

MINUTES

Temecula-Elsinore-Anza-Murrieta Resource Conservation District Regular Board Meeting

Thursday, December 14, 2023, at 4:00 PM

Truax Building
41923 Second Street, Fourth Floor
Temecula, CA 92590

I. Preliminary Functions

Call to Order, 4:00 p.m., meeting recorded via Zoom.
Flag Salute

Roll Call/Establish a Quorum

Directors Present: Teri Biancardi (President), via Zoom per AB2449; Pablo Bryant (Vice President); Newt Parkes (Secretary/Treasurer); Rose Corona (Director); Jeff McClenahan (Director)

Directors Absent: None

Office Manager: Rae Shirer

County Counsel: Aaron Gettis, Sarah Moore (via Zoom)

Public Guests: Bradley Greenman

Approval of Agenda

Director Parkes moved to approve the Agenda as presented. Director McClenahan seconded. Motion approved:

Biancardi:	Yes
Bryant:	Yes
Corona:	Yes
McClenahan:	Yes
Parkes:	Yes

Public Comments: None.

II. Consent calendar:

Director Parkes moved to approve the Consent Calendar as presented. Director Bryant seconded. Motion approved:

Biancardi:	Yes
Bryant:	Yes
Corona:	Abstain
McClenahan:	Yes
Parkes:	Yes

III. Action Items

- A. **Subject:** Approve three contracts to support the implementation of the Water Efficiency and Technical Assistance (WETA) program for TEAMRCD.

President Biancardi spoke regarding the background and status of the WETA grant.

Background: In July of 2023 TEAMRCD was notified that the District's application to Water Efficiency Technical Assistance Grant program had been successful. On November 8, the California Department of Food and Agriculture forwarded a contract to support TEAM's WETA program in the amount of \$354,000. This contract is presented to the board for approval at the December 14, 2023 Regular meeting.

TEAM's implementation strategy consists of two main parts, 1) to contract with a vendor to support the program by implementing the three objectives of providing 72 irrigation efficiency analyses, 15 pump efficiency analyses, and 12 educational workshops for growers in TEAM's and Mission RCD's District by March 2026, and 2) to hire a Climate Corp Fellow to provide additional support.

On November 20, 2023, TEAMRCD requested proposals from four qualified companies and resource conservation districts, with three declining to propose and only Mission RCD submitting a proposal by the deadline of Wednesday, December 6th.

In addition, President Biancardi has drafted a Climate Corps Fellow position description for the WETA program. The deadline for applying for a fellow is December 31st, for a March 2024 start date. Recruitment and selection would take place in the months of January and February.

Director Bryant moved and Director Parkes seconded to:

1. Approve the CDFA/WETA grant agreement 23-0663-000-SO.
2. Authorize the President of TEAMRCD to execute the Agreement on behalf of the District.
3. Authorize the President of TEAMRCD to take all necessary steps to implement the Agreement, including, but not limited to, negotiating, approving and executing any subcontracts associated with implementing TEAMRCD's WETA program, subject to approval as to form by the Office of County Counsel.

Motion approved:

Biancardi:	Yes
Bryant:	Yes
Corona:	No
McClenahan:	Yes
Parkes:	Yes

Director Parkes moved and Director Parkes seconded to:

1. Approve Mission RCD's *Irrigation Mobile Lab and Grower Training Project* proposal to support TEAMRCD's WETA Program.
2. Authorize the President and Treasurer of TEAMRCD to work with legal to execute the proposed Service Agreement with Mission RCD on behalf of the District.
3. Authorize the President of TEAMRCD to take all necessary steps to implement the Agreement, including, but not limited to, negotiating, approving and executing any subcontracts including hiring independent pump efficiency contractors associated with implementing TEAMRCD's WETA program, subject to approval as to form by the Office of County Counsel.

Motion approved:

Biancardi:	Yes
Bryant:	Yes
Corona:	No
McClenahan:	Yes
Parkes:	Yes

Director Bryant moved and Director McClenahan seconded to:

1. Approve the Climate Corps Partner Agreement, position description language, and determine an appropriate stipend.
2. Form an ad hoc committee to interview and make recommendations to the Board on Climate Corps candidates.
3. Authorize the President of TEAMRCD to execute the Agreement on behalf of the District.
4. Authorize the President of TEAMRCD to take all necessary steps to implement the Agreement, including, but not limited to, negotiating, approving and executing any subset of the agreement, subject to approval as to form by the Office of County Counsel.

Motion approved:

Biancardi:	Yes
Bryant:	Yes
Corona:	No
McClenahan:	Yes
Parkes:	No

B. Subject: Establish a System for Award Management (SAM) number for TEAMRCD.

Director McClenahan moved and Director Bryant seconded to:

1. Authorize the TEAMRCD Office Manager to request and set up a SAM number for TEAMRCD; and
2. Authorize the TEAMRCD President to take any necessary steps to activate and utilize the SAM number.

