

AGENDA

Temecula-Elsinore-Anza-Murrieta

Resource Conservation District

Regular Board Meeting

Thursday, April 12, 2018 – 4:00 p.m.

Truax Building

41923 Second Street, Fourth Floor

Temecula, CA 92590

ADDING URGENCY ITEMS TO THE AGENDA:

Items may be added to the Agenda in accordance with section 54954.2(b)(2) of the Government Code (Brown Act), upon a determination by a two-thirds vote of the members of the legislative body present at the meeting, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the Temecula-Elsinore-Anza-Murrieta Resource Conservation District after the agenda was posted.

I. PRELIMINARY FUNCTIONS

Call to Order – Pledge of Allegiance

Roll Call/Establish a Quorum

Approval of Agenda

Public Comment

Any person may address the Board at this time upon any subject not identified on this Agenda but within the jurisdiction of the Temecula-Elsinore-Anza-Murrieta Resource Conservation District. Please note that for items not listed on the agenda, the Brown Act imposes limitations on what the Board may do at this time. The Board may not take action on the item at this meeting. As to matters on the Agenda, persons will be given an opportunity to address the Board when the matter is considered. If you wish to speak during public comment, please fill out a "Speaker Request Form" and give it to the Board Secretary. When the Board President calls your name, please immediately begin by giving your name and address for the record. Each speaker will be given three (3) minutes to address the Board.

II. CONSENT CALENDAR

Consent Calendar items are expected to be routine and non-controversial, to be acted upon by the Board at one time without discussion. All items appearing on the Consent Calendar may be disposed of by a single motion. Items shall be removed from the Consent Calendar if any member of the Board of Directors, staff member, or interested person requests removal prior to a vote on a motion to approve the items. Such items shall be considered separately for action by the Board.

1. Consider approval of Minutes of the Board of Directors Scheduled Meeting of February 8, 2018 and November 9, 2017
2. Consider approval for current and past Months Financials: Financials and Management Reports for January, February, March 2018
3. Consider approval for current bills and reimbursements
 - a) Bills Paid:
 1. American Express-\$54.88 - Speech to Text transcripts for November and December 2017
 2. Glennie's Office Products Inc. \$262.83
 3. Glennie's Office Products Inc. - \$192.85
 4. Glennie's Office Products Inc. - \$485.87
 5. Glennie's Office Products Inc. - \$30.19
 6. Glennie's Office Products Inc. - \$169.45
 7. Glennie's Office Products Inc. - \$156.55
 8. Mission RCD - \$810.00 -2426 Jordin and Randall- Check #1231
 9. Mission RCD - \$1325.00 -2425 Neugebauer, Willis, Bowman - Check #1232
 10. Beata Dale - BOOT STRAP GRANT - check# 1233- \$157.50, check#1234- \$111.25, check# 1235- \$90.00, check# 1236- \$75.00, check# 1237 - \$106.80
 - b) Bills to be paid or reimbursements:
 11. Santa Ana Association - \$2,072.34 - invoice# 2018-05- CHECK# 1101
 12. Santa Ana Association - \$1,270.50 - invoice# 2018-04 - CHECK# 1102
 13. Mission RCD-\$670.00 PRE CROPSwap: Parker - \$335.00, Kanaley - \$335.00
 14. Mission RCD- \$830.00- PRE AIEP: Wibbenmeyer \$335.00, White \$495.00
 - c) Accounts Receivable- RCWD- Crop Swap/Water Audits
 1. Neugebauer Pre Audit - \$1200.00 - 02/13/2018 Invoice# 020518-2120-2156
 2. Willis - Pre Audit -\$850.00-02/13/2018 Invoice# 020518-2120-2157
 3. Bowman Post Audit \$1200.00-02/13/2018 Invoice# 020518-2120-2158
 4. Jardin Pre Crop - \$850.00 - 02/13/2018 Invoice# 020518-2120-2159
 5. Randall Pre Crop - \$1200.00 - 02/13/2018 Invoice# 020518-2120-216
 6. Randal PRE Crop - \$850.00 - 03/06/18 invoice# 030618-2120-2162
 7. Kanaley Post Crop - \$850.00 - 03/06/18- invoice# 030618-2120-2163
 8. Wibbenmeyer PRE Water - \$850.00 - 03/06/18 invoice# 030618-2120-2164
 9. White Pre Water- \$120.00 - 03/06/18- invoice# 030618-2120-2165

Approve all Correspondence and General information listed below as received on Consent Calendar

III. CORRESPONDENCE

1. RCD grand contact sheet request – 02/05/2018
2. 2017 Government Compensation in California Report – 02/05/2018
3. Request to remove Dave Mcelroy email from TEAM RCD updates – 03/06/18
4. Riverside LAFCO Special District Western representative – 03/08/18
5. Proposal to annex for the provision of water and wastewater services – Eastern Municipal Water District
6. Discussion about Preserve Los Nogales
7. No-Fee Access Permit with Riverside County Flood Control and Water Conservation District

IV. GENERAL INFORMATION –CORRESPONDENCE GENERAL

1. Jeffries Journal – February 2018 and March 2018 Journal
2. CSDA e-News – 02/01/18, 02/06/18, 02/13/18, 02/20/18, 02/28/18, 03/06/18, 03/13/18, 03/19/18, 03/28/18
3. NACD eResource – 02/01/2018, 02/06/2018, 02/08/2018, 02/09/2018, 02/13/2018, 02/16/2018, 02/20/2018, 02/22/2018, 02/23/2018, 02/27/18, 03/02/18, 03/06/18, 03/09/18, 03/13/18, 03/15/18, 03/16/18, 03/20/18, 03/23/18
4. CARCD- UPDATES – 02/02/2018, 02/08/2018, 02/09/2018, 02/12/2018, 02/20/2018, 02/26/2018, 02/26/2018, 02/27/2018, 03/02/18, 03/07/18, 03/08/18, 03/09/18, 03/16/18, 03/23/18, 03/30/18
5. River Rally/River Network – 02/05/2018, 02/07/18, 02/09/2018, 02/21/2018, 03/05/18, 03/07/18, 03/09/18, 03/22/18, 03/26/18
6. San Diego Regional Quality Water Board- 03/06/18, 03/19/18, 03/23/18
7. SDRMA – 02/12/2018, 02/13/2018, 02/16/2018, 03/13/18, 03/12/18
8. Santa Margarita River – 02/20/2018, 02/20/2018, 03/12/18
9. Special District Program – 02/01/18, 02/06/2018, 02/27/2018, 03/16/18, 03/20/18,
10. Government Technology Connecting Special District Nationally Webinar – 02/01/18, 02/09/18, 02/15/2018
11. Riverside County Watershed Protection – 01/31/18
12. Northwest Mosquito and Vector Control District – 02/05/18
13. Riverside County Agexpo – 02/06/2018
14. Invasive Grass Water Use – 02/17/2018
15. LAFCO Upcoming Special District Selection Committee Appointments – 02/16/18
16. County of Riverside Tax Sale for tax defaulted properties 01/31/18
17. Parks and Recreation Job Opportunity – 02/21/18
18. Riverside County Water Shed Protection – 03/02/18
19. March Management and Monitoring Meeting – 03/01/18
20. EVMWD – Phil Williams nomination and election 03/14/18
21. KMZ file showing the project areas – 03/02/18
22. Notice of Public Hearing and Notice Of Availability and Intent to Adopt a Mitigated Negative Declaration
23. LAFCO – notice of rescheduled protest hearing – 04/02/18

V. ACTION ITEMS/ DISCUSSION CALENDAR

1. Discussion, update and potential vote of the Funding Agreement with FVS Partners regarding deadlines for signature for the implementation of funding Agreement between FVS Partners, LLC and TEAM RCD for Conservation Easement at Benton Channel with appropriate changes made by District Counsel -Rose Corona
2. Discussion, review and potential vote on finalizing preliminary draft for the Long Term Strategic Plan for TEAM RCD-Michael Newcomb/ Rick Neugebauer

3. Discussion and potential vote on General Policies and Procedure Manual for TEAM RCD- (already sent via e-mail as an attachment for all Board Members) -Rose Corona
4. Discussion and potential vote to approve Resolution to amend audit procedures for TEAM RCD from 3 years to 5 years. Document to be sign by President if only minor changes apply – Rose Corona
5. Title results on Greer Ranch Property owned by Richard Greer-Rick Neugebauer
6. Discussion about vegetation removal at Fairway Estates
7. Discussion and potential approval to submit Grant Application for Community Outreach Fund 2018

