

ACTION ITEMS

CROP SWAP/AIEP PRICING

RCWD CROPSWAP AND AEIP PRICING TABLE

FEES FOR YEAR 2023-TEAM RCD

AIEP							
1 to 5 acres	1000.00						
5.1-10 acres	1100.00						
10.1-15 acres	1350.00						
15.1 to 20 acres	1600.00						
20.1 - 25 acres	1175.00						
Above 25 acres	1450.00						
CropSWAP/Rootstock							
1 to 5 acres	1000.00						
5.1-10 acres	1100.00						
10.1-15 acres	1350.00						
15.1 to 20 acres	1600.00						
20.1 - 25 acres	1175.00						
Above 25 acres	1450.00						

**TEMECULA-ELSINORE-ANZA-MURRIETA
RESOURCE CONSERVATION DISTRICT**

Report to the Board of Directors

**For the Fiscal Year Ended
June 30, 2021**

NIGRO & NIGRO^{PC}

**TEMECULA-ELSINORE-ANZA-MURRIETA
RESOURCE CONSERVATION DISTRICT**

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For the Fiscal Year Ended June 30, 2021

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NIGRO & NIGRO^{PC}

A Professional Accountancy Corporation

Board of Directors
Temecula-Elsinore-Anza-Murrieta Resource Conservation District
Temecula, California

We are pleased to present this report related to our audit of the financial statements of the Temecula-Elsinore-Anza-Murrieta Resource Conservation District (District) as of and for the year ended June 30, 2021. This report summarizes certain matters required by professional standards to be communicated to you in your oversight responsibility for the District's financial reporting process.

This report is intended solely for the information and use of the Board of Directors and management and is not intended to be, and should not be, used by anyone other than these specified parties. It will be our pleasure to respond to any questions you have about this report. We appreciate the opportunity to continue to be of service to the District.

Very truly yours,

Murrieta, California
December 15, 2021

Required Communications

**TEMECULA-ELSINORE-ANZA-MURRIETA
RESOURCE CONSERVATION DISTRICT**

Required Communications

For the Fiscal Year Ended June 30, 2021

Generally accepted auditing standards (AU-C 260, *The Auditor's Communication With Those Charged With Governance*) require the auditor to promote effective two-way communication between the auditor and those charged with governance. Consistent with this requirement, the following summarizes our responsibilities regarding the financial statement audit as well as observations arising from our audit that are significant and relevant to your responsibility to oversee the financial reporting process.

Area	Comments
Our Responsibilities with Regard to the Financial Statement Audit	Our responsibilities under auditing standards generally accepted in the United States of America have been described to you in our arrangement letter dated June 1, 2021. Our audit of the financial statements does not relieve management or those charged with governance of their responsibilities, which are also described in that letter.
Overview of the Planned Scope and Timing of the Financial Statement Audit	An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit involved judgment about the number of transactions and the account-type of areas tested. There were no changes to the planned scope and timing of our audit testwork.
Accounting Policies and Practices	<p>Accounting Policies and Practices Under generally accepted accounting principles, in certain circumstances, management may select among alternative accounting practices. During our audit, no such circumstances were noted.</p> <p>Adoption of, or Change in, Significant Accounting Policies or Their Application Management has the ultimate responsibility for the appropriateness of the accounting policies used by the District. The District did not adopt any significant new accounting policies, nor have there been any changes in existing significant accounting policies during the current period.</p> <p>Significant or Unusual Transactions We did not identify any significant or unusual transactions or significant accounting policies in controversial or emerging areas for which there is a lack of authoritative guidance or consensus.</p> <p>Management's Judgments and Accounting Estimates Accounting estimates are an integral part of the preparation of financial statements and are based upon management's current judgement. No such significant accounting estimates were noted or estimate applications were changed from the previous year.</p>
Audit Adjustments	Audit adjustments are summarized in the attached Summary of Adjusting Journal Entries .
Uncorrected Misstatements	We are not aware of any uncorrected misstatements other than misstatements that are clearly trivial.

TEMECULA-ELSINORE-ANZA-MURRIETA
RESOURCE CONSERVATION DISTRICT
Required Communications
For the Fiscal Year Ended June 30, 2021

Area	Comments
Discussions With Management	We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the District's auditor. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.
Disagreements With Management	We encountered no disagreements with management over the application of significant accounting principles, the basis for management's judgments on any significant matters, the scope of the audit, or significant disclosures to be included in the financial statements.
Consultations With Other Accountants	We are not aware of any consultations management had with other accountants about accounting or auditing matters.
Significant Issues Discussed With Management	No significant issues arising from the audit were discussed or the subject of correspondence with management.
Significant Difficulties Encountered in Performing the Audit	No significant difficulties were encountered in performing our audit.
Required Supplementary Information	<p>We applied certain limited procedures to the:</p> <ol style="list-style-type: none"> 1. Budget to Actual Comparison <p>Which are required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.</p>

This information is intended solely for the information and use of Board of Directors and management of the District and is not intended to be, and should not be, used by anyone other than these specified parties.

Summary of Adjusting Journal Entries

**TEMECULA-ELSINORE-ANZA-MURRIETA
RESOURCE CONSERVATION DISTRICT**

*Summary of Adjusting Journal Entries
For the Fiscal Year Ended June 30, 2021*

No audit adjustments noted.

**TEMECULA ELSINORE ANZA MURRIETA
RESOURCE CONSERVATION DISTRICT
FINANCIAL STATEMENTS
AND
INDEPENDENT AUDITORS' REPORT
For the Fiscal Year Ended
June 30, 2021**

NIGRO & NIGRO^{PC}

TEMECULA ELSINORE ANZA MURRIETA RESOURCE CONSERVATION DISTRICT
For the Fiscal Year Ended June 30, 2021
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Financial Section



INDEPENDENT AUDITORS' REPORT

Board of Directors
Temecula Elsinore Anza Murrieta Resource Conservation District
Temecula, California

We have audited the accompanying financial statements of the governmental activities and the General fund of Temecula Elsinore Anza Murrieta Resource Conservation District, as of and for the fiscal year ended June 30, 2021, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the governmental activities and each major fund of the Temecula Elsinore Anza Murrieta Resource Conservation District as of June 30, 2021, and the changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that management's discussion and analysis and budgetary comparison information be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historic context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued a separate report dated December 15, 2021, on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.

A handwritten signature in cursive script that reads "Nigro" followed by a colon and "Nigro" followed by a comma and "PC".

Murrieta, California
December 15, 2021

TEMECULA ELSINORE ANZA MURRIETA RESOURCE CONSERVATION DISTRICT
Management's Discussion and Analysis (Unaudited)
For the Fiscal Year Ended June 30, 2021

This discussion and analysis of Temecula Elsinore Anza Murrieta Resource Conservation District's financial performance provides an overview of the District's financial activities for the fiscal year ended June 30, 2021. Please read it in conjunction with the District's financial statements, which immediately follow this section.

FINANCIAL HIGHLIGHTS

- The net position of the District increased by \$116,613, or 8.66% during the fiscal year.
- In 2021, total revenues were \$212,712 and total expenses were \$96,099.
- There were no additions to capital assets during the year, and there was no depreciation expense.

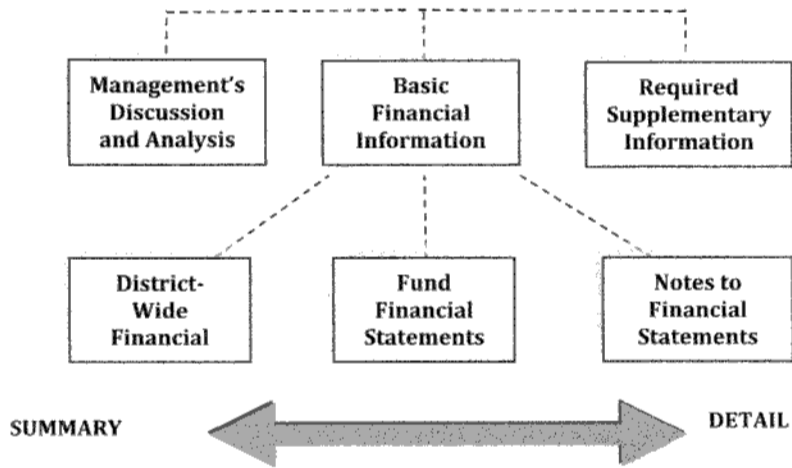
OVERVIEW OF THE FINANCIAL STATEMENTS

This annual report consists of three parts – management discussion and analysis (this section), the basic financial statements, and required supplementary information. The basic financial statements include two kinds of statements that present different views of the District:

- The first two statements are *district-wide financial statements* that provide both short-term and long-term information about the District's overall financial status.
- The remaining statements are *fund financial statements* that focus on individual parts of the District, reporting the District's operations in more detail than the district-wide statements.
 - The *governmental funds* statements tell how basic services were financed in the short term as well as what remains for future spending.

Figure A-1. Organization of Temecula Elsinore Anza Murrieta Resource Conservation District's Annual Financial Report

The financial statements also include *notes* that explain some of the information in the statements and provide more detailed data. Figure A-1 shows how the various parts of this annual report are arranged and related to one another.



TEMECULA ELSINORE ANZA MURRIETA RESOURCE CONSERVATION DISTRICT
Management's Discussion and Analysis (Unaudited)
For the Fiscal Year Ended June 30, 2021

OVERVIEW OF THE FINANCIAL STATEMENTS (continued)

Figure A-2 summarizes the major features of the District's financial statements, including the portion of the District's activities they cover and the types of information they contain.

Figure A-2. Major Features of the District-Wide and Fund Financial Statements

Type of Statements	District-Wide	Governmental Funds
<i>Scope</i>	Entire district, except fiduciary activities	The activities of the district that are not proprietary or fiduciary
<i>Required financial statements</i>	<ul style="list-style-type: none"> • Statement of Net Position • Statement of Activities 	<ul style="list-style-type: none"> • Balance Sheet • Statement of Revenues, Expenditures & Changes in Fund Balances
<i>Accounting basis and measurement focus</i>	Accrual accounting and economic resources focus	Modified accrual accounting and current financial resources focus
<i>Type of asset/liability information</i>	All assets and liabilities, both financial and capital, short-term and long-term	Only assets expected to be used up and liabilities that come due during the year or soon thereafter; no capital assets included
<i>Type of inflow/outflow information</i>	All revenues and expenses during year, regardless of when cash is received or paid	Revenues for which cash is received during or soon after the end of the year; expenditures when goods or services have been received and payment is due during the year or soon thereafter

The remainder of this overview section of management's discussion and analysis highlights the structure and contents of each of the statements.

TEMECULA ELSINORE ANZA MURRIETA RESOURCE CONSERVATION DISTRICT
Management's Discussion and Analysis (Unaudited)
For the Fiscal Year Ended June 30, 2021

OVERVIEW OF THE FINANCIAL STATEMENTS (continued)

District-Wide Statements

The district-wide statements report information about the District as a whole using accounting methods similar to those used by private-sector companies. The statement of net position includes all of the District's assets and liabilities. All of the current year's revenues and expenses are accounted for in the statement of activities regardless of when cash is received or paid.

The two district-wide statements report the District's net position and how it has changed. Net position – the difference between the District's assets, deferred outflows of resources, liabilities, and deferred inflows of resources – is one way to measure the District's financial health or position.

- Over time increases and decreases in the District's net position are an indicator of whether its financial position is improving or deteriorating.
- To assess the overall health of the District, you need to consider additional nonfinancial factors, such as the amount of building construction in the area, and the political climate affecting conservation.
- In the district-wide financial statements, the District's activities are categorized as *Governmental Activities*. Most of the District's basic services are included here, such as mitigation, public outreach and partnering with similar groups and agencies seeking to protect local watersheds.

Fund Financial Statements

The fund financial statements provide more detailed information about the District's most significant funds – not the District as a whole. Funds are accounting devices the District uses to keep track of specific sources of funding and spending on particular programs. Some funds are required by State law and by bond covenants.

The District has two funds, the General Fund and Permanent Fund.

TEMECULA ELSINORE ANZA MURRIETA RESOURCE CONSERVATION DISTRICT
Management's Discussion and Analysis (Unaudited)
For the Fiscal Year Ended June 30, 2021

ORGANIZATION STRUCTURE

The District was formed in 1949 under Public Resource Code Section 9074-9801 of the State of California. The District's mission is to promote conservation practices of natural resources, opportunities for public education and participation, and a sustainable quality of life for communities within the District. The District's territory includes 505,000 acres, or approximately 789 square miles, extending south from Scott Road in Menifee to the San Diego County line, and from the east of Anza west to the Orange County line. It also includes the loop around the north of Lake Elsinore. The District accepts many forms of mitigation to allow projects to run smoothly through the permitting process and promote a healthy environment for the respective communities.

Board of Directors

Rose Corona	President
Lisa Battiato	Vice President
Newt Parkes	Secretary/Treasurer
Teri Biancardi	Director
Randy Feeney	Director
Rick Neugebauer	Associate Director

TEMECULA ELSINORE ANZA MURRIETA RESOURCE CONSERVATION DISTRICT
Management's Discussion and Analysis (Unaudited)
For the Fiscal Year Ended June 30, 2021

FINANCIAL ANALYSIS OF THE DISTRICT AS A WHOLE

Table A-1

	Governmental Activities		Variance Increase (Decrease)
	2021	2020	
ASSETS			
Current assets	\$ 335,791	\$ 210,975	\$ 124,816
Restricted assets	388,271	391,055	(2,784)
Capital assets	747,750	747,750	-
Total assets	1,471,812	1,349,780	122,032
LIABILITIES			
Current liabilities	8,711	3,292	5,419
Total liabilities	8,711	3,292	5,419
NET POSITION			
Investment in capital assets	747,750	747,750	-
Restricted	388,271	391,055	(2,784)
Unrestricted	327,080	207,683	119,397
Total net position	\$ 1,463,101	\$ 1,346,488	\$ 116,613

Net Position. The District's combined net position was higher on June 30, 2021, than it was the year before – increasing to \$1.463 million. (See Table A-1).

TEMECULA ELSINORE ANZA MURRIETA RESOURCE CONSERVATION DISTRICT
Management's Discussion and Analysis (Unaudited)
For the Fiscal Year Ended June 30, 2021

FINANCIAL ANALYSIS OF THE DISTRICT AS A WHOLE (continued)

Table A-2

	Governmental Activities		Variance Increase (Decrease)
	2021	2020	
REVENUES			
Program revenues:			
Cropswap	\$ 22,950	\$ 2,750	\$ 20,200
SAWA stipends	17,450	10,053	7,397
RCFC pilot projects	157,715	120,250	37,465
Water audits	12,300	1,800	10,500
Grant revenue	-	9,647	(9,647)
Total program revenues	<u>210,415</u>	<u>144,500</u>	<u>65,915</u>
General revenues:			
Endowments	-	-	-
Investment earnings	2,297	8,193	(5,896)
Other revenues	-	-	-
Total general revenues	<u>2,297</u>	<u>8,193</u>	<u>(5,896)</u>
Total revenues	<u>212,712</u>	<u>152,693</u>	<u>60,019</u>
EXPENSES			
Program expenses	68,812	83,761	(14,949)
Administrative expenses	27,287	19,321	7,966
Total expenses	<u>96,099</u>	<u>103,082</u>	<u>(6,983)</u>
Change in net position	116,613	49,611	\$ 67,002
NET POSITION			
Beginning of year	<u>1,346,488</u>	<u>1,296,877</u>	<u>49,611</u>
End of year	<u>\$ 1,463,101</u>	<u>\$ 1,346,488</u>	<u>\$ 116,613</u>

Changes in net position, governmental activities. The District's total revenues increased 39.31% to \$212,712 (See Table A-2). The increase is primarily due to the increase in Cropswap and RCFC pilot projects income in fiscal year 2021.

The total cost of all programs and services decreased 6.77% to \$96,099. The increase is due to decreased program costs for the RCFC pilot projects.

General Fund Budgetary Highlights

While the District's adopted final budget for the General Fund anticipated revenues would exceed expenditures by \$20,242 the actual results for the year show that revenues exceeded expenditures by \$94,099. Actual revenues were \$165,840 more than budgeted, but expenditures were \$71,741 more than planned.

TEMECULA ELSINORE ANZA MURRIETA RESOURCE CONSERVATION DISTRICT
Management's Discussion and Analysis (Unaudited)
For the Fiscal Year Ended June 30, 2021

CAPITAL ASSETS

By the end of fiscal year 2021 the District had invested \$747,750 in capital assets. (More detailed information about capital assets can be found in Note 5 to the financial statements).

FACTORS BEARING ON THE DISTRICT'S FUTURE

The District will continue to work with the communities of Lake Elsinore, Wildomar, Murrieta, Temecula, and Anza by providing education and mitigation services, protection of resources and the watershed through building stronger partnerships within the District's boundaries.

The District anticipates future revenue streams in partnership with the Santa Ana Watershed Association (SAWA), state grants and by accepting and monitoring new easements.

This and other factors were considered in preparing the Temecula Elsinore Anza Murrieta Resource Conservation District budget for the 2021-22 fiscal year.

CONTACTING THE DISTRICT'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, taxpayers, customers, and investors and creditors with a general overview of the District's finances and to demonstrate the District's accountability for the money it receives. If you have any questions about this report or need additional financial information, contact Rose Corona at Rose.Corona@teamrcd.org.

TEMECULA ELSINORE ANZA MURRIETA RESOURCE CONSERVATION DISTRICT
Statement of Net Position
June 30, 2021

	Governmental Activities
ASSETS	
Cash and cash equivalents (Note 2)	\$ 311,667
Restricted – cash and cash equivalents (Note 2 and 6)	98,234
Restricted – investments (Note 2 and 6)	290,000
Restricted – accrued interest receivable (Note 6)	37
Accounts receivable (Note 3)	21,473
Prepaid Items	2,651
Capital assets – not being depreciated (Note 5)	747,750
Total assets	1,471,812
LIABILITIES	
Accounts payable and accrued expenses	8,711
Total liabilities	8,711
NET POSITION	
Investment in capital assets	747,750
Restricted for mitigation projects:	
Nonspendable (Note 6)	388,000
Expendable (Note 6)	271
Unrestricted	327,080
Total net position	\$ 1,463,101

TEMECULA ELSINORE ANZA MURRIETA RESOURCE CONSERVATION DISTRICT
Statement of Activities
For the Fiscal Year Ended June 30, 2021

	Governmental Activities
EXPENSES	
Program expense	\$ 68,812
Administrative	27,287
Total program expenses	<u>96,099</u>
PROGRAM REVENUES	
CropSwap income	22,950
SAWA stipend income	17,450
RCFC pilot projects	157,715
Water audit income	12,300
Total program revenues	<u>210,415</u>
Net program income	<u>114,316</u>
GENERAL REVENUES	
Investment earnings	<u>2,297</u>
Total general revenues	<u>2,297</u>
Change in net position	116,613
NET POSITION	
Beginning of year	<u>1,346,488</u>
End of year	<u>\$ 1,463,101</u>

TEMECULA ELSINORE ANZA MURRIETA RESOURCE CONSERVATION DISTRICT
Balance Sheet – Governmental Funds
June 30, 2021

	<u>General Fund</u>	<u>Permanent Fund</u>	<u>Total Governmental Funds</u>
ASSETS			
Cash and cash equivalents	\$ 311,667	\$ -	\$ 311,667
Restricted – cash and cash equivalents	-	98,234	98,234
Restricted – investments	-	290,000	290,000
Restricted – accrued interest receivable	-	37	37
Accounts receivable	21,473	-	21,473
Prepaid Items	2,651	-	2,651
Total assets	<u>\$ 335,791</u>	<u>\$ 388,271</u>	<u>\$ 724,062</u>
LIABILITIES			
Accounts payable	<u>\$ 8,711</u>	<u>\$ -</u>	<u>\$ 8,711</u>
Total liabilities	<u>8,711</u>	<u>-</u>	<u>8,711</u>
FUND BALANCE (Note 7)			
Nonspendable	2,651	-	2,651
Restricted	-	388,271	388,271
Unassigned	<u>324,429</u>	<u>-</u>	<u>324,429</u>
Total fund balance	<u>327,080</u>	<u>388,271</u>	<u>715,351</u>
Total liabilities and fund balance	<u>\$ 335,791</u>	<u>\$ 388,271</u>	<u>\$ 724,062</u>

TEMECULA ELSINORE ANZA MURRIETA RESOURCE CONSERVATION DISTRICT
Reconciliation of the Governmental Funds Balance Sheet to the Statement of Net Position
For the Fiscal Year Ended June 30, 2021

Total fund balances - governmental funds	\$ 715,351
Amounts reported for governmental activities in the statement of net position are different because:	
Capital assets used in governmental activities are not financial resources and therefore are not reported as assets in governmental funds. The cost of these assets is:	<u>747,750</u>
Total net position - governmental activities	<u><u>\$ 1,463,101</u></u>

TEMECULA ELSINORE ANZA MURRIETA RESOURCE CONSERVATION DISTRICT
Statement of Revenues, Expenditures, and Changes in Fund Balance
For the Fiscal Year Ended June 30, 2021

	<u>General Fund</u>	<u>Permanent Fund</u>	<u>Total Governmental Funds</u>
REVENUES			
CropSwap income	\$ 22,950	\$ -	\$ 22,950
SAWA stipend income	17,450	-	17,450
RCFC pilot projects	157,715	-	157,715
Water audit income	12,300	-	12,300
Investment earnings	25	2,272	2,297
Total revenues	<u>210,440</u>	<u>2,272</u>	<u>212,712</u>
EXPENDITURES			
Operational:			
CropSwap management	9,040	-	9,040
Water audit expenses	4,915	-	4,915
RCFC pilot projects	54,857	-	54,857
Administrative:			
Accounting and audit/review	2,240	-	2,240
Bookkeeping	3,062	-	3,062
Bank charges	34	-	34
Computer systems	120	-	120
Consulting	4,767	-	4,767
Insurance	2,260	-	2,260
Legal	8,230	-	8,230
Licenses and permits	3,359	-	3,359
Membership dues	1,238	-	1,238
Office Supplies	203	-	203
Postage	185	-	185
Printing	80	-	80
Transcription	609	-	609
Website	900	-	900
Total expenditures	<u>96,099</u>	<u>-</u>	<u>96,099</u>
Excess of revenues over expenditures	114,341	2,272	116,613
OTHER FINANCING SOURCES(USES)			
Transfers in/(out) (Note 4)	5,056	(5,056)	-
Change in fund balances	119,397	(2,784)	116,613
FUND BALANCE			
Beginning of year	<u>207,683</u>	<u>391,055</u>	<u>598,738</u>
End of year	<u>\$ 327,080</u>	<u>\$ 388,271</u>	<u>\$ 715,351</u>

The notes to financial statements are an integral part of this statement.

TEMECULA ELSINORE ANZA MURRIETA RESOURCE CONSERVATION DISTRICT
*Reconciliation of the Governmental Funds Statement of Revenues, Expenditures, and Changes
in Fund Balance to the Government-Wide Statement of Activities and Changes in Net Position
For the Fiscal Year Ended June 30, 2021*

*There were no differences between the total net change in fund balances-governmental funds and the
change in net position of governmental activities.*

TEMECULA ELSINORE ANZA MURRIETA RESOURCE CONSERVATION DISTRICT

Notes to Financial Statements

June 30, 2021

NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES

Temecula Elsinore Anza Murrieta Resource Conservation District (the "District") accounts for its financial transactions in accordance with accounting principles generally accepted in the United States of America as prescribed by the Governmental Accounting Standards Board. The following is a summary of the more significant policies:

A. Reporting Entity

A reporting entity is comprised of the primary government, component units, and other organizations that are included to ensure the financial statements are not misleading. The primary government of the District consists of all funds, departments, and agencies that are not legally separate from the District. For Temecula Elsinore Anza Murrieta Resource Conservation District, this includes the General and Permanent Funds.

Component units are legally separate organizations for which the District is financially accountable. Component units may also include organizations that are fiscally dependent on the District, in that the District approves their budget, the issuance of their debt or the levying of their taxes. In addition, component units are other legally separate organizations for which the District is not financially accountable but the nature and significance of the organization's relationship with the District is such that exclusion would cause the District's financial statements to be misleading or incomplete.

The District has identified no organizations that are required to be reported as component units.

B. Basis of Presentation, Basis of Accounting

1. Basis of Presentation

Government-Wide Financial Statements

The statement of net position and the statement of activities display information about the primary government (the District). These statements include the financial activities of the overall government. Eliminations have been made to minimize the double-counting of internal activities. Governmental activities generally are financed through developer fees.

The statement of activities presents a comparison between direct expenses and program revenues for each function of the District's governmental activities. Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function. Program revenues include (a) fees, fines, and charges paid by the recipients of goods or services offered by the programs and (b) grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues are presented as general revenues.

Fund Financial Statements

The fund financial statements provide information about the District's funds. The emphasis of fund financial statements is on major governmental funds, each displayed in a separate column.

Proprietary fund operating revenues, such as charges for services, result from exchange transactions associated with the principal activity of the fund. Exchange transactions are those in which each party receives and gives up essentially equal values. Nonoperating revenues, such as subsidies and investment earnings, result from nonexchange transactions or ancillary activities. The District does not operate any proprietary funds.

NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES (continued)

B. Basis of Presentation, Basis of Accounting (continued)

1. Basis of Presentation (continued)

Governmental Funds

The District maintains the following major governmental funds:

General Fund: This fund is used to account for and report all financial resources not accounted for and reported in another fund.

Permanent Fund: This fund is used to account for principal and interest related to endowments paid to the District as part of easement agreements.

2. Measurement Focus, Basis of Accounting

Government-Wide Financial Statements

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows take place.

Governmental Fund Financial Statements

Governmental funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this method, revenues are recognized when measurable and available. Expenditures are recorded when the related fund liability is incurred. Capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of general long-term debt and financing from capital leases are reported as other financing sources.

3. Revenues - Exchange and Non-Exchange Transactions

Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the fiscal year in which the resources are measurable and become available. Available means that the resources will be collected within the current fiscal year. Generally, available is defined as collectible within 60 days.

Non-exchange transactions, in which the District receives value without directly giving equal value in return, include revenue from certain grants, entitlements, and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied. Eligibility requirements include time and purpose requirements. On a modified accrual basis, revenue from non-exchange transactions must also be available before it can be recognized.

