

## AGENDA

**Temecula-Elsinore-Anza-Murrieta**

**Resource Conservation District**

**Regular Board Meeting**

**Thursday, March 9, 2017 – 4:00 p.m.**

**Truax Building**

**41923 Second Street, Fourth Floor**

**Temecula, CA 91590**

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### ADDING URGENCY ITEMS TO THE AGENDA:

*Items may be added to the Agenda in accordance with section 54954.2(b)(2) of the Government Code (Brown Act), upon a determination by a two-thirds vote of the members of the legislative body present at the meeting, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the Temecula-Elsinore-Anza-Murrieta Resource Conservation District after the agenda was posted.*

### **I. PRELIMINARY FUNCTIONS**

**Call to Order – Pledge of Allegiance**

**Roll Call/Establish a Quorum**

**Approval of Agenda**

#### **Public Comment**

*Any person may address the Board at this time upon any subject not identified on this Agenda but within the jurisdiction of the Temecula-Elsinore-Anza-Murrieta Resource Conservation District. Please note that for items not listed on the agenda, the Brown Act imposes limitations on what the Board may do at this time. The Board may not take action on the item at this meeting. As to matters on the Agenda, persons will be given an opportunity to address the Board when the matter is considered. If you wish to speak during public comment, please fill out a "Speaker Request Form" and give it to the Board Secretary. When the Board President calls your name, please immediately begin by giving your name and address for the record. Each speaker will be given three (3) minutes to address the Board.*

### **II. CONSENT CALENDAR**

*Consent Calendar items are expected to be routine and non-controversial, to be acted upon by the Board at one time without discussion. All items appearing on the Consent Calendar may be disposed*

*of by a single motion. Items shall be removed from the Consent Calendar if any member of the Board of Directors, staff member, or interested person requests removal prior to a vote on a motion to approve the items. Such items shall be considered separately for action by the Board.*

1. Consider approval of Minutes of the Board of Directors Special Meeting of January 19, 2017 and Minutes of Board of Directors Regular Meeting February 9, 2017 which was adjourned due to lack of a quorum.
2. Consider approval for current and past Months Financials: Financials and Management Reports for January 2017 and February 2017.
3. Special Districts Financial Transaction Report
4. Consider approval for current bills and reimbursements
  - a) Bills Paid:
    1. American Express \$5.80 –Office supplies- January 15, 2017 Billing and \$61.88 Transcription billing for February 2/12/17 billing.
  - b) Bills to be paid or reimbursements:
    1. Mission Resource Conservation District – Crop Swap Program-\$670.00 Check #1166
    2. Randy Feeney-Reimbursement for upgrade from EMARCD to TEAM RCD on website-\$50.00- Already approved at November 2016 Board Meeting.
    3. Big Horse Feed-\$7.99 postage for Annual Reports
    4. Mission Resource Conservation District-Crop Swap – \$2090.00
    5. Nigro & Nigro-\$250.00 for 2015/2016 Financial Transaction Report for the State.

**Approve all Correspondence and General information listed below as received on Consent Calendar**

1. Resignation of Director Vicki Long from District Board dated July 20, 2016
2. Signed TEAM RCD Budget 2016-2017-Duly passed and sent to County Controller's office
3. NCAD e Resource News Brief-1-3-2017
4. LAFCO Public Hearing -Detachment from Valley Wide Recreation and Park District and a finding of exemption from the California Environmental Quality Act.
5. Conservation Clip List-NACD-1-6-2017
6. NACD eResource New Brief-1-10-2017
7. Copy of CropSwap Program contract-January 11, 2017
8. Western Riverside County MSHCP Management meeting agenda-1-12-17
9. Utility Cost Management letter-Jan 12-2017
10. NACD eResource Weekly News Brief-1-17-2017
11. CSDA e-News-State Budget Proposal 2017-2018
12. Welcome to River Network's membership-1-18-17
13. TEAM RCD Budget passed and sent to County Audit Controller
14. Conservation Clip List-1-20-2017
15. CSDA requiring Feedback- 1-23-17
16. River Rally 2017 Registration
17. NACD eResource News Briefs-1-24-2017
18. CSDA e-news-1-24-2017