VI. OLD BUSINESS

1. Discussion and potential approval of amendment of MOU with Rivers and Lands Conservancy- Rose Corona
2. Discussion and update on Crop Swap and Water Audits-Rose Corona
3. Update on MOU with Riverside County Flood Control – Rose Corona
4. Discussion and reminder for Form 700's, Ethics Training and Harassment Training
Still needed:
 1. Dave Kuhlman-Form 700, Ethics and Harassment Training
 2. Michael Newcomb- Form 700, Ethics Training and Harassment Training
 3. Judy Gugliemana-Form 700, Ethics Training and Harassment Training
 4. Randy Feeney- Form 700
 5. Rick Neugebauer-Remainder of Form 700

VII. NEW BUSINESS

1. Discussion and potential approval of destruction of records for 2015 meeting packets.

VIII. ORAL/WRITTEN REPORTS

1. NRCS Robert Hewitt
2. TEAMRCD Director Reports Open
Rose Corona
Dave Kuhlman
Judy Gugliemana
Michael Newcomb
Stacy Kuhns
3. Associate Director Reports Open
Rick Neugebauer
Randy Feeney
4. SAWA/Fire Safe Reports Rick Neugebauer, Representative
5. District Counsel Gregory P. Priamos / Tawny Lieu

IX. CLOSED SESSION.

1. Discussion of selection of new district counsel representation.

X. OPEN SESSION:

1. Approval of new district counsel firm selected in closed session.

XI. FUTURE AGENDA ITEMS

XII. ADJOURNMENT

ADA COMPLIANCE STATEMENT:

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by §202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the District at least 48 hours before the meeting, if possible.

Next Meeting: May 10, 2018 at 4:00 PM Regular Meeting

MINUTES

MINUTES

TEAMRCD

Temecula-Elsinore-Anza-Murrieta Resource Conservation District

Regular Board Meeting

Thursday, February 8, 2018 at 4:00 PM

Truax Building

41923 Second Street, Fourth Floor

Temecula, CA 92590

I. PRELIMINARY FUNCTIONS

Call to Order, 4:10 p.m., meeting recorded by Rose Corona

Flag Salute

Roll Call/Establish a Quorum

Directors Present: Rose Corona (President); Michael Newcomb, Stacy Kuhns, Judy Gugliemana

Directors Absent: Dave Kuhlman-Absent; Michael Newcomb - absent

Associate Directors: Rick Neugebauer-Present, Randy Feeney - Absent

District Counsel Absent: Tawny Lieu, Greg Priamos

Natural Resources Conservation District (NRCS) Present: Bob Hewitt

Guest Speakers: None

Public Guests: None

Approval of Agenda

President Corona called for a motion to approve the agenda including adding to the action items a vote on the disbursement of the funds in the area meeting bank account.; Director Kuhns moved and Director Gugliemana seconded. Call for vote. **Motion passed 3-0.**

PUBLIC COMMENT

None

II. CONSENT CALENDAR, III. CORRESPONDENCE & IV. GENERAL INFORMATION

V. ACTION ITEMS/ DISCUSSION CALENDAR

Item :1 Discussion and potential vote to install a New secretary/Treasurer-Director Corona to nominate Director Kuhns for Secretary/Treasurer. Seconded by Director Gugliemana . No further discussion. Motion passed 3-0

Item 2- Discussion and Update of Meeting on Potential MOU with Flood Control- President Corona discussed she met with them yesterday and they stated, we have a basic MOU. They have a very detailed MOU of what they want to do and how they want to do it, and they wanted to get on it right away. After looking at it, we're looking to do is work with the flood control in areas that are within our district that allow us to use our LSA or 1600 permit that allows us to do some work that they are simply overburdened and trying to get everything done. Some things go for years unattended. A road block for Fish and Wildlife is meeting the requirements, so we offered up that perhaps we could be that in between person along with our partnership with SAWA. They have 11 or 12 projects they want to work with us on. Team RCD is going to sit down with SAWA and RLC. Corona spoke with Hugh Wood this am. Once they get us all the maps, once they get us all the information requirements and what they're going to need us to do and we're going to go in there and give them a wish list of what we'd be able to do and the costs. Some of these projects might entail us doing on a yearly basis thing.

President Corona said Flood Control had mentioned one project that may not have been touched in 15 years. Corona suggested that there may be variations on the locations depending upon the fuel modifications and the number of years the area had been neglected. President Corona is looking for Team RCD to build an established relationship with Flood Control and hopefully bring in a continued source of revenue to maintain the district with these kinds of projects. Corona indicated that the areas to be addressed cover all of the districts boundaries and again would entail about 11 to 12 projects and hopefully allow us to do more work with RLC and SAWA.

She also suggested to Flood Control on the bigger projects that both sides take "baby steps" to move bigger projects forward. Flood Control also addressed Benton Channel and they are more than happy to let us start doing things on the embankments. So at this time TEAM RCD is waiting on them to send the information and when they do, TEAM RCD will probably go with SAWA and RLC in the various projects to assess each one.

They also addressed Benton Channel in French Valley which is a conservation easement we have but our jurisdiction is only in where the water falls in. Fish and Wildlife has agreed and Flood Control sees the opportunity to allow TEAM RCD to start doing things on embankments. We would be able to clear out the embankments to hold the dirt. Rick will be calling Bob Hewitt on this. Bob Hewitt requested any documentation to be shared with him so he will be familiar with project. The Benton Channel conversation came about when, with Bob Cullen, Mark Wills of Flood Control, Corona went and found where housing tracts runoff drains to. Bob Cullen stated need to try something new and talk about the runoff. Vector control needs to get involved. The slopes were originally planted by developer, 200 ft wide and believed we have 35ft in the bottom of it. Original vegetation was with natives, so they would thrive on their own later. Plan is to manage invasives and build new habitat. We will be able to meet some of the requirements of Fish and Wildlife would like us to do.

Item 3-Discussion and potential collaboration with IERCD for a Field Day with the Temecula Valley Winegrowers Association to host and discuss a Pierce's Disease Workshop- Corona explained that Pierce's Disease almost destroyed the entire local wine industry 15-18 years ago. Destroyed 80% of vines. It is caused by the same bug that causes blotch and kills oleanders. These bugs will actually hide on the leaves so they can't be seen. Corona has been unsuccessful in contacting IERCD prior to the meeting so this topic will be tabled until next meeting.

Item 4-Discussion of working with Fairway Estates and SAWA on vegetation removal- Corona stated we have had a bad experience with The Master Association at Bear Creek Association. There's some opportunities there. There is new ownership with Steele Canyon and a new management company. President Corona explained to the management company that there would be a new process in addressing vegetation removal. Before any work is done at all, TEAM RCD will sit down with their HOA board. We are also going to require that they send out a letter to all the homeowner's so they understand what our restrictions are from Fish and Wildlife. We can do the work, but it is nesting season which makes it more expensive. TEAM RCD will serve as project coordinator. Discussion only. More information will hopefully be available by next meeting.

Item 5-Discussion and potential approval of Biomonitoring reports from Adeline Farms and Greer Ranch to be forwarded to Fish and Wildlife, Army Corps of Engineers, RCA and Greer Ranch Homeowners Association- The property manager Greer Ranch is Billie and Jonathan Ingram who's the mayor of Murrieta, but he's also the head of the Homeowners Association and the head of the RCA now. The hierarchy is Everett Greer was the grandfather that bought the property originally then sold it to Lennar for development. His son is Richard is wanting to develop a section of land that was set aside from the original development.

There is a parcel that they are trying to decide who has actual jurisdiction of. Johnathan Ingram called Corona this afternoon stating Richard Greer is wanting to bulldoze a whole bunch of stuff up there, so we need to meet with Billie

the property manager to decide if this is part of our CE. President Corona at the time, informed Jon Ingrahm to inform Mr. Greer that bulldozing everything might not be a good idea because it might be an issue with Fish and Wildlife. Unsure of total acres involved. TEAM RCD will meet with Billie now which will not include Richard Greer however, it will determine who has ownership and jurisdiction over the parcel.