C. Budgetary Data

Annual budgets are adopted on a basis consistent with generally accepted accounting principles for all government funds. By state law, the District's governing board must adopt a tentative budget no later than July 1 and adopt a final budget no later than October 1. A public hearing must be conducted to receive comments prior to adoption.

TEMECULA ELSINORE ANZA MURRIETA RESOURCE CONSERVATION DISTRICT

Notes to Financial Statements

June 30, 2021

NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES (continued)

C. Budgetary Data (continued)

The District annually adopts a budget based on estimated revenues, estimated operation expenses, and capital expenditure requirements. The District's policy is to prepare its budgets on the modified accrual basis of accounting, which recognizes revenues when they are accrued, and expenses and capital assets are recorded as expenditures, and depreciation is not recorded.

D. Encumbrances

Encumbrance accounting is used in all budgeted funds to reserve portions of applicable appropriations for which commitments have been made. Encumbrances are recorded for purchase orders, contracts, and other commitments when they are written. Encumbrances are liquidated when the commitments are paid. All encumbrances are liquidated as of June 30.

E. Assets, Deferred Outflows of Resources, Liabilities, Deferred Inflows of Resources, and Net Position

1. Cash

The District's cash consists of cash on hand, demand deposits and short-term investments with original maturities of less than 90 days from the date of acquisition.

2. Investments

Investments consist of certificates of deposits with average maturity date of 90 days or more from the date of acquisition. Investments are reported at fair value except for short-term investments, which are reported at cost, which approximates fair value. Cash deposits are reported at carrying amount, which reasonably estimates fair value.

In accordance with fair value measurements, the District categorizes its assets and liabilities measured at fair value into a three-level hierarchy based on the priority of the inputs to the valuation technique used to determine fair value. The fair value hierarchy gives the highest priority to quoted prices in active markets for identical assets or liabilities (Level 1) and the lowest priority to unobservable inputs (Level 3). If the inputs used in the determination of the fair value measurement fall within different levels of the hierarchy, the categorization is based on the lowest level input that is significant to the fair value measurement.

Financial assets and liabilities recorded on the balance sheet are categorized based on the inputs to the valuation techniques as follows:

Level 1 – Inputs that reflect unadjusted quoted prices in active markets for identical investments, such as stocks, corporate and government bonds. The District has the ability to access the holding and quoted prices as of the measurement date.

Level 2 – Inputs, other than quoted prices, that are observable for the asset or liability either directly or indirectly, including inputs from markets that are not considered to be active.

Level 3 – Inputs that are unobservable. Unobservable inputs reflect the District's own assumptions about the factors market participants would use in pricing an investment, and is based on the best information available in the circumstances.

TEMECULA ELSINORE ANZA MURRIETA RESOURCE CONSERVATION DISTRICT

Notes to Financial Statements

June 30, 2021

NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES (continued)

E. Assets, Deferred Outflows of Resources, Liabilities, Deferred Inflows of Resources, and Net Position (continued)

3. Accounts Receivable

Accounts receivables represent amounts due to the District as of fiscal year end from conservation services rendered and interest.

4. Prepaids

Prepaid expenses arise when the District has paid for an expense, but the corresponding goods or services have not been received at the end of the fiscal year.

5. Capital Assets

The accounting and reporting treatment applied to the capital assets associated with a fund is determined by its measurement focus. Capital assets are reported in the government-wide statement of net assets, but are not reported in the fund financial statements.

Capital assets are capitalized at cost (or estimated historical cost) and updated for additions and retirements during the year. Donated fixed assets are recorded at their estimated fair market values as of the date received. The District does not currently define a threshold for capital assets. However, these assets are estimated to have an initial, individual cost of more than \$500 and an estimated useful life in excess of two years. Capital assets are depreciated during the expected life of the asset on the straight-line method. The District does not own any infrastructure as defined in GASB No. 34. Improvements are capitalized; the costs of normal maintenance and repairs that do not add to the value of the asset or materially extend an asset's life are not capitalized.

All reported capital assets, except for land and construction in progress, are depreciated. Improvements are depreciated over the remaining useful lives of the related capital assets. Depreciation is computed using the straight-line method.

As of June 30, 2021, the Organization has no depreciable assets.

6. Unavailable Revenue

Unavailable revenue arises when potential revenue does not meet both the "measurable" and "available" criteria for recognition in the current period or when resources are received by the District prior to the incurrence of qualifying expenditures. In subsequent periods, when both revenue recognition criteria are met, or when the District has a legal claim to the resources, the liability for unavailable revenue is removed from the combined balance sheet and revenue is recognized.

TEMECULA ELSINORE ANZA MURRIETA RESOURCE CONSERVATION DISTRICT

Notes to Financial Statements

June 30, 2021

NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES (continued)

E. Assets, Deferred Outflows of Resources, Liabilities, Deferred Inflows of Resources, and Net Position (continued)

8. Fund Balance Reserves and Designations

Fund balance reporting for governmental funds is reported in classifications that comprise a hierarchy based primarily on the extent to which the District is bound to honor constraints on the specific purposes for which amounts in those funds can be spent. Some governments may not have policies or procedures that are comparable to those policies that underlie these fund balance classifications and therefore would not report amounts in all possible fund balance classifications.

Nonspendable: The nonspendable fund balance classification includes amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact. The “not in spendable form” criterion includes items that are not expected to be converted to cash, for example, revolving cash, inventories, and prepaid amounts.

Restricted: Fund balances should be reported as restricted when constraints placed on the use of resources are either (a) externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation.

Unassigned: Unassigned fund balance is the residual classification for the General Fund. This classification represents fund balance that has not been assigned to other funds and that has not been restricted, committed, or assigned to specific purposes within the General Fund.

9. Net Position

Net position is classified into three components: investment in capital assets; restricted; and unrestricted. These classifications are defined as follows:

- **Investment in capital assets** - This component of net position consists of capital assets, including restricted capital assets, net of accumulated depreciation.
- **Restricted** - This component of net position consists of constraints placed on net position use through external constraints imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments or constraints imposed by law through constitutional provisions or enabling legislation.
- **Unrestricted net position** - This component of net position consists of net position that does not meet the definition of “net investment in capital assets” or “restricted”.

When both restricted and unrestricted resources are available for use, it is the District’s policy to use restricted resources first, then unrestricted resources as they are needed.

TEMECULA ELSINORE ANZA MURRIETA RESOURCE CONSERVATION DISTRICT
Notes to Financial Statements
 June 30, 2021

NOTE 2 – CASH AND INVESTMENTS

Cash and investments at June 30, 2021, are reported on the statement of net position as follows:

<u>Description</u>	<u>Balance</u>
Cash and cash equivalents	\$ 311,667
Restricted – cash and cash equivalents	98,234
Restricted – investments	290,000
Total cash and investments	\$ 699,901

Cash and investments at June 30, 2021, consisted of the following:

<u>Description</u>	<u>Balance</u>
Demand deposits with financial institutions	\$ 409,901
Certificates-of-deposit	290,000
Total cash and investments	\$ 699,901

Demand Deposits

At June 30, 2021, the carrying amount of the District’s demand deposits was \$409,901 and the financial institution balance was \$410,947. The net difference represents outstanding checks, deposits-in-transit and/or other reconciling items.

Custodial Credit Risk – Deposits

Custodial credit risk is the risk that in the event of a bank failure, the District’s deposits may not be returned to it. The District does not have a policy for custodial credit risk for deposits. Cash balances held in banks are insured up to \$250,000 by the Federal Depository Insurance Corporation (FDIC) and are collateralized by the respective financial institutions. In addition, the California Government Code requires that a financial institution secure deposits made by State or local governmental units by pledging securities in an undivided collateral pool held by a depository regulated under State law (unless so waived by the governmental unit).

The market value of the pledged securities in the collateral pool must equal at least 110 percent of the total amount deposited by the public agencies. California law also allows financial institutions to secure public deposits by pledging first trust deed mortgage notes having a value of 150 percent of the secured public deposits and letters of credit issued by the Federal Home Loan Bank of San Francisco having a value of 105 percent of the secured deposits. Cash balances in banks as of June 30, 2021, are fully insured by the Federal Depository Insurance Corporation.

Cash and Investments

Cash and investments are reported at fair market value. The District considers certificates of deposit with a maturity date of 90 days or longer to be investments.

Authorized Investments

The investment policy adopted by the District is summarized as follows: “The District shall invest public funds in a manner which will safeguard principal, meet liquidity and achieve return on investments as referenced in government code section 53600.5.” All investments of the District shall conform to the requirements of applicable law and policy, whichever is more restrictive.

TEMECULA ELSINORE ANZA MURRIETA RESOURCE CONSERVATION DISTRICT
Notes to Financial Statements
 June 30, 2021

NOTE 2 – CASH AND INVESTMENTS (continued)

Disclosures Relating to Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. One of the ways that the District manages its exposure to interest rate risk is by purchasing a combination of shorter term and longer-term investments and by timing cash flows from maturities so that a portion of the portfolio is maturing or coming close to maturity evenly over time as necessary to provide the cash flows and liquidity needed for operations.

Maturities and fair value of investments as of June 30, 2021, are as follows:

<u>Type of Investments</u>	<u>Measurement Input</u>	<u>Credit Rating</u>	<u>Maturity</u>	
			<u>June 30, 2021 Fair Value</u>	<u>12 Months or Less</u>
Certificates-of-deposit	Level 2	N/A	\$ 290,000	\$ 290,000
Total investments			<u>\$ 290,000</u>	<u>\$ 290,000</u>

NOTE 3 – ACCOUNTS RECEIVABLE

Accounts receivable as of June 30, 2021, consisted of the following:

<u>Customer</u>	<u>Balance</u>
Rancho California Water District	\$ 19,550
Santa Ana Watershed Association	1,923
Total accounts receivable	<u>\$ 21,473</u>

NOTE 4 – INTERFUND TRANSFERS

The District transferred interest earnings of \$5,066 used for operations from the Permanent Fund to the General Fund during the fiscal year.

NOTE 5 – CAPITAL ASSETS AND DEPRECIATION

Capital assets activity for the year ended June 30, 2021, is shown below:

	<u>Balance, July 1, 2020</u>	<u>Additions</u>	<u>Retirements</u>	<u>Balance, June 30, 2021</u>
Capital assets not being depreciated:				
Land	\$ 475,000	\$ -	\$ -	\$ 475,000
Greer Ranch easement	110,000	-	-	110,000
Adeline Farms/Benton Channel easement	162,750	-	-	162,750
Total capital assets not being depreciated	<u>\$ 747,750</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 747,750</u>

TEMECULA ELSINORE ANZA MURRIETA RESOURCE CONSERVATION DISTRICT*Notes to Financial Statements**June 30, 2021***NOTE 5 - CAPITAL ASSETS AND DEPRECIATION (continued)****Easements:****A. Greer Ranch Community**

In October of 2009, the District executed an agreement with Lennar Greer Ranch Venture, LLC, granting a conservation easement, in perpetuity, over property known as "Greer Ranch Community". The purpose of the Conservation Easement is to ensure the property will be preserved in a natural condition, in perpetuity, for gnatcatcher, vireo and other wildlife conservation, and to prevent, subject to the duties and rights retained by Grantor, any other use of the property that will impair or interfere with the conservation values of the property. The District is responsible for monitoring for compliance with this conservation easement and in-perpetuity, ongoing, long-term maintenance and management of the property.

B. Adeline Farms/Benton Channel

In 2007, the District executed an agreement with Shea Homes Limited Partnership granting a conservation easement over property known as "Adeline Farms". The purpose is to ensure the property will be retained in a natural condition and to prevent any use of the property that will impair or interfere with the conservation values of the property. In 2019, the easement name was changed to "Benton Channel".

NOTE 6 - CASH RESTRICTED FOR SPECIFIC PROGRAMS

The District accepted funds from a series of private development projects in the Murrieta and Temecula areas, which need offsite mitigation credit for permanent impacts to U.S. wildlife, open spaces, and watershed lands that is deemed appropriate and acceptable by the resource and regulatory agencies of \$98,000 as of June 30, 2021.

The District accepted endowment funds from Lennar Greer Ranch, LLC, a land developer, which will be used to maintain the Greer Ranch Conservation Easement associated with approximately 250 acres at Lennar's Greer Ranch residential community in the City of Murrieta, California in the amount of \$125,000.

The District accepted endowment funds from Shea Homes, a land developer, the income from which will be used, to maintain a conservation easement on the property marketed as the Benton Channel, in the vicinity of Washington Street and Benton Road, just west of Lake Skinner, in the French Valley area, in the amount of \$75,000.

The District accepted endowment funds from Pulte Homes, a land developer, the income from which will be used, to maintain a conservation easement on the property marketed as the Benton Channel, in the vicinity of Washington Street and Benton Road, just west of Lake Skinner, in the French Valley area, in the amount of \$90,000.

<u>Description</u>	<u>Endowment</u>	<u>Investment Earnings</u>	<u>Total</u>
Private development projects	\$ 98,000	\$ 234	\$ 98,234
Lennar Greer Ranch, LLC	125,000	16	125,016
Shea Homes	75,000	10	75,010
Pulte Homes	90,000	11	90,011
Total restricted assets for specific programs	\$ 388,000	\$ 271	\$ 388,271

TEMECULA ELSINORE ANZA MURRIETA RESOURCE CONSERVATION DISTRICT
Notes to Financial Statements
June 30, 2021

NOTE 7 – FUND BALANCES

The District’s fund balances are designated as follows:

<u>Description</u>	<u>General Fund</u>	<u>Permanent Fund</u>	<u>Total Governmental Funds</u>
Nonspendable:			
Prepaid items	\$ 2,651	\$ -	\$ 2,651
Restricted:			
Nonexpendable endowments	-	388,000	388,000
Expendable for mitigation projects	-	271	271
Total restricted	-	388,271	388,271
Unassigned	324,429	-	324,429
Total fund balances	<u>\$ 327,080</u>	<u>\$ 388,271</u>	<u>\$ 715,351</u>

NOTE 8 – RISK MANAGEMENT

The District is insured under a plan managed by the Special District Risk Management Authority for commercial general liability in the amount of \$2,500,000.

NOTE 9 – SUBSEQUENT EVENTS

The District has evaluated subsequent events through December 15, 2021, the date which the financial statements were available to be issued.

Required Supplementary Information

TEMECULA ELSINORE ANZA MURRIETA RESOURCE CONSERVATION DISTRICT
Budgetary Comparison Schedule - General Fund
For the Fiscal Year Ended June 30, 2021

	<u>Original and Final Budget</u>	<u>Actual</u>	<u>Variance</u>
REVENUES			
CropSwap income	\$ 8,000	\$ 22,950	\$ 14,950
SAWA stipend income	15,600	17,450	1,850
RCFC pilot projects	15,600	157,715	142,115
Water audit income	5,300	12,300	7,000
Grant revenue	-	-	-
Other revenue	-	-	-
Investment earnings	100	25	(75)
Total revenues	<u>44,600</u>	<u>210,440</u>	<u>165,840</u>
EXPENDITURES			
Operational:			
CropSwap management	2,880	9,040	(6,160)
Water audit expenses	1,908	4,915	(3,007)
RCFC pilot projects	4,200	54,857	(50,657)
Other contracts	100	-	100
Administrative:			
Accounting and audit/review	2,240	2,240	-
Bookkeeping	-	3,062	(3,062)
Bank charges	-	34	(34)
Computer systems	-	120	(120)
Consulting	5,200	4,767	433
Insurance	1,405	2,260	(855)
Legal	4,000	8,230	(4,230)
Licenses and permits	-	3,359	(3,359)
Membership dues	1,025	1,238	(213)
Office Supplies	-	203	(203)
Postage	-	185	(185)
Printing	-	80	(80)
Transcription	500	609	(109)
Website	900	900	-
Total expenditures	<u>24,358</u>	<u>96,099</u>	<u>(71,741)</u>
Excess of revenues over expenditures	20,242	114,341	94,099
OTHER FINANCING SOURCES(USES)			
Transfers in/(out)	6,600	5,056	(1,544)
Change in fund balances	<u>\$ 26,842</u>	<u>119,397</u>	<u>\$ 92,555</u>
FUND BALANCE			
Beginning of year		<u>207,683</u>	
End of year		<u>\$ 327,080</u>	

See accompanying note to supplementary information.

TEMECULA ELSINORE ANZA MURRIETA RESOURCE CONSERVATION DISTRICT
Notes to the Required Supplementary Information
For the Fiscal Year Ended June 30, 2021

NOTE 1 – PURPOSE OF SCHEDULES

Budgetary Comparison Schedule

This schedule is required by GASB Statement No. 34 as required supplementary information (RSI) for the General Fund and for each major special revenue fund that has a legally adopted annual budget. The budgetary comparison schedule presents both (a) the original and (b) the final appropriated budgets for the reporting period as well as (c) actual inflows, outflows, and balances, stated on the District's budgetary basis. A separate column to report the variance between the final budget and actual amounts is also presented, although not required.

Other Independent Auditors' Reports



NIGRO & NIGRO^{PC}

A Professional Accountancy Corporation

**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN
AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE
WITH GOVERNMENT AUDITING STANDARDS**

Board of Directors
Temecula Elsinore Anza Murrieta Resource Conservation District
Temecula, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities and the General fund of Temecula Elsinore Anza Murrieta Resource Conservation District (District) as of and for the year ended June 30, 2021, and the related notes to the financial statements, which collectively comprise the District's basic financial statements, and have issued our report thereon dated December 15, 2021.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting (internal control) as a basis for designing audit procedures to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the District's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Murrieta, California
December 15, 2021

NEW BUSINESS

**PERSONNEL SHARING
INLAND EMPIRE RCD**

**AGREEMENT FOR SERVICES PROVIDED BY
THE INLAND EMPIRE RESOURCE CONSERVATION
DISTRICT TO THE TEMECULA ELSINORE ANZA
MURRIETA RESOURCE CONSERVATION DISTRICT**

THIS AGREEMENT for Personnel Sharing is entered into on 9/3/2022, 2022 (the "Effective Date"), by and between the Inland Empire Resource Conservation District ("IERCD") and the Temecula Elsinore Anza Murrieta Resource Conservation District ("TEAM RCD").

RECITALS

WHEREAS, TEAM RCD is well acquainted with, and confident in the abilities, past performance, and services provided by IERCD; and

WHEREAS, TEAM RCD believes that IERCD personnel can assist in the provision of such services to TEAM RCD at a high level of quality on terms financially acceptable to TEAM RCD; and

WHEREAS, TEAM RCD wishes to engage IERCD for provision of its personnel to provide support for development and facilitation of education, outreach, conservation, enhancement, and restoration project work ("Services").

NOW THEREFORE, in consideration of the mutual covenants herein contained, the parties hereto, intending to be legally bound, agree as follows:

1. **Contractual Relationship:** The substance of IERCD's services hereunder will be that of providing personnel to TEAM RCD to provide the Services, as well as necessary payroll and human resources functions for such assigned personnel.
2. **Employment Status:** During the term of this Agreement, IERCD personnel will remain regular employees of IERCD, eligible for compensation and benefits provided to him or her as specified in the employment relationship with IERCD. Employee will not be entitled to accrue or receive any compensation or employment benefits from TEAM RCD in connection with the Services provided under this Agreement. IERCD will indemnify and hold TEAM RCD harmless from and against any employment-related claims by IERCD personnel. IERCD retains all right to direct its personnel, however, TEAM RCD may request work within the general guidelines of this Agreement directly from IERCD personnel.
3. **Assignment:** During the term of this Agreement, IERCD agrees to temporarily incorporate into personnel duties and work schedule the responsibility to perform the Services on behalf of TEAM RCD in furtherance of this Agreement. Such Services may include meetings, telephone calls, site visits, direction of contractors, and preparing and making reports and presentations to TEAM RCD's Board of Directors related to Services rendered. Services performed by IERCD personnel will be performed where best suited to TEAM RCD, most likely in TEAM RCD facilities. Use of TEAM RCD equipment and supplies, such as telephones, computers, and printers will be allowed in the furtherance of such Services.

4. **Conditions of Employment:** TEAM RCD understands and acknowledges that it is entering into this Agreement on the basis of its familiarity and confidence in the skills and experience of IERCD's services, and has not relied, in any way, on representations or promises of IERCD. As a condition of IERCD's agreement to provide the Services under this Agreement, TEAM RCD agrees to indemnify and hold IERCD harmless from any claims, damages or liability arising out of the provision of Services hereunder, including but not limited to claims, damages or liability to TEAM RCD or any third party, arising out of alleged negligence.
- a. During the term of this Agreement IERCD shall be responsible for the full payment of wages to IERCD personnel regardless of payment from TEAM RCD to IERCD.
 - b. IERCD shall be responsible for the administration, collection, and disbursement of its personnel W-2 payroll including the calculation of gross wage entitlement, withholdings from Employee's wages and payment of those withholdings.
 - c. IERCD shall be responsible for all employer tax-reporting functions as required by law, and shall have the sole right to responsibility to evaluate, reassign, discipline, or terminate the employment of its personnel. IERCD shall provide prompt written notice to TEAM RCD of any action taken which results in IERCD personnel being unavailable for duty under the terms of this Agreement.
 - d. IERCD and TEAM RCD shall cooperate with one another to ensure compliance with all wage-and-hour; safety; and employment-related federal and state laws and regulations, including, but not limited to, the Family Medical Leave Act, California Family Rights Act, California Fair Employment and Housing Act, American with Disabilities Act, Fair Labor Standards Act, and Cal/OSHA or OSHA safety rules.
 - e. TEAM RCD agrees to comply with all legally imposed safety practices and procedures with respect to IERCD personnel activities. TEAM RCD shall report all work-related accidents, injuries or illnesses to IERCD within twenty-four (24) hours of any such occurrence. TEAM RCD further agrees to: (i) provide IERCD's DWC-1 form or equivalent (for purposes of workers' compensation) promptly to IERCD personnel if involved in a work-related accident, injury or illness; and, (ii) facilitate receipt of emergency medical care if needed with a follow-up notification to IERCD.
 - f. TEAM RCD shall pay all invoices submitted by IERCD in accordance with this Agreement within 30 days of receipt.
5. **Changes in Employment Status:** IERCD shall not engage in any significant pre-planned termination or lay-off that would materially affect the Services under this Agreement, nor implement any increase or reduction in pay, without first providing TEAM RCD with thirty (30) days advance written notice. In the event of an emergency or when IERCD determines that such notice is not feasible, IERCD shall provide TEAM RCD with at least two (2) days advance written notice.

6. **Term:** The term of this Agreement shall commence upon the Effective Date specified above, and shall continue for one (1) year from that date. The Agreement shall thereafter automatically renew for successive one (1) year terms, unless terminated as set forth in this Agreement. Either party to this Agreement can terminate the Agreement by providing at least thirty (30) day written notice of intent to terminate. Either party may terminate this Agreement due to a breach of any provision herein by the other party, where the breach is not remedied within seven (7) days after written notice of that breach is provided to the other party in accordance with Section 8, below.
7. **Compensation and Billing:** TEAM RCD agrees to compensate IERCD for all the Services performed under this Agreement on a "time and materials" basis for time expended by IERCD personnel, including time spent travelling to and from TEAM RCD's offices and to worksites in connection with the Services provided to TEAM RCD, plus mileage and expenses, including the cost of materials and supplies used in the provision of the Services under this Agreement. The rate for mileage reimbursement will be based upon Internal Revenue Service's business mile rate. Time expended by personnel will be billed on an hourly basis based on attached Rate Sheet per hour for actual time spent by IERCD personnel in performing services to TEAM RCD hereunder.

The hourly rate is intended to cover IERCD personnel's effective hourly cost of salary and benefits, the use of IERCD offices and office equipment, and IERCD's costs of administering this Agreement, preparing invoices and scheduling personnel time. IERCD will invoice TEAM RCD on a monthly basis, and payment will be due within thirty (30) days after the date of mailing the invoice. The invoices will detail the number of hours expended on a daily basis and mileage and expense charges. Payments made more than thirty (30) days from the date of the invoice will be subject to a late fee/interest charge of the lesser of (i) six percent (6%) per annum, or (ii) the maximum amount permitted under applicable law, from the thirty-first (31st) day after the date of the invoice to the date the invoiced amount is paid.

8. **Notices:** All notices, invoices, reports and other communications hereunder shall be sent to the designated representative for the party to which it is directed, by U.S. Mail, overnight courier delivery, or email directed as follows:

If to IERCD: Mandy Parkes, District Manager
Inland Empire Resource Conservation District
25864 Business Center Drive, Suite K
Redlands, CA 92374
Phone: (909) 799-7407
Email: mparkes@iercd.org

If to TEAMRCD: Rose Corona, Board President
TEAMRCD
Email: rose.corona@teamrcd.org

9. **Severability:** If any provision of this Agreement is found by any court or other legal authority, or is agreed by the parties, to be in conflict with any code or regulation

governing its subject, the conflicting provision shall be considered null and void. If the effect of nullifying any conflicting provision is such that a material benefit of the agreement to either party is lost, the Agreement may be terminated at the option of the affected party. In all other cases, the remainder of the Agreement shall continue in full force and effect.

- 10. **Amendment:** No amendment of this Agreement shall be valid or enforceable unless in writing and signed by both parties.
- 11. **Entire Agreement:** This Agreement constitutes the entire agreement between the parties with respect to the subject matter hereof, and there are no oral or written understandings, representations, or commitments of any kind, express or implied which are not expressly set forth herein.
- 12. **No Third Party Beneficiaries:** Nothing in this Agreement shall be construed to give any rights or benefits to anyone other than IERCD and TEAM RCD.
- 13. **Counterparts:** This Agreement may be executed in one or more counterparts. Each shall be deemed an original and all, taken together, shall constitute one and the same instrument.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized representatives as of the day and year first above written.