Motion approved:

Biancardi: Yes
Bryant: Yes
Corona: Yes
McClenahan: Yes
Parkes: Yes

C. Subject: Re-approve the January - July 2023 legal bills previously discussed during the Regular Meeting of November 9.

Director McClenahan moved and Director Bryant seconded to:

Approve the January - July 2023 legal counsel bills at the reduced rate. Motion approved:

Biancardi: Yes
Bryant: Yes
Corona: No
McClenahan: Yes
Parkes: Yes

D. Subject: Designate a project lead on the implementation and reporting of the National Association of Conservation District grant for Cultivating Inclusion.

Director Bryant moved and Director McClenahan seconded to:

1. Ratify President Biancardi's request to Mission Resource Conservation District to conduct an irrigation efficiency evaluation at Cultivating Inclusion, and recommend best management farming practices to Cultivating Inclusion.
2. Ratify President Biancardi's request for Mission RCD to plan and implement the outreach and training portion of the NACD Cultivating Inclusion grant.
3. Authorize the President of TEAMRCD to take all necessary steps to implement the NACD/Cultivating Inclusion Agreement, including, but not limited to, negotiating, approving and executing any subcontract associated with implementing the program and budget as approved by the Board, subject to approval as to form by the Office of County Counsel.
4. Review and file Director Corona's 11/5 letter National Association of Conservation District (NACD) Scope of work and budget concerns.pdf.

Motion approved:

Biancardi: Yes
Bryant: Yes
Corona: No
McClenahan: Yes
Parkes: Abstain

E. Subject: Assign a Director to serve as a contact person with California Department of Fish and Wildlife (CDFW) on the update of the Lake and Streambed Agreement (LSA) update.

Director Biancardi moved and Director McClenahan seconded to:
Authorize Director Bryant to coordinate with CDFW to produce a draft revision of TEAMRCD's LSA to be brought back to the Board for approval. Motion approved:

Biancardi: Yes
Bryant: Yes
Corona: No
McClenahan: Yes
Parkes: Yes

F. Subject: Approve TEAMRCD's 2018-2022 Four Year report for California Department of Fish and Wildlife (CDFW).

Director Parkes moved and Director Corona seconded to:
Approve the report language and submission to CDFW of TEAMRCD's Four Year CDFW report. Motion approved:

Biancardi: Yes
Bryant: Yes
Corona: Yes
McClenahan: Yes
Parkes: Yes

IV. Reports/Discussion:

A. Discuss Conservation Easement management at Greer Ranch and TEAMRCD obligations.

Background: Greer Ranch Homeowners Association (HOA) has reported issues with its Conservation Easements around fuel modification and management. The HOA has requested a meeting with TEAMRCD in the New Year.

The board discussed the obligations of TEAM RCD under the conservation agreement, with Director Corona explaining that there are a number of agencies/parties that need to

work out their issues with the HOA, notably Lennar Homes. The HOA is asking TEAM RCD to do more work in the easement area (fire prevention) than is called for in the TEAM RCD agreement. Following discussion, the board advised President Biancardi not to meet with the HOA, as TEAM RCD will not offer any additional services beyond the current conservation agreement.

B. Management report: Rae Shirer

- a. Status on email archive and porting – ongoing, with technical meeting set for the coming week.
- b. Records management progress—attended additional training with President Biancardi and both physical and electronic record archiving are in progress.
- c. Form 700—Forms will be sent in January. Directors are asked to mail original documents to the PO Box for TEAM RCD.

C. Legal matters: President Biancardi reported that legal costs will continue to be higher than budget due to objections and/or challenges from board members that need clarification.

D. Cultivating Inclusion: President Biancardi reported that the project is nearly complete and the partners/stakeholders are very satisfied.

E. SAWA: President Biancardi reported that the SAWA board did not meet last month.

V. Directors' Reports:

The directors then reported on interesting projects and conversations happening in the area. No future action items were noted in this discussion.

VII. Future Agenda Items:

President Biancardi stated that the CDFR Healthy Soils Program pending grant program (applications open Jan 8) would appear on the next agenda.

VIII: Adjournment

There being no further business to come before the board, Director Parkes moved and Director McClenahan seconded to adjourn the meeting at 5:39 p.m. Motion approved:

Biancardi:	Yes
Bryant:	Yes
Corona:	Yes
McClenahan:	Yes
Parkes:	Yes

Next Regular Meeting: January 11, 2023, at 4:00 PM

Dated: 2/8/2024


Newt Parkes, Secretary/Treasurer