,650.00



RANCHO CALIFORNIA  
42135 Winchester Road  
Phone: (951) 299-9930

151852

DATE 07/10/2019

WARRANT NUMBER 151852

\$ \*\*\*\*\*2,650.00

PAY EXACTLY *Two Thousand Six Hundred Fifty and 00/100 Dollars*

PAY TO THE ORDER OF

TEMECULA - ELSINORE ANZA  
MURRIETA RCD  
PO BOX 2078  
TEMECULA CA 92593-2078  
(3191)

[Signature]  
General Manager

[Signature]  
Assistant General Manager - CFO/Treasurer



Mr. Carlos Suarez

State Conservationist

U.S. Department of Agriculture

Natural Resources Conservation Service

430 G Street #4164

Davis, CA 95616-4164

Re: Holy Fire Channel

Dear Mr. Suarez:

We request Federal assistance under provisions of Section 403, Agricultural Credit Act of 1978 to assist and provide services to remove debris and silt from the water flow location between Nottingham Way and Laguna Ave. in Lake Elsinore, California. We will be sponsoring and overseeing the project which was deeply impacted by the Holy Fire. The goal of this project is to temporarily supply relief of the channel and protect further property damage by removing debris in order to help the water flows should we have another rain event in the near future. We would like to do this work as soon as possible to clean out this channel during the dry season to give us a better chance to get ahead of any water or rain event before it happens in order to help prevent additional undermining of existing and adjacent homes to this channel.

Long-term, we will be looking for Riverside County Flood Control to eventually construct a more permanent channel which will allow water to flow and at the same time help to protect the property and homes that have already been impacted.

We understand, as sponsors of an Emergency Watershed Protection project, our responsibilities will include acquiring necessary right of way and permits to clear the channel, and if required, to operate and maintain the proposed measures. We are prepared to furnish the 25 percent local cost-share of construction work, which includes engineering, survey and inspection.

If you need any additional information, please contact: Rose Corona, Temecula-Elsinore-Anza-Murrieta Resource Conservation District (TEAM RCD) who will be coordinating the emergency work and I can be reached at 909-208-7848.

Best Regards,

A handwritten signature in black ink, appearing to read "Rose Corona", written over a light blue horizontal line.

Rose Corona-President

Temecula-Elsinore-Anza-Murrieta RCD-(TEAM RCD)

P.O. Box 2078 ♦ Temecula, CA 92593-2078  
Ph: 951-387-8992 ♦ [www.TEAMRCD.org](http://www.TEAMRCD.org)

# County of Riverside

RIVERSIDE OFFICE:  
4080 LEMON STREET, 5<sup>TH</sup> FLOOR  
RIVERSIDE, CA 92501  
(951) 955-1010  
FAX (951) 955-1019



DISTRICT OFFICE:  
16275 GRAND AVENUE  
LAKE ELSINORE, CA 92530  
(951) 471-4500  
FAX (951) 471-4510

July 29, 2019

## SUPERVISOR KEVIN JEFFRIES FIRST DISTRICT

Mr. Carlos Suarez  
State Conservationist  
U.S. Department of Agriculture  
Natural Resources Conservation Service  
430 G Street #4164  
Davis, CA 95616-4164

Re: Holy Fire Channel

Dear Mr. Suarez:

This letter is written in support of Temecula-Elsinore-Anza-Murrieta Resource Conservation District's (TEAMRCD) request for Federal assistance under provisions of Section 403, Agricultural Credit Act of 1978 to provide services to remove debris and silt from the debris flow location between Nottingham Way and Laguna Avenue in Lake Elsinore, California, in order to prevent further property damage should another rain or water event transpire in the near future. The short term goal is to do this work as quickly as possible to clean out this channel in order to prevent further undermining of adjacent homes prior to any future rain events. The long-term goal will be to eventually construct a more permanent channel which will allow water to flow and at the same time protect the property and homes that have already been impacted.

As sponsors of an Emergency Watershed Protection project, TEAMRCD's responsibilities will include acquiring necessary right of way and permits to construct, and if required to operate and maintain the proposed measures. They are prepared to furnish the 25 percent local cost-share of construction work, which includes engineering, survey and inspection.

If you need any additional information, please contact: Rose Corona, Temecula-Elsinore-Anza-Murrieta Resource Conservation District (TEAM RCD) who will be coordinating the emergency work. She can be reached at 909-208-7848.

Thank you for your consideration.