Dated: 9/3/2022

DocuSigned by:
 IERCD
 By: Mandy Parkes
BBADCE928C8743F...
 Mandy Parkes, District Manager

Dated: 9/3/2022

DocuSigned by:
 TEAM RCD
 By: Rose Corona
3C6732B0AEC8443...
 Rose Corona, President

GENERAL DUTIES FOR SHARED EMPLOYEE FOR TEAM RCD

- 1. Creation of Monthly meeting agenda and minutes in coordination with TEAM RCD President**
- 2. Posting agendas and packet to the website in addition to adding any general information necessary to the website to further promote TEAM RCD**
- 3. Scanning of all documents and information for TEAM RCD**
- 4. Responding to e-mails and providing necessary information to Directors when necessary and response to community interest in coordination with TEAM RCD President**
- 5. General administrative Duties to include filing and organization of TEAM RCD documents on short and long term basis.**
- 6. Assistance in helping TEAM RCD President and Directors with research, documentation assistance, and follow-up for TEAM projects, events and grants.**

SAN DIEGO AG PLANNING PROGRAM

Subject **San Diego Ag Planning Program - meeting this Tuesday**
From Darcy Cook <darcy@missionrcd.org>
To Rose Corona <rose.corona@teamrcd.org>
Cc Rose Corona <rosecorona@bighorsefeed.com>
Date 2022-09-02 09:44



Rose -
as discussed, internal invitation info just below, followed by addition meeting and working group info farther below.

So great to have your participation!

The Strategic Planning Meeting takes place on Tuesday, September 6th from 9:30am - 12:30pm at the San Marcos Community Center (3 Civic Center Dr, San Marcos, CA 92069). You can [register here](#), and please let me know if you have any additional questions!

internal invitation info

I am reaching out with an invite to our upcoming Strategic Planning Meeting on for the [San Diego Agricultural Planning Program](#). You can see the history of the work we have done so far at that link. We have finished our Outreach and Policy phases, and are moving onto forming working groups around a project for each one of the 3 key policy focus areas for this program: Land Access, Water Availability & Efficiency, and Workforce Development.

Specific message depending on which group you think they might be best for

I think you would be a key player in the working group for the **Water Availability & Efficiency** project we are pursuing, which seeks to design and identify funding sources for a small-scale pilot project of the CropSWAP program which incentivizes the replacement of mature orchard trees with low demand crops or root stock (for example [Rancho California Program](#) in Riverside).

I think you would be a key player in the working group for the **Land Access** project we are pursuing, which seeks to create and manage a central database for matchmaking agricultural producers with public and private lands available for lease or sale (for example [Farmlink](#) or [MatchGraze](#)).

I think you would be a key player in the working group for the **Agricultural Workforce Development** project we are pursuing, which seeks to streamline development of farmworker housing by preparing farmworker housing templates that are pre-approved by the County and municipalities, noting ADU exemptions, vulnerable populations and GHG emission reduction benefits through reduced vehicle miles traveled.

and from Codi in response to my question of how they decided on CropSWAP
The CropSWAP project was chosen to be tried out on a pilot scale, potentially Escondido, as we have the support of a key farmer in the Escondido Growers for Agricultural Preservation. When I talked to Rancho water district, they also said the San Diego County Water Authority had reached out to them with interest in the program. I recall you bringing up the project progress going dormant, as you mentioned on the call with Mary/Farm Bureau, and can see why that would be discouraging to bring up again. We are hopeful that since you were so close last time, we have less work to do to create action and engagement this time around.

If the Working Group is truly not on board with the CropSWAP program, there are some other Water focused programs we identified as back up options.

- Cost and demand analysis for recycled water in Escondido
- Create relationships with irrigation companies, and partner for trainings/workshops on new systems

Darcy Cook
District Manager
130 E. Alvarado Street
Fallbrook, CA 92028
Phone: 760-728-1332
Cell: 760-994-8246



From: Codi Hale <codi.hale@rcdsandiego.org>

Sent: Thursday, September 1, 2022 4:11 PM

To: Darcy Cook <darcy@missionrcd.org>

Subject: Water RSVP's

Hey Darcy,

Below is a list of the confirmed people attending who are interested in joining the working group for Water.

- Toni Kraft - Community Health Improvement Partners
- Robert Guitierrez - Rainbow MWD
- Joni German - San Diego County Water Authority
- Priscilla Mumpower - SD LAFCO
- Gary Arant - Valley Center Municipal Water District
- Ed Grangetto - Escondido Growers for Agricultural Preservation
- Larry and Louise Balma - Avocado growers in Oceanside

Codi Hale

Agricultural Outreach Assistant

Resource Conservation District of Greater San Diego County

In Partnership with the Fire Safe Council of San Diego County

and Wild Willow Farm and Education Center

11769 Waterhill Road, Lakeside, CA 92040

mobile: (760) 702-5668 | office: (619) 562 - 0096 x104

www.rcdsandiego.org

San Diego Agricultural Planning Program

What's Next?

We have wrapped up our Policy Meetings on Land Access, Water Availability and Efficiency, and Workforce Development. Thank you to all the stakeholders, producers, decision makers, and supporting agencies that attended to provide their input! Our Policy Partner team will now process the feedback we heard and select a primary project for each policy topic.

We will propose these projects to at our upcoming Strategic Planning Meeting. The goal of this meeting is to identify a working group to take ownership of each project.

Ideally, the working groups will be comprised of at least one person in each category:

1. Stakeholder or agriculture producer: To keep the project needs grounded in experience
 2. Supporting organization or agency: To assist with administration and organization of the working group
 3. Decision maker or member of state, federal or local government: To ensure the project is kept a priority at various policy levels
-

This meeting will be held in-person on **Tuesday, September 6th** from **9:30am to 12:30pm**, at the **San Marcos Community Center Dining Room** located at **3 Civic Center Dr, San Marcos, CA 92069**.

[Register Here](#)

How Can We Help our Agricultural Community and Producers Thrive?

The San Diego region has the highest number of small and certified organic farms of any county in the nation ^[1], yet according to the 2015 California Farmland Conversion Report, our region has consistently ranked in the top 10 counties in California with the largest net loss of irrigated farmland since 1994. From 2019 to 2020, land dedicated to commercial agriculture decreased by almost 10,000 acres ^[2].

The San Diego Agricultural Planning Program will identify, monitor, and assess the ownership of active agricultural lands within the San Diego region to determine effective methods to strengthen agricultural production and the growing agricultural economy.

This two-year planning grant is funded by the California Department of Conservation with Cap-and-Trade proceeds through the Sustainable Agricultural Lands Conservation Program (SALC). The project is managed by the San Diego Local Agency Formation Commission (LAFCO) and coordinated by the Resource Conservation District of Greater San Diego County (RCDGSDC).



California
**Department of
Conservation**



**RESOURCE
CONSERVATION
DISTRICT**
Greater San Diego County

Grant Outcomes

Mapping

- Mapping of historical, current and potential agricultural lands in San Diego County
- Estimation of carbon sequestration potentials on San Diego County agricultural lands

Outreach

- Producer needs assessment with more than 100 agricultural producers targeting under-represented operations
- Two listening sessions with a variety of producers and demographics in different regions of the county
- *Watch this overview* of the Outreach Phase from UC Cooperative Extension's 2022 Climate Symposium

Policy

- Inventory of policies at local, regional and state level affecting priority policies identified in Outreach process
 - *See here for a list* of local policies affecting the primary agricultural regions of San Diego
 - Host (3) policy meetings to discuss priority issues for each topic
 - Land Access
 - *View the recording of the Land policy meeting here*
 - *Land Presentation Slides*
 - Water Availability and Efficiency
 - *View the recording of the Water policy meeting here*
 - *Water Presentation Slides*
-

- Workforce Development
 - *View the recording of the Workforce policy meeting here*
 - *Workforce Presentation Slides*
- Host (1) strategic planning meeting to identify 1 project per policy topic, and form the working groups responsible for each project



San Diego Agriculture Planning Program

Sustainable Agricultural Lands Conservation Grant



June 2021 – May 2023



Questions?

Please reach out to our RCD Agricultural Team, Joel Kramer and Codi Hale, at:
ag@rcdsandiego.org | 619-562-0096

Partners



POLLINATOR HABITAT PROGRAM

Pollinator Habitat Program

REQUEST FOR GRANT APPLICATIONS

RELEASED AUGUST 31, 2022

APPLICATIONS DUE NOVEMBER 23, 2022

Pollinator Habitat Program
California Department of Food and Agriculture

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Background and Purpose

The California Department of Food and Agriculture (CDFA) is pleased to announce a competitive grant application process for the Pollinator Habitat Program (PHP).

The Budget Act of 2021 (SB 170, Skinner) allocated \$15 million to CDFA for fiscal year 2021-2022 to provide grant funding for the establishment of pollinator habitat on agricultural lands throughout California. The Budget Act of 2021 (SB 170, Chapter 240) directed the Department to administer the Pollinator Habitat Program and to prioritize the planning of native habitats for the benefit of native biodiversity and the use of locally appropriate native plant seed mixes when feasible. Non-native plants can be utilized to balance the practicality of availability, cost effectiveness, pollinator value, and likelihood of successful establishment; however native is preferred.

The Pollinator Habitat Program is aligned with the suite of Climate Smart Agriculture incentive programs administered by CDFA's Office of Environmental Farming and Innovation (OEFI). The program's primary objective is to support pollinators through provision of floral resources, host plants, and other elements of suitable habitat to be integrated with farming operations. Projects funded through the PHP can be expected to have additional benefits to California's biodiversity and agricultural production. Projects will support integrated pest management, support beneficial species (beyond pollinators), enhance carbon sequestration, and improve soil health among other co-benefits.

Funding and Duration

The Pollinator Habitat Program will provide up to \$14.5 million in funding to established and experienced organizations (See [Eligibility](#)) to work directly with farmers and ranchers to install habitat and implement management practices that support pollinators.

- The grant term will be three years
- The maximum award is \$2,000,000
 - Of this amount, 18% may be used for technical assistance, administrative tasks, and indirect costs
 - Indirect costs of up to 25% of direct costs are included in this amount.
 - The remainder of the grant funds will be dedicated to practice implementation and reimbursed through flat payment rates.
- Costs incurred before the beginning of the grant agreement will not be reimbursed.

- Awarded projects must be complete and operational no later than 36 months after the start of the grant agreement. The anticipated start date May 1, 2023.
- CDFA reserves the right to offer an award different than the amount requested.
- Grants are paid out on a reimbursement basis following invoice submission by awardee.

Eligibility and Exclusions

The following entities are eligible to apply for PHP grants:

- Resource Conservation Districts (RCDs)
- University of California (UC), California Community Colleges, or California State Universities (CSU)
- Non-profits including, but not limited to:
 - Land Trusts with the conservation of agricultural lands as their mission or amongst their stated purposes
- Federally- and California-Recognized Native American Indian Tribes

Agricultural commodity groups are encouraged to apply in partnership with the above eligible entities.

Entities applying for PHP grants must have demonstrated expertise and experience in habitat restoration on agricultural lands or implementation of conservation management practices that support pollinators.

Partnerships between multiple organizations are encouraged.

Executive Order N-6-22 – Russia Sanctions

On March 4, 2022, Governor Gavin Newsom issued Executive Order N-6-22 (the EO) regarding Economic Sanctions against Russia and Russian entities and individuals. "Economic Sanctions" refers to sanctions imposed by the U.S. government in response to Russia's actions in Ukraine, as well as any sanctions imposed under state law. By submitting a bid, proposal, or application, Bidder/Applicant represents that it is not a target of Economic Sanctions. Should the State determine Bidder/Applicant is a target of Economic Sanctions or is conducting prohibited transactions with sanctioned individuals or entities, that shall be grounds for rejection of the Bidder's/Applicant's bid/proposal/application any time prior to contract/agreement execution, or, if determined after contract/agreement execution, shall be grounds for termination by the State.

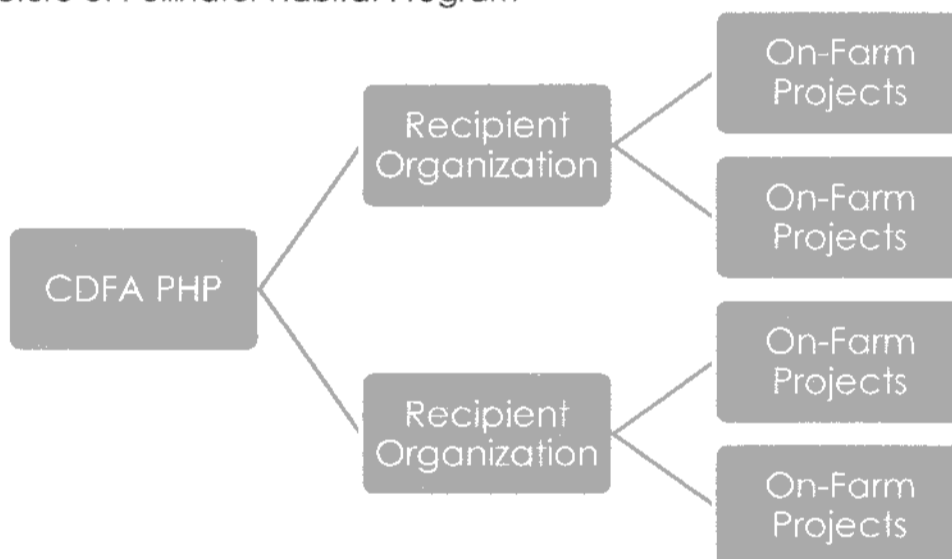
Estimated Timeline

Program Application Activity	Estimated Timeframe
Release Request for Grant Applications (RGA)	August 31, 2022
CDFA grant application webinars	September 2022 – visit program website for details
Grant applications due	November 23, 2023
Administrative and technical review	November 2022 – January 2023
Announce and award funding	January 2023
Award Process Timeline	See Award Process

Program Structure and Objectives

The PHP will make use of the expertise and trusted connections that exist between RCDS, non-profits, university extensionists, and other technical assistance providers and Tribes by building in outreach and assistance into the grant program. The ultimate outcome will be implementation of habitat for pollinators on agricultural working lands. Figure 1 illustrates the program's structure, with PHP grants awarded to qualified organizations that then will work hand-in-hand with farmers to implement projects.

Figure 1. Structure of Pollinator Habitat Program



Program Requirements and Restrictions

- Land chosen for projects must be located in California and all practices for reimbursement must occur in California.

- The cost of the grant recipient's outreach and technical assistance efforts is included in this funding.
- Grant recipients must not charge additional fees to the farmers and ranchers for technical assistance services. Grant Recipients must prioritize Socially Disadvantaged Farmers and Ranchers¹ (SDFRs) when selecting farmer/rancher project partners.
- CDFA encourages applications from organizations who serve small to medium sized and socially disadvantaged California food producers and farmworkers, including but not limited to BIMPOC (Black, Indigenous, Multiracial, and People of Color), LGBTQ+, women, and veterans.

Program Activities

Recipients of PHP will perform the following activities during the grant term 1) Outreach to partner farmers and ranchers and identification of on-farm pollinator habitat project sites and 2) Plan and implement the installation of conservation management practices in partnership with farmers and ranchers.

Identification of On-Farm Project Sites and Agricultural Partners

Recipients of PHP funds will perform outreach within their service area to identify farmer and rancher partners that will commit to implementing management practices that have benefits for pollinators. In selecting partner farmers to work with, Recipients will consider, among other factors, CDFA's priority groups (specifically SDFRs), farmer/rancher commitment (financial commitment and ongoing maintenance of habitat), pollinator species of regional concern, and appropriate project siting.

On-Farm Project Eligibility

On-farm projects must be located on a California agricultural operation.

- For the purpose of this program, an agricultural operation is defined as row, vineyard, field and tree crops, commercial nurseries, nursery stock production, and livestock and livestock product operations.
- University and research farms are not eligible on-farm project sites.

Practices Eligible for Funding

The following Conservation Practice Standards (CPS) have been identified by the United States Department of Agriculture (USDA) Natural Resources

¹ "Socially disadvantaged farmer or rancher" means a farmer or rancher who is a member of a socially disadvantaged group. "Socially disadvantaged group" means a group whose members have been subjected to racial, ethnic, or gender prejudice because of their identity as members of a group without regard to their individual qualities. These groups include all of the following: (1) African Americans (2) Native American Indians (3) Alaskan Natives (4) Hispanics (5) Asian Americans (6) Native Hawaiians and Pacific Islanders.

Conservation Service (NRCS) to have a Purpose or Resource Concern that includes provision of habitat for pollinators or increases/enhances biodiversity and have implementation guidelines for pollinators.

All practices listed below must make use of plant species that support pollinators. For more details on eligible practices, including payment rate and practice specific requirements, see [Appendix A: Payment Rates, Implementation Guidelines, and Requirements](#)

- List of Practices
- Alley Cropping ([USDA NRCS CPS 311](#))
- Conservation Cover ([USDA NRCS CPS 327](#))
- Contour Buffer Strips ([USDA NRCS CPS 332](#))
- Cover Crops ([USDA NRCS CPS 340](#))²
- Critical Area Planting ([USDA NRCS CPS 342](#))
- Field Border ([USDA NRCS CPS 386](#))
- Filter Strip ([USDA NRCS CPS 393](#))
- Hedgerow Planting ([USDA NRCS CPS 422](#))
- Pest Management Conservation System ([USDA NRCS CPS 595](#))
- Riparian Forest Buffer ([USDA NRCS CPS 391](#))
- Riparian Herbaceous Cover ([USDA NRCS CPS 390](#))
- Silvopasture ([USDA NRCS CPS 381](#))
- Tree/Shrub Establishment ([USDA NRCS CPS 612](#))
- Wildlife Habitat Planting ([USDA NRCS CPS 420](#))
- Windbreak/Shelterbelt Establishment and Renovation ([USDA NRCS CPS 380](#))

Planning and Implementation of Conservation Management Practices for Pollinator Benefit

Recipients of PHP funds will work with farmers to implement projects. Recipients may be involved in project design, vendor coordination, matching funds coordination, and project management. Activities associated with project planning and technical assistance include but are not limited to:

- Development of a project design, site assessment, documentation of the site characteristics prior to practice implementation (e.g., photographs of site, survey of existing vegetation or crops), plant or seed selection.
- On-farm implementation of project activities including, but not limited to, working with service providers and farmers for installation of pollinator habitat practices and purchases of plants, seeds, and supplies.

² Cover crop ([USDA NRCS CPS 340](#)) practice cannot be in excess of 10% of total budget. More than 10% for cover crop ([USDA NRCS CPS 340](#)) practice will not be reimbursed.

- Communication with vendors and facilitating discussion between farmer/rancher and vendors.
- Coordination of matching funds.
- Provide training to farmers/ranchers on maintenance of implemented practices.
- Provide training on integrated pest management to protect pollinators to partner farmers and ranchers.
- Recipients of the PHP funding will be required to provide Integrated Pest Management Training to the farmer and rancher partners that they will work with to install habitat. Recipients will refer to the California Managed Pollinator Protection Plan but may also call upon other resources or curriculum³ to provide appropriate training materials.
- Development of an Outcome Monitoring Plan to monitor the outcomes of practice implementation over 3 years after project implementation.

Recipients will be responsible for implementation of management practices. Costs associated with management practices will be paid on a flat rate basis to Recipients. See [Appendix A: Payment Rates, Implementation Guidelines, and Requirements](#).

Following the end of the grant term, PHP Recipients will monitor and report on outcomes for three years. See [Project Outcome Monitoring and Reporting](#).

Budget

Applicants must clearly describe each participating organization's anticipated expenses, as applicable. All costs must be directly related to and necessary for completion of the project. Awarded funds will be paid to the lead organization. The lead organization is responsible for disbursement of funds to other participating organizations, contractors, and farmer/rancher partners. Applicants will prepare a line-item budget. The Budget will consist of administrative costs and costs for practices.

The maximum request for Costs Associated with Technical Assistance and Administration is 18% of the total request. For the maximum total request of \$2 M, an applicant may request up to \$360,000 for costs associated with technical assistance and administration. The budget will be estimated with the following categories:

³ Other resources may include Pacific Northwest Extension Publication "[How to Reduce Bee Poisoning from pesticides](#)", UC IPM "[Protecting natural enemies and pollinators](#)", UC IPM "[Best management practices to protect bees from pesticides](#)", among other resources.

Costs Associated with Technical Assistance and Administration – up to 18% of requested funds

A1. Salary and Wages – Administration: Estimate the hourly cost of salary, wages associated with administrative activities by individuals employed by the applicant organization.

A2. Salary and Wages – Technical Assistance: Estimate the hourly cost of salary, wages associated with technical assistance by individuals employed by the applicant organization.

B1. Fringe Benefits - Administration: Estimate the cost of fringe benefits associated with administrative activities by individuals employed by the applicant organization.

B2. Fringe Benefits – Technical Assistance: Estimate the cost of fringe benefits associated with technical assistance by individuals employed by the applicant organization.

C. Travel: Estimate the cost of project-related travel associated with each activity except contractual personnel. In the description column, describe the travel that will be necessary to accomplish the objectives of the project. Federal mileage reimbursement rate will be used.

D. Supplies: Estimate the cost of supplies associated with each activity. Supplies are items with an acquisition cost less than \$5,000 per unit that are used exclusively for the objectives of the project. Categorize the types of supplies to be purchased. General use office supplies (paper, printer ink, pens, etc.), facilities costs (telephone, internet, etc.), and administrative costs are considered indirect and should not be included under "Supplies".

E. Equipment: Estimate the cost of equipment associated with each activity. Equipment is nonexpendable, tangible personal property with a useful life of more than one year and an acquisition cost which equals or exceeds \$5,000.

F1. Contractual - Administration: Estimate the cost of work on the project that will be performed by individuals/organizations other than the applicant (e.g., consultants, contractors, partner organizations, etc.) for administrative purposes. This amount should include all associated salary and wages, fringe benefits, travel, equipment, supplies, other, and indirect costs. List the services to be provided and the contractors that will work on the project and be paid with grant funds. Provide description of each line item within the narrative.

F2. Contractual – Technical Assistance: Estimate the cost of work on the project that will be performed by individuals/organizations other than the applicant (e.g., consultants, contractors, partner organizations, etc.) for technical

assistance purposes. This amount should include all associated salary and wages, fringe benefits, travel, equipment, supplies, other, and indirect costs. List the services to be provided and the contractors that will work on the project and be paid with grant funds. Provide description of each line item within the narrative.

G. Other: Estimate the cost of all other project related expenses to support each activity. Expenses typically listed under "Other" include equipment rentals, etc. List the specific types of expenses necessary to accomplish the objectives of the project.

H. Indirect Costs: Indirect costs are facilities and administrative costs that cannot easily be tied directly to the activities of the grant. Examples of common indirect costs include administrative/clerical services, rent, utilities, internet and telephone service, maintenance, and general office supplies. UC CSU may claim the established indirect cost rate with CDFA. All other eligible organizations may claim a maximum indirect cost rate of 25 percent of total direct costs.

Estimate Costs of Conservation Management Practice Implementation – 82% or more of requested funds

The budget for conservation practice implementation must be 82% or greater of the total grant request. The budget for these practices will be based upon CDFA-established payment rates. Cover crop ([USDA NRCS CPS 340](#)) practice cannot be in excess of 10% of total budget. More than 10% for cover crop ([USDA NRCS CPS 340](#)) practice will not be reimbursed. See [Appendix A: Payment Rates, Implementation Guidelines, and Requirements](#).

The following examples of allowable and unallowable costs may be useful in development of the budget. See [Appendix C: Preview and Navigation of Amplifund Application](#) for instructions on how to fill out the budget template in Amplifund.

Examples of Allowable Costs:

- Personnel and/or Contractor expenses associated with:
 - Outreach to farmers and ranchers
 - Preparing project plans and designs
 - Tasks associated with implementation of on-farm projects
 - Reporting and invoicing
 - Translation services
 - Participating in professional development courses and training relevant to the program objectives.

- Travel Expenses to farms including mileage, lodging, per diem, vehicle rental and/or leasing of a vehicle.
- "Supplies" and/or "Equipment" needed for project design or project management (not on-farm management practice implementation; practice implementation costs are included in the practice payment rate).

Examples of Unallowable Costs include but are not limited to:

- Personnel or contractor hours that are not related to pollinator habitat technical assistance and project design or grant administration
- Completion of tasks that are outside of approved workplan and budget
- Research
- Food/drinks and entertainment
- The purchase of a vehicle
- Cover crop ([USDA NRCS CPS 340](#)) practice in excess of 10% of total budget

How to Apply

Online Application Platform

CDFA uses an online application platform to receive PHP applications. The application can be accessed at the [PHP webpage](#). Applicants must create a user account to submit a grant application. All applications, supporting documents, and submissions are subject to public disclosure including posting on the CDFA OEFI website.

Eligible organizations may submit one application for a maximum award of \$2 million. Applicants may not be the lead applicant on more than one application. This will help CDFA to distribute the funds widely. CDFA requires information for all entities involved in executing the PHP grant activities. If awarded, the PHP grant agreement will be between CDFA and the lead applicant organization. The lead organization must ensure that all required and proposed tasks are fully completed.

The application process includes the following stages: 1) Opportunity Details, 2) Project Information, 3) Application Forms, 4) Budget Template, 5) Submission. More detailed information on how to submit an application in Amplifund can be found in [Appendix C: Preview and Navigation of Amplifund Application](#).

Questions and Answers (Q&A)

During the application period, CDFA will host informational webinars to provide an overview of program guidelines and application materials. Visit the [CDFA OEFI PHP website](#) for more information and to register for the webinars.

General questions regarding the solicitation process may be submitted to CDFA.OEFI_php@cdfa.ca.gov. Responses to all questions received by email will be posted to CDFA's PHP website according to the following schedule:

Questions Received By:	Responses Provided By:
September 16, 2022	September 22, 2022
October 14, 2022	October 20, 2022
November 11, 2022	November 17, 2022

November 11, 2022 is the final deadline to submit questions for the Pollinator Habitat Program grant application. To maintain the integrity of the competitive grant process, CDFA is unable to advise and/or provide individuals with any information regarding specific grant application questions during the solicitation process.

Review Process and Notification of Application Status

Applications will be reviewed in a two-stage process:

Administrative Review

The purpose of the administrative review is to determine whether the eligibility criteria and grant application requirements are met.

Disqualifications

During the administrative review, the following will result in the automatic disqualification of a grant application:

- Incomplete grant applications: applications with one or more unanswered questions necessary for administrative or technical review.
- Incomplete grant applications: applications with missing, blank, unreadable, corrupt, or otherwise unusable attachments.
- Applications that include activities outside the grant duration.
- Applications with unallowable costs or activities necessary to complete the project objectives.
- Requests for more than the maximum award amount.

- Applications that do not comply with Eligibility or meet Program Requirements and Restrictions.

