

# AGENDA

## **AGENDA**

**Temecula-Elsinore-Anza-Murrieta**

**Resource Conservation District**

**Regular Board Meeting**

**Thursday, November 9, 2017 – 4:00 p.m.**

**Truax Building**

**41923 Second Street, Fourth Floor**

**Temecula, CA 92590**

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### **ADDING URGENCY ITEMS TO THE AGENDA:**

*Items may be added to the Agenda in accordance with section 54954.2(b)(2) of the Government Code (Brown Act), upon a determination by a two-thirds vote of the members of the legislative body present at the meeting, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the Temecula-Elsinore-Anza-Murrieta Resource Conservation District after the agenda was posted.*

### **I. PRELIMINARY FUNCTIONS**

**Call to Order – Pledge of Allegiance**

**Roll Call/Establish a Quorum**

**Approval of Agenda**

#### **Public Comment**

*Any person may address the Board at this time upon any subject not identified on this Agenda but within the jurisdiction of the Temecula-Elsinore-Anza-Murrieta Resource Conservation District. Please note that for items not listed on the agenda, the Brown Act imposes limitations on what the Board may do at this time. The Board may not take action on the item at this meeting. As to matters on the Agenda, persons will be given an opportunity to address the Board when the matter is considered. If you wish to speak during public comment, please fill out a "Speaker Request Form" and give it to the Board Secretary. When the Board President calls your name, please immediately begin by giving your name and address for the record. Each speaker will be given three (3) minutes to address the Board.*

### **II. CONSENT CALENDAR**

*Consent Calendar items are expected to be routine and non-controversial, to be acted upon by the Board at one time without discussion. All items appearing on the Consent Calendar may be disposed*

*of by a single motion. Items shall be removed from the Consent Calendar if any member of the Board of Directors, staff member, or interested person requests removal prior to a vote on a motion to approve the items. Such items shall be considered separately for action by the Board.*

1. Consider approval of Minutes of the Board of Directors Scheduled Meeting of October 12, 2017
2. Consider approval for current and past Months Financials: Financials and Management Reports for October, 2017.
3. Quarterly Report for Riverside County Controller- Jerry Grau (already submitted and acknowledged)
4. Consider approval for current bills and reimbursements
  - a) Bills Paid:
    1. American Express-\$134.68 -Speech to Text transcripts for September and October 2017
  - b) Bills to be paid or reimbursements:
    1. Dave McElroy -\$348.00-September-October 2017 Billing Check#1217
    2. Mission RCD-Crop Swap-McIntyre-\$335.00-Check #1218
    3. Mission RCD-,Pre-Ag Inspection-Bowman-\$495.00-Check #1219
    4. Mission RCD-CropSwap- Post Inspections-Handle IT, Harmann, Farm Winn-Check #1220
    5. Mission RCD-\$1005.00 Pre water audits-Check #1221

**Approve all Correspondence and General information listed below as received on Consent Calendar**

### **III. CORRESPONDENCE**

1. The Nature Conservancy- Letter releasing TEAM RCD from uncompleted tasks associated with Contract -02252017.
2. Resignation letter from Dave McElroy as Office Manager
3. Acceptance of resignation letter of Dave McElroy exercising 5 day notice of cancellation of contract.
4. Betty Yee-

### **IV. GENERAL INFORMATION**

1. Conservation Clip List -10-12-17;
2. CSDA e-News -10-10-17; 10-12-17; 10-17-17;10-31-17; Pension Liability-10-31-17-Bad Bill Prevention
3. NACD eResource-10-12-17;
4. CARCD-Annual Conference Business Meeting Delegate; 10-17-17; Annual Conference-10-17-17; Annual Conference announcement 10-26-17; 10-24-17-Webinar-Business for Water Stewardship project; 10-26-17- Forestry Stewardship field Tour; 10-27-17-Biodeversity Council Meeting; Funding Opportunities-10-31-17
5. River Rally
6. Forestry News-11-1-2017
7. Jeffries Journal –
8. Form 700 filing update
9. USDA -office of Tribal Relations 10-30-17; superhero rollout
10. Agency and Special District contacts and information

**V. ACTION ITEMS/ DISCUSSION CALENDAR**

1. Discussion and potential approval of the Funding Agreement between FVS Partners, LLC and TEAM RCD for Conservation Easement Management at the Benton Channel regarding the French Valley south Tentative Tract 30837 Project-Rose Corona
2. Discussion of how duties of Office Manager will be handled for ongoing projects.
  - a. Crop Swaps and Water Audits
  - b. Billing and payments
  - c. Grant obligations
  - d. Administrative Duties and review of motion passed to provide administrative assistance to Board President.
3. Discussion and potential approval to move January meeting to a Special Meeting date of January 18, 2017 due to the President being out of town during the regular meeting time-Rose Corona

**VI. OLD BUSINESS**

1. Discussion and update on MOU with Regional Conservation Authority and TEAM RCD
2. Discussion and update on Crop Swap and Water Audits-Rose Corona
3. Update on Compilation for 2016-2017 to include letter and information for the Districts Financial Transactions Report-Rose Corona
4. Discussion and update on Biological Reporting and monitoring-SAWA-Rick Neugebauer
5. Discussion of Monitoring and Maintenance agreement with DR Horton from 2010
6. Discussion of Meadowview Restoration project and potential to invite Riverside-Corona to assist in review of plans for Meadowview Homeowner's Association planting and restoration.