19. Forestry Notes-1-25-17
20. Funders Network Partners for Places-1-25-17
21. CSDA Feedback reminder
22. Conservation Clip list-1-27-17
23. Job Opportunity from State of California State Park Interpreter for Lake Perris State Recreation Area
24. River Network Member Opportunities in February 1-30-17
25. River Rally Scholarship opportunity-1-31-17
26. CSDA- E-News – 1-31-17
27. CARCD Opportunities-Updates, Events, Education-February 2017
28. NACD New Briefs-2-1-17
29. CSDA-Oversight of County Property Tax Residual Change in 2018-2-1-17
30. Special District Workshops that are Game changers-2-2-17
31. Conservation Clip List 2-3-17
32. CSDA Free Ethics Training-2-3-17
33. SDRMA Notification of Nominations -2017 SDRMA Board of Directors-2-3-17
34. SDRMA Safety Claims Education Day
35. SDRMA risk management news-2-6-2017
36. Jeffries Journal- Supervisor Kevin Jeffries Newsletter
37. NACD eResource-Weekly News Briefs from NACD-2-7-17
38. River Rally 2017-2-7-17-Deadline date for scholarships
39. River Currents-Monthly News from River Network- 2-8-17
40. Western Riverside County MSHCP meeting February 9, 2017
41. CSDA Membership -Highlights of 2016
42. River Network sign up announcement
43. Conservation Clip List-2-10-17
44. Native Californian Uses of Native California Plants seminar-February 11, 2017
45. SDRMA-2017-2018 Property Liability Program Rate Information
46. California Special Districts Association CSDA Voting for CSDA Board of Directors call for nominations Seat C-February 17, 2107
47. California Native Plant Society-Weekend Warrior Day-February 18, 2017
48. River Rally-Scholarship due date announcement 2-14-17
49. NACD eResource Weekly News Brief-2-14-17
50. River Rally-Scholarship last day application announcement 2-17-17
51. Conservation Clip List– 2-17-17
52. Special Districts Legislative Days- May 16-17
53. GCC Compensation Report
54. SDRMA 2017-2018 Renewal Questionnaire
55. NACD News Briefs-eResource Weekly news brief-2-21-17
56. CSDA e-News-2-21-17
57. SDRMA Property/Liability Longevity Distribution-2-22-17
58. River Rally- Learning about clean drinking water-2-22-17
59. CSDA important Workshops-2-23-17
60. Conservation Clip List-2-24-2017
61. NACD eResource Weekly News Briefs – 2-28-17
62. NACD Forestry News-2-28-17
63. CSDA e-news: 2-28-17
64. River Rally: Restoring Urban Rivers – 2-28-17
65. Jeffries Journal-March 2017
66. Use of Structural Equation Modeling in Support of Conservation Biology-Wednesday March 8, 2017
67. Natures Conservancy solution for managing Water-3-1-17
68. River Currents Monthly News – 3-1-17



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**III. GENERAL INFORMATION**

1. SMR Nutrient Management Initiative TAC Meeting – January 19, 2017
2. SMR Watershed Nutrient Management Initiative technical Advisory Committee Meeting - February 8, 2017
3. SMR letter to Ca Regional Water Quality Board-2-10-2017
4. Annual Business Meeting Agenda-November 29, 2017
5. SDRMA Meeting Schedules and agendas and general information
6. County of Riverside Treasurer-Tax Collector Tax Defaulted properties list
7. CARCD Conference Meeting Agenda and Minutes-November 19, 2015

