

MINUTES

TEAMRCD

Temecula-Elsinore-Anza-Murrieta Resource Conservation District

Regular Board Meeting

Thursday, April 12, 2018 at 4:00 PM

Truax Building

41923 Second Street, Fourth Floor

Temecula, CA 92590

I. PRELIMINARY FUNCTIONS

Call to Order, 4:00 p.m., meeting recorded by Rose Corona

Flag Salute

Roll Call/Establish a Quorum

Directors Present: Rose Corona (President); Dave Kuhlman, Judy Gugliemana

Directors Absent: Stacy Kuhrs -Absent; Michael Newcomb -Absent

Associate Directors: Rick Neugebauer-Present, Randy Feeney – Present

Office Manager: Bea Dale -Present

District Counsel Absent: Tawny Lieu, Greg Priamos

Natural Resources Conservation District (NRCS) Present: Bob Hewitt

Guest Speakers: None

Public Guests: None

Approval of Agenda

President Corona called for a motion to approve the agenda with the following changes: name change on account receivable from Neugebauer to DWPI-LLC, and paying Starfire Design \$138.94 for No Trespassing Signs at Greer Ranch and potential discussion and approval for Bea Dale to become a new office manager.

Director Kuhlman moved and Director Gugliemana seconded. Call for vote. **Motion passed 3-0.**

PUBLIC COMMENT

None

II. CONSENT CALENDAR, III. CORRESPONDENCE & IV. GENERAL INFORMATION

President Corona asked for comments, there were none. She then called for a motion to approve the Consent Calendar, all Correspondence and General Information.

Director Kuhlman moved. Director Guglielmana seconded. Call for vote. **Motion passed 3-0**

V. ACTION ITEMS/ DISCUSSION CALENDAR

Item :1 Discussion, update and potential vote of the Funding Agreement with FVS Partners regarding deadlines for signature for the implementation of funding Agreement between FVS Partners, LLC and TEAM RCD for Conservation Easement at Benton Channel with appropriate changes made by District Counsel

President Corona spoke about the funding agreement between FVS Partners LLC and TEAM RCD. She said FVS partners and Mission Pacific partners originally had until April 1 to send \$90,000 for the endowment to TEAM RCD. That did not happen. President Corona spoke with Fish and Wildlife, since TEAM RCD were to set up the scope of work to begin April 1st, they needed to be advised that the original date for commencement of work was being delayed. On the advise of counsel, President Corona wrote the FVS Partners a letter on April 4th that the endowment in the amount of \$90,000 needs to be received by TEAM RCD no later than September 30, 2018. Should the money not arrive by September 30th, 2018, the contract will have to be renegotiated at increased price. After further discussion President Corona made the motion to accept the updates to the agreement per the advice of counsel.

Seconded by Director Guglielmana . **No further discussion. Motion passed 3-0**

Item 2- Discussion, review and potential vote on finalizing preliminary draft for the Long Term Strategic Plan for TEAM RCD

President Corona reminded board that this item had already been postponed for a vote in previous agendas until more board members were present to vote.

Director Neugebauer added, he had been part of the creation of this plan and he felt it was a good place to start.

There was no further discussion.

Director Kuhlman move to accept the long term strategic plan for TEAM RCD. Director Guglielmana seconded the motion. **Motion passed 3-0**

Item 3- Discussion and potential vote on General Policies and Procedure Manual for TEAM RCD

President Corona stated that each board director had been sent the final draft of the General Policies and Procedures Manual that is modeled after Inland Empire RCD's manual and procedures.

After further discussion Director Kuhlman made the motion to accept the General policies and procedures manual for TEAM RCD. Second by Director Guglielmana. **Motion passed 3-0**

Item 4- Discussion and potential vote to approve Resolution to amend audit procedures for TEAM RCD from 3 years to 5 years. Document to be signed by President if only minor changes apply

President Corona reported that the procedure for financial reporting is now running smoothly after consultation with county controller/ auditor and the board of supervisors. Although TEAM RCD has been approved for an audit every 3 years the district wants to have a full audit every 5 years instead of every 3 years for economic reasons. County controller recommended that the district try to get a resolution approved prior to our year end "2018". The resolution drafted by counsel states the same with no further discussion Director Guglielmana moved to approve Resolution to amend audit procedures for TEAM RCD from 3 years to 5 years. Director Kuhlman seconded it.