Appeal Rights: Any disqualification by the OEFI during the administrative review for the preceding reasons may be appealed to CDFA's Office of Hearings and Appeals Office within 10 days of receiving a notice of disqualification from CDFA. The appeal must be in writing and signed by the responsible party's name on the grant application or his/her authorized agent. It must state the grounds for the appeal and include any supporting documents and a copy of the OEFI decision being challenged. The submissions must be emailed to CDFA.LegalOffice@cdfa.ca.gov (preferred) or sent to the California Department of Food and Agriculture, Office of Hearings and Appeals, 1220 N Street, Sacramento, CA 95814. If submissions are not received within the time frame provided above, the appeal will be denied.

Appeal rights are only afforded to disqualifications.

Technical Review

The second level of review is a technical review to evaluate the merits of the application and overall expected success of the project, including the potential for the project to provide lasting habitat for pollinators. The technical reviewers are experts affiliated with CDFA's Plant Health Division, Plant Pest Diagnostics Laboratory, and/or other California state agencies and/or federal partners.

Scoring Criteria

The technical reviewers will do an in-depth evaluation of each application and will use a fifty-point scale to evaluate the merit of the proposed project and the capacity and qualifications of the applicant. See [Appendix B: Detailed Scoring Criteria](#) for detailed scoring criteria.

Criteria	Maximum Points
Qualifications of Applicant	12
Strategic Partnerships	8
Workplan Merit and Feasibility	15
Budget	5
Commitment to Expending 25% of Funding to Support Pollinator Habitat with SDFR Partners	10
Total	50

Past performance in the OEFI's Climate Smart Agriculture Programs (e.g., Healthy Soils Demonstration Program, Climate Smart Agriculture Technical Assistance Program), if applicable, may be taken into consideration during selection. Past performance criteria may include timely and satisfactory

completion of funded activities and reporting requirements, data on meeting funding priorities, quantity and quality of past project performance including project termination or incomplete projects, or unresponsiveness.

Notification and Feedback

- Successful applicants will be notified of their grant award through email and will enter the grant agreement execution process.
- Applications that are not selected for funding will receive feedback on their grant application within 60 business days after receiving notification.

CDFA will post basic information on the PHP website regarding the applications received at least 10 days before awarding grant funds. After projects are selected and all funds are encumbered, CDFA will post an updated list of awarded projects. Applications will be treated in accordance with Public Records Act requirements and certain information, subject to those requirements, may be disclosed.

Award Process

Grant Agreement Execution

CDFA will initiate the Grant Agreement process with applicants selected to receive a grant award. This process of executing a grant agreement is estimated to take several months. A CDFA PHP staff member will contact each applicant selected for award to schedule a pre-project consultation to confirm project information and discuss implementation plans. CDFA will review submitted budgets to confirm costs are allowable. Applicants with projects selected for award of funds will then receive a Grant Agreement package with specific instructions regarding award requirements including information on project implementation, reporting, verification, and payment process.

Award Timeline

Grant Agreement Stage	Estimated Time for Stage Completion
Grant packet is completed – During this step, CDFA will work with awardees to get the information the state needs to execute the grant. The timeline for this step is dependent on how quickly information is provided to CDFA staff.	Variable
Grant Execution	Up to 120 days
Processing advance payments – If awardees request and are granted an advance payment, please be aware that it will take up to 4 weeks to process this payment once the grant is executed. (See Payment Process)	Up to 4 weeks

Project Implementation

Once a Grant Agreement is executed, the Recipient can begin implementation of the project if it is after or on the official project start date (which is estimated for May 1, 2023). During project implementation, Recipients must maintain frequent communication with CDFA staff about the PHP project. CDFA staff may regularly send emails or surveys to gauge project progress in addition to quarterly invoicing and progress reports. Recipients must be responsive. CDFA will schedule project review calls several times a year during project implementation to discuss progress.

Recipients are responsible for the overall management of their awarded project to ensure all project activities are completed no later than April 30, 2026. All communications (oral or written) related to grant activities including reimbursements must originate from grant awardee, grant awardee's authorized representative, or CDFA staff.

Payment Process

The PHP is a reimbursement grant program. CDFA will provide the grant Recipient with the necessary grant award and invoicing documents for reimbursement process. Recipients will be required to submit quarterly invoices for costs associated with outreach, provision of technical assistance to farmers and ranchers, and practice implementation. These costs will be reimbursed based upon the line-item budget submitted with the application. CDFA will withhold 10 percent from the total grant award reimbursement until the verification requirement is complete and meets the expectations agreed upon in the Scope of Work.

Grant payment for the implementation of practices is a flat-rate payment system on a reimbursement basis through invoicing upon practice verification. Verification of practice implementation will be by geotagged and dated photographs that will be submitted with the invoice for management practice reimbursement.

Advanced Payments

If selected for funding, Recipients may be eligible for an advance payment, subject to the provisions of section 316.1 "Advance Payments" of the [California Code of Regulations, Division 1, Chapter 5](#). If appropriate justification is submitted and awardee is in compliance with grant management requirements, additional advance payments may be issued in accordance with CDFA's Grant Administration regulations.

Quarterly Progress Report

On a quarterly basis the Recipient will submit a progress report and on-farm project details to CDFA's PHP scientific team for review. The progress report will collect information related to outreach and technical assistance activities, and training on integrated pest management. To document the initiation of on-farm projects, Recipients will also be required to submit:

1. Letter of commitment from farmer/ranchers that are working with Recipient to implement pollinator habitat.
2. On-Farm Project Summary – project description, project location and assessor's parcel numbers, practices selected for implementation, acreage of practices, target pollinator species, plant list, and implementation timeline. CDFA will review each on-farm summary for any conflicts with PHP implementation requirements or potential duplication of awards with CDFA's Healthy Soils Program (HSP). Farmers and ranchers that benefit from the PHP are able to receive funding from HSP but may not receive funding for the same practices in the same location from both programs and must meet requirements and restrictions of both programs.
3. Matching funds documentation (if any).

Final Report and Project Verification

At the close of the grant agreement term or when all project activities have been completed, the Recipient will submit a final report. The final report will gather metrics such as total acreage of practices implemented, number of farmer/rancher partners, number of SDFR partners. Additionally, Recipients will submit:

- Comet-Planner report for each on-farm project site. Only practices in Comet-Planner will be included in the Comet-Planner report.
 - Comet-Planner is an online calculator tool developed to support the Healthy Soils Program. CDFA is interested in quantifying climate benefits from PHP projects in support of CDFA's broader climate change policy and in recognition of the importance of natural and working land in meeting California's goals related to climate change. The Comet-Planner tool involves few inputs and should be easily completed by PHP Recipients.
- Documentation of integrated pest management training provided to partner farmers and ranchers.
 - Certificate that the organization provided the training to ranchers and farmers.
 - Copies of the training materials (pamphlets, presentations, etc.) will need to be provided to CDFA.
- Outcome Monitoring Plan
 - Details to be determined in conjunction with awardee.
- Western Association of Fish & Wildlife Agencies (WAFWA) Crucial Habitat Assessment Tool (CHAT) for Western Monarch or other mapping tools
 - The WAFWA CHAT is a centralized online tracking software program than anonymizes location to protect private landowners. It delivers data-driven solutions to provide a non-regulatory, decision support system of state fish and wildlife agency priorities to aid the proactive decision-making process during pre-planning stages. It is an online system of maps that displays crucial wildlife habitat based on commonly agreed upon definitions developed by the Western Governor's Wildlife Council. One CHAT is specifically designed to track Western Monarch conservation efforts. More information on this can be found here: <https://monarchchat.org/>

Following submission of final report, a CDFA Environmental Scientist, or a CDFA-contracted third party, will initiate an exit interview with the awardee and may visit project sites to inspect a sample of the on-farm projects. The verification component must be completed by TBD.

Critical Project Review

CDFA may conduct a Critical Project Review, which may involve an on-site visit, upon reasonable notice at any time during the project term. The purpose is to determine whether deliverables are being met and evaluate project progress to ensure installation is complete within the grant term. Recipients may be required

to submit financial records and project documentation to ensure PHP funds are used in compliance with the Grant Agreement terms and conditions.

Post-Project Requirements

Project Outcome Monitoring and Reporting

Before the end of the grant term, Recipients will develop an Outcome Monitoring Plan that will identify metrics to be monitored and reported to CDFA for three years following the end of the grant agreement. Execution of the monitoring plan in years 1-3 after the end of the grant term will be considered cost share.

Recipients are expected to maintain documentation related to the PHP funded project, including receipts, be responsive to requests for information about the project, and to report outcomes for a period of three years after project completion. The purpose of this reporting is to evaluate the long-term success of PHP awarded projects.

Failure to work with CDFA or its designees to provide the necessary project-related documentation will be considered non-performance. In the event of non-performance, CDFA may take any action deemed necessary to recover all or any portion of the grant funding, including denying eligibility for future funding.

State Audit and Accounting Requirements

In addition to PHP program requirements, awarded projects may be subject to State Audit and Accounting Requirements listed below.

Audit Requirements

Projects are subject to audit by the State annually and for three (3) years following the final payment of grant funds. If the project is selected for audit, the Grant Recipient will be contacted in advance. The audit shall include all books, papers, accounts, documents, or other records of Recipient, as they relate to the project. All project expenditure documentation should be available for an audit, whether paid with grant funds or other funds.

The Grant Recipient must have project records, including source documents and evidence of payment, readily available and must provide an employee with knowledge of the project to assist the auditor. The Grant Recipient must provide a copy of any document, paper, record, etc., requested by the auditor.

Accounting Requirements

The Grant Recipient must maintain an accounting system that:

- Accurately reflects fiscal transactions, with the necessary controls and safeguards.
- Provides an accurate audit trail, including original source documents such as purchase orders, receipts, progress payments, invoices, employee paystubs and timecards, evidence of payment, etc.
- Provides accounting data so the total cost of each individual project can be readily determined.

Records Retention

Records must be retained for a period of three (3) years after final payment is made by the State. Grant Recipient must retain all project records at least one (1) year following an audit.

Appendix A: Payment Rates, Implementation Guidelines, and Requirements

PHP Practice	Agricultural System	Practice Implementation	Payment Scenario	Payment Rate (\$/Unit)	Required Document or Information of Time of Quarterly Reporting	Implementation Guidelines	Verification Requirements
Alley Cropping (NRCS CPS 311)	Cropland	Replace 20% of Annual Cropland with Woody Plants	Tree planting, single row	\$55.00 / No	Species and number of trees	(1) Potted seedling size at 22 gal; (2) Plant density at 240 trees/acre; (3) Tree protection and irrigation.	(1) 3-5 Geotagged photographs showing established trees, (2) Receipts of seedlings purchased; (3) Species and number of live plants; (4) Maintenance of plant growth in the project term and beyond.
Conservation Cover (NRCS CPS 327)	Cropland	Convert Irrigated or Non-Irrigated Cropland to Permanent Unfertilized Grass Cover or Grass/Legume cover	Monarch Species Mix	\$1,280.00 / Ac	(1) Plant species must be mix of native grass and forbs for pollinators; (2) Seeding rate & planting method.	(1) At least 4% native milkweeds (Asclepias spp.) and less than 50% grasses; (2) Seeding rate at 21-40 pure live seeds per sq-ft; (3) Plant protection from animal damage and growth maintenance.	(1) 3-5 Geotagged photographs of fields showing established plants (>60% plant cover); (2) Receipts of seeds purchased including species names; (3) Good plant growth during the project term.
	Orchard or Vineyard	Convert Idle Land near Orchard/Vineyard to Permanent Unfertilized Grass Cover or Grass/Legume cover					
	Agricultural Land Removed from Production in the last 36 Months	Convert Uncultivated Land to Permanent Unfertilized Grass Cover or Grass/Legume cover					

PHP Practice	Agricultural System	Practice Implementation	Payment Scenario	Payment Rate (\$/Unit)	Required Document or Information of Time of Quarterly Reporting	Implementation Guidelines	Verification Requirements
Conservation Cover (NRCS CPS 327)	Cropland	Convert Irrigated or Non-Irrigated Cropland to Permanent Unfertilized Grass Cover or Grass/Legume cover					
	Orchard or Vineyard	Convert Idle Land near Orchard/Vineyard to Permanent Unfertilized Grass Cover or Grass/Legume cover	Pollinator Species Mix	\$1,250.00 / Ac	(1) Perennial species includes mix of native grasses, legumes, and forbs to provide habitat for pollinators; (2) Seeding rate & planting method	(1) Mixed native species with less than 50% grasses; (2) Seeding rate at 21-40 pure live seeds per sq-ft; (2) Plant protection from animal damage and good maintenance.	(1) 3-5 Geotagged photographs of fields showing established plants (>50% plant cover); (2) Receipts of seeds purchased including species names; (3) Good plant growth during the project term.
Contour Buffer Strips (NRCS CPS 332)	Agricultural Land Removed from Production in the Last 36 Months	Convert Uncultivated Land to Permanent Unfertilized Grass Cover or Grass/Legume cover					
	Cropland	Convert Strips of Irrigated Cropland to Permanent Unfertilized Grass Cover or Unfertilized Grass/Legume Cover	Pollinator	\$480.00 / Ac	(1) A design schematic; (2) at least 3 pollinator friendly native perennial species; (3) seeding rate, planting method	(1) Width of strips: ≥15 feet wide if ≥50% grass species OR ≥30 feet wide when legume/forbs are used alone, or ≥50% legumes; (2) Seeding rate at 41- 60 pure live seeds per sqft; (3) Inoculate legumes at planting time if legume species is used; and (4) Good maintenance.	(1) 3-5 Geotagged photographs of fields showing established strips (>50% plant cover); (2) Receipts of seeds purchased; (3) Plant species name and seeding rate; (4) Good plant growth during the project term.

PHP Practice	Agricultural System	Practice Implementation	Payment Scenario	Payment Rate (\$/Unit)	Required Document or Information at Time of Quarterly Reporting	Implementation Guidelines	Verification Requirements
Cover Crop (NRCS CPS 342)	Cropland	Add Legume/ Non-Legume Seasonal Cover Crop to Irrigated or Non-Irrigated Cropland	Multiple Species	\$120.00 / Ac	(1) APN/field and acres; (2) cover crop species; (3) Seeding rates; (4) Planting date and method; (5) Termination date and method	(1) Multiple species pollinator-friendly cover crop is planted without fertilizer. (2) Cover crop is allowed to grow to produce as much biomass as possible. (3) Cover crop biomass/residue should not be removed to other places. (4) PHP will support one year of cover crop planting per farm.	(1) 3-5 Geotagged photographs showing established cover crops in the field (>60% coverage); (2) Receipts of cover crop seeds purchased; (3) Cover crop species name and seeding rate.
Critical Area Planting (NRCS CPS 342)	Agricultural Land Removed from Production in the Last 36 Months	Convert Uncultivated Land to Permanent Grass/Legume/Forb Cover	Native or Introduced Vegetation - (Organic and Non-Organic)	\$1,115.00 / Ac	1) Native or introduced perennial grasses, legumes, and/or forbs to provide pollinator habitat	Diverse mix of pollinator friendly perennial grasses, legumes, and/or forbs. (2) Seeding rate at greater than 60 pure live seeds/sq ft). (3) Plant maintenance in the project term.	(1) 3-5 Geotagged photographs of fields showing established plants (>50% plant cover); (2) Receipts of seeds purchased including species names; (3) Good plant growth during the project term.
			Hydroseed	\$1,470.00 / Ac	1) Perennial species includes mix of native grasses, legumes, and forbs to provide habitat for pollinators; (2) Seeding rate & planting method	Diverse mix of pollinator friendly perennial grasses, legumes, and/or forbs. (2) Seeding rate at greater than 60 pure live seeds/sq ft). (3) Plant maintenance in the project term.	(1) 3-5 Geotagged photographs of fields showing established plants (>50% plant cover); (2) Receipts of seeds purchased including species names; (3) Good plant growth during the project term.

PHP Practice	Agricultural System	Practice Implementation	Payment Scenario	Payment Rate (\$/Unit)	Required Document or Information of Time of Quarterly Reporting	Implementation Guidelines	Verification Requirements
Field Border (NRCS CPS 386)	Cropland	Convert Strips of Irrigated Cropland to Permanent Unfertilized Grass Cover or Permanent Unfertilized Grass/Legume Cover	Field Border, Pollinator	\$680.00 / Ac	Diverse mix of native perennial grasses, legumes, and forbs that are pollinator friendly; seeding rate; planting method	(1) Species flower throughout the growing season with 550% grasses in the mix; (2) Seeding rate at 21-40 pure live seeds per sq-ft; (3) Maintain plant growth in the project term.	(1) 3-5 Geotagged photographs of fields showing established field border (>60% plant coverage); (2) Receipts of seeds purchased; (3) Plant species name and seeding rate; (4) Good plant growth during the project term.
Filter Strip (NRCS CPS 393)	Orchard or Vineyard	Convert Idle Land Near Orchard/Vineyard to Permanent Unfertilized Grass Cover or Grass /Legume Cover	Filter Strip, Introduced species	\$300.00 / Ac	(1) Filter strip design map; (2) Perennial plant species names; (3) Seeding rate and planting method	(1) Introduced cool season perennial species; (2) Seeding rate at 260 pure live seeds per sqft; (3) Maintain good plant growth during the project term	3-5 Geotagged photographs of fields showing established filter strip (>60% plant coverage); (2) Receipts of seeds purchased; (3) Plant species name and seeding rate; (4) Good plant growth during the project term.
	Cropland	Convert Strips of Irrigated Cropland to Permanent Unfertilized Grass Cover or Grass/ Legume Cover	Filter Strip, Native species	\$375.00 / Ac	(1) Native perennial species; (2) Seeding rate at 41-60 pure live seeds per sqft; (3) Maintain good plant growth during project term.		

PHP Practice	Agricultural System	Practice Implementation	Payment Scenario	Payment Rate (\$/Unit)	Required Document or Information of Time of Quarterly Reporting	Implementation Guidelines	Verification Requirements
Filter Strip (NRCS CPS 393)	Orchard or Vineyard	Convert Idle Land Near Orchard/Vineyard to Permanent Unfertilized Grass Cover or Grass/Legume Cover	Filter Strip, Native species	\$375.00 / Ac	(1) Filter strip design map; (2) Perennial plant species names; (3) Seeding rate and planting method	(1) Native perennial species; (2) Seeding rate at 41-60 pure live seeds per sqft; (3) Maintain good plant growth during project term.	3-5 Geotagged photographs of fields showing established filter strip (>60% plant coverage); (2) Receipts of seeds purchased; (3) Plant species name and seeding rate; (4) Good plant growth during the project term.
	Cropland	Replace a Strip of Cropland with 1 Row of Pollinator Friendly Woody Plants					
	Orchard or Vineyard	Plant 1 Row of Pollinator Friendly Woody Plants on Border of Orchard/Vineyard					
Hedgerow Planting (NRCS CPS 422)	Grazing Land	Replace a Strip of Grassland with 1 Row of Pollinator Friendly Woody Plants	Single Row	\$10.00/Ft	Length to plant, Plant species and number of each species	(1) Pollinator-friendly trees, shrubs, and perennial wildflowers; (2) Plant density at ≥200 live plants/acre; (3) Average height at ≥3 feet and extend 15 feet wide at maturity; (4) Plant protection & irrigation. Follow additional criteria for pollinator habitat.	(1) 3-5 Geotagged photographs of fields showing established hedgerow plants. Photos are taken at both ends & middle of the hedgerow line. (2) Receipts of plants purchased; (3) Plant species name and number of live plants; (4) Maintain plant growth during the project term.
	Agricultural Land Removed from Production in the last 36 Months	Replace a Strip of Uncultivated Land with 1 Row of Pollinator Friendly Woody Plants					

RHP Practice	Agricultural System	Practice Implementation	Payment Scenario	Payment Rate (\$/Unit)	Required Document or Information at Time of Quarterly Reporting	Implementation Guidelines	Verification Requirements
Hedgerow Planting (NRCS CPS 422)	Cropland	Replace Strip of Cropland with 2 or 3 Rows of Pollinator Friendly Woody Plants	Two or Three Row, Both Woody	\$15.00/Ft	Length to plant, Plant species and number of each species	(1) Pollinator-friendly trees, shrubs, and perennial wildflowers; (2) Plant density at 2200 live plants/acre; (3) Average height at 23 feet and extend 25 to 30 feet wide at maturity; (4) Plant protection & irrigation. Follow additional criteria for pollinator habitat.	(1) 3-5 Geotagged photographs of fields showing established hedgerow plants. Photos are taken at both ends & middle of the hedgerow line. (2) Receipts of plants purchased; (3) Plant species name and number of live plants; (4) Maintain plant growth during the project term.
	Orchard or Vineyard	Plant 2 or 3 Rows of Pollinator Friendly Woody Plants on Border of Orchard/Vineyard					
	Grazing Land	Replace a Strip of Grassland with 2 or 3 Rows of Pollinator Friendly Woody Plants					
Agricultural Land Removed from Production in the Last 36 Months	Replace a Strip of Uncultivated Land with 2 or 3 Rows of Pollinator Friendly Woody Plants						

FHP Practice	Agricultural System	Practice Implementation	Payment Scenario	Payment Rate (\$/Unit)	Required Document or Information of Time of Quarterly Reporting	Implementation Guidelines	Verification Requirements
Pest Management Conservation System (NRCS CPS 595)	Cropland	Implement Pest Management Conservation System on Land Not Currently Utilizing One	Pest Management Precision Ag	\$110.00 / Ac	Log of Pest Management Conservation System Activities	Implement Pest Management Conservation System Activities	(1) Receipts of supplies purchased to implement the pest management conservation system (2) Full log of grant term pest management conservation system activities
	Grazing Land						
Riparian Forest Buffer (NRCS CPS 391)	Cropland	Replace a Strip of Cropland Near Watercourses or Water Bodies with Woody Plants	Bare-root, hand planted	\$3,665.00 / Ac	Area of practice implementation must be upgradient from and adjacent to a stream	(1) Seeding size: 18-36 inches tall or 10-20 cubic inches container for shrubs and hardwood; 1-year old seedlings or 4-6 cubic inches container for conifer; (2) Plant protection; (3) Plant density ≥35 live plants/acre.	(1) 3-5 Geotagged photographs of the field showing planted trees, (2) Receipts for number and sizes of seedlings/cuttings purchased; (3) Species and number of live trees/shrubs at verification; (4) Tree protection and maintenance.
	Grazing Land	Replace a Strip of Grassland Near Watercourses or Water Bodies with Woody Plants					

PHP Practice	Agricultural System	Practice Implementation	Payment Scenario	Payment Rate (\$/Unit)	Required Document or Information of Time of Quarterly Reporting	Implementation Guidelines	Verification Requirements
Riparian Forest Buffer (NRCS CPS 393)	Cropland	Replace a Strip of Cropland Near Watercourses or Water Bodies with Woody Plants	Cuttings	\$5,925.00 / Ac	Area of practice implementation must be upgradient from and adjacent to a stream	(1) Cutting size: medium (0.25-1 inch in diameter and 2-4 feet long) to large (2-6 inch in diameter and 6 ft long); (2) Plant protection; (3) ≥35 live plants/acre.	(1) 3-5 Geotagged photographs of fields showing live plants; (2) Receipts plants purchased; (3) Species and number of live trees/shrubs; (4) Tree protection and maintenance.
	Grazing Land	Replace a Strip of Grassland Near Watercourses or Water Bodies with Woody Plants				(1) Potted seedling size: 1 quart or larger; (2) Plant protection; (3) ≥35 live plants/acre.	
	Grazing Land	Replace a Strip of Grassland Near Watercourses or Water Bodies with Woody Plants	Container, hand planted	\$9,360.00 / Ac			

PHIP Practice	Agricultural System	Practice Implementation	Payment Scenario	Payment Rate (\$/Unit)	Required Document or Information of Time of Quarterly Reporting	Implementation Guidelines	Verification Requirements
Riparian Herbaceous Cover (NRCS CPS 390)	Cropland	Convert Irrigated or Non-Irrigated Cropland to Permanent Unfertilized Grass or Grass/legume Cover Near Aquatic Habitats	Pollinator Friendly Plug Planting	\$30,950 / Ac	Area of practice implementation must be upgradient from and adjacent to a stream	(1) Native aquatic plants plug-planted; (2) Plant maintenance in the project term. (3) Follow criteria for Pollinator Habitat	(1) 3-5 Geotagged photographs of fields showing established riparian herbaceous cover (>50% plant coverage); (2) Receipts for materials purchased; (3) Planting method and seeding rate; (4) Maintenance of established riparian zone - an adapted, diverse vegetative plant community that is under close management to ensure long term survival & ecological succession.
	Agricultural Land Removed from Production in the Last 36 Months	Convert Unirrigated Land to Permanent Unfertilized Grass or Grass/legume Cover Near Aquatic Habitats				(1) Native perennial grasses, legumes, and forbs with >50% grasses; (2) 2-12 species that bloom sequentially and ensure at least 2 species in bloom at any given time during the growing season; (3) Broadcast and/or no-till drill seeded at rate of 41-60 pure live seeds/sq ft; (4) Plant maintenance in the project term.	
	Cropland	Convert Unirrigated Land to Permanent Unfertilized Grass or Grass/legume Cover Near Aquatic Habitats	Pollinator Cover	\$2,390.00 / Ac			

PHP Practice	Agricultural System	Practice Implementation	Payment Scenario	Payment Rate (\$/Unit)	Required Document or Information of Time of Quarterly Reporting	Implementation Guidelines	Verification Requirements
Riparian Herbaceous Cover (NRCS CPS 390)	Cropland	Convert Irrigated or Non-Irrigated Cropland to Permanent Unfertilized Grass or Grass/Legume Cover Near Aquatic Habitats	Riparian Pollinator Friendly Broadcast Seeding	\$1,310.00 / Ac	Area of practice implementation must be adjacent to a stream	(1) Native perennial grasses, legumes and forbs with >50% grasses; (2) Plug planting, and broadcast planting and/or no-till drill seeded at rate of 41-60 pure live seeds/sq ft; (3) Plant maintenance in the project term. Follow criteria for pollinator habitat.	(1) 3-5 Geotagged photographs of fields showing established riparian herbaceous cover (>60% plant coverage); (2) Receipts for materials purchased; (3) Planting method and seeding rate; (4) Maintenance of established riparian zone - an adapted, diverse vegetative plant community that is under close management to ensure long term survival & ecological succession.
	Agricultural Land Removed from Production in the Last 36 Months	Convert Uncultivated Land to Permanent Unfertilized Grass or Grass/Legume Cover Near Aquatic Habitats					
Silvopasture (NRCS CPS 381)	Grazing Land	Pollinator Friendly Tree/Shrub Planting on Grazed Grasslands	Establish Trees, Existing Grasses	\$320.00 / Ac	Plant species and number	(1) Seedling size: containerized conifer at 4-6 cubic inches; or bare root conifer at one year old; (2) Plant density at 220 live plants per acre; (3) Tree protection (fence and irrigation, etc.); Follow criteria to Provide Habitat for Beneficial Organisms and Pollinators.	(1) 3-5 Geotagged photographs of fields showing planted trees/shrubs, (2) Receipts showing sizes & number of seedlings purchased; (3) Species and number of live trees/shrubs; (5) Tree protection (fence or other protection and irrigation as needed).

