



AGENDA

Temecula-Elsinore-Anza-Murrieta Resource Conservation District Regular Board Meeting

Thursday, June 11, 2026 at 4:00 PM

This meeting will be held in-person and via teleconference at:

**Truax Building
41923 Second Street, Fourth Floor
Temecula, CA 92590**

**To view and participate via Teams:
Meeting ID: 251 565 061 004 704
Passcode: 4xU6WU7X**

Mission Statement:

The TEAM RCD promotes conservation practices of natural resources, opportunities for public education and participation, and a sustainable quality of life for communities within the District.

I. PRELIMINARY FUNCTIONS

1. Call to Order – Pledge of Allegiance
2. Roll Call/Establish a Quorum
3. Approval of Agenda

Public Comment

Any person may address the Board at this time upon any subject not identified on this Agenda but within the jurisdiction of the Temecula-Elsinore-Anza-Murrieta Resource Conservation District. If you wish to address the Board on a matter not on the agenda, please fill in a pink Speaker Request form and give it to the Board Secretary. If you wish to speak to a matter on the Agenda, please fill in a green Speaker Request Form. If participating remotely, please indicate when asked if there are any agenda items you wish to address. When the Board President calls your name, please begin by giving your name for the record. Each speaker will be given three (3) minutes to address the Board. Please note that for items not listed on the agenda, the Brown Act imposes limitations on what the Board may do at this time. The Board may not take action on the item at this meeting.

II. CONSENT CALENDAR

1. Approve Minutes of the Board of Directors Regular Meeting of May 14, 2026
2. Approve current bills and reimbursements:
 - Bills paid
 - Bills to be paid or reimbursements
 - Accounts Receivable
 - Approve Monthly Financial Reports for the period ending May 31, 2026
 - Approve annual audit agreement with Nigro and Nigro at a cost of \$3,000

III. ACTION ITEMS

1. Election of Officers for the Position of President, Vice-President and Secretary/Treasurer
Background: TEAM RCD selects its District officers annually in June.

RECOMMENDED ACTIONS:

That the Board elect a President, Vice-President and Secretary/Treasurer.

2. Santa Ana Watershed Association - Selection of TEAM RCD Board Representative

Background: SAWA is governed by a five-member board comprised of one representative from each of the four resource conservation districts (RCDs) within the watershed, and one representative from the Orange County Water District.

RECOMMENDED ACTION:

That the Board select an individual to represent TEAMRCD on the SAWA Board.

3. TEAM RCD FY26/27 Budget

Background: The District is required to produce an annual budget for each fiscal year.

RECOMMENDED ACTION:

That the Board review and approve the FY26/27 budget.

4. Investment of District Funds in California Cooperative Liquid Assets Securities System

Background: The District's independent auditor has strongly recommended that the District invest its idle funds, including the advance to be received under WCB Grant Agreement No. WC-2593DC, in the California Cooperative Liquid Assets Securities System (California CLASS), consistent with the practice of a substantial majority of California special districts.

California CLASS is a Joint Powers Authority investment pool authorized under California Government Code Section 6509.7, sponsored by the California Special Districts Association (CSDA) and the League of California Cities, and administered by Public Trust Advisors, LLC. It carries an AAA rating from S&P Global Ratings and provides daily liquidity. The current 7-day yield is approximately 3.71% APY (as of June 2, 2026).

Investment in California CLASS is already authorized under District Policy 6080.8.16, which permits

TEAM RCD to invest in "shares of beneficial interest issued by a joint powers authority organized pursuant to Section 6509.7 of the Government Code."

Fiscal Impact: At current rates, investment of the WCB grant advance (\$997,000) in California CLASS is estimated to generate approximately \$19,975 in interest income in FY 26/27, compared to approximately \$5700 in a standard savings account.

RECOMMENDED ACTION:

That the board authorize the District Manager to invest District funds, including funds held as advances under active funding agreements, in California CLASS, a Joint Powers Authority investment pool authorized under California Government Code Section 6509.7.

5. TEAM RCD Policy Manual Additions/Deletions and Conforming Amendment

Background: The Board completed the first housekeeping action for the Policy Manual on May 14, 2026, retiring approximately 40 personnel policies and all job descriptions, reducing the manual from approximately 305 pages to approximately 200 pages. At that meeting, the board requested that the District Manager create a Credit Card Policy for use by TEAM RCD. This has been created and is proposed for addition to the Policy Manual. The policies proposed for deletion today address the remaining items identified in the Board's March 2026 editorial assessment as having no substantive content, duplicating other policies, or having been written for an organization with no applicability to TEAMRCD's current operations. Additionally, the titles of District Manager, General Manager, and Executive Director are used interchangeably throughout the manual, and these inconsistencies should be addressed. TEAMRCD's adopted title is District Manager, as established in Policy 3000. The proposed conforming amendment would standardize this title throughout.

RECOMMENDED ACTIONS:

1. Approve addition of the Credit Card Policy and Procedures to the Policy Manual
2. Approve deletion of remaining obsolete policies identified in the March 2026 editorial assessment
3. Approve a conforming amendment to standardize the title of District Manager throughout the Policy Manual

6. Authorization of District Credit Cards — Conservation Technician and District Manager

Background: To support field operations, district administration, and grant-funded project expenditures, the Board is asked to authorize issuance of District credit cards to the Conservation Technician and District Manager, subject to the District's new "Credit Card Policy and Procedures".