Motion passed 3-0

Item 5- Title results on Greer Ranch Property owned by Richard Greer

Rick Neugebauer discussed title results on Greer Ranch Property owned by Richard Greer. Rick Neugebauer proceeded to inform the board that there is a lone piece of property adjacent to our conservation easement at Greer Ranch that is owned by Richard Greer and his family. There was a discussion as to whether this property was TEAM RCD's conservation easement or belonged to Richard Greer. We were found by the HOA, because Mr. Greer wanted to do some f=vegetation clearance and they were concerned that he might be working without TEAM RCD permission on the property. After pulling title, it was found that no part of this property was part of TEAM RCD conservation easement, but in fact it all belongs to Mr Greer. Therefor TEAM RCD has no concerns or involvement in it.

No motion is necessary.

Item 6- Discussion about vegetation removal at Fairway Estates

President Corona spoke about the vegetation removal at Fairway Estates. Rick Neugebauer said that the project is environmental which involves the following: removing invasive, palm tress, pepper trees, tamarisks and other vegetation. TEAM RCD is now waiting for Fairway Estates to approve the proposal, so we can move forward in working with them.

Item 7- Discussion and potential approval to submit Grant Application for Community Outreach Fund 2018

President Corona spoke about grant applications coming through that maybe of benefit to TEAM RCD. One in particular was grant the grant application for community outreach fund that would enable RCD's to work more closely with their local NRCS offices. The deadline date had been extended to April 30th to get the CARCD some sort of application on a project in underserves community. President Corona suggested perhaps a Pierce's disease project, but she doesn't believe that there is enough time to meet the deadline. She recommends that we continue to look for other grants as they come in to help the district.

VI. OLD BUSINESS

Item 1- Discussion and potential approval of MOU with Rivers and Lands Conservancy

President Corona confirmed that TEAM RCD had already signed the signed original document of MOU that was sent to Rivers and Lands Conservancy. She said that there are no amendments, and there is only original MOU. She then indicated that she spoke Jack Easton at RLC and since neither party had any problems with the original document Mr Easton had it signed by their executive director and TEAM RCD and RLC now has an executed MOU. No motion necessary.

Item 2-Discussion and update on Crop Swap and Water Audits

President Corona indicated that there is still a lot of crop swaps and water audits coming in, because of Rancho's recent mailing directing clients to TEAM RCD water audits

Item 3- Update on MOU with Riverside County Flood Control

President Corona stated that we are working closely with flood control to get executed agreement and things are moving forward. She has met with Riverside County Flood Control and they had agreed that no work will be done between March thru October, because of the need for biological study and nesting season. This will give TEAM RCD and subcontractor an opportunity to get full proposal to flood control. No motion necessary.

Item 4- Discussion and reminder for Form 700's, Ethics Training and Harassment Training

President Corona reminded everybody about turning in forms 700 and harassment training. Director Gugliemana and Director Kuhlman are working on both the forms 700 and the training. Associate Director Feeney turned in the form and finished the training.

VII-NEW BUSINESS

Item 1- Discussion and potential approval of destruction of paper documents for 2015 meeting packets.

The manager Bea Dale stored all the agendas from the year 2015 in 3 different places: website, thumb drive and cloud. President Corona asked for motion. Director Gugliemana moved first Director Kuhlman second it to approve the destruction of paper documents for 2015 meeting packets.

Motion passed 3-0

Item 2- Vote or approval of Bea Dale for office manager.

After a brief introduction by President Corona and brief words of Mrs. Dale President Corona move to make Bea Dale an office manager. Director Gugliemana seconded.

VIII ORAL/WRITTEN REPORTS

1.NRCS- Bob Hewitt- said that four applications for equip program were submitted. Bob also said that the Meadowview Association changes are approved. The contractor will be picked up between May through June and they will start working once bird season is over. Bob said it will be around November.

2.TEAMRCD – DIRECTOR REPORTS

none

Dave Kuhlman-no report

Mike Newcomb-absent

Stacy Kuhns- absent

Judy Gugliemana- no report

Randy Feeney- no report

IX. CLOSED SESSION

Directors moved to closed session to discuss and potentially approve new district counsel.

X. OPEN SESSION

Board announces that the new district counsel will be Best Best & Krieger.

XI. FUTURE AGENDA ITEMS

None.

X. ADJOURNMENT

With no further business, President Corona made the motion to adjourn the meeting. Director Gugliemana seconded to approve new district counsel. Director Kuhlman seconded. Motion passed 3-0. Meeting adjourned at 4:47 pm

Stacy M. Kuhl 5-10-2018

Secretary/Treasurer Date