

AGENDA

Temecula-Elsinore-Anza-Murrieta Resource Conservation District Regular Board Meeting

Thursday, April 10, 2025 at 4:00 PM

This meeting will be held in-person and via teleconference at:

Truax Building

41923 Second Street, Fourth Floor

Temecula, CA 92590

To view and participate via Teams:

Meeting ID: 257 980 722 087

Passcode: fq9Dj3e2

Mission Statement:

The TEAM RCD promotes conservation practices of natural resources, opportunities for public education and participation, and a sustainable quality of life for communities within the District

I. PRELIMINARY FUNCTIONS

- Call to Order - Pledge of Allegiance
- Roll Call/Establish a Quorum
- Approval of Agenda
- Public comment

Any person may address the Board at this time upon any subject not identified on this Agenda but within the jurisdiction of the Temecula-Elsinore-Anza-Murrieta Resource Conservation District. If you wish to address the Board on a matter not on the agenda, please fill in a pink Speaker Request form and give it to the Board Secretary. If you wish to speak to a matter on the Agenda, please fill in a green Speaker Request Form. When the Board President calls your name, please begin by giving your name and address for the record. Each speaker will be given three (3) minutes to address the Board. Please note that for items not listed on the agenda, the Brown Act imposes limitations on what the Board may do at this time. The Board may not take action on the item at this meeting.

II. CONSENT CALENDAR:

1. Approve Minutes of the Board of Directors Regular Meeting of March 13, 2025.
2. Approve for current bills and reimbursements:
 - a) Bills paid
 - b) Bills to be paid or reimbursement
 - c) Accounts Receivable
3. Approve monthly financial reports for periods ending March 31, 2025.

- 4 Acknowledgement that as per Director Rose Corona's Cure and Correct demand, both the Service Agreement and the Concurrence form for the approved Soil and Water hub concurrence agreement are in the packet.
5. Acknowledgement that as per Director Rose Corona's Cure and Correct demand that both of her most recent Cure and Correct letters are in the board packet.

III. ITEMS:

A. Subject: Quarterly budget review

Background: TEAMRCD's Treasurer Newt Parkes has requested a quarterly review and assessment of the District's financial position.

RECOMMENDED ACTION: *The Board to determine whether any action is necessary.*

B. Subject: District report topics

Background: TEAM's Conservation Technician compiled a report on various District data points. At the March meeting, directors asked for a month to review those topics and propose additions and/or revisions.

RECOMMENDED ACTION: Directors to discuss and potentially approve any changes to the report's topic list.

C. Subject: TEAMRCD Credit card

Background: Office Manager Rae Shirer has requested that the Board consider authorizing the President to establish a Chase Credit card to facilitate District operations.

RECOMMENDED ACTION: That the Board authorize the President to request that Chase Bank issue a credit card to the District.

D. Subject: Document retention schedule and handbook update

Background: Office Manager Rae Shirer has been reviewing and sorting all District documents and designing a data retention system that will comply with Riverside County's standards. She is also updating the policy manual in coordination with the retention schedule which are correlated.

RECOMMENDED ACTION: That the Board review and potentially approve the proposed data retention policy and the final item on the handbook update proposal.

E. Subject: Strategic planning Special Meeting

Background: The board has been working on developing a strategic plan which sets out processes for evaluating programs and projects.

RECOMMENDED ACTION: To set a special meeting for a Strategic Planning session for Tuesday, April 29th or Wednesday, April 30th, from 2-4pm.

F. Subject: California Association of Resource Conservation District Inland Empire Regional President and Vice President election

Background: Director Rose Corona has submitted a second Cure and Correct demand letter claiming that not publishing her first demand letter in the board packet invalidated the Board's re-do of the CARCD vote. While the original Cure and Correct process was conducted with legal oversight, the advice of counsel is that in the interest of transparency the board will reconsider this item.

RECOMMENDED ACTION: To conduct a revote for the position of President and Vice President of the Inland Empire region of CARCD.

G. Subject: Soil and Water Hub Agreement

Background: At last month's board meeting Directors approved joining the Regional Soil and Water Hub. Since then, the District has received a Cure and Correct demand from Director Rose Corona. The advice of counsel is that in the interest of transparency the board should reconsider this item.

RECOMMENDED ACTION: That the board revote on joining the Soil Water Hub.

DIRECTORS' REPORTS

- SAWA, WETA, Community Wildfire Resilience meeting, potential mitigation projects: Teri Biancardi
- Conservation Technician update: Conservation Easement reporting, Kit Swift
- Homeless report: Newt Parkes
- Watershed clean-up: Pablo Bryant
- CARCD policy committee updates: Rose Corona

V. MANAGEMENT REPORT

- Rae Shirer

VI. FUTURE AGENDA ITEMS:

VII: ADJOURNMENT

ADA COMPLIANCE STATEMENT:

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by §202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the District at least 48 hours before the meeting, if possible.

Next Regular Meeting: May 8, 2025, at 4:00 PM