Sincerely,

KEVIN JEFFRIES, Supervisor  
County of Riverside, First District

# Unnamed Channel

Emergency Excavation

## Legend

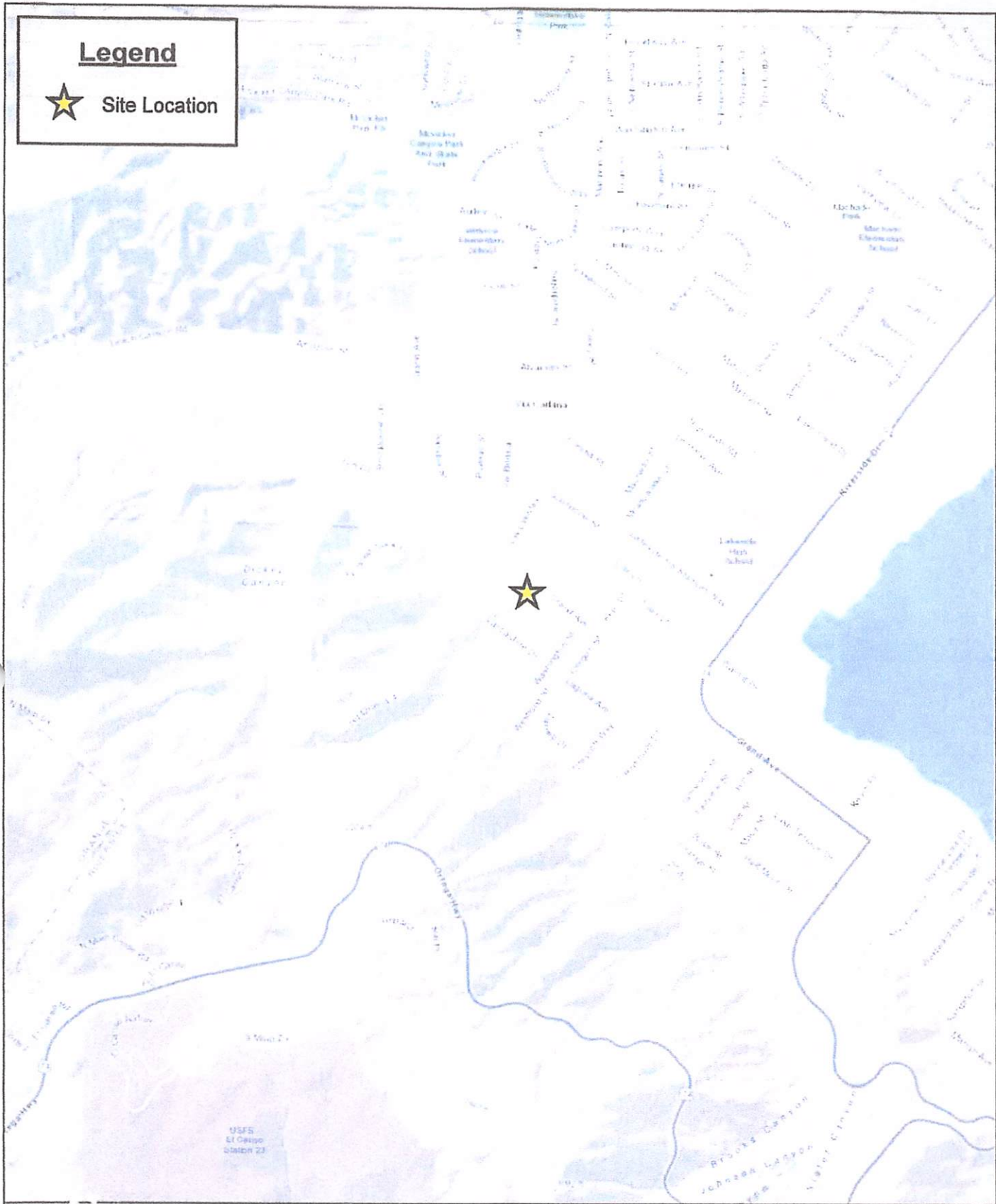
• Unnamed Channel



**Legend**



Site Location

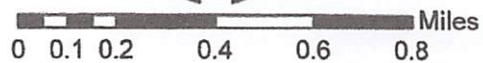


**Unnamed Channel**

**Figure 1**



1:24,000



**TEMECULA ELSINORE ANZA MURRIETA RESOURCE CONSERVATION DISTRICT  
BUDGET 2019-2020**

**INCOME**

Interest Income	\$ 100.00
SAWA Stipend	\$ -
Easement Interest Savings-Union Bank	\$ 2,800.00
Water Audits	\$ 5,600.00
Crop Swap	\$ 16,550.00
Boot Strap - GRANT	\$9,600.00
Riverside County Flood Control	\$ 15,600.00
<b>Total Income</b>	<b>\$ 50,250.00</b>

**Expenses**

Charitable Contributions	\$ 100.00
Membership Dues (Special District Association)	\$ 500.00
CDFW Annual Fee	\$ 3,500.00
Transcription	\$ 300.00
Insurance SDRMA	\$ 1,405.00
Lafco Fees	\$ 25.00

**Contract Services**

Audit-CPA	\$ 1,500.00
QuickBooks Online Subscription	\$ 240.00
Water Audit Management	\$ 2,210.00
Crop Swap Management	\$ 6,520.00
Legal Fees-District Counsel Fee	\$ 4,500.00
General	\$ 1,200.00
Administration	\$4,000.00
Annual Reports-CDFW and biomonitoring	\$ 500.00
Website and Domain	\$ 900.00

**Total Expenses** **\$ 27,400.00**

**Net Income to General Account** **\$ 22,850.00**

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