PHIP Practice	Agricultural System	Practice Implementation	Payment Scenario	Payment Rate (\$/Unit)	Required Document or Information of Time of Quarterly Reporting	Implementation Guidelines	Verification Requirements
Tree/Shrub Establishment (NRCS CPS 612)	Cropland	Conversion of Annual Cropland to a Farm Woodlot	Conservation, 1 gal pots, Hand planting, Per seedling, Protected	\$55.00 / No	Plant species and number	(1) Bareroot shrub seedlings at 6-18 inches tall or hardwood seedlings at 18-36 inches tall. (2) Plant protection and growth maintenance. (3) Plant density: ≥150 live trees per acre	(1) 3-5 Geotagged photographs of fields showing planted trees/shrubs; (2) Receipts of seedlings purchased, species and number of live plants; (3) Tree protection, and irrigation as needed; (4) Tree growth maintenance during the project term.
	Grazing Land	Conversion of Grassland to a Farm Woodlot					

PHP Practice	Agricultural System	Practice Implementation	Payment Scenario	Payment Rate (\$/Unit)	Required Document or Information of Time of Quarterly Reporting	Implementation Guidelines	Verification Requirements
Tree/Shrub Establishment (NRCS CPS 612)	Cropland	Conversion of Annual Cropland to a Farm Woodlot	Native Seed, Hand Plant	\$975.00 / Ac	Plant species and number	(1) Native tree or shrub seed, e.g., acorns, to establish trees. (2) Plant protection and growth maintenance. (3) Plant density: ≥150 live trees per acre	(1) 3-5 Geotagged photographs of fields showing planted trees/shrubs; (2) Receipts of seedlings purchased (seeds can be collected instead of purchased), species and number of live plants; (3) Irrigation as needed; (4) Tree growth maintenance during the project term.
	Grazing Land	Conversion of Grassland to a Farm Woodlot					

PHP Practice	Agricultural System	Practice Implementation	Payment Scenario	Payment Rate (\$/Unit)	Required Document or Information at Time of Quarterly Reporting	Implementation Guidelines	Verification Requirements
Wildlife Habitat Planting (NRCS CPS 420)	Cropland	Conversion of Uncultivated land to Permanent Wildlife Habitat	Diverse Native Wildflowers	\$1,900.00 / Ac	Plant species and number of each species	<p>(1) Diverse mix of native perennial grasses, legumes, and forbs. 50% grasses, may include biennials and a small percentage of annual species for establishment purposes;</p> <p>(2) Seeding rate at 21-40 pure live seeds per sq-ft; (3) Plant protection from animal damage and good maintenance. (4) Potted shrub seedling, 1 quart to 1 gallon; (5) 5-inch x 30-inch tree tube for protection from animal damage</p>	<p>(1) 3-5 Geotagged photographs of fields showing planted trees/shrubs, (2) Receipts of seedlings purchased, species and number of live plants; (3) Tree protection, and irrigation as needed; (4) Tree growth maintenance during the project term.</p>
	Orchard or Vineyard						
	Agricultural Land Removed from Production in the Last 36 Months						

PIF Practice	Agricultural System	Practice Implementation	Payment Scenario	Payment Rate (\$/Unit)	Required Document or Information of Time of Quarterly Reporting	Implementation Guidelines	Verification Requirements
Wildlife Habitat Planting (NRCS CPS 420)	Cropland	Conversion of Uncultivated land to Permanent Wildlife Habitat	Monarch Habitat - plug planted milkweed	\$7,330.00 / Ac	plant species and number of each species	(1) Diverse mix of native perennial grasses, legumes, and forbs, ≤50% grasses, may include biennials and a small percentage of annual species for establishment purposes; (2) Seeding rate at 21-40 pure live seeds per sq-ft; (3) Plant protection from animal damage and good maintenance.	(1) 3-5 Geotagged photographs of fields showing planted trees/shrubs, (2) Receipts of seedlings purchased, species and number of live plants; (3) Tree protection, and irrigation as needed; (4) Tree growth maintenance during the project term.
	Orchard or Vineyard						
	Grazing Land						
	Agricultural Land Removed from Production in the Last 36 Months						
	Grazing Land	Monarch Habitat - seeded	\$1,970.00 / Ac		(1) Diverse mix of native perennial grasses, legumes, and forbs, ≤50% grasses, may include biennials and a small percentage of annual species for establishment purposes; (2) Seeding rate at 21-40 pure live seeds per sq-ft; (3) Plant protection from animal damage and good maintenance.		

PHP Practice	Agricultural System	Practice Implementation	Payment Scenario	Payment Rate (\$/Unit)	Required Document or Information at Time of Quarterly Reporting	Implementation Guidelines	Verification Requirements
Wildlife Habitat Planting (NRCS CP5 420)	Cropland	Conversion of Uncultivated land to Permanent Wildlife Habitat	Small Acreage - Diverse Shrubs and Wildflowers	\$13,620 / Ac	Plant species and number of each species	(1) Diverse mix of native perennial grasses, legumes, and forbs, ≤50% grasses, may include biennials and a small percentage of annual species for establishment purposes; (2) Seeding rate at 21-40 pure live seeds per sq-ft; (3) Plant protection from animal damage and good maintenance; (4) Potted shrub seedling, 1 quart to 1 gallon; (5) 5-inch x 30-inch tree tube for protection from animal damage	(1) 3-5 Geotagged photographs of fields showing planted trees/shrubs; (2) Receipts of seedlings purchased, species and number of live plants; (3) Tree protection, and irrigation as needed; (4) Tree growth maintenance during the project term.
	Orchard or Vineyard		Small Acreage, Diverse Shrubs, Caged	\$45.00 / No		1) Potted shrub seedling, 1 quart to 1 gallon; (2) 5-inch x 30-inch tree tube for protection from animal damage	
	Grazing Land						
	Agricultural Land Removed from Production in the Last 36 Months						

PRP Practice	Agricultural System	Practice Implementation	Payment Scenario	Payment Rate (\$/Unit)	Required Document or Information at Time of Quarterly Reporting	Implementation Guidelines	Verification Requirements
Windbreak / Shelterbelt Establishment and Renovation (NRCS CP5 380)	Cropland	Replace a Strip of Cropland with 2 Rows of Woody Plants					
	Orchard or Vineyard	Plant 2 Rows of Woody Plants on Border of Orchard/Vineyard	2-row, tree-shrub, chemical drift, hand planted	\$10.00/Ft	Length to plant, Plant species and number of each species	(1) Large containered plants (2 gallons or larger) to transplant (2) Plant protection and irrigation are required; (3) Trees are planted 10 feet apart in the row; shrubs are planted 4 feet apart in the row. Rows are 10-16 feet apart; (4) Plant density ≥200 live plants/acre.	(1) 3-5 Geotagged photographs taken at both ends & middle of the tree line; (2) Receipts of seedlings purchased; (3) Species and number of live plants; (4) Tree protection and irrigation; (5) Plant maintenance in the project term.
	Grazing Land	Plant 2 Rows of Woody Plants on Border of Grazing Land					
	Cropland	Replace a Strip of Cropland with 1 Row of Woody Plants					
	Orchard or Vineyard	Plant 1 Row of Woody Plants on Border of Orchard/Vineyard	One row or more, hand planted, potted	\$25.00/N ^o	Length to plant, Plant species and number of each species	(1) Containered seedlings at 1 quart to 1 gallon to transplant (2) Plant protection and irrigation are required; (3) Plant density ≥200 live plants/acre.	
	Grazing Land	Plant 1 Row of Woody Plants on Border of Grazing Land					

Definitions

Cropland, Annual or Perennial: Land where the crop(s) grown is identified as annual or perennial crop according to the Annual and Perennial Crop List for the Purpose of Conservation Compliance under the Food and Security Act of 1985, as amended or is determined as annual or perennial by the local USDA NRCS if it is not included in the list. Perennial cropland includes orchards and vineyards.

Grazing land: Land used primarily for production of forage plants maintained or manipulated primarily through grazing management.

Foregone Income: Reduced revenue that is generated mainly from reduced production because the land area used for growing cash crop(s) will be converted to Permanent Unfertilized Grass Cover or Grass/ Legume Cover. A payment scenario name that includes Foregone Income has higher payment rate because it takes consideration of both the reduced revenue and the expense for implementing the conservation management practice.

Geotagged photograph: A geotagged photograph is a photograph which is associated with a geographic position by assigning a latitude and longitude to the image. For pictures taken with a mobile phone or digital camera, this can be achieved by enabling the GPS function of the device prior to capturing a picture. Geotagging helps CDFA confirm the correct location of practice implementation consistent with Project Design at the time of verification. Please check the link <https://www.cdfa.ca.gov/cefi/healthysoils/docs/InstructionsOnHowToTakeGeotaggedPhotos.pdf> for instructions on how to take and send geotagged photos.

Appendix B: Detailed Scoring Criteria

Criteria	Max Points
<p>Qualifications of Applicant</p> <ul style="list-style-type: none"> • Does the lead person(s) have education and training that includes agronomy, ecology, entomology or another scientific field that aligns with the PHP? • Is a lead person(s) experienced with on-farm practice implementation? • Does the lead organization have a mission that aligns with the program? • Does the organization and/or partner have experience with habitat restoration on agricultural land? • Does the organization and/or partner have important connections with farmers and ranchers? • Does the lead organization clearly describe their experience with administering grants? 	12
<p>Strategic Partnerships</p> <ul style="list-style-type: none"> • Is there a partnership? • Is it clear that the partnership will extend and enhance the ability of the lead organization to successfully implement the project as opposed to duplication of efforts? • Is the partnership with an agricultural-focused organization or an organization with a history of pollinator-focused projects? 	8
<p>Workplan Merit and Feasibility</p> <ul style="list-style-type: none"> • Does the applicant describe a focus for the project that will be impactful and aligns with state priorities such as the California's 30x30 initiative, and the Budget Act of 2021 (SB 170, Chapter 240), which prioritizes the planting of native plants when feasible for the Pollinator Habitat Program? • Does the applicant adequately describe the importance of IPM, the plan for providing training to farmers and ranchers, curriculum, and how the training/curriculum will be documented? • Does the project take place in an area of geographic importance for a pollinator species as described in the scientific literature and/or does the project have a targeted pollinator species focus? Have they provided scientific literature as a source? Will the project support pollinators in that area or support pollinators in need of support? Will the project generally support pollinators? • Will the metrics that the organization proposes for an outcome monitoring plan be adequate for CDFA to report on outcomes of the on-farm projects? Does the project provide a plan for continued longevity and maintenance of the project? • Is the project feasible (consider number of potential farmer partners, service area, funding requested)? 	15
<p>Budget</p> <ul style="list-style-type: none"> • Are the estimated administrative costs reasonable? Are the costs per hour aligned with expectations for the work performed? • Does the budget breakout appropriately emphasis technical assistance over the costs of administering the program? Technical assistance is a critical component of the grant program structure. • Has the applicant explained how they will manage the funds with fiscal responsibility and accountability? Do they have adequate tracking methods? 	5
<p>Commitment to Expending 25% of Funding to Support Pollinator Habitat with SDFR Partners</p> <ul style="list-style-type: none"> • Commitment to Expanding 25% of Funding to Support Pollinator Habitat with SDFR Partners • Does the applicant thoroughly describe how they will track the funding that benefits SDFRs? • Does the applicant describe a strong outreach strategy to be able to meet this commitment to engage and collaborate with socially disadvantaged farmers and ranchers? 	10

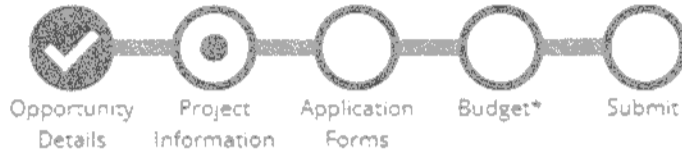
Appendix C: Preview and Navigation of Amplifund Application

Step 1: Click on the link on the PHP website to go to the application portal.

Arrive at the Opportunity Details page. This page provides a summary of the funding opportunity offered by the Pollinator Habitat Program.

Several options are linked at the top right of the page including printing the Opportunity Information, downloading a copy of the entire application, reviewing the Help Guide, or proceeding to apply.

Step 2: When ready, click on the "Apply" button on the top right of the screen.



Arrive at the Project Information page. Once arriving at this page, a graphic will appear at the top of the screen showing progress through the application. This graphic is also a navigation tool.

It is best to complete the inputs on the Project Information page after completing the next two stages, Application Forms and Budget, because information from those stages will be useful to complete Project Information.

Step 3: Proceed to Application Forms by clicking on the navigation graphic.

Arrive on the Application Forms page. On this page, the required application questionnaire is linked.

Step 4: Click on the Application Questions for Pollinator Habitat Program.

Arrive at the application questionnaire. This form has been developed to gather project-specific details regarding the funding proposal.

At this stage, applicants will provide detailed information about their proposed project. The questions are organized to align with categories in the review criteria and will address applicant qualifications, partnerships, merit and feasibility of the project, and commitment to assisting Socially Disadvantaged Farmers and Ranchers.

Applicants will upload resumes of key personnel from each participating organization and contractors and indicate the role of each person whose resume is attached. Resumes must provide evidence of expertise in implementation of conservation management practices that support pollinators and biodiversity. Applicant resumes should also demonstrate experience working with farmers and ranchers.

Take time to complete the application questionnaire. Use the "Save" button on the top right or on the bottom of the questionnaire to save work frequently. The questionnaire does not need to be completed in one session. Refer to the Pollinator Habitat Program Request for Grant Applications frequently to ensure that questions are answered adequately. Details on how the questions will be scored can be found in [Appendix B: Detailed Scoring Criteria](#).

Step 5: Once all required questions in the questionnaire have been answered, click "Mark as Complete" at the bottom of the page.

The button will transform to "Mark as In Progress". If necessary, click "Mark as In Progress" to make further edits any time before submitting the application.



Step 6: Use the navigation graphic to go to the Budget.

Arrive at the Budget page. On this page, develop a budget for the proposal using the existing categories in the "Proposed Budget" section.

Proposed Budget

Expense Budget

Category	Grant Funded	Total Budgeted
+ A1. Salary and Wages — Administrative	\$0.00	\$0.00
+ A2. Salary and Wages — Technical Assistance	\$0.00	\$0.00
+ B1. Fringe Benefits — Administrative	\$0.00	\$0.00
+ B2. Fringe Benefits — Technical Assistance	\$0.00	\$0.00
+ C. Travel	\$0.00	\$0.00
+ D. Supplies	\$0.00	\$0.00
+ E. Equipment	\$0.00	\$0.00
+ F1. Contractual — Administrative	\$0.00	\$0.00
+ F2. Contractual — Technical Assistance	\$0.00	\$0.00
+ G. Other	\$0.00	\$0.00
+ H. Indirect Costs	\$0.00	\$0.00
+ Practices	\$0.00	\$0.00
Total Expense Budget Cost	\$0.00	\$0.00

All costs must be directly related to and necessary for completion of the project. Awarded funds will be paid to the lead organization. The lead organization is responsible for disbursement of funds to other partner organizations/contractors and farmer/rancher partners. The Budget will consist of administrative costs, technical assistance costs, and costs for on-farm practices.

To add a line item to the budget, click the "+" sign next to the appropriate category. A pop-up box will appear. You will be able to enter a name (such as employee classification under A1. Salary and Wages – Administration) and an amount. Enter a brief narrative. Click "create" to add the plan to the budget. An applicant may enter multiple line items of the same category on the budget.

New Line Item

Budget Item Information

Category: A1. Salary and Wages -- Administrative

Estimate the total hourly cost of salary and wages associated with all relevant activities by individuals employed by the applicant organization for administration.

Item Type: Personnel

Name: Executive Director

Direct Cost: \$15,000.00

Total Budgeted: \$15,000.00

Narrative: The executive director will be involved in regular administrative tasks, such as reviewing on-farm project summaries and progress reports to CDFA and will host regular coordination meetings with the project team.

Costs Associated with Technical Assistance and Administration – up to 18% of requested funds

The maximum request for costs associated with technical assistance and administration is 18% of the total request. This means that for the maximum total request of \$2 M, an applicant may request up to \$360,000 for costs associated with technical assistance and administration. The line-items and narrative developed in this portion of the budget related to technical assistance and administration must not include any costs associated with installation of practices. The payment rates developed for each type of practice include all the costs associated with installing the on-farm practices. The budget for costs associated with technical assistance and administration will be estimated with the following categories:

A1. Salary and Wages – Administration: Estimate the hourly cost of salary, wages associated with administrative activities by individuals employed by the applicant organization.

A2. Salary and Wages – Technical Assistance: Estimate the hourly cost of salary, wages associated with technical assistance by individuals employed by the applicant organization.

B1. Fringe Benefits - Administration: Estimate the cost of fringe benefits associated with administrative activities by individuals employed by the applicant organization.

B2. Fringe Benefits – Technical Assistance: Estimate the cost of fringe benefits associated with technical assistance by individuals employed by the applicant organization.

C. Travel: Estimate the cost of project-related travel associated with technical assistance (except travel by contractual personnel). In the narrative, describe the travel that will be necessary to accomplish the objectives of the project. Federal [mileage reimbursement rate](#) will be used.

D. Supplies: Estimate the cost of supplies associated with technical assistance or grant administration. Supplies are items with an acquisition cost less than \$5,000 per unit that are used exclusively for the objectives of the project. Categorize the types of supplies to be purchased. General use office supplies (paper, printer ink, pens, etc.), facilities costs (telephone, internet, etc.) are considered indirect and should not be included under "Supplies".

E. Equipment: Estimate the cost of equipment associated with grant administration or technical assistance. Equipment is nonexpendable, tangible personal property with a useful life of more than one year and an acquisition cost which equals or exceeds \$5,000.

F1. Contractual - Administration: Estimate the cost of work on the project that will be performed by individuals/organizations other than the applicant (e.g., consultants, contractors, partner organizations, etc.) for administrative purposes. This amount should include all associated salary and wages, fringe benefits, travel, equipment, supplies, other, and indirect costs. List the services to be provided and the contractors that will work on the project and be paid with grant funds. Provide description of each line item within the narrative.

F2. Contractual – Technical Assistance: Estimate the cost of work on the project that will be performed by individuals/organizations other than the applicant (e.g., consultants, contractors, partner organizations, etc.) for technical assistance purposes. This amount should include all associated salary and wages, fringe benefits, travel, equipment, supplies, other, and indirect costs. List the services to be provided and the contractors that will work on the project and be paid with grant funds. Provide description of each line item within the narrative.

G. Other: Estimate the cost of all other project-related expenses to support technical assistance or administration. Expenses typically listed under "Other" include equipment rentals, etc. List the specific types of expenses necessary to accomplish the objectives of the project.

H. Indirect Costs: Indirect costs are facilities and administrative costs that cannot easily be tied directly to the activities of the grant. Examples of common indirect costs include rent, utilities, internet and telephone service, maintenance, and general office supplies. UC and CSU applicants may claim the established indirect cost rate with CDFA. All other eligible organizations may claim a maximum indirect cost rate of 25 percent of total direct costs.

Estimate Costs of Conservation Management Practice Implementation – 82% or more of requested funds

The budget for conservation practice implementation must be 82% or greater of the total grant request. The budget for these practices will be based upon CDFA-established payment rates. See [Appendix A: Payment Rates, Implementation Guidelines, and Requirements](#). The payment rates for practice

implementation include costs associated with supplies and installation of practices.

Before marking as complete, make sure that the practices are 82% or more of the total budget.

Step 7: Once all the budget line items have been entered, note the amount indicated for "Total Expense Budget Cost", click "Save and Continue".

Arrive at the Submit page.

The Budget cannot be marked as complete, and the application cannot be submitted until information is entered on the Project Information page.

Step 8: Use the navigation graphic to return to the Project Information page.

Arrive on the Project Information page.

On this page, enter an "Application Name" that is concise but descriptive of the proposal (for example, "Monarch Habitat in the Central Valley").

Enter the "Award Requested". This will be the amount indicated on the Budget page as the "Total Expense Budget Cost".

Enter primary contact information and then click "Mark as Complete".

Step 9: Return to the Budget page.

Once back on the Budget page, verify that the "Award Requested" matches the "Total Expense Budget Cost". If these do not match, verify that the "Amount Requested" entered on the Project Information page is correct. Also verify that the correct payment was entered for each line item. Once the match is verified, click "Mark as Complete".

Step 10: Navigate to the Submit page.

Now that all stages of the application have been marked as complete. Take the time to review the application before clicking "Submit".

OLD BUSINESS

**GREER RANCH AND ADELINE FARMS
ANNUAL MONITORING REPORT -2022**

Subject **Greer Ranch**
From Dana Haygood <GreerManager@avalonweb.com>
To Rose Corona <rose.corona@teamrcd.org>
Date 2022-09-06 12:25



Hi Rose! Hope all is good with you.

Murrieta Fire has been in contact with me regarding wildfire prevention areas throughout Greer Ranch.

The conservation areas have been brought to my attention and I have advised TEAMRCD has taken the authority as the Grantee of the conservation Easement for these areas and is responsible for ensuring that the properties are preserved in a natural condition.

Can you please email me back exactly what TEAMRCD has done and will be doing as the grantee?

Thank you for your time
Sincerely,

Dana Haygood
General Manager
As Agent for the Greer Ranch Community Association

Everett's Place Clubhouse - Manager's Office
35500 Greer Road
Murrieta, CA 92562

Office: 951-894-4877 / FAX: 951-894-4610
email: GreerManager@AvalonWeb.com
website: www.mygreerranch.com

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Did you get a letter or need to report a problem about home maintenance? [Watch our CRC Video](#)
Please let us know how we are doing: [Survey](#)

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Fair Debt Collection Practices Disclosures

If this communication is regarding your assessment account or other debt, please be advised that Avalon Management may be considered a debt collector and any information we receive in any and all communications will be used for the purpose of collecting a debt.

Unless you contact this office within thirty days of the date that you receive this communication, we will assume that the debt is valid. If you notify us in writing within that thirty-day period that you dispute the debt, or any portion thereof, we will obtain verification of the debt and will mail the same to you. If we receive such written notification from you, all efforts to collect this debt will cease until verification is made. The HOMEOWNERS ASSOCIATION is the original creditor for this debt. Upon receipt of a written request from you within thirty days, we will provide you with the Association's address.

The state Rosenthal Fair Debt Collection Practices Act and the federal Fair Debt Collection Practices Act require that, except under unusual circumstances, collectors may not contact you before 8 a.m. or after 9 p.m. They may not harass you by using threats of violence or arrest or by using obscene language. Collectors may not use false or misleading statements or call you at work if they know or have reason to know that you may not receive personal calls at work. For the most part, collectors may not tell another person, other than your attorney or spouse, about your debt. Collectors may contact another person to confirm your location or enforce a judgment. For more information about debt collection activities, you may contact the Federal Trade Commission at 1-877-FTC-HELP or www.ftc.gov.

Subject **Re: Greer Ranch Restoration Site Visit (9/21/22)**
From Kevin Harrington <kharrington@iercd.org>
To Dana Haygood <GreerManager@avalonweb.com>
Cc Rose Corona <rose.corona@teamrcd.org>, Aaron Echols <aechols@iercd.org>
Date 2022-09-20 08:53



Hello Dana,

Thank you for getting all this set up on such short notice!

In regards to non-natives observed around Bowervine and Crabapple, my coworker and I will be targeting the invasive palm and salt cedar within the conservation easement parcel in this area. All other vegetation observed in this particular area is native. We will also be sure to check the Bottle Brush Way and Fern Pine Way area for target invasive species. If concerns about these areas persist after tomorrow a meeting will be needed as any remaining vegetation will be native.

Cheers,
Kevin

On Tue, Sep 20, 2022 at 8:37 AM Dana Haygood <GreerManager@avalonweb.com> wrote:
Thank you! I have added you to my guest list.

Not sure if I should mention this, I have shared my concerns with Rose and her team.
Bowervine and Crabapple is very dense and it seems to have a lot of non native.
On Bottle Brush backed up to Fern Pine seems to also have the same issue.

I have had Murrieta Fire Inspectors out doing wildlife prevention and he has also noticed these areas.

Sincerely,

Dana Haygood
General Manager
As Agent for the Greer Ranch Community Association

Everett's Place Clubhouse - Manager's Office
35500 Greer Road
Murrieta, CA 92562

Office: 951-894-4877 / FAX: 951-894-4610
email: GreerManager@AvalonWeb.com
website: www.mygreerranch.com

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Did you get a letter or need to report a problem about home maintenance? [Watch our CRC Video](#)
Please let us know how we are doing: [Survey](#)

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On Mon, Sep 19, 2022 at 5:02 PM kharrington <kharrington@iercd.org> wrote:
Hello Dana,

I, Kevin Harrington, will be the only driver.

Thank you.