President Corona made a motion to approve the bio-monitoring reports for Adeline Farms and Greer Ranch to be forward to the Fish and Wildlife, Army Corp of Engineers, RCA, and Greer Ranch homeowner's association. Second by Gugliemana. **Motion passed 3-0**

Item 6 Update of potential collaboration with IERCD for grant proposals and other funding Opportunity in from the California Watershed Protection Fund- IERCD and her grant people had put together a letter of interest regarding a funding poll and for potential grant partners, Team RCD, Mission RCD, Inland Empire RCD. The funding poll and duration fluctuates, no upper or lower limit. The Rose Foundation is inviting applicants interested in implementing projects to target watersheds, focus on water quality uplift via a variety of methods. Partner RCDs and 501 C3 organizations are working on water quality via coordination with projects and programs designed to reduce footprints of homeless populations to decrease water quality impacts from associated activities. All they're asking for is a letter of interest right now. They're not asking for a full-blown proposal grant request because that can take a lot of time and we have until February 15. After deadline, the Rose foundation will go through the letters of interest and they will decide which ones should write an actual grant. Gugliemana made a motion to accept that to go in for a letter of request, of interest. Second by Kuhns **Motion passed 3-0**

VI. OLD BUSINESS

Item 1- Discussion and potential approval of amendment of MOU with Regional Conservation Authority and TEAM RCD to eliminate Adeline Farms from the original agreement

President Corona had said that we were waiting for them to send us an amendment, but it turns out after Counsel had looked at it, they decided that since RCA hadn't signed it, we didn't have to have an amendment. We just took out the exhibit and they signed it, so we're all good with RCA right now. Regional Conservation Authority, now they've put their MSHCP over the Greer Ranch location.

Item 2-Discussion and update on Crop Swap and Water Audits

President Corona indicated that the crop swap and water audit programs were going pretty well and Corona just forwards on to Lance. Lance works with Mission RCD and he is our project water auditor and crop swap auditor. We just received a bill for Associate Director Neugebauer's client wanted a water audit and he's one of the customers we have. Lance will call the customer once we have gone and done all the paperwork and we oversee the project till the end and then we end up doing also the billing too. We receive a bill from Mission and then we also bill Rancho California Water District for our work.

Item 3- Discussion and update on FVS Partners and Mission Pacific Land Company Endowment Agreement-

President Corona sent a letter via the board last month agreeing to send an updated letter that was included in the packet. As of the time of the meeting she had not heard back. She sent an email to FVS and also sent it via regular mail that basically says that we're waiting to have a response. We have a deadline date of March 1st, 2018, but we have not heard from them since the end of October. There hasn't been any effort to deal or address this endowment that we've asked for, and so I sent a hard copy to their offices, to both Karl Osmundson and Jason Keller. I also copied Fish and Wildlife, Army Corps Engineers, and Flood Control so they are aware that if this doesn't happen. What TEAM RCD wants is to have some dialogue. This discussion was to note that TEAM RCD has not received anything back at the moment, and TEAM RCD or the President has not been called or contacted.

Item 4-Discussion and update and potential approval of the TEAM RCD 2018 Work Plan and the 5 year Strategic Plan- Michael was not present but Neugebauer was at the meeting. Neugebauer had no comment currently. It was recommended to table and asked all to review the document and wait for approval and the next meeting.

Item 5-Update on Compilation for 2016-2017- President Corona stated they are completed, they are sent, and they're just copies in your packet. Everything has been completed for the compilation that has gone to the County and

it is also gone to the State, and this last piece which is the financial transactions record has also gone to the State. We have completed that obligation.

Item 6: Discussion and reminder for form 700s, ethics training and harassment training. Everybody has to do form 700s. I have Stacy's, I have mine. We need to get one from you, Rick, from Randy, from Michael, from Dave, and from you Judy. Ethics training, all of the board of directors have to do ethics training. The compliance training is on line on March 13 10-12. Link will be sent to everyone. Its from the California Special Districts Association. on demand Webinars are also available. By completing these documents we can show we are a viable Resource Conservation District.

VII-NEW BUSINESS

Item 1-Update of potential collaboration with IERCD for grant proposals and other funding opportunity from the California Watershed Protection Fund- this was a duplication on action items

ITEM 2- Discussion update of potential violations and the role of TEAM RCD in expediting and collaborating with agencies to expedite information. President Corona received another e-mail from a gentleman named Smalley who is worried about a violation on another piece of property. President Corona just wanted to make the Board aware that we're actually being acknowledged as possibly a place where the public can get information and direction regarding potential violations.

This gentleman has quite a big complaint about a blue line stream. It's very long and lengthy, but he has contacted Flood Control and he has contacted Army Corp. Property is Camino Del Vno and Los Nogales. Responded stating TEAM RCD doesn't have any enforcement authority. It is the intent of TEAM RCD to acknowledge every request and direct the individual to the proper authority. President Corona indicates that she did respond to Mr. Smalley to let him know that it appears that he is following the proper channels to get through." President Corona copied the people that he needs to deal with and so he's moving forward. Associate Director Neugebauer asked what the complaint was. The complaint it says here is that "they (the other property owner that Smalley claims to be in violation) have displayed a flagrant disregard for county rules and authority by starting grading without approval. They were hoping that no one would notice and that the County would not connect the dots about the grading before approval for the zoning exception. This behavior was reported to Code Enforcement December 29th, 2017, and a stop work order red tag was put in place January 19th, 2018. They moved to thousand cubic yards of dirt without the required soil erosion control measures. It's very long. I'll be happy to forward this to you.

ITEM 3- Update on Mission Trails Apartment project and request from Julie Beeman of VCS Environmental to have permission to use Arlee Montalvo for specified work in Lake Elsinore- This lady's name is Dr. Ali Montalvo, she holds two formal positions. She's a senior plant restoration ecologist for the Riverside-Corona Resource Conservation District and associate at the Department of Botany and Plant Sciences at the University of California, Riverside.

She is well published and is a co-author of *Elegantly Simple and Useful, Flora of the Santa Ana River and Environs*. They needed to have an assessment to examine a borrow pit in the back basin at Lake Elsinore where there's an apartment complex that wants to go in, but he needs to have a very good idea whether that's even possible. I told her that if Fish and Wildlife felt that this was the only people that could do it, that they're welcome to go ahead and do the survey on behalf of Team RCD because we already have an MOU with RCRCD. They only had an extremely small window. I just wanted to let you know I went ahead. We have a MOU with RCRCD so we are able to go forward.

ITEM 4- Discussion of Forestry Program needs assessment- President Corona tabled item number four. Discussion of forestry program needs assessment inquiry because TEAM RCD is going to focus on the watershed and grant proposal.

ITEM 5-Discussion of Team RCD policy and procedure manual. Each Director was sent a 300-page draft, updated. President Corona is asking all Directors to read through it and make any suggestions to enable a vote at the next meeting to get approved for Grant Requirements

VIII ORAL/WRITTEN REPORTS

1.NRCS- Bob Hewitt- We have one applicant to apply for assistance from the equip program who got pre-approved that started in a winery on putting some of gray lines for some guy that they held last year when it actually rained. It's

still there because it hasn't done much, rain-wise. Then we had several other people that applied. Anyway, we hope to get probably three or four more people ready for our next batching period. We call it batching periods, expanding periods in April and we have the last one will be in June, barring any other government malfunctions. The last thing is that NRCS has been working with Meadowview HOA. they're supposed to have a last board meeting with the supervisors and I think to have Flood Control do their thing. Then they're trying to get some vegetation removal early this spring, but I don't think the creating project will start till fall after the nesting season which they'll land in August, middle of August or something.

2. TEAMRCD – DIRECTOR REPORTS

Rose Corona- Due to the budget constraints of the county, President Corona announced that she was informed that TEAM RCD can no longer be represented by County Counsel. They simply do not have the bodies to do the work. Corona stated until we can get handed off, County Counsel will do what they need to have a smooth transition. TEAM RCD will look into finding another outside Counsel.

Dave Kuhlman-absent

Mike Newcomb-absent

Stacy Kuhns-no report

Judy Gugliemana- no report

3. Associate Director Reports-

Rick Neugebauer- Director Neugebauer mentioned that he is working on a project that could be a potential Mitigation Bank for TEAM RCD that might be managed by SAWA. But at this time there is no further information. He will keep the Board informed if something transpires.