RECOMMENDED ACTION:

Authorize the issuance of District credit cards to Conservation Technician Kit Swift and District Manager Clifton Meek with a credit limit not to exceed \$10,000.

7. Authorization for Anticipated Conference Travel

Background: District Manager Clifton Meek and Conservation Technician Kit Swift hope to attend the 2026 CARCD conference in Sacramento, CA from November 17-19, 2026. The Nature Conservancy and TEAM RCD are proposing a panel that would address the role RCDs can play in improving wildlife connectivity and would highlight the work that is currently underway for the I-15 Rainbow Canyon Wildlife Crossing project. The approximate maximum cost of this trip for two

attendees would be \$4200, which includes registration, flights, hotel, per diem, and transfers.

Additionally, District Manager Clifton Meek hopes to attend the 2026 Corridors, Connectivity, and Crossings Conference in Santa Ana Pueblo, NM (near Albuquerque). This conference is an annual gathering of Tribal, state, federal, academic, industry, and nongovernmental leaders to collectively examine the latest science, policy, and management developments in wildlife corridor conservation. The approximate maximum cost for this trip would be \$2400, which includes flights, hotel, per diem, and transfers.

Both of these opportunities align well with management of the I-15 Rainbow Canyon Wildlife Crossing and other TEAM RCD projects and would allow for education and relationship-building that would position TEAM RCD to best support existing and new projects moving forward.

RECOMMENDED ACTION:

Authorize the use of district funds to support travel by District Manager Clifton Meek and Conservation Technician Kit Swift to the 2026 CARCD conference. Authorize the use of district funds to support travel by District Manager Clifton Meek to the 2026 Corridors, Connectivity, and Crossings Conference.

8. **Selection of Consultant Team for the I-15 Rainbow Canyon Wildlife Crossing Project**

Background: The Board established a Consultant Selection Committee in connection with the procurement process for the I-15 Rainbow Canyon Wildlife Crossing project consisting of District Manager Clifton Meek, Board President Teri Biancardi, Vice President Stuart Kuhn, one representative from The Nature Conservancy, and two representatives from Caltrans. The Consultant Selection Committee is currently in the process of reviewing submitted proposals and is likely to confirm its chosen consulting team prior to the July Board meeting. Per counsel, proposals remain sealed until the contract with the chosen firm is executed.

RECOMMENDED ACTION:

Authorize the Consultant Selection Committee to make the final consultant selection and authorize the District Manager to begin contract preparation with the chosen firm prior to the July Board Meeting.

9. **Temporary Increase in Hours Worked by Conservation Technician from 35 to 40 Hrs/Week**

Background: TEAM RCD currently has a 1-year grant agreement with the Inland Empire Community Foundation (IECF) that reflects a start date of 11/1/2025. However, the executed contract for the grant was not received until 12/15/2025, and funds were not disbursed until 12/22/2025. Despite this delay, all grant funds are still required to be spent, and all tasks completed by 10/31/2026. Hence, there is a need to increase the hours worked by our Conservation Technician in order to facilitate completion of all required tasks and spend funds by the 10/31/2026 deadline. Costs associated with this increase in hours worked will be covered by existing IECF grant funds.

RECOMMENDED ACTION:

Approve an increase in hours worked by Conservation Technician from 35 to 40 hrs/week through October 31, 2026. Reassess this hourly increase at the September Board meeting based upon workload and funding expected at that time.

IV. DISCUSSION / INFORMATION ITEMS

1. District Manager Report

Report on district operations, active grants, administrative matters, coordination with City of Temecula and Pechanga, and onboarding update. Presenter: District Manager Clifton Meek.

2. Projects Update

Update on active and developing projects including the I-15 Rainbow Canyon Wildlife Crossing, Greer Ranch Easement, Whitewood Easement, Community Wildfire Resilience Program, the Flood Control Project, Cannabis Cleanup, and Healthy Soils & SWEEP. Presenters: Board President Teri Biancardi, District Manager Clifton Meek, and Conservation Technician Kit Swift.

3. Conflict of Interest Code Amendment

TEAM RCD's current Conflict of Interest code was last amended more than 5 years ago on May 16, 2020. The "Conflict of Interest Code Biennial Notice Instructions for Local Agencies" notes that any code approved more than 5 years ago will likely need amending. Additionally, we have a new position that has been added since the code was last approved, and there are several "Designated Positions" listed in our Conflict of Interest Code that do not currently exist within the District. A board resolution approving the updated Conflict of Interest Code will be needed once the code is amended. The amended code and resolution must be submitted to the Riverside County Clerk of the Board of Supervisors by October 1, 2026. Presenter: District Manager Clifton Meek.

V. DIRECTORS 'REPORTS

Open to all directors.

VI. ADJOURNMENT

ADA COMPLIANCE STATEMENT:

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by §202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the District at least 48 hours before the meeting, if possible.

Next Regular Meeting: Thursday, July 9, 2026