Cheers,
Kevin

Sent from my Verizon, Samsung Galaxy smartphone

----- Original message -----
From: Dana Haygood <GreerManager@avalonweb.com>

Greer Ranch
2021 Annual Monitoring Report
In Support of Conservation Easement #: 2009-051527
Recorded: 10/3/2022

Prepared by
Inland Empire Resource Conservation District
Prepared for
Temecula-Elsinore-Anza-Murrieta Resource Conservation District
October 2022

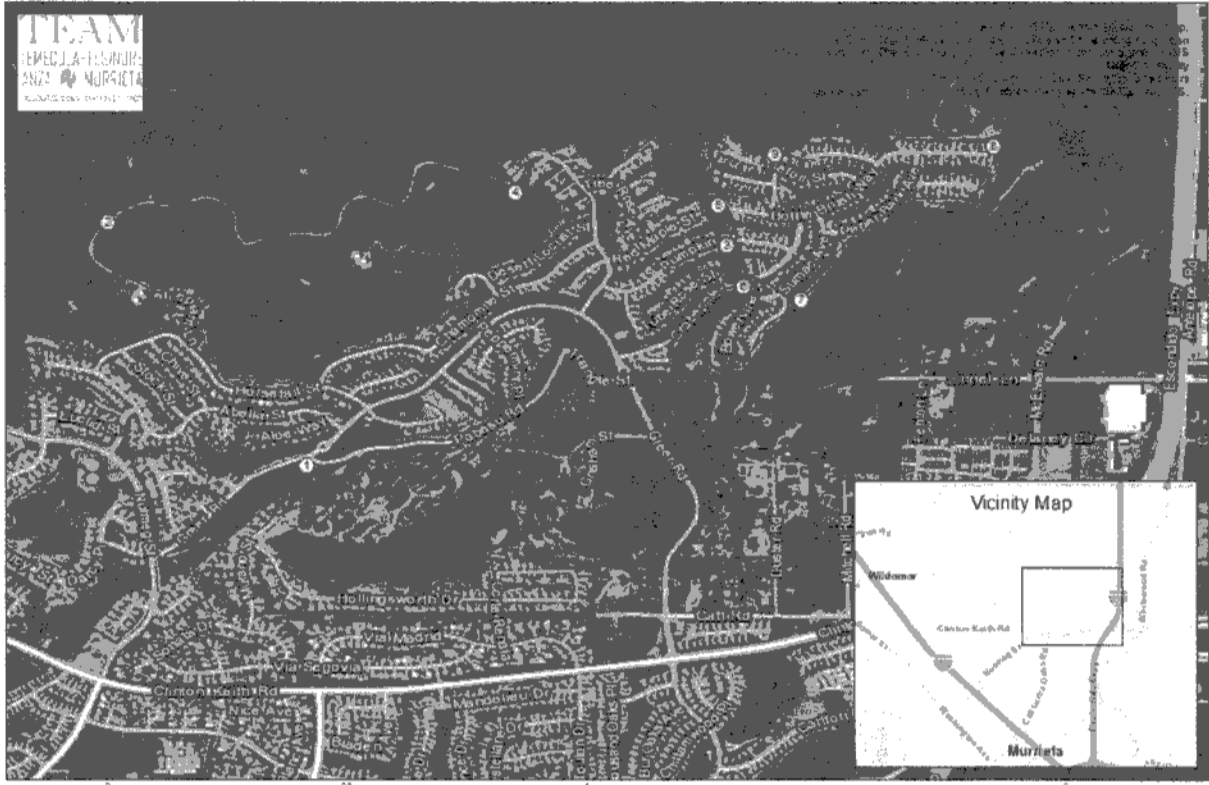
INTRODUCTION

Greer Ranch (the "Project") is located in the City of Murrieta, western Riverside County, California (Sections 32 and 33, Range West, Township 6 South, USGS Murrieta quadrangle). Pursuant to requirements of the (1) U.S. Army Corps of Engineers (ACOE) Section 404 Permit No. 200000122 and amendments thereto, (2) the ACOE's Section 404 Permit No. 200101313 and amendments thereto and (3) the U.S. Fish and Wildlife Service's Biological Opinion No. FWS-WRIV-3059.1, approximately 267.98 acres of natural areas were established to mitigate for certain impacts of the Project by the Grantor (Lennar Greer Ranch Venture, LLC).

The Temecula-Elsinore-Anza-Murrieta Resource Conservation District (TEAMRCD) has taken the authority as the Grantee of the Conservation Easement (CE) for the Project, and is responsible for ensuring that the property contained within the CE be preserved in its natural condition and retains the conservation value that was defined. As noted in the CE under "COVENANTS, TERMS, CONDITIONS AND RESTRICTIONS" Section 1(a), the purpose of the CE is "to ensure the Property will be preserved in a Natural Condition, as defined herein, in perpetuity, for gnatcatcher, vireo, and other wildlife conservation, and to prevent, subject to the duties and rights retained by Grantor hereunder, any other use of the Property that will impair or interfere with the Conservation Values of the Property, as long as such uses or restrictions are consistent with the maintenance and management activities associated with the detention basins, brow ditches, rip-rap, and drain inlets shown on Exhibit E attached hereto and are consistent with the concepts contained in this Section 1(a)."

To ensure the Conservation Values are retained as defined by the CE and that the Grantor or its agents has not engaged in Prohibited Uses as defined in Section 3 of the CE, the TEAMRCD contracted the Inland Empire Resource Conservation (IERCD) to perform annual monitoring of the property. On July 27th 2022, IERCD Field Ecologist Kevin Harrington was on site to perform a quarterly site visit in order to assess and document the conditions of the easement areas and perform compliance monitoring.

Conservation Easement Photo Monitoring Stations



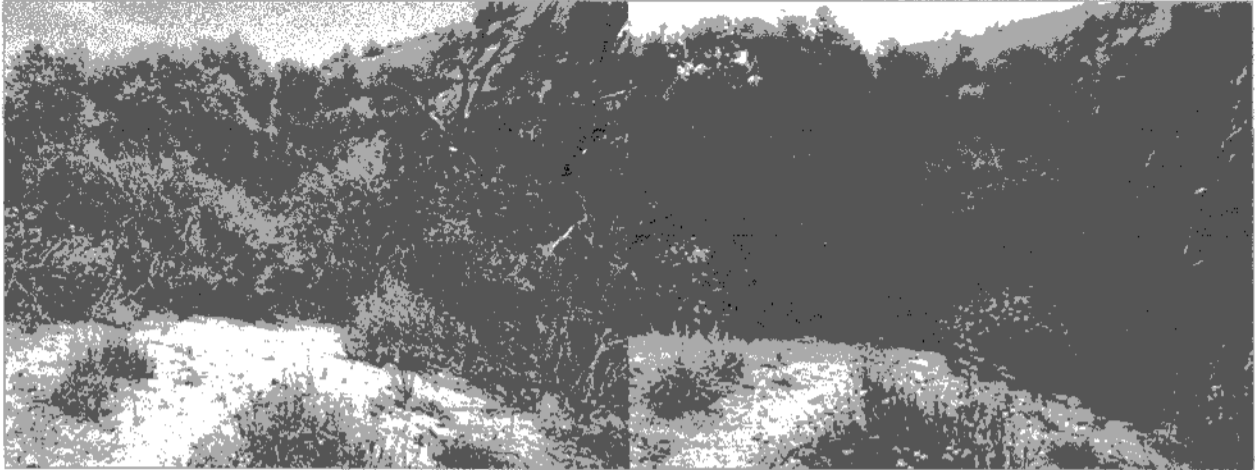
Greer Ranch Monitoring Map


 Greer Ranch Parcels
 Greer Ranch Photo Points

10000 1:100000 Scale 11/11
Map Generated December 2013

Photo Point #	Direction	Coordinates (Lat, Lon)
1	50°	(33.60244°, -117.19772°)
2	60°	(33.60973°, -117.20375°)
3	130°	(33.60908°, -117.18504°)
4	120°	(33.61069°, -117.19140°)
5	150°	(33.61028°, -117.18527°)
6	200°	(33.60783°, -117.18452°)
7	50°	(33.601742°, -117.18276°)
8	145°	(33.61206°, -117.17697°)
9	290°	(33.61182°, -117.18356°)

Photo Point 1

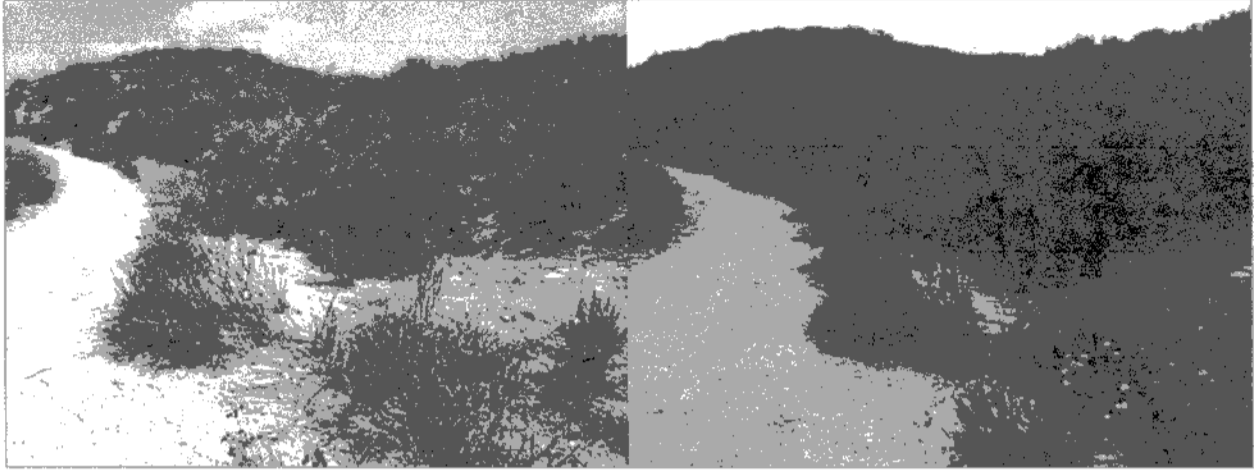


Information: Photos taken on 8/16/21 (left) by IERCD Ecologist and on 9/27/22 (right) by IERCD Ecologist.

Summary of Conditions: This easement parcel is an example of healthy California sycamore woodland. Sycamore trees (*Platanus racemosa*) make up the majority of the canopy in addition to inter-dispersed cottonwood trees (*Populus fremontii*). Ground cover is composed of California buckwheat (*Eriogonum fasciculatum*) and chamise (*Adenostoma fasciculatum*). Tumbleweed [(*Salsola tragus*)/Cal-IPC Rating: Limited] and tocalote [(*Centaurea melitensis*)/Cal-IPC Rating: Moderate] sprouts were observed infrequently between shrubs. No other invasive plants were noted in this parcel. A dead sycamore can be observed in this photo point and appears to have died during a historic fire. No notable changes from 2021.

{Continue to next page}

Photo Point 2

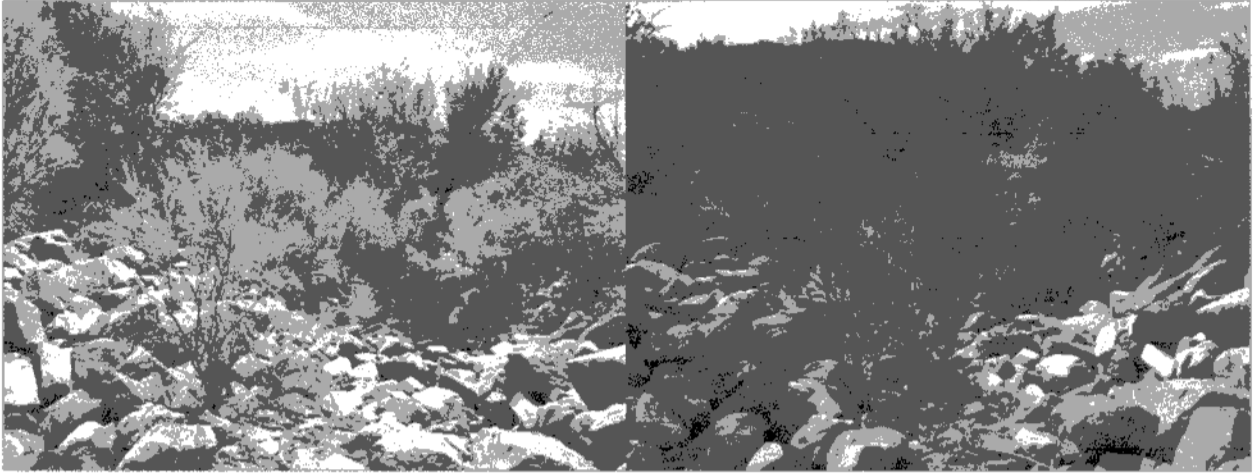


Information: Photos taken on 8/16/21 (left) by IERCD Ecologist and on 7/27/22 (right) by IERCD Ecologist.

Summary of Conditions: This easement is composed of chamise chaparral. The dominant shrubs observed throughout this parcel include chamise (*Adenostoma fasciculatum*), scrub oak (*Quercus berberidifolia*), big berry manzanita (*Arctostaphylos glauca*) and California buckwheat (*Eriogonum fasciculatum*). Invasive short-pod mustard [(*Hirschfeldia incana*)/Cal-IPC Rating: Moderate] growth from last season was observed on the sides of the service road that surround the easement. Within the easement invasive brome (*Bromus sp.*) and storksbill filaree (*Erodium cicutarium*) was germinating between shrubs. It is important to note that these observed invasives are not likely to outcompete the healthy scrub habitat and are mostly confined to disturbed soils closest to the trail. No notable changes from 2021.

{Continue to next page}

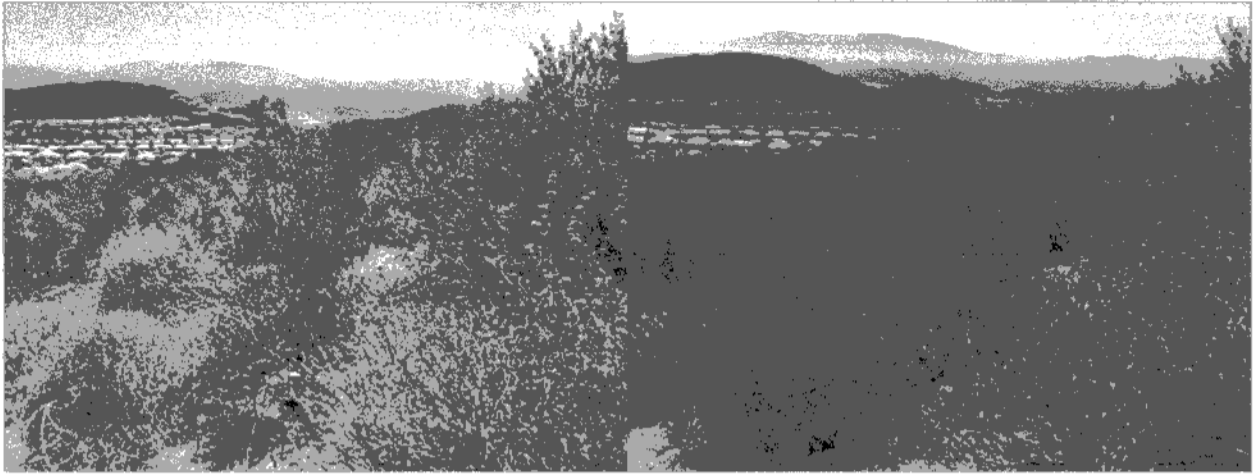
Photo Point 3



Information: Photos taken on 8/16/21 (left) by IERCD Ecologist and on 7/27/22 (right) by IERCD Ecologist.

Summary of Conditions: This parcel represents a unique habitat consisting of native sycamore (*Platanus racemosa*), big berry manzanita (*Arctostaphylos glauca*), and red willow (*Salix laevigata*) for woody coverage. Coyote bush (*Baccharis pilularis*) made up the majority of shrubs observed.

Photo Point 4

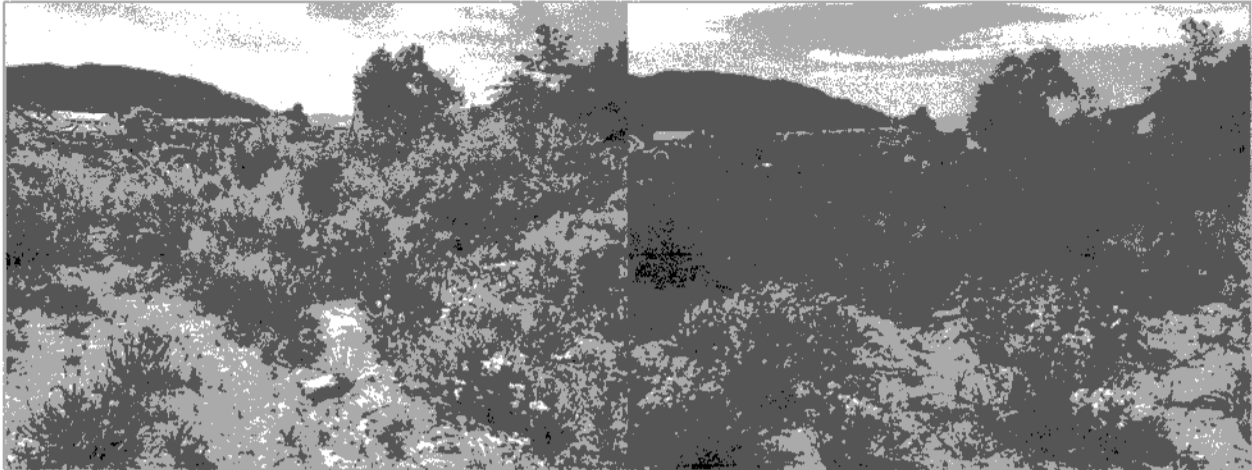


Information: Photos taken on 8/16/21 (left) by IERCD Ecologist and on 7/27/22 (right) by IERCD Ecologist.

Summary of Conditions: This easement parcel represents a chamise chaparral alliance. The dominant plant being chamise (*Adenostoma fasciculatum*) with the co-dominant species being scrub oak (*Quercus berberidifolia*). California buckwheat (*Eriogonum fasciculatum*) was also found throughout this parcel. All native plants are actively recruiting with observable sprouts found throughout the easement. In open areas between shrubs invasive plants continue to germinate (evident from dry material observed), such as short-pod mustard (*Hirschfeldia incana*), storksbill filaree (*Erodium cicutarium*), and brome (*Bromus sp.*). Overall, site conditions around this photo point are similar to observations made in 2021.

{Continue to next page}

Photo Point 5



Information: Photos taken on 8/16/21 (left) by IERCD Ecologist and on 7/27/22 (right) by IERCD Ecologist.

Summary of Conditions: This parcel represented one of the most plant-diverse easement parcels in Greer Ranch. Sycamores (*Platanus racemosa*), cottonwoods (*Populus fremontii*), and willows (*Salix spp.*) comprised the woody canopy layer. While a variety of shrubs and forbes such as brittlebush (*Encelia farinosa*), coyote bush (*Baccharis pilularis*), deerweed (*Acmispon glaber*), black sage (*Salvia mellifera*), and telegraph weed (*Heterotheca grandiflora*). A recreation trail was noted to meander through portions of the parcel. Dry material from invasive tocalote [(*Centaurea melitensis*)/Cal-IPC Rating: Moderate] and short-pod mustard [(*Hirschfeldia incana*)/Cal-IPC Rating: Moderate], were observed on the sides of this recreation trail and near the north end of this parcel. Observing the dry material of the invasive plants indicates that the plant completed its life cycle and germination of invasive plants in the same area are to be expected in spring of 2023.

Photo Point 6

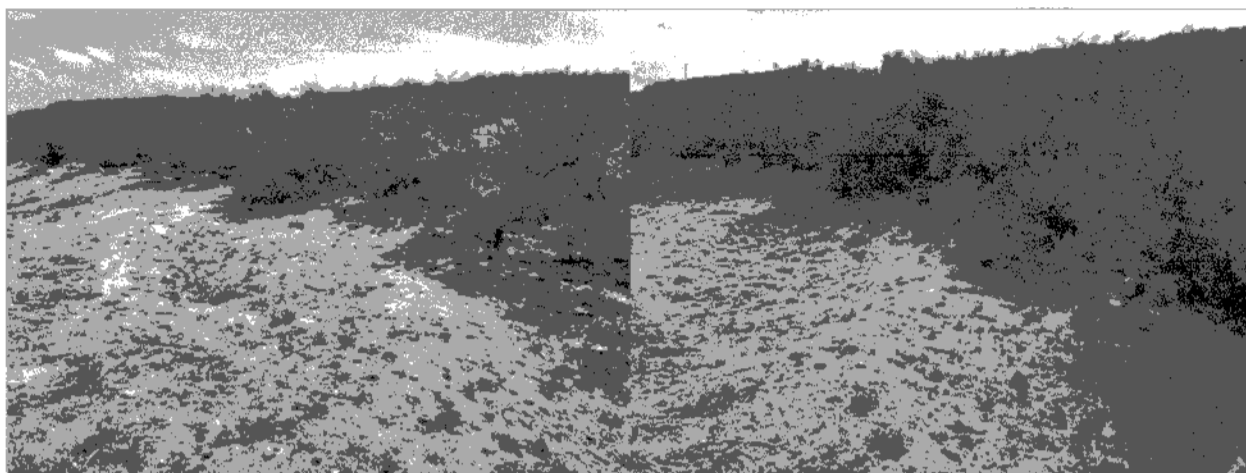


Information: Photos taken on 8/16/21 (left) by IERCD Ecologist and on 7/27/22 (right) by IERCD Ecologist.

Summary of Conditions: This easement parcel consisted mainly of red willow (*Salix laevigata*) and pacific blackberry (*Rubus ursinus*). Some dead willows were noted at the base of the drain that goes under the road and may have died since the willows had established on a thin layer of soil on top of a cement culvert. The lack of substrate may have caused a decline in health, subsequently followed by other potential pathogens. The dead willow biomass is starting to break down notably and the quality of the photo point thus has increased.

{Continue to next page}

Photo Point 7

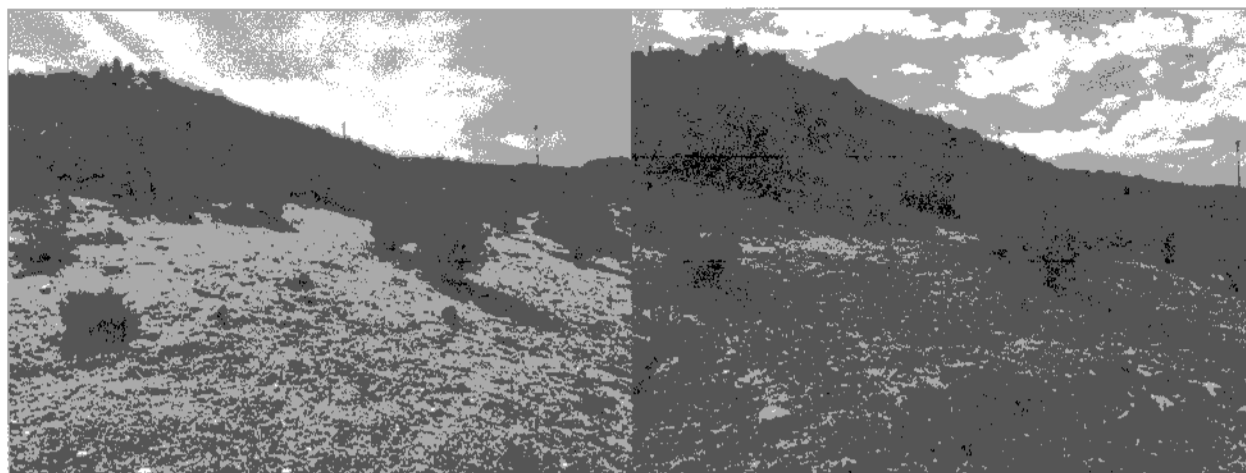


Information: Photos taken on 8/16/21 (left) by IERCD Ecologist and on 7/27/22 (right) by IERCD Ecologist.

Summary of Conditions: Most of this parcel is composed of dense chamise (*Adenostoma fasciculatum*), California buckwheat (*Eriogonum fasciculatum*), and scrub oak (*Quercus berberidifolia*). A “buffer” like area inside of the easement separates the dense woody shrubs from the residential homes. In this “buffer” area many California buckwheat were observed recruiting. In addition to the native recruits, mature flowering short-pod mustard (*Hirschfeldia incana*) as well as storksbill filaree (*Erodium cicutarium*) and mustard seedlings were observed to have completed their life cycle and dropped seed that will germinate in 2023.

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Photo Point 8

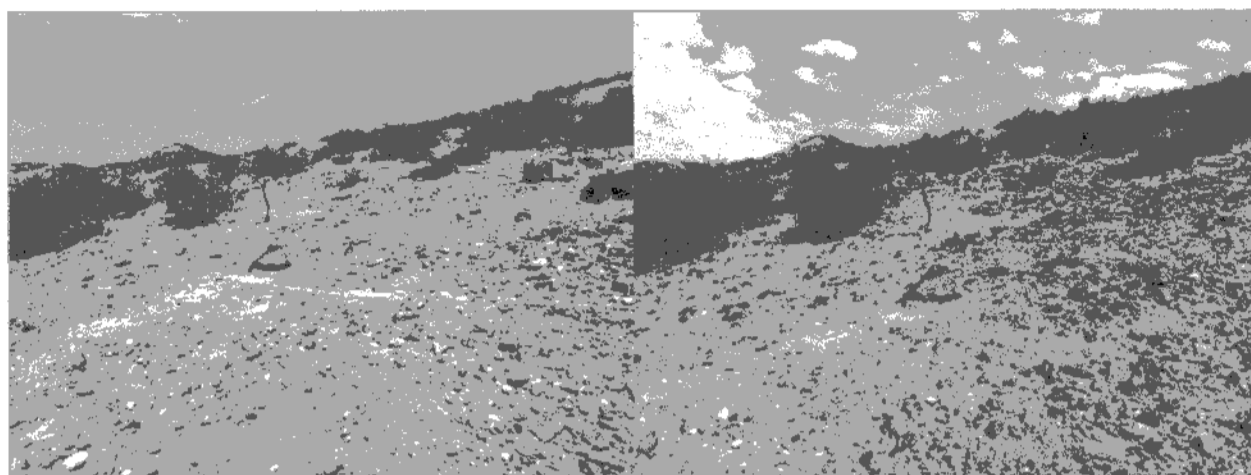


Information: Photos taken on 8/16/21 (left) by IERCD Ecologist and on 7/27/22 (right) by IERCD Ecologist.

Summary of Conditions: Most of this easement parcel consisted of established buckwheat (*Eriogonum fasciculatum*), black sage (*Salvia melifera*), chamise (*Adenostoma fasciculatum*), and scrub oak (*Quercus berberidifolia*). Portions of the easement that did not have dense shrubs contained a lot of germinating plants. Short-pod mustard (*Hirschfeldia incana*) and stork's bill fillaree (*Erodium cicutarium*) were among dry plants that seeded this year. Native California buckwheat and the rare listed paniculate tarplant [(*Deinandra paniculata*)/ California Rare Plant Rating: 4.2] sprouts were noted in areas with less dense shrubbery.