Randy Feeney-absent, no report

IX. FUTURE AGENDA ITEMS

None.

X. ADJOURNMENT With no further business, President Corona made the motion to adjourn the meeting. Director Gugliemana seconded. Motion passed 3-0. Meeting adjourned at 4:55 pm

Secretary/Treasurer Date

CONSENT CALENDAR

Financials

Management Report

TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation
District

For the period ended March 31, 2018

Prepared by

Landmark Business Enterprises LLC

Prepared on

April 4, 2018

Table of Contents

Profit and Loss	3
Balance Sheet.....	4
Statement of Cash Flows.....	6
A/R Aging Detail.....	7
A/P Aging Detail.....	8

Profit and Loss

March 2018

	Total
INCOME	
CropSwap Income	1,700.00
Interest Income	2.50
Water Audits Income	2,050.00
Total Income	3,752.50
GROSS PROFIT	
EXPENSES	
General and Administration	
Administrative Consulting	433.75
Total General and Administration	433.75
Office Supplies	485.87
Other Types of Expenses	
Memberships and Dues	-1.08
Total Other Types of Expenses	-1.08
Total Expenses	918.54
NET OPERATING INCOME	2,833.96
NET INCOME	\$2,833.96

Balance Sheet

As of March 31, 2018

	Total
ASSETS	
Current Assets	
Bank Accounts	
Checking/Savings	
General Fund xx2226	98,920.10
Mitigation Account xx0102	98,163.05
Union Banc Investment xx8488	200,533.44
Union Bank xx72042	15,283.02
Total Checking/Savings	412,899.61
Total Bank Accounts	412,899.61
Accounts Receivable	
Accounts Receivable (A/R)	11,126.00
Total Accounts Receivable	11,126.00
Total Current Assets	424,025.61
Fixed Assets	
Clinton Keith Land	475,000.00
Total Fixed Assets	475,000.00
Other Assets	
adjust gain loss brokerage statement	3,903.36
Total Other Assets	3,903.36
TOTAL ASSETS	\$902,928.97

LIABILITIES AND EQUITY

Liabilities

Current Liabilities

Accounts Payable

 Accounts Payable

5,105.67

Total Accounts Payable

5,105.67

Credit Cards

 AMEX 41005

-1.08

Total Credit Cards

-1.08

Other Current Liabilities

 Funds in Brokerage (CD) Account

-1,183.64

 Lennar Homes - Greer Ranch

125,000.00

 Shea Homes - Adelaine Farms

75,000.00

Total Funds in Brokerage (CD) Account

198,816.36

Total Other Current Liabilities

198,816.36

Total Current Liabilities

203,920.95

203,920.95

Total Liabilities

Equity

 Opening Balance Equity

381,305.25

 Retained Earnings

287,837.23

	Total
Net Income	29,865.54
Total Equity	699,008.02
TOTAL LIABILITIES AND EQUITY	\$902,928.97

Statement of Cash Flows

March 2018

	Total
OPERATING ACTIVITIES	
Net Income	2,833.96
Adjustments to reconcile Net Income to Net Cash provided by operations:	
Accounts Receivable (A/R)	4,450.00
Accounts Payable	-2,135.00
AMEX 41005	4.25
Total Adjustments to reconcile Net Income to Net Cash provided by operations:	2,319.25
Net cash provided by operating activities	5,153.21
NET CASH INCREASE FOR PERIOD	5,153.21
Cash at beginning of period	407,746.40
CASH AT END OF PERIOD	\$412,899.61

A/R Aging Detail

As of March 31, 2018

Date	Transaction Type	Num	Customer	Due Date	Amount	Open Balance
91 or more days past due						
05/01/2016	Invoice	16-1004	Bear Creek Association	05/31/2016	10,276.00	10,276.00
Total for 91 or more days past due					\$10,276.00	\$10,276.00
Current						
03/06/2018	Invoice	030618-2120-2164	RCWD - Water Audit/CropSwap	04/05/2018	850.00	850.00
Total for Current					\$850.00	\$850.00
TOTAL					\$11,126.00	\$11,126.00

A/P Aging Detail

As of March 31, 2018

Date	Transaction Type	Num	Vendor	Due Date	Past Due	Amount	Open Balance
31 - 60 days past due							
02/02/2018	Bill	1803109-0	Glennies Office Supply	02/12/2018	51	262.83	262.83
Total for 31 - 60 days past due						\$262.83	\$262.83
1 - 30 days past due							
02/28/2018	Bill	2018-05	Santa Ana Watershed Association	03/01/2018	34	2,072.34	2,072.34
02/28/2018	Bill	2018-04	Santa Ana Watershed Association	03/01/2018	34	1,270.50	1,270.50
02/28/2018	Bill	2430	Mission Resource Conservation District	03/30/2018	5	830.00	830.00
02/28/2018	Bill	2429	Mission Resource Conservation District	03/30/2018	5	670.00	670.00
Total for 1 - 30 days past due						\$4,842.84	\$4,842.84
TOTAL						\$5,105.67	\$5,105.67

Management Report

TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation
District

For the period ended March 31, 2018

Prepared by

Landmark Business Enterprises LLC

Prepared on

April 4, 2018

Table of Contents

Profit and Loss3

Balance Sheet.....5

Statement of Cash Flows.....7

A/R Aging Detail.....8

A/P Aging Detail.....9

Profit and Loss

July 2017 - March 2018

	Total
INCOME	
Admin Fees	
Pond Turtle	1,577.89
Total Admin Fees	1,577.89
Computer Data and Equipment	-48.92
CropSwap Income	24,100.00
Grant Revenue	2,764.14
Interest Income	22.10
Investments	
Interest-Savings, Short-term CD	1,606.16
Total Investments	1,606.16
Stipend Allowance	15,327.88
Water Audits Income	14,500.00
Western Pond Turtle Survey	15,778.94
Total Income	75,628.19
GROSS PROFIT	75,628.19
EXPENSES	
2017 Compilation Report	1,500.00
Contract Services	0.00
Accounting Fees	
Compilation Filing	1,500.00
Total Accounting Fees	1,500.00
CropSwap Management	
Post Audit	3,670.00
Pre Audit	5,760.00
Total CropSwap Management	9,430.00
Mitigation Projects - Adeline Farms	1,270.50
Mitigation Projects - Greer Ranch	2,072.34
Water Audit Management	
Post Audit	990.00
Pre Audit	4,835.00
Total Water Audit Management	5,825.00
Western Pond Turtle Survey MOU	15,778.94
Total Contract Services	35,876.78
General and Administration	
Administrative Consulting	5,142.56
Membership Dues	488.56
Total General and Administration	5,631.12
Office Supplies	1,048.24
Operations	
Computer, Data and Software	215.50
Postage, Mailing Service	92.90

	Total
Printing and Copying	47.85
Transcription	401.68
Total Operations	757.93
Other Types of Expenses	
Memberships and Dues	-12.15
Total Other Types of Expenses	-12.15
Travel and Meetings	60.73
Website Expenses	900.00
Total Expenses	45,762.65
NET OPERATING INCOME	29,865.54
NET INCOME	\$29,865.54

Balance Sheet

As of March 31, 2018

	Total
ASSETS	
Current Assets	
Bank Accounts	
Checking/Savings	
General Fund xx2226	98,920.10
Mitigation Account xx0102	98,163.05
Union Banc Investment xx8488	200,533.44
Union Bank xx72042	15,283.02
Total Checking/Savings	412,899.61
Total Bank Accounts	412,899.61
Accounts Receivable	
Accounts Receivable (A/R)	11,126.00
Total Accounts Receivable	11,126.00
Total Current Assets	424,025.61
Fixed Assets	
Clinton Keith Land	475,000.00
Total Fixed Assets	475,000.00
Other Assets	
adjust gain loss brokerage statement	3,903.36
Total Other Assets	3,903.36
TOTAL ASSETS	\$902,928.97
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	5,105.67
Total Accounts Payable	5,105.67
Credit Cards	
AMEX 41005	-1.08
Total Credit Cards	-1.08
Other Current Liabilities	
Funds in Brokerage (CD) Account	-1,183.64
Lennar Homes - Greer Ranch	125,000.00
Shea Homes - Adelaine Farms	75,000.00
Total Funds in Brokerage (CD) Account	198,816.36
Total Other Current Liabilities	198,816.36
Total Current Liabilities	203,920.95
Total Liabilities	203,920.95
Equity	
Opening Balance Equity	381,305.25
Retained Earnings	287,837.23