**VII. NEW BUSINESS**

1. Discussion and update of potential violations and the role of TEAM RCD in expediting and collaborating with agencies to expedite information
2. Discussion and potential approval to cancel the December Board Meeting.
3. Discussion and reminder for Form 700's, Ethics Training and Sexual Harassment Training
4. Acceptance of resignation of Carol Lee Brady from District Board.

**VIII. ORAL/WRITTEN REPORTS**

- |                               |                                 |
|-------------------------------|---------------------------------|
| 1. NRCS                       | Robert Hewitt                   |
| 2. TEAMRCD Director Reports   | Open                            |
| Rose Corona                   |                                 |
| Dave Kuhlman                  |                                 |
| Carol Lee Brady               |                                 |
| Judy Gugliemana               |                                 |
| Michael Newcomb               |                                 |
| 3. Associate Director Reports | Open                            |
| Rick Neugebauer               |                                 |
| Randy Feeney                  |                                 |
| 4. SAWA/Fire Safe Reports     | Rick Neugebauer, Representative |



- 5. District Counsel
- 6. Office Manager

Gregory P. Priamos/Tawny Lieu  
Dave McElroy

**IX. FUTURE AGENDA ITEMS**

**X. ADJOURNMENT**

**ADA COMPLIANCE STATEMENT:**

*Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by §202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the District at least 48 hours before the meeting, if possible.*

**Next Meeting: January 18, 2017 at 4:00 PM Regular Meeting**

# MINUTES

**Minutes**

**MINUTES**

**TEAMRCD**

**Temecula-Elsinore-Anza-Murrieta Resource Conservation District**

**Regular Board Meeting**

**Thursday, October 12, 2017 4:00 PM**

**Truax Building**

**41923 Second Street, Fourth Floor**

**Temecula, CA 92590**

**I. PRELIMINARY FUNCTIONS**

**Call to Order, 4:00 p.m., meeting recorded by Rose Corona**

**Flag Salute**

**Roll Call/Establish a Quorum**

**Directors Present:** Rose Corona (President); Carol Lee Brady, Judy Guglielmana, David Kuhlman

**Directors Absent:** Michael Newcomb

**Associate Directors Absent:** Rick Neugebauer, Randy Feeney

**District Counsel Absent:** Tawny Lieu, Greg Priamos

**Office Manager Present:** Dave McElroy

**Natural Resources Conservation District (NRCS) Absent:** Bob Hewitt

**Guest Speakers:** Jonathan Ingram, Mayer Pro Temp, City of Murrieta; Erica Ryan, California Regional Water Quality Control – San Diego Region

**Public Guests:** Myra Garcia, Angel Garcia

**Approval of Agenda**

President Corona called for a motion to approve the agenda; Director Kuhlman moved and Director Guglielmana seconded. Call for vote. **Motion passed 4-0.**

**II. CONSENT CALENDAR, III. CORRESPONDENCE & IV. GENERAL INFORMATION**

President Corona asked for public comments; there were none. She then called for a motion to approve the Consent Calendar, all Correspondence and General Information.

Director Brady so moved; Director Guglielmana seconded. Call for vote. **Motion passed 4-0.**

## **V. GUEST SPEAKERS**

### **Item 1: Erica Ryan, California Regional Water Quality Control – San Diego Region; Jonathan Ingram, Mayor Pro Temp, City of Murrieta**

President Corona noted that Mayor Pro Temp Jonathan Ingram had requested to speak first; so she introduced the topic of the Resource Conservation District and RCA (Regional Conservation Authority) MOU (Memorandum of Understanding) and turned the floor over to him.

Mr. Ingram provided a background and his thoughts regarding entering into an MOU. As vice chair of the RCA, he has been involved with the group for the last 3 years on multiple levels. He noted that some RCA and RCD properties parallel or overlap each other, and contracting or working together would benefit both groups. He indicated that he wanted to address some concerns that had been raised by TEAM RCD's District Counsel regarding the draft MOU.

President Corona pointed out that TEAM RCD's District Counsel had comments regarding indemnification, and read from a highlighted document the section pertaining to that issue. Mr. Ingram responded with his opinion that the language drafted by TEAM RCD's Counsel sounded standard. Director Brady asked Mr. Ingram if the RCA would be willing to accept and incorporate the proposed language into the MOU, assuming that their Counsel (BB&K) agreed. He affirmed that the revision would be acceptable to him.

President Corona requested that this item be addressed at this time (as agendaized under Action Items for a motion); and noted that she would return to the second guest speaker after Mr. Ingram departed. There were no objections, questions or further discussion.

President Corona moved that TEAM RCD Board 1) accept the MOU with the minor change (incorporating indemnification language as drafted by District Counsel), and 2) acknowledge prior authorization for President Corona to accept any further minor changes and sign off without the requirement of an additional Board vote at a future meeting.

Director Brady seconded. Call for vote. **Motion passed 4-0.**



President Corona thanked Mr. Ingram, and prior to leaving the meeting he suggested that the two groups have quarterly updates. There was general discussion regarding scope and process.

President Corona then introduced Ms. Erica Ryan, Water Resource