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Photo Point 9



Information: Photos taken on 8/16/21 (left) by IERCD Ecologist and on 7/27/22 (right) by IERCD Ecologist.

Summary of Conditions: Patches of mature California buckwheat (*Eriogonum fasciculatum*), chamise (*Adenostoma fasciculatum*), brittle bush (*Encelia farinosa*), and black sage (*Salvia apiana*) can be found throughout most of the easement. Tumbleweed (*Salsola tragus*), tocalote (*Centaurea melitensis*), brome (*Bromus sp.*), storkbill filaree (*Erodium cicutarium*), and short-pod mustard (*Hirschfeldia incana*) skeletons were observed on open areas of the slope. Overall, site conditions around this photo point are like observations made in 2021.

WORK COMPLETED

In 2021 the IERCD provided TEAMRCD a scope and budget for “weed control” tasks that would enhance the conservation easement parcels. Subsequently by October of 2021, the TEAMRCD board approved funding for the scope and budget provided by the IERCD. In addition to moving to an active management role for Greer Ranch, it was noted that "Quarterly Compliance Inspections" also fall under the grantee's duties. Per the language in the CE, the IERCD will be sending a representative (field ecologist) out four times a year to check on the easements, with one of the site visits being an "Annual Inspection". The requirements for "Quarterly Compliance Inspections" are as follows; picking up minor trash, performing minor weed work, and monitoring for easement violations. Below is a breakdown of “Work Completed” during these quarterly site visits, as well as, “Work Photos”.

CE 5: In September of 2022, two IERCD crew members cut and treated five mature invasive salt cedars [(*Tamarisk ramosissima*)/Cal-IPC Rating: High] observed in in the parcel.

CE 6: In September of 2022, two IERCD crew members cut and treated the three immature invasive salt cedars [(*Tamarisk ramosissima*)/Cal-IPC Rating: High] observed in the center channel.

CE 7: In 2022 the IERCD spent two days treating invasive target species with the IERCD field crew. Target invasive herbaceous plants such as Maltese star-thistle (*Centaurea melitensis*), stinknet (*Oncosiphon piluliferum*), and short-pod mustard (*Hirschfeldia incana*). Due to the phenology of the plants (seeding while onsite) the crew hand pulled and bagged all plant material and hauled it offsite.

CE 12: In September of 2022, two IERCD crew members treated 30 invasive palm (*Phoenix canariensis*) individuals within this particular easement. In total there were 3 larger individuals (over 3 feet tall) and 27 smaller individuals.

WORK PHOTOS



Image 1.1: Before (left) and after (right) photos of work completed by the IERCD crew on 4/19/22. The “before” photo depicts flowering invasive mustard, tocalote, and stinknet.

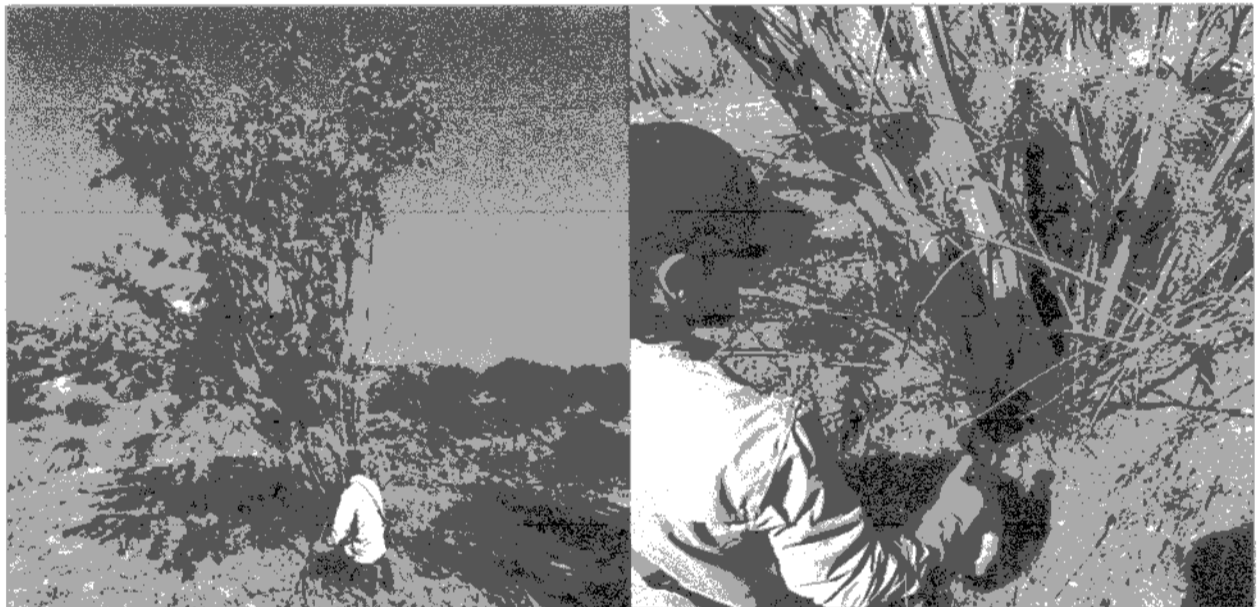


Image 1.2: In September, two IERCD employees treated invasive woody plants throughout the conservation easements. The photo on the left show what invasive salt cedar looks like on the landscape and the photo on the right depicts what an herbicide treatment looks like for salt cedar.

**Adeline Farms
2021 Annual Monitoring Report
In Support of Conservation Easement # 2010-0054419
Recorded: 10/3/2022**

**Prepared by
Inland Empire Resource Conservation District
Prepared for
Temecula-Elsinore-Anza-Murrieta Resource Conservation District
October 2022**

INTRODUCTION

The Adeline Farms Conservation Easement (CE) is located in the City of Winchester, Riverside County, west of Lake Skinner dam. The site is rectangular in shape and lies north of Benton Road, south of Shrimp Lane, west of Washington Street, and east of Pourroy Road.

The Conservation Easement provides mitigation for certain impacts of the project by the Grantor (Shea Homes Limited Partnership) pursuant to the requirements of the (1) California Department of Fish and Wildlife (CDFW) Streambed Alteration Agreement (1600-2003-5039-R6), (2) U.S. Army Corps of Engineers (ACOE) Section 404 Permit No. 200301453-JPL, (3) the Section 401 Water Quality Certification File No. 03C-099 and (4) the Formal Section 7 Concurrence for the Stephens' kangaroo rat (*Dipodomys stephensi*).

The Temecula-Elsinore-Anza-Murrieta Resource Conservation District (TEAMRCD) has taken the authority as the Grantee of the Conservation Easement (CE) for the project, and is responsible for ensuring that the property contained within the CE be preserved in its natural condition and retains the conservation value that was defined. As noted in Section 1 of the CE under "COVENANTS, TERMS, CONDITIONS AND RESTRICTIONS", the purpose of the CE is to "ensure the Property will be retained forever in a natural condition and to prevent any use of the Property that will impair or interfere with the conservation values of the Property. Grantor intends that this Conservation Easement will confine the use of the Property to such activities, including without limitation, those involving the preservation and enhancement of native species and their habitat in a manner consistent with the habitat purposes of this Conservation Easement."

To ensure the Conservation Values are retained as defined by the CE and that the Grantor or its agents has not engaged in Prohibited Uses as defined in Section 3 of the CE, the TEAMRCD contracted the Inland Empire Resource Conservation District (IERCD) to perform annual monitoring of the property. On July 27th 2022, IERCD Field Ecologist Kevin Harrington was on site to perform a quarterly site visit in order to assess and document the conditions of the easement areas and perform compliance monitoring.

PHOTO POINTS (PP)

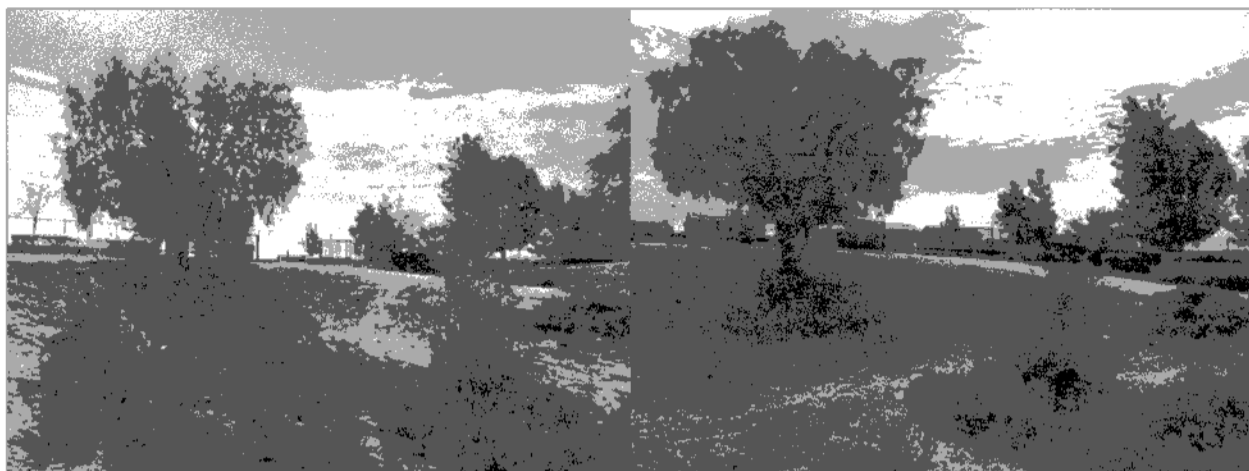


Adeline Farms Monitoring Map


 Property Boundary
 Photo Points

Photo Point #	Direction	Coordinates (Lat, Lon)
1	107°	(33.59439°, -117.08416°)
2	236°	(33.59443, -117.08709°)
3	254°	(33.59430°, -117.09301°)
4	290°	(33.5903°, -117.10081°)
5	141°	(33.59435°, -117.09699°)

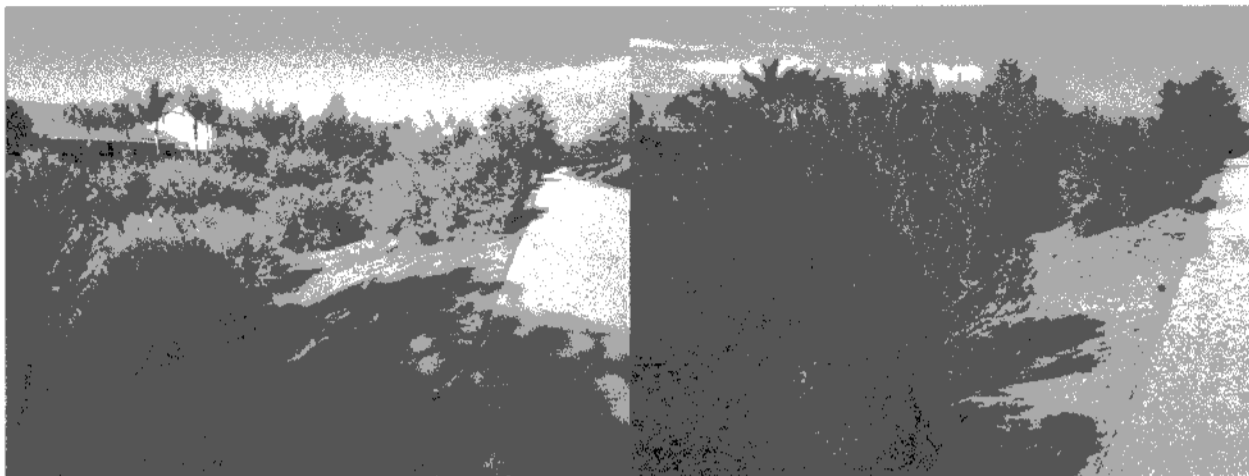
Photo Point 1



Information: Photos taken on 8/16/21 (left) by IERCD Ecologist and on 7/27/22 (right) by IERCD Ecologist.

Summary of Conditions: On the eastern most portion of the easement native vegetation has drastically increased from the previous year. New mule fat (*Baccharis salicifolia*), willow species (*Salix spp.*), and coyote bush (*Baccharis pilularis*) recruits were all noted within central channel and recruiting outward toward the recreational trail. California buckwheat (*Eriogonum fasciculatum*) is also successfully recruiting and spreading in this area. Invasive plant species were documented in the center of the channel and included storksbill filaree [(*Erodium cicutarium*)/Cal-IPC Rating: limited], short-pod mustard [(*Hirschfeldia incana*)/Cal-IPC Rating: Moderate], milk thistle [(*Silybum marianum*)/Cal-IPC Rating: Limited], and tocalote [(*Centaurea melitensis*)/Cal-IPC Rating: Moderate]. These invasive plants have already senesced and seeded at the time of the visit and are likely to persist/germinate in spring of 2023. Two new highly invasive plant species that were observed in 2021 are still persisting within the Adeline Farms restoration site, Stinknet [(*Oncosiphon piluliferum*)/Cal-IPC Rating: High] and salt-cedar [(*Tamarisk ramosissima*)/Cal-IPC Rating: High]. Unlike invasive plants that are scored moderately, stinknet and tamarisk should be managed, if possible, due to the speed at which these plants can reproduce and spread. Overall invasive coverage in this general area has increased due to the presence of new invasive plants and the persistence of ones that were observed in the previous year. Ornamental acacia and Peruvian pepper tree (*Schinus mole*) continue to establish individuals and populations on site that can be a source of competition for native plant species.

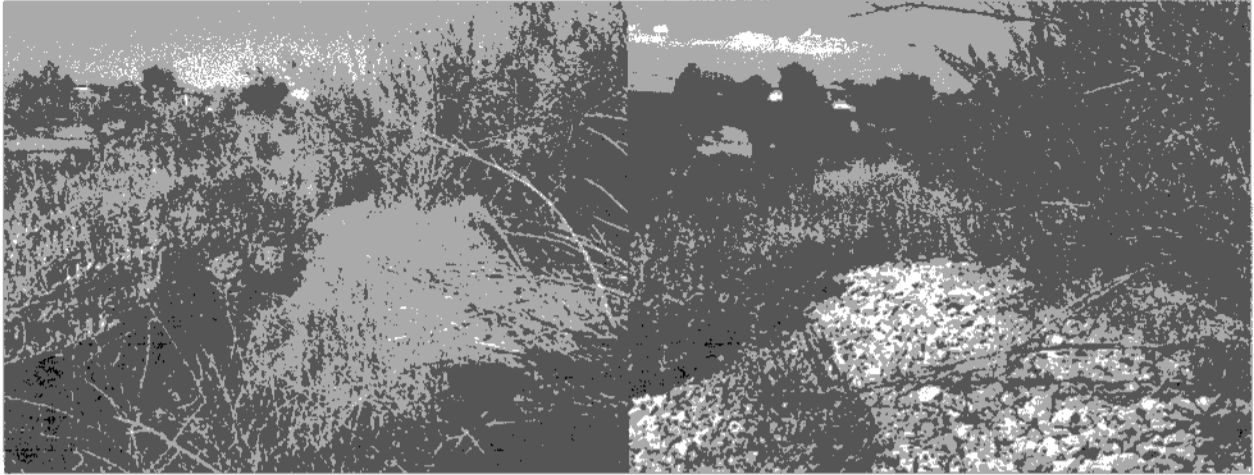
Photo Point 2



Information: Photos taken on 8/16/21 (left) by IERCD Ecologist and on 7/27/22 (right) by IERCD Ecologist.

Summary of Conditions: The areas containing bare ground are still exposed and continue to host a number of germinating invasive such as storksbill filaree [(*Erodium cicutarium*)/Cal-IPC Rating: limited], short-pod mustard [(*Hirschfeldia incana*)/Cal-IPC Rating: Moderate], and tocalote [(*Centaurea melitensis*)/Cal-IPC Rating: Moderate]. Although overall invasive coverage in this general area has decreased, more ornamental plants from nearby landscaping parcels are continuing to escape onto the conservation easement. Landscaping plants such as ornamental acacia and Peruvian pepper tree are beginning to establish individuals and populations on site that are now competing with native plant species. A dead mature cotton wood trees that was observable in the photo point has now fallen. Site conditions around this photo point remained nearly the same as last year.

Photo Point 3



Information: Photos taken on 8/16/21 (left) by IERCD Ecologist and on 7/27/22 (right) by IERCD Ecologist.

Summary of Conditions: Invasive grasses such as brome (*Bromus spp.*) and common Mediterranean grass (*Shismus barbatus*) were still observed to be surrounding this photo point (evident by dry material observed). Additional mule fat (*Baccharis salicifolia*) and willow (*Salix sp.*) sprouts were noted throughout this area. A major reduction in the amount tocalote (*Centaurea melitensis*) around this particular area of the easement was noted in 2022 as compared to 2021. Immature salt cedar [(*Tamarisk ramosissima*)/Cal-IPC Rating: High] was also to be observed around this point and should be managed if possible.

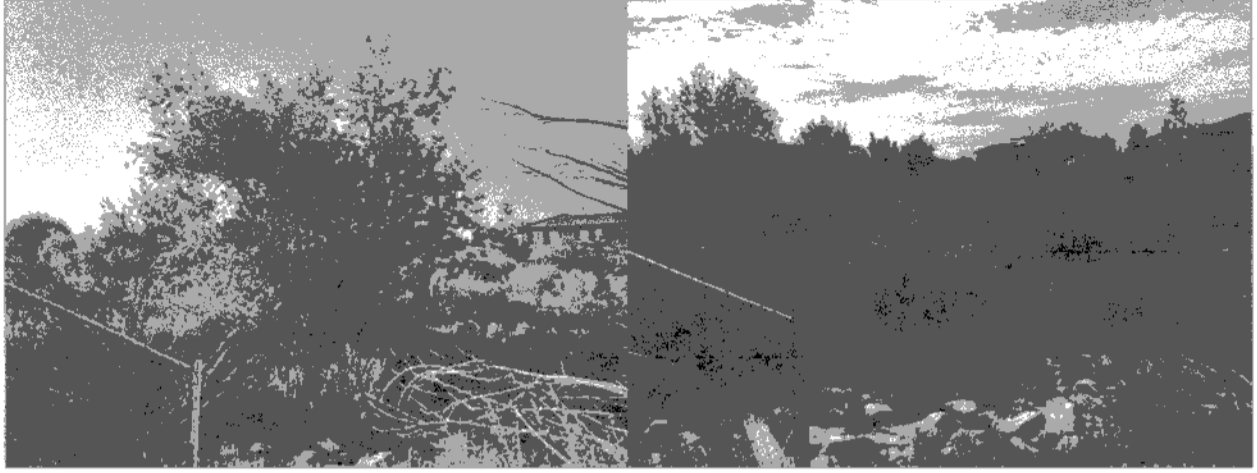
Photo Point 4



Information: Photos taken on 8/16/21 (left) by IERCD Ecologist and on 7/27/22 (right) by IERCD Ecologist.

Summary of Conditions: A notable increase of coyote bush and recruiting willow species was observed in this area, especially behind the chain-link fencing. This photo point must now be taken from the riprap on west side of the chain-link fencing, this is due to the thick native vegetation. The large native black willow (*Salix gooddingii*) that is prominent in the right hand side of photo point 4 is now dead. Upon closer inspection many wood boring pest exit holes were observed, some of which appeared to be invasive shot hole borer (ISHB). ISHB traps would be useful in determining if this particular pest is in the area. Tocalote (*Centaurea melitensis*) and storksbill filaree (*Erodium cicutarium*) that were observed in 2019 have been mostly outcompeted by native shrub species. The irrigation box that was malfunctioning in 2021 appeared to be repaired as no evidence of irrigation overflow was evident during the site visit.

Photo Point 5



Information: Photos taken on 8/16/21 (left) by IERCD Ecologist and on 7/27/22 (right) by IERCD Ecologist.

Summary of Conditions: Invasive grasses such as brome (*Bromus spp.*) and common Mediterranean grass (*Shismus barbatus*) were still observed to be germinating on site (evident by dry material observed). The area around the cement culvert still highly disturbed and is attracting invasive plants such as tocalote [(*Centaurea melitensis*)/Cal-IPC Rating: Moderate] and now stinknet [(*Oncosiphon piluliferum*)/Cal-IPC Rating: High].

Greer Ranch
2021 Annual Monitoring Report
In Support of Conservation Easement #: 2009-051527
Recorded: 10/3/2022

Prepared by
Inland Empire Resource Conservation District
Prepared for
Temecula-Elsinore-Anza-Murrieta Resource Conservation District
October 2022

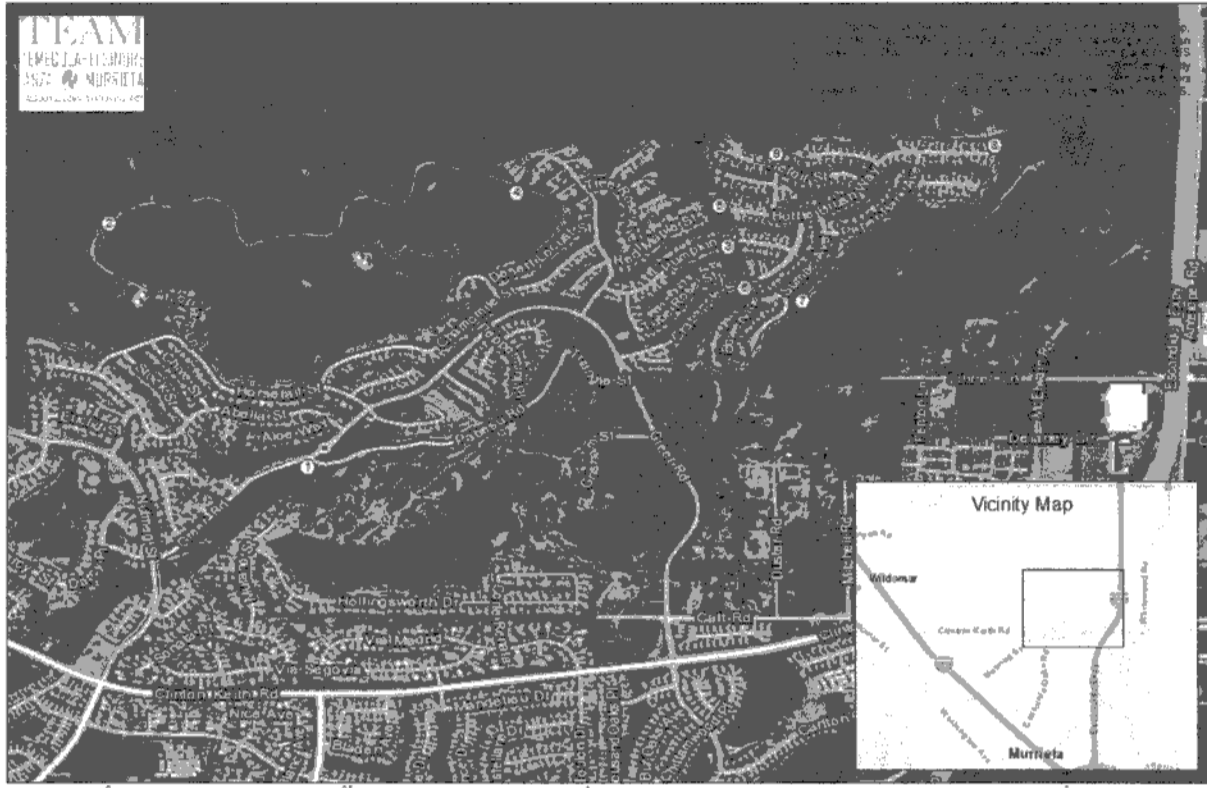
INTRODUCTION

Greer Ranch (the "Project") is located in the City of Murrieta, western Riverside County, California (Sections 32 and 33, Range West, Township 6 South, USGS Murrieta quadrangle). Pursuant to requirements of the (1) U.S. Army Corps of Engineers (ACOE) Section 404 Permit No. 200000122 and amendments thereto, (2) the ACOE's Section 404 Permit No. 200101313 and amendments thereto and (3) the U.S. Fish and Wildlife Service's Biological Opinion No. FWS-WRIV-3059.1, approximately 267.98 acres of natural areas were established to mitigate for certain impacts of the Project by the Grantor (Lennar Greer Ranch Venture, LLC).

The Temecula-Elsinore-Anza-Murrieta Resource Conservation District (TEAMRCD) has taken the authority as the Grantee of the Conservation Easement (CE) for the Project, and is responsible for ensuring that the property contained within the CE be preserved in its natural condition and retains the conservation value that was defined. As noted in the CE under "COVENANTS, TERMS, CONDITIONS AND RESTRICTIONS" Section 1(a), the purpose of the CE is "to ensure the Property will be preserved in a Natural Condition, as defined herein, in perpetuity, for gnatcatcher, vireo, and other wildlife conservation, and to prevent, subject to the duties and rights retained by Grantor hereunder, any other use of the Property that will impair or interfere with the Conservation Values of the Property, as long as such uses or restrictions are consistent with the maintenance and management activities associated with the detention basins, brow ditches, rip-rap, and drain inlets shown on Exhibit E attached hereto and are consistent with the concepts contained in this Section 1(a)."

To ensure the Conservation Values are retained as defined by the CE and that the Grantor or its agents has not engaged in Prohibited Uses as defined in Section 3 of the CE, the TEAMRCD contracted the Inland Empire Resource Conservation (IERCD) to perform annual monitoring of the property. On July 27th 2022, IERCD Field Ecologist Kevin Harrington was on site to perform a quarterly site visit in order to assess and document the conditions of the easement areas and perform compliance monitoring.