	Total
Net Income	29,865.54
Total Equity	699,008.02
TOTAL LIABILITIES AND EQUITY	\$902,928.97

Statement of Cash Flows

July 2017 - March 2018

	Total
OPERATING ACTIVITIES	
Net Income	29,865.54
Adjustments to reconcile Net Income to Net Cash provided by operations:	
Accounts Receivable (A/R)	1,800.00
Accounts Payable	5,105.67
AMEX 41005	-0.11
Funds in Brokerage (CD) Account	-1,183.64
Total Adjustments to reconcile Net Income to Net Cash provided by operations:	5,721.92
Net cash provided by operating activities	35,587.46
NET CASH INCREASE FOR PERIOD	35,587.46
Cash at beginning of period	377,312.15
CASH AT END OF PERIOD	\$412,899.61

A/R Aging Detail

As of March 31, 2018

Date	Transaction Type	Num	Customer	Due Date	Amount	Open Balance
91 or more days past due						
05/01/2016	Invoice	16-1004	Bear Creek Association	05/31/2016	10,276.00	10,276.00
Total for 91 or more days past due					\$10,276.00	\$10,276.00
Current						
03/06/2018	Invoice	030618-2120-2164	RCWD - Water Audit/CropSwap	04/05/2018	850.00	850.00
Total for Current					\$850.00	\$850.00
TOTAL					\$11,126.00	\$11,126.00

A/P Aging Detail

As of March 31, 2018

Date	Transaction Type	Num	Vendor	Due Date	Past Due	Amount	Open Balance
31 - 60 days past due							
02/02/2018	Bill	1803109-0	Glennies Office Supply	02/12/2018	51	262.83	262.83
Total for 31 - 60 days past due						\$262.83	\$262.83
1 - 30 days past due							
02/28/2018	Bill	2018-05	Santa Ana Watershed Association	03/01/2018	34	2,072.34	2,072.34
02/28/2018	Bill	2018-04	Santa Ana Watershed Association	03/01/2018	34	1,270.50	1,270.50
02/28/2018	Bill	2430	Mission Resource Conservation District	03/30/2018	5	830.00	830.00
02/28/2018	Bill	2429	Mission Resource Conservation District	03/30/2018	5	670.00	670.00
Total for 1 - 30 days past due						\$4,842.84	\$4,842.84
TOTAL						\$5,105.67	\$5,105.67

4/4/2018

TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation District

Mitigation Account xx0102, Period Ending 03/31/2018

RECONCILIATION REPORT

Reconciled on: 04/04/2018

Reconciled by: Landmark Business Ent. Catherine Lazzara, C.S.A

Any changes made to transactions after this date aren't included in this report.

Summary		USD
Statement beginning balance		98,160.55
Checks and payments cleared (0)		0.00
Deposits and other credits cleared (1)		2.50
Statement ending balance		98,163.05
Register balance as of 03/31/2018		98,163.05

Details				
Deposits and other credits cleared (1)				
DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
03/30/2018	Deposit		Wells Fargo Bank-Interest Income	2.50
Total				2.50

4/4/2018

TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation District

Union Bank xx72042, Period Ending 03/31/2018

RECONCILIATION REPORT

Reconciled on: 04/04/2018

Reconciled by: Landmark Business Ent. Catherine Lazzara, C.S.A

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	15,283.02
Checks and payments cleared (0)	0.00
Deposits and other credits cleared (0)	0.00
Statement ending balance	15,283.02
Register balance as of 03/31/2018	15,283.02

TEAM-RCD Tamecula-Elsinore-Anza-Murrieta Resource Conservation District

General Fund xx2226, Period Ending 03/31/2018

RECONCILIATION REPORT

Reconciled on: 04/04/2018

Reconciled by: Landmark Business Ent. Catherine Lazzero, C.S.A

Any changes made to transactions after this date aren't included in this report.

	USD
Summary	
Statement beginning balance	95,269.39
Checks and payments cleared (8)	-4,549.29
Deposits and other credits cleared (2)	8,200.00
Statement ending balance	<u>98,920.10</u>
Register balance as of 03/31/2018	98,920.10
Cleared transactions after 03/31/2018	0.00
Uncleared transactions after 03/31/2018	-106.80
Register balance as of 04/04/2018	<u>98,813.30</u>

Details

Checks and payments cleared (8)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
01/17/2018	Check	1228	Nigro and Nigro	-1,600.00
03/07/2018	Check	1233	Beste Dale	-157.50
03/13/2018	Bill Payment		Mission Resource Conservation District	-810.00
03/19/2018	Check	1234	Beste Dale	-111.25
03/20/2018	Bill Payment		Mission Resource Conservation District	-1,325.00
03/28/2018	Check	1235	Beste Dale	-90.00
03/28/2018	Check	1236	Beste Dale	-75.00
03/30/2018	Transfer			-460.54
Total				-4,549.29

Deposits and other credits cleared (2)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
03/19/2018	Receive Payment	031518	RCWD - Water Audit/CropSwap	5,300.00
03/27/2018	Receive Payment	032718	RCWD - Water Audit/CropSwap	2,900.00
Total				8,200.00

Additional Information

Uncleared checks and payments after 03/31/2018

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
04/03/2018	Check	1237	Beste Dale	-106.80
Total				-106.80

4/4/2018

TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation District

Union Bank xx72042, Period Ending 03/31/2018

RECONCILIATION REPORT

Reconciled on: 04/04/2018

Reconciled by: Landmark Business Ent. Catherine Lazzara, C.S.A

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	15,283.02
Checks and payments cleared (0)	0.00
Deposits and other credits cleared (0)	0.00
Statement ending balance	15,283.02
Register balance as of 03/31/2018	15,283.02

TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation District

AMEX 41005, Period Ending 03/15/2018

RECONCILIATION REPORT

Reconciled on: 04/04/2018

Reconciled by: Landmark Business Ent. Catherine Lazzara, C.S.A

Any changes made to transactions after this date aren't included in this report.

Summary		USD
Statement beginning balance		100.82
Charges and cash advances cleared (1)		485.87
Payments and credits cleared (1)		-108.15
Statement ending balance		480.54
Register balance as of 03/15/2018		480.54
Cleared transactions after 03/15/2018		0.00
Uncleared transactions after 03/15/2018		-481.62
Register balance as of 04/04/2018		-1.08

Details

Charges and cash advances cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
03/07/2018	Expense		Glennies Office Supply	485.87
Total				485.87

Payments and credits cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
02/27/2018	Transfer			-108.15
Total				-108.15

Additional Information

Uncleared payments and credits after 03/15/2018

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
03/17/2018	Credit Card Credit		American Express Plus Business Card	-1.08
03/30/2018	Transfer			-480.54
Total				-481.62

Management Report

TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation
District

For the period ended February 28, 2018

Prepared by

Landmark Business Enterprises LLC

Prepared on

March 6, 2018

Table of Contents

Profit and Loss3

Balance Sheet.....5

Statement of Cash Flows.....7

A/R Aging Detail.....8

A/P Aging Detail.....9

Profit and Loss

July 2017 - February 2018

	Total
INCOME	
Admin Fees	
Pond Turtle	1,577.89
Total Admin Fees	1,577.89
Computer Data and Equipment	-48.92
CropSwap Income	22,400.00
Grant Revenue	2,764.14
Interest Income	19.60
Investments	
Interest-Savings, Short-term CD	1,606.16
Total Investments	1,606.16
Stipend Allowance	15,327.88
Water Audits Income	12,450.00
Western Pond Turtle Survey	15,778.94
Total Income	71,875.69
GROSS PROFIT	
71,875.69	
EXPENSES	
2017 Compilation Report	1,500.00
Contract Services	0.00
Accounting Fees	
Compilation Filing	1,500.00
Total Accounting Fees	1,500.00
CropSwap Management	
Post Audit	3,670.00
Pre Audit	5,760.00
Total CropSwap Management	9,430.00
Mitigation Projects - Adeline Farms	1,270.50
Mitigation Projects - Greer Ranch	2,072.34
Water Audit Management	
Post Audit	990.00
Pre Audit	4,835.00
Total Water Audit Management	5,825.00
Western Pond Turtle Survey MOU	15,778.94
Total Contract Services	35,876.78
General and Administration	
Administrative Consulting	4,708.81
Membership Dues	488.56
Total General and Administration	5,197.37
Office Supplies	562.37
Operations	
Computer, Data and Software	215.50
Postage, Mailing Service	92.90