**IV. ACTION ITEMS/ DISCUSSION CALENDAR**

1. Oath of Office for re-appointed Directors-Carol Lee Brady and Dave Kuhlman-Rose Corona
2. Discussion and potential approval to accept the resignation of Randy Feeney as Office Manager and Dave McElroy as Associate Director-Rose Corona/Randy Feeney and Dave McElroy
3. Discussion and potential approval of Services Agreement with Dave McElroy as an independent contractor to provide administrative and office management services-Rose Corona/District Counsel
4. Discussion and potential approval of Memorandum of Understanding with Mission Resource Conservation District and TEAM RCD collaboration on the Santa Rosa Plateau Ecological Reserve Western Pond Turtle Survey of 2017 and the Nature Conservancy-Judy Mitchell-Mission Resource Conservation District
  - a. Discussion and potential approval of Contract for Services with The Nature Conservancy relating to SRPER Western Pond Turtle Survey;
  - b. Discussion and potential approval of Memorandum of Understanding with Mission Resource Conservation District for subcontractor services relating to SRPER Western Pond Turtle Survey; and
  - c. Authorize the President to sign the agreements with any minor changes.
5. Discussion, update and on Memorandum of Understanding with Western Riverside County Regional Conservation Authority (RCA) and partnership with TEAM RCD- Rose Corona
6. Natural Resources Conservation Services Report- Bob Hewitt
7. Discussion and potential approval for Request For Proposal to complete yearly compilation by CPA firms-Carol Lee Brady
8. Discussion on the potential approval of a date for Open House special meeting day for all Board members, Associate Directors and public to view all Conservation Easements and properties that are the purview of TEAM RCD in addition to review of all financial obligations-Rose Corona
9. Discussion and potential approval of funds to pay for yearly Fish and Wildlife permits fees with potential amount up to \$1473.00 for the annual 1600 permit fees for years 2013, 2014, 2015, and 2016-Rose Corona

**V. OLD BUSINESS**

1. Discussion and update on Biological Monitoring progress and reports on Adeline Farms and Greer Ranch-Rick Neugebauer
2. Water Audit and CropSwap Updates –Dave McElroy
3. Discussion and potential approval of Southern California Area RCD expenses for hosting the Fish and Wildlife portion of the Area Meeting and discussion and potential approval of payment for all members (Directors, Associate Directors and guests) for luncheon at area meeting.-Rose Corona

4. Discussion and potential approval of Southern California Area RCD Items for RCD review for submission to area meeting agenda to be signed by President and forwarded as consideration of board vote and opinion to be included in Area Agenda if only minor changes apply-Rose Corona
5. Reminder-Form 700's and Ethics Training due by March 31, 2017- For online Ethics Training the website is:

<http://www.fppc.ca.gov/learn/public-officials-and-employees-rules-/ethics-training.html>.

#### **VI. NEW BUSINESS**

1. Discussion and potential approval of participation in April 22, 2017 Earth Day Celebration- 9:00-3:30 pm in Stampede Parking lot in Temecula.-Rose Corona
2. Discussion and potential approval of template letter to Developers with outstanding refunds owed to them and authorization for President to sign if only minor changes apply-Rose Corona
3. Discussion of Department of Conservation funding and use of such by potential approval to work toward fulfilling the Good Governance RCD Accreditation Standards-Carol Lee Brady
4. Discussion and overview of projects presented by VCS Environmental for Long Term Management of Conservation Easements-Rick Neugebauer
5. Discussion and potential approval of cell phone policy for Board meetings-Carol Lee Brady
6. Discussion on potential restoration projects with Riverside Flood Control-Rose Corona

#### **VII. ORAL/WRITTEN REPORTS**

1. District Counsel Gregory P. Priamos/Tawny Lieu
2. TEAMRCD Director Reports Open  
Rose Corona  
  
Dave Kuhlman  
Carol Lee Brady  
~~Vicki Long~~  
Michael Newcomb
3. Associate Director Reports Open  
Rick Neugebauer  
Dave McElroy  
Randy Feeney
4. SAWA/Fire Safe Reports Rick Neugebauer, Representative

#### **VIII. FUTURE AGENDA ITEMS**

1. Update and discussion regarding ad hoc committee for additional content for website and potential approval for process in presentation of content to the Board for approval and approval of content by Counsel.-Dave Kuhlman/Randy Feeney
2. Discussion and possible approval of creating policy for e-mail use-Carol Lee Brady
3. Discussion and possible approval of creation of ad-hoc committee to create more specific board procedures and policies-All
4. Discussion and potential approval to begin scanning and digitizing files-Dave McElroy

#### **IX. ADJOURNMENT**

**ADA COMPLIANCE STATEMENT:**

*Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by §202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the District at least 48 hours before the meeting, if possible.*

**Next Meeting: April 13, 2017**