Conservation Easement Photo Monitoring Stations



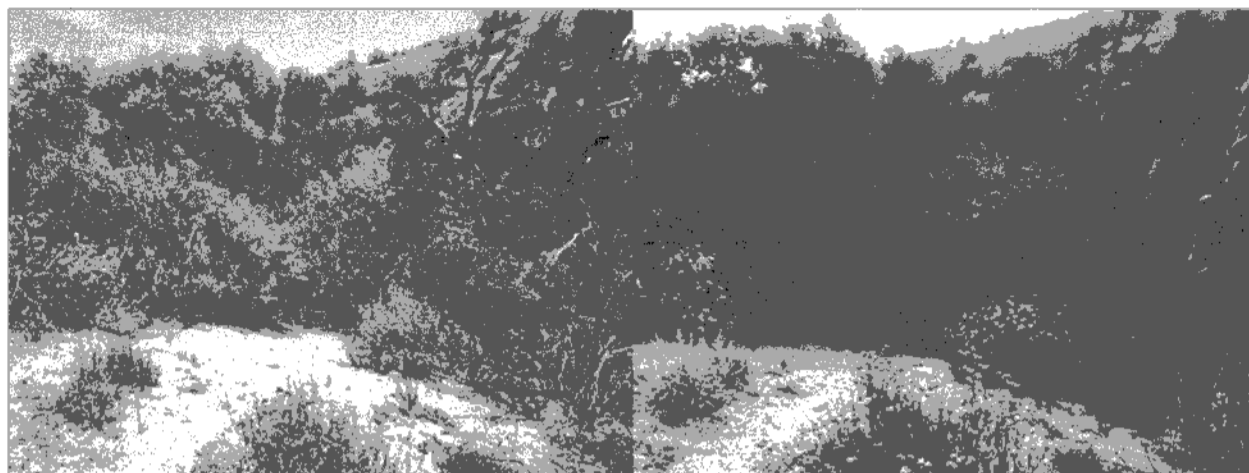
Greer Ranch Monitoring Map

Greer Ranch Parcels
 Greer Ranch Photo Points

N
NAD 83 - UTM Zone 11N
 Map projection: UTM Zone 11N

Photo Point #	Direction	Coordinates (Lat, Lon)
1	50°	(33.60244°, -117.19772°)
2	60°	(33.60973°, -117.20375°)
3	130°	(33.60908°, -117.18504°)
4	120°	(33.61069°, -117.19140°)
5	150°	(33.61028°, -117.18527°)
6	200°	(33.60783°, -117.18452°)
7	50°	(33.601742°, -117.18276°)
8	145°	(33.61206°, -117.17697°)
9	290°	(33.61182°, -117.18356°)

Photo Point 1

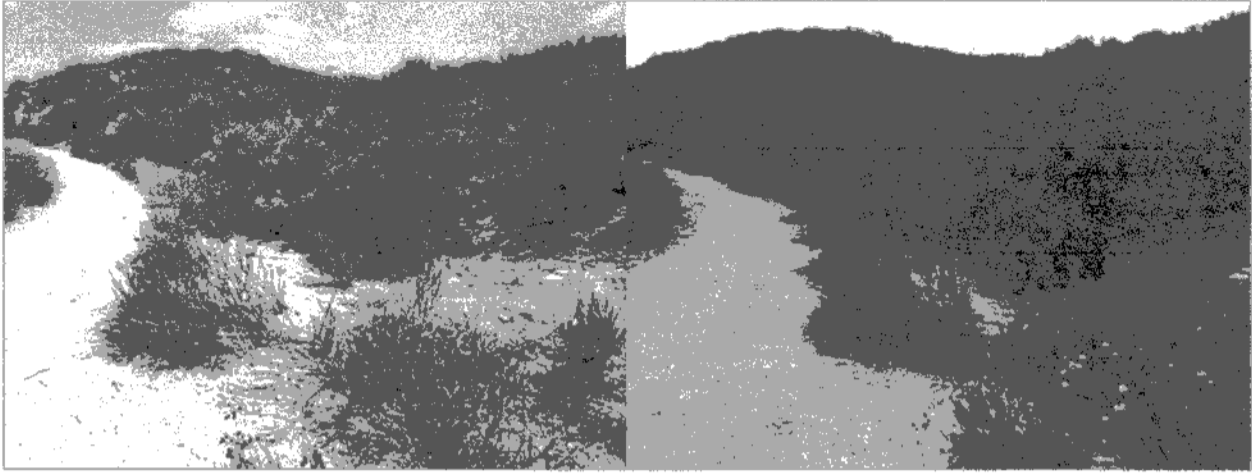


Information: Photos taken on 8/16/21 (left) by IERCD Ecologist and on 9/27/22 (right) by IERCD Ecologist.

Summary of Conditions: This easement parcel is an example of healthy California sycamore woodland. Sycamore trees (*Platanus racemosa*) make up the majority of the canopy in addition to inter-dispersed cottonwood trees (*Populus fremontii*). Ground cover is composed of California buckwheat (*Eriogonum fasciculatum*) and chamise (*Adenostoma fasciculatum*). Tumbleweed [*Salsola tragus*]/Cal-IPC Rating: Limited] and tocalote [*Centaurea melitensis*]/Cal-IPC Rating: Moderate] sprouts were observed infrequently between shrubs. No other invasive plants were noted in this parcel. A dead sycamore can be observed in this photo point and appears to have died during a historic fire. No notable changes from 2021.

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Photo Point 2

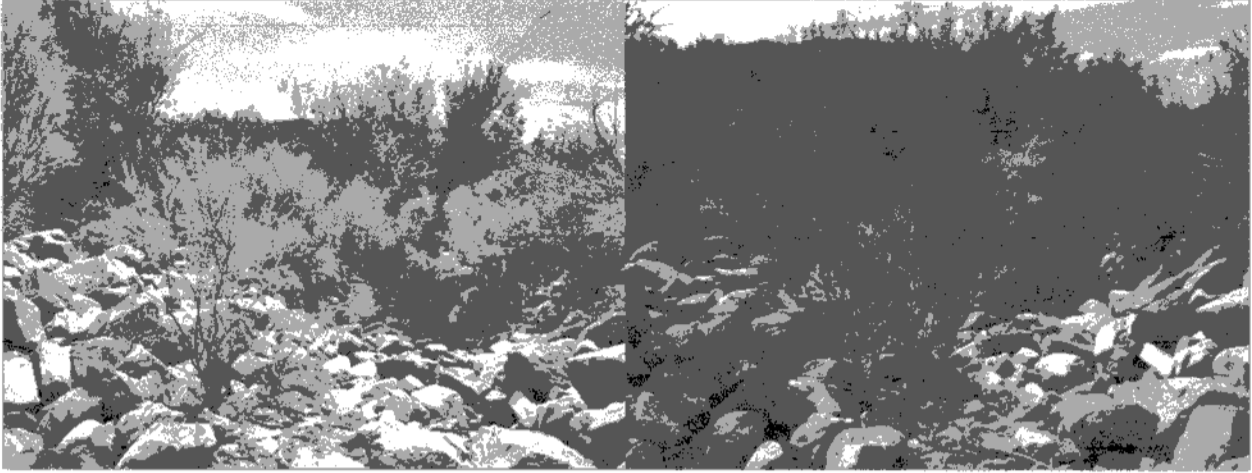


Information: Photos taken on 8/16/21 (left) by IERCD Ecologist and on 7/27/22 (right) by IERCD Ecologist.

Summary of Conditions: This easement is composed of chamise chaparral. The dominate shrubs observed throughout this parcel include chamise (*Adenostoma fasciculatum*), scrub oak (*Quercus berberidifolia*), big berry manzanita (*Arctostaphylos glauca*) and California buckwheat (*Eriogonum fasciculatum*). Invasive short-pod mustard [(*Hirschfeldia incana*)/Cal-IPC Rating: Moderate] growth from last season was observed on the sides of the service road that surround the easement. Within the easement invasive brome (*Bromus sp.*) and storksbill filaree (*Erodium cicutarium*) was germinating between shrubs. It is important to note that these observed invasives are not likely to outcompete the healthy scrub habitat and are mostly confined to disturbed soils closest to the trail. No notable changes from 2021.

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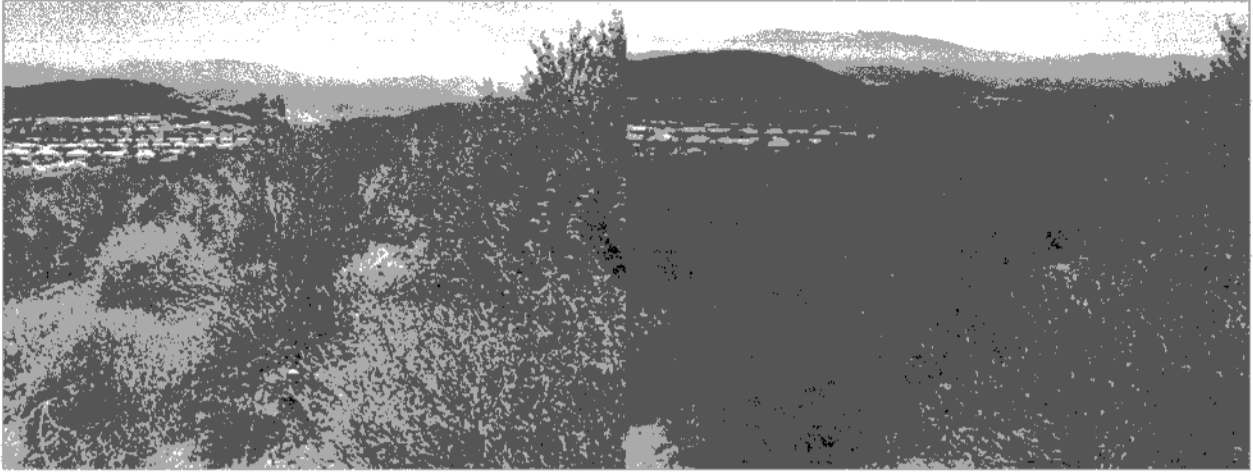
Photo Point 3



Information: Photos taken on 8/16/21 (left) by IERCD Ecologist and on 7/27/22 (right) by IERCD Ecologist.

Summary of Conditions: This parcel represents a unique habitat consisting of native sycamore (*Platanus racemosa*), big berry manzanita (*Arctostaphylos glauca*), and red willow (*Salix laevigata*) for woody coverage. Coyote bush (*Baccharis pilularis*) made up the majority of shrubs observed.

Photo Point 4

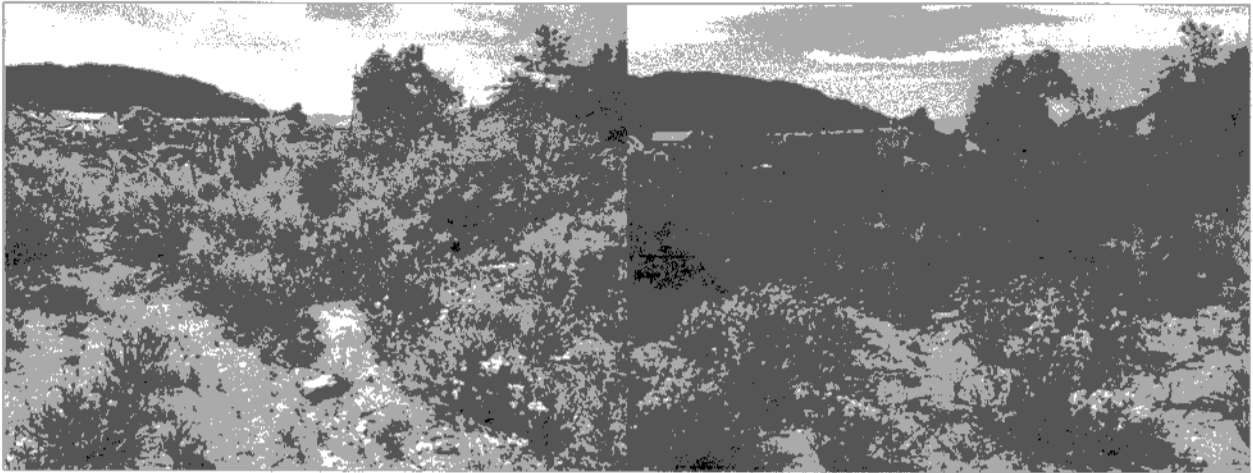


Information: Photos taken on 8/16/21 (left) by IERCD Ecologist and on 7/27/22 (right) by IERCD Ecologist.

Summary of Conditions: This easement parcel represents a chamise chaparral alliance. The dominant plant being chamise (*Adenostoma fasciculatum*) with the co-dominant species being scrub oak (*Quercus berberidifolia*). California buckwheat (*Eriogonum fasciculatum*) was also found throughout this parcel. All native plants are actively recruiting with observable sprouts found throughout the easement. In open areas between shrubs invasive plants continue to germinate (evident from dry material observed), such as short-pod mustard (*Hirschfeldia incana*), storksbill filaree (*Erodium cicutarium*), and brome (*Bromus sp.*). Overall, site conditions around this photo point are similar to observations made in 2021.

{Continue to next page}

Photo Point 5



Information: Photos taken on 8/16/21 (left) by IERCD Ecologist and on 7/27/22 (right) by IERCD Ecologist.

Summary of Conditions: This parcel represented one of the most plant-diverse easement parcels in Greer Ranch. Sycamores (*Platanus racemosa*), cottonwoods (*Populus fremontii*), and willows (*Salix spp.*) comprised the woody canopy layer. While a variety of shrubs and forbes such as brittlebush (*Encelia farinosa*), coyote bush (*Baccharis pilularis*), deerweed (*Acmispon glaber*), black sage (*Salvia mellifera*), and telegraph weed (*Heterotheca grandiflora*). A recreation trail was noted to meander through portions of the parcel. Dry material from invasive tocalote [(*Centaurea melitensis*)/Cal-IPC Rating: Moderate] and short-pod mustard [(*Hirschfeldia incana*)/Cal-IPC Rating: Moderate], were observed on the sides of this recreation trail and near the north end of this parcel. Observing the dry material of the invasive plants indicates that the plant completed its life cycle and germination of invasive plants in the same area are to be expected in spring of 2023.

Photo Point 6

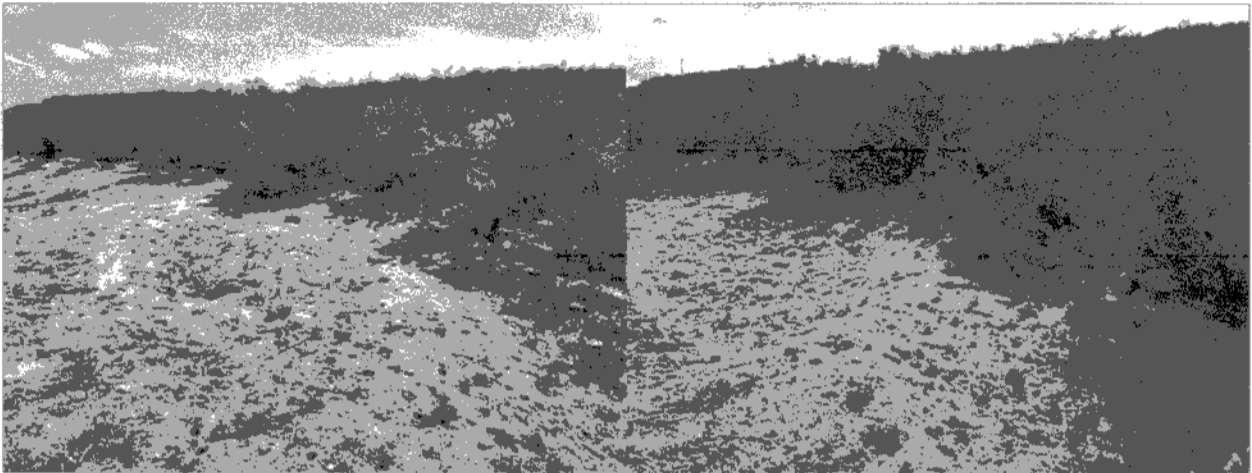


Information: Photos taken on 8/16/21 (left) by IERCD Ecologist and on 7/27/22 (right) by IERCD Ecologist.

Summary of Conditions: This easement parcel consisted mainly of red willow (*Salix laevigata*) and pacific blackberry (*Rubus ursinus*). Some dead willows were noted at the base of the drain that goes under the road and may have died since the willows had established on a thin layer of soil on top of a cement culvert. The lack of substrate may have caused a decline in health, subsequently followed by other potential pathogens. The dead willow biomass is starting to break down notably and the quality of the photo point thus has increased.

{Continue to next page}

Photo Point 7

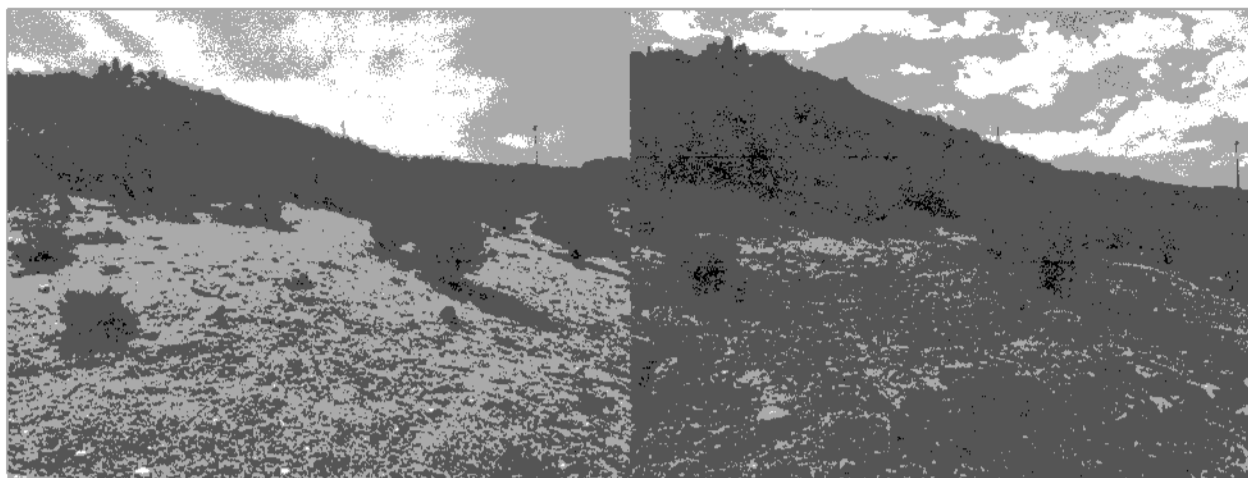


Information: Photos taken on 8/16/21 (left) by IERCD Ecologist and on 7/27/22 (right) by IERCD Ecologist.

Summary of Conditions: Most of this parcel is composed of dense chamise (*Adenostoma fasciculatum*), California buckwheat (*Eriogonum fasciculatum*), and scrub oak (*Quercus berberidifolia*). A “buffer” like area inside of the easement separates the dense woody shrubs from the residential homes. In this “buffer” area many California buckwheat were observed recruiting. In addition to the native recruits, mature flowering short-pod mustard (*Hirschfeldia incana*) as well as storksbill filaree (*Erodium cicutarium*) and mustard seedlings were observed to have completed their life cycle and dropped seed that will germinate in 2023.

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Photo Point 8

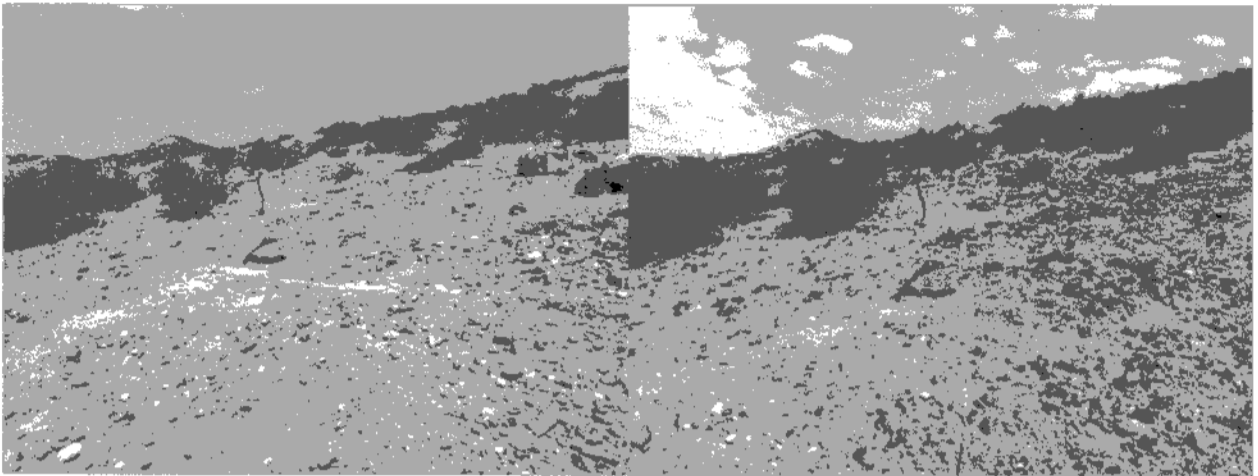


Information: Photos taken on 8/16/21 (left) by IERCD Ecologist and on 7/27/22 (right) by IERCD Ecologist.

Summary of Conditions: Most of this easement parcel consisted of established buckwheat (*Eriogonum fasciculatum*), black sage (*Salvia melifera*), chamise (*Adenostoma fasciculatum*), and scrub oak (*Quercus berberidifolia*). Portions of the easement that did not have dense shrubs contained a lot of germinating plants. Short-pod mustard (*Hirschfeldia incana*) and stork's bill fillaree (*Erodium cicutarium*) were among dry plants that seeded this year. Native California buckwheat and the rare listed paniculate tarplant [(*Deinandra paniculata*)/ California Rare Plant Rating: 4.2] sprouts were noted in areas with less dense shrubbery.

{Continue to next page}

Photo Point 9



Information: Photos taken on 8/16/21 (left) by IERCD Ecologist and on 7/27/22 (right) by IERCD Ecologist.

Summary of Conditions: Patches of mature California buckwheat (*Eriogonum fasciculatum*), chamise (*Adenostoma fasciculatum*), brittle bush (*Encelia farinosa*), and black sage (*Salvia apiana*) can be found throughout most of the easement. Tumbleweed (*Salsola tragus*), tocalote (*Centaurea melitensis*), brome (*Bromus sp.*), storkbill filaree (*Erodium cicutarium*), and short-pod mustard (*Hirschfeldia incana*) skeletons were observed on open areas of the slope. Overall, site conditions around this photo point are like observations made in 2021.

WORK COMPLETED

In 2021 the IERCD provided TEAMRCD a scope and budget for “weed control” tasks that would enhance the conservation easement parcels. Subsequently by October of 2021, the TEAMRCD board approved funding for the scope and budget provided by the IERCD. In addition to moving to an active management role for Greer Ranch, it was noted that “Quarterly Compliance Inspections” also fall under the grantee’s duties. Per the language in the CE, the IERCD will be sending a representative (field ecologist) out four times a year to check on the easements, with one of the site visits being an “Annual Inspection”. The requirements for “Quarterly Compliance Inspections” are as follows; picking up minor trash, performing minor weed work, and monitoring for easement violations. Below is a breakdown of “Work Completed” during these quarterly site visits, as well as, “Work Photos”.

CE 5: In September of 2022, two IERCD crew members cut and treated five mature invasive salt cedars [(*Tamarisk ramosissima*)/Cal-IPC Rating: High] observed in in the parcel.

CE 6: In September of 2022, two IERCD crew members cut and treated the three immature invasive salt cedars [(*Tamarisk ramosissima*)/Cal-IPC Rating: High] observed in the center channel.

CE 7: In 2022 the IERCD spent two days treating invasive target species with the IERCD field crew. Target invasive herbaceous plants such as Maltese star-thistle (*Centaurea melitensis*), stinknet (*Oncosiphon piluliferum*), and short-pod mustard (*Hirschfeldia incana*). Due to the phenology of the plants (seeding while onsite) the crew hand pulled and bagged all plant material and hauled it offsite.

CE 12: In September of 2022, two IERCD crew members treated 30 invasive palm (*Phoenix canariensis*) individuals within this particular easement. In total there were 3 larger individuals (over 3 feet tall) and 27 smaller individuals.

WORK PHOTOS



Image 1.1: Before (left) and after (right) photos of work completed by the IERCD crew on 4/19/22. The “before” photo depicts flowering invasive mustard, tocalote, and stinknet.

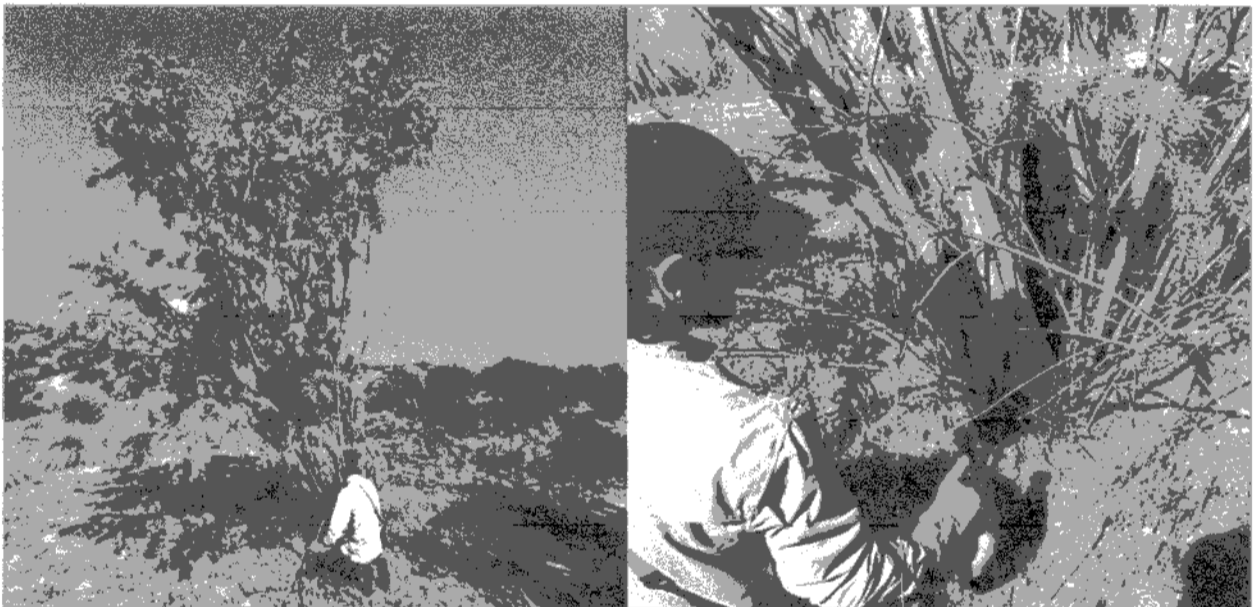


Image 1.2: In September, two IERCD employees treated invasive woody plants throughout the conservation easements. The photo on the left show what invasive salt cedar looks like on the landscape and the photo on the right depicts what an herbicide treatment looks like for salt cedar.