	Total
Printing and Copying	47.85
Transcription	401.68
Total Operations	757.93
Other Types of Expenses	
Memberships and Dues	-11.07
Total Other Types of Expenses	-11.07
Travel and Meetings	60.73
Website Expenses	900.00
Total Expenses	44,844.11
NET OPERATING INCOME	27,031.58
NET INCOME	\$27,031.58

Balance Sheet

As of February 28, 2018

	Total
ASSETS	
Current Assets	
Bank Accounts	
Checking/Savings	
General Fund xx2226	93,769.39
Mitigation Account xx0102	98,160.55
Union Banc Investment xx8488	200,533.44
Union Bank xx72042	15,283.02
Total Checking/Savings	407,746.40
Total Bank Accounts	407,746.40
Accounts Receivable	
Accounts Receivable (A/R)	15,576.00
Total Accounts Receivable	15,576.00
Total Current Assets	423,322.40
Fixed Assets	
Clinton Keith Land	475,000.00
Total Fixed Assets	475,000.00
Other Assets	
adjust gain loss brokerage statement	3,903.36
Total Other Assets	3,903.36
TOTAL ASSETS	\$902,225.76
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	7,240.67
Total Accounts Payable	7,240.67
Credit Cards	
AMEX 41005	-5.33
Total Credit Cards	-5.33
Other Current Liabilities	
Funds in Brokerage (CD) Account	-1,183.64
Lennar Homes - Greer Ranch	125,000.00
Shea Homes - Adelaine Farms	75,000.00
Total Funds in Brokerage (CD) Account	198,816.36
Total Other Current Liabilities	198,816.36
Total Current Liabilities	206,051.70
Total Liabilities	206,051.70
Equity	
Opening Balance Equity	381,305.25
Retained Earnings	287,837.23

	Total
Net Income	27,031.58
Total Equity	696,174.06
TOTAL LIABILITIES AND EQUITY	\$902,225.76

Statement of Cash Flows

July 2017 - February 2018

	Total
OPERATING ACTIVITIES	
Net Income	27,031.58
Adjustments to reconcile Net Income to Net Cash provided by operations:	
Accounts Receivable (A/R)	-2,650.00
Accounts Payable	7,240.67
AMEX 41005	-4.36
Funds in Brokerage (CD) Account	-1,183.64
Total Adjustments to reconcile Net Income to Net Cash provided by operations:	3,402.67
Net cash provided by operating activities	30,434.25
NET CASH INCREASE FOR PERIOD	30,434.25
Cash at beginning of period	377,312.15
CASH AT END OF PERIOD	\$407,746.40

A/R Aging Detail

As of February 28, 2018

Date	Transaction Type	Num	Customer	Due Date	Amount	Open Balance
91 or more days past due						
05/01/2016	Invoice	16-1004	Bear Creek Association	05/31/2016	10,276.00	10,276.00
Total for 91 or more days past due					\$10,276.00	\$10,276.00
Current						
02/13/2018	Invoice	020518-2120-2157	RCWD - Water Audit/CropSwap	03/15/2018	850.00	850.00
02/13/2018	Invoice	020518-2120-2159	RCWD - Water Audit/CropSwap	03/15/2018	850.00	850.00
02/13/2018	Invoice	020518-2120-2156	RCWD - Water Audit/CropSwap	03/15/2018	1,200.00	1,200.00
02/13/2018	Invoice	020518-2120-2158	RCWD - Water Audit/CropSwap	03/15/2018	1,200.00	1,200.00
02/13/2018	Invoice	020518-2120-2160	RCWD - Water Audit/CropSwap	03/15/2018	1,200.00	1,200.00
Total for Current					\$5,300.00	\$5,300.00
TOTAL					\$15,576.00	\$15,576.00

A/P Aging Detail

As of February 28, 2018

Date	Transaction Type	Num	Vendor	Due Date	Past Due	Amount	Open Balance
1 - 30 days past due							
02/02/2018	Bill	1803109-0	Glennies Office Supply	02/12/2018	22	262.83	262.83
02/05/2018	Bill	2425	Mission Resource Conservation District	02/15/2018	19	1,325.00	1,325.00
02/05/2018	Bill	2426	Mission Resource Conservation District	02/15/2018	19	810.00	810.00
Total for 1 - 30 days past due						\$2,397.83	\$2,397.83
Current							
02/28/2018	Bill	2018-05	Santa Ana Watershed Association	03/01/2018	5	2,072.34	2,072.34
02/28/2018	Bill	2018-04	Santa Ana Watershed Association	03/01/2018	5	1,270.50	1,270.50
02/28/2018	Bill	2430	Mission Resource Conservation District	03/30/2018	-24	830.00	830.00
02/28/2018	Bill	2429	Mission Resource Conservation District	03/30/2018	-24	670.00	670.00
Total for Current						\$4,842.84	\$4,842.84
TOTAL						\$7,240.67	\$7,240.67

TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation District

Mitigation Account xx0102, Period Ending 01/31/2018

RECONCILIATION REPORT

Reconciled on: 02/02/2018

Reconciled by: Landmark Business Ent. Catherine Lazzara, C.S.A

Any changes made to transactions after this date aren't included in this report.

Summary

	USD
Statement beginning balance	98,155.79
Checks and payments cleared (0)	0.00
Deposits and other credits cleared (1)	2.50
Statement ending balance	<u>98,158.29</u>
Register balance as of 01/31/2018	98,158.29

Details

Deposits and other credits cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
01/31/2018	Deposit		Wells Fargo Bank-Interest Inc...	2.50
Total				2.50

Management Report

TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation
District

For the period ended February 28, 2018

Prepared by

Landmark Business Enterprises LLC

Prepared on

March 6, 2018

Table of Contents

Profit and Loss	3
Balance Sheet.....	4
Statement of Cash Flows.....	6
A/R Aging Detail.....	7
A/P Aging Detail.....	8

Profit and Loss

February 2018

	Total
INCOME	
CropSwap Income	2,050.00
Interest Income	2.26
Stipend Allowance	1,960.19
Water Audits Income	3,250.00
Total Income	7,262.45
GROSS PROFIT	
	7,262.45
EXPENSES	
Contract Services	-20.00
CropSwap Management	
Post Audit	335.00
Pre Audit	1,165.00
Total CropSwap Management	1,500.00
Mitigation Projects - Adeline Farms	1,270.50
Mitigation Projects - Greer Ranch	2,072.34
Water Audit Management	
Post Audit	495.00
Pre Audit	1,660.00
Total Water Audit Management	2,155.00
Total Contract Services	6,977.84
Office Supplies	262.83
Operations	
Transcription	50.66
Total Operations	50.66
Other Types of Expenses	
Memberships and Dues	-5.33
Total Other Types of Expenses	-5.33
Total Expenses	7,286.00
NET OPERATING INCOME	-23.55
NET INCOME	\$ -23.55

Balance Sheet

As of February 28, 2018

	Total
ASSETS	
Current Assets	
Bank Accounts	
Checking/Savings	
General Fund xx2226	93,769.39
Mitigation Account xx0102	98,160.55
Union Banc Investment xx8488	200,533.44
Union Bank xx72042	15,283.02
Total Checking/Savings	407,746.40
Total Bank Accounts	407,746.40
Accounts Receivable	
Accounts Receivable (A/R)	15,576.00
Total Accounts Receivable	15,576.00
Total Current Assets	423,322.40
Fixed Assets	
Clinton Keith Land	475,000.00
Total Fixed Assets	475,000.00
Other Assets	
adjust gain loss brokerage statement	3,903.36
Total Other Assets	3,903.36
TOTAL ASSETS	\$902,225.76
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	7,240.67
Total Accounts Payable	7,240.67
Credit Cards	
AMEX 41005	-5.33
Total Credit Cards	-5.33
Other Current Liabilities	
Funds in Brokerage (CD) Account	-1,183.64
Lennar Homes - Greer Ranch	125,000.00
Shea Homes - Adelaine Farms	75,000.00
Total Funds in Brokerage (CD) Account	198,816.36
Total Other Current Liabilities	198,816.36
Total Current Liabilities	206,051.70
Total Liabilities	206,051.70
Equity	
Opening Balance Equity	381,305.25
Retained Earnings	287,837.23

	Total
Net Income	27,031.58
Total Equity	696,174.06
TOTAL LIABILITIES AND EQUITY	\$902,225.76

Statement of Cash Flows

February 2018

	Total
OPERATING ACTIVITIES	
Net Income	-23.55
Adjustments to reconcile Net Income to Net Cash provided by operations:	
Accounts Receivable (A/R)	-3,250.00
Accounts Payable	6,390.67
AMEX 41005	-60.82
Total Adjustments to reconcile Net Income to Net Cash provided by operations:	3,079.85
Net cash provided by operating activities	3,056.30
NET CASH INCREASE FOR PERIOD	3,056.30
Cash at beginning of period	404,690.10
CASH AT END OF PERIOD	\$407,746.40

A/R Aging Detail

As of February 28, 2018

Date	Transaction Type	Num	Customer	Due Date	Amount	Open Balance
91 or more days past due						
05/01/2016	Invoice	16-1004	Bear Creek Association	05/31/2016	10,276.00	10,276.00
Total for 91 or more days past due					\$10,276.00	\$10,276.00
Current						
02/13/2018	Invoice	020518-2120-2157	RCWD - Water Audit/CropSwap	03/15/2018	850.00	850.00
02/13/2018	Invoice	020518-2120-2159	RCWD - Water Audit/CropSwap	03/15/2018	850.00	850.00
02/13/2018	Invoice	020518-2120-2156	RCWD - Water Audit/CropSwap	03/15/2018	1,200.00	1,200.00
02/13/2018	Invoice	020518-2120-2158	RCWD - Water Audit/CropSwap	03/15/2018	1,200.00	1,200.00
02/13/2018	Invoice	020518-2120-2160	RCWD - Water Audit/CropSwap	03/15/2018	1,200.00	1,200.00
Total for Current					\$5,300.00	\$5,300.00
TOTAL					\$15,576.00	\$15,576.00

A/P Aging Detail

As of February 28, 2018

Date	Transaction Type	Num	Vendor	Due Date	Past Due	Amount	Open Balance
1 - 30 days past due							
02/02/2018	Bill	1803109-0	Glennies Office Supply	02/12/2018	22	262.83	262.83
02/05/2018	Bill	2425	Mission Resource Conservation District	02/15/2018	19	1,325.00	1,325.00
02/05/2018	Bill	2426	Mission Resource Conservation District	02/15/2018	19	810.00	810.00
Total for 1 - 30 days past due						\$2,397.83	\$2,397.83
Current							
02/28/2018	Bill	2018-05	Santa Ana Watershed Association	03/01/2018	5	2,072.34	2,072.34
02/28/2018	Bill	2018-04	Santa Ana Watershed Association	03/01/2018	5	1,270.50	1,270.50
02/28/2018	Bill	2430	Mission Resource Conservation District	03/30/2018	-24	830.00	830.00
02/28/2018	Bill	2429	Mission Resource Conservation District	03/30/2018	-24	670.00	670.00
Total for Current						\$4,842.84	\$4,842.84
TOTAL						\$7,240.67	\$7,240.67

TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation District

General Fund xx2226, Period Ending 02/28/2018

RECONCILIATION REPORT

Reconciled on: 03/06/2018

Reconciled by: Landmark Business Ent. Catherine Lazzara, C.S.A

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance	92,215.35
Checks and payments cleared (2)	-956.15
Deposits and other credits cleared (2)	4,010.19
Statement ending balance	<u>95,269.39</u>
Uncleared transactions as of 02/28/2018	-1,500.00
Register balance as of 02/28/2018	93,769.39

Details

Checks and payments cleared (2)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
02/01/2018	Bill Payment	1227	Mission Resource Conserv...	-850.00
02/27/2018	Transfer			-106.15
Total				-956.15

Deposits and other credits cleared (2)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
02/15/2018	Sales Receipt	7980	SAWA - Stipend	1,960.19
02/20/2018	Receive Payment		RCWD - Water Audit/Crop...	2,050.00
Total				4,010.19

Additional Information

Uncleared checks and payments as of 02/28/2018

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
01/17/2018	Check	1228	Nigro and Nigro	-1,500.00
Total				-1,500.00

TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation District

Union Bank xx72042, Period Ending 02/28/2018

RECONCILIATION REPORT

Reconciled on: 03/06/2018

Reconciled by: Landmark Business Ent. Catherine Lazzara, C.S.A

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance.....	15,283.02
Checks and payments cleared (0).....	0.00
Deposits and other credits cleared (0).....	0.00
Statement ending balance.....	<u>15,283.02</u>
Register balance as of 02/28/2018.....	15,283.02

TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation District

Mitigation Account xx0102, Period Ending 02/28/2018

RECONCILIATION REPORT

Reconciled on: 03/06/2018

Reconciled by: Landmark Business Ent. Catherine Lazzara, C.S.A

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance.....	98,158.29
Checks and payments cleared (0).....	0.00
Deposits and other credits cleared (1).....	2.26
Statement ending balance.....	<u>98,160.55</u>
Register balance as of 02/28/2018.....	98,160.55

Details

Deposits and other credits cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
02/28/2018	Deposit		Wells Fargo Bank-Interest I...	2.26
Total				2.26

TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation District

AMEX 41005, Period Ending 01/15/2018

RECONCILIATION REPORT

Reconciled on: 02/13/2018

Reconciled by: Landmark Business Ent. Catherine Lazzara, C.S.A

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	145.39
Charges and cash advances cleared (1)	106.52
Payments and credits cleared (2)	-146.64
Statement ending balance	105.27
Register balance as of 01/15/2018	105.27
Cleared transactions after 01/15/2018	0.00
Uncleared transactions after 01/15/2018	0.88
Register balance as of 02/13/2018	106.15

Details

Charges and cash advances cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
01/05/2018	Expense		Staples	106.52
Total				106.52

Payments and credits cleared (2)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
12/18/2017	Credit Card Credit		American Express Plus Bu...	-1.25
12/30/2017	Transfer			-145.39
Total				-146.64

Additional Information

Uncleared charges and cash advances after 01/15/2018

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
01/19/2018	Expense		Speech to Text	56.96
02/09/2018	Expense		Speech to Text	50.66
Total				107.62

Uncleared payments and credits after 01/15/2018

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
01/18/2018	Credit Card Credit			-1.47
01/30/2018	Transfer			-105.27
Total				-106.74

Management Report

TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation
District

For the period ended January 31, 2018

Prepared by

Landmark Business Enterprises LLC

Prepared on

February 2, 2018

For management use only

Table of Contents

Profit and Loss3

Balance Sheet.....4

Statement of Cash Flows.....6

A/R Aging Detail.....7

A/P Aging Detail.....8

Profit and Loss

January 2018

	Total
INCOME	
CropSwap Income	2,050.00
Interest Income	2.50
Stipend Allowance	1,960.19
Total Income	4,012.69
GROSS PROFIT	
	4,012.69
EXPENSES	
2017 Compilation Report	1,500.00
Contract Services	20.00
CropSwap Management	
Pre Audit	830.00
Total CropSwap Management	830.00
Total Contract Services	850.00
Office Supplies	140.89
Operations	
Computer, Data and Software	215.50
Transcription	56.96
Total Operations	272.46
Other Types of Expenses	
Memberships and Dues	-1.47
Total Other Types of Expenses	-1.47
Total Expenses	2,761.88
NET OPERATING INCOME	1,250.81
NET INCOME	\$1,250.81

Balance Sheet

As of January 31, 2013

	Total
ASSETS	
Current Assets	
Bank Accounts	
Checking/Savings	
General Fund xx2226	90,715.35
Mitigation Account xx0102	98,158.29
Union Banc Investment xx8488	200,533.44
Union Bank xx72042	15,283.02
Total Checking/Savings	404,690.10
Total Bank Accounts	404,690.10
Accounts Receivable	
Accounts Receivable (A/R)	12,326.00
Total Accounts Receivable	12,326.00
Total Current Assets	417,016.10
Fixed Assets	
Clinton Keith Land	475,000.00
Total Fixed Assets	475,000.00
Other Assets	
adjust gain loss brokerage statement	3,903.36
Total Other Assets	3,903.36
TOTAL ASSETS	\$895,919.46
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	850.00
Total Accounts Payable	850.00
Credit Cards	
AMEX 41005	55.49
Total Credit Cards	55.49
Other Current Liabilities	
Funds in Brokerage (CD) Account	-1,183.64
Lennar Homes - Greer Ranch	125,000.00
Shea Homes - Adelaine Farms	75,000.00
Total Funds in Brokerage (CD) Account	198,816.36
Total Other Current Liabilities	198,816.36
Total Current Liabilities	199,721.85
Total Liabilities	199,721.85
Equity	
Opening Balance Equity	381,305.25
Retained Earnings	287,837.23

Net Income	Total
Total Equity	27,055.13
TOTAL LIABILITIES AND EQUITY	696,197.61
	\$895,919.46

Statement of Cash Flows

January 2018

	Total
OPERATING ACTIVITIES	
Net Income	1,250.81
Adjustments to reconcile Net Income to Net Cash provided by operations:	
Accounts Receivable (A/R)	3,000.00
Accounts Payable	850.00
AMEX 41005	56.74
Total Adjustments to reconcile Net Income to Net Cash provided by operations:	3,906.74
Net cash provided by operating activities	5,157.55
NET CASH INCREASE FOR PERIOD	
Cash at beginning of period	399,532.55
CASH AT END OF PERIOD	\$404,690.10

A/R Aging Detail

As of January 31, 2018

Date	Transaction Type	Num	Customer	Due Date	Amount	Open Balance
91 or more days past due						
05/01/2016	Invoice	16-1004	Bear Creek Association	05/31/2016	10,276.00	10,276.00
Total for 91 or more days past due					\$10,276.00	\$10,276.00
Current						
01/16/2018	Invoice	011618-2120-2152	RCWD - Water Audit/CropSwap	02/15/2018	850.00	850.00
01/16/2018	Invoice	011618-2120-2153	RCWD - Water Audit/CropSwap	02/15/2018	1,200.00	1,200.00
Total for Current					\$2,050.00	\$2,050.00
TOTAL					\$12,326.00	\$12,326.00

A/P Aging Detail

As of January 31, 2018

Date	Transaction Type	Num	Vendor	Due Date	Past Due	Amount	Open Balance
1 - 30 days past due							
01/15/2018	Bill	2410	Mission Resource Conservation District	01/25/2018	8	850.00	850.00
Total for 1 - 30 days past due						\$850.00	\$850.00
TOTAL						\$850.00	\$850.00

Management Report

TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation
District

For the period ended January 31, 2018

Prepared by

Landmark Business Enterprises LLC

Prepared on

February 2, 2018

Table of Contents

Profit and Loss3

Balance Sheet.....5

Statement of Cash Flows.....7

A/R Aging Detail.....8

A/P Aging Detail.....9

Profit and Loss

July 2017 - January 2018

	Total
INCOME	
Admin Fees	
Pond Turtle	1,577.89
Total Admin Fees	1,577.89
Computer Data and Equipment	-48.92
CropSwap Income	20,350.00
Grant Revenue	2,764.14
Interest Income	17.34
Investments	
Interest-Savings, Short-term CD	1,606.16
Total Investments	1,606.16
Stipend Allowance	13,367.69
Water Audits Income	9,200.00
Western Pond Turtle Survey	15,778.94
Total Income	64,613.24
GROSS PROFIT	64,613.24
EXPENSES	
2017 Compilation Report	1,500.00
Contract Services	20.00
Accounting Fees	
Compilation Filing	1,500.00
Total Accounting Fees	1,500.00
CropSwap Management	
Post Audit	3,335.00
Pre Audit	4,595.00
Total CropSwap Management	7,930.00
Water Audit Management	
Post Audit	495.00
Pre Audit	3,175.00
Total Water Audit Management	3,670.00
Western Pond Turtle Survey MOU	15,778.94
Total Contract Services	28,898.94
General and Administration	
Administrative Consulting	4,708.81
Membership Dues	488.56
Total General and Administration	5,197.37
Office Supplies	299.54
Operations	
Computer, Data and Software	215.50
Postage, Mailing Service	92.90
Printing and Copying	47.85
Transcription	351.02

	Total
Total Operations	707.27
Other Types of Expenses	
Memberships and Dues	-5.74
Total Other Types of Expenses	-5.74
Travel and Meetings	60.73
Website Expenses	900.00
Total Expenses	37,558.11
<hr/>	
NET OPERATING INCOME	27,055.13
NET INCOME	\$27,055.13
<hr/> <hr/>	

Balance Sheet

as of January 31, 2018

	Total
ASSETS	
Current Assets	
Bank Accounts	
Checking/Savings	
General Fund xx2226	90,715.35
Mitigation Account xx0102	98,158.29
Union Banc Investment xx8488	200,533.44
Union Bank xx72042	15,283.02
Total Checking/Savings	404,690.10
Total Bank Accounts	404,690.10
Accounts Receivable	
Accounts Receivable (A/R)	12,326.00
Total Accounts Receivable	12,326.00
Total Current Assets	417,016.10
Fixed Assets	
Clinton Keith Land	475,000.00
Total Fixed Assets	475,000.00
Other Assets	
adjust gain loss brokerage statement	3,903.36
Total Other Assets	3,903.36
TOTAL ASSETS	\$895,919.46
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	850.00
Total Accounts Payable	850.00
Credit Cards	
AMEX 41005	55.49
Total Credit Cards	55.49
Other Current Liabilities	
Funds in Brokerage (CD) Account	-1,183.64
Lennar Homes - Greer Ranch	125,000.00
Shea Homes - Adelaine Farms	75,000.00
Total Funds in Brokerage (CD) Account	198,816.36
Total Other Current Liabilities	198,816.36
Total Current Liabilities	199,721.85
Total Liabilities	199,721.85
Equity	
Opening Balance Equity	381,305.25
Retained Earnings	287,837.23

	Total
Net Income	27,055.13
Total Equity	698,197.61
TOTAL LIABILITIES AND EQUITY	\$895,919.46

Statement of Cash Flows

July 2017 - January 2018

	Total
OPERATING ACTIVITIES	
Net Income	27,055.13
Adjustments to reconcile Net Income to Net Cash provided by operations:	
Accounts Receivable (A/R)	600.00
Accounts Payable	850.00
AMEX 41005	56.46
Funds in Brokerage (CD) Account	-1,183.64
Total Adjustments to reconcile Net Income to Net Cash provided by operations:	322.82
Net cash provided by operating activities	27,377.95
NET CASH INCREASE FOR PERIOD	27,377.95
Cash at beginning of period	377,312.15
CASH AT END OF PERIOD	\$404,690.10

A/R Aging Detail

As of January 31, 2018

Date	Transaction Type	Num	Customer	Due Date	Amount	Open Balance
91 or more days past due						
05/01/2016	Invoice	16-1004	Bear Creek Association	05/31/2016	10,276.00	10,276.00
Total for 91 or more days past due					\$10,276.00	\$10,276.00
Current						
01/16/2018	Invoice	011618-2120-2152	RCWD - Water Audit/CropSwap	02/15/2018	850.00	850.00
01/16/2018	Invoice	011618-2120-2153	RCWD - Water Audit/CropSwap	02/15/2018	1,200.00	1,200.00
Total for Current					\$2,050.00	\$2,050.00
TOTAL					\$12,326.00	\$12,326.00

A/P Aging Detail

As of January 31, 2018

Date	Transaction Type	Num	Vendor	Due Date	Past Due	Amount	Open Balance
1 - 30 days past due							
01/15/2018	Bill	2410	Mission Resource Conservation District	01/25/2018	8	850.00	850.00
Total for 1 - 30 days past due						\$850.00	\$850.00
TOTAL						\$850.00	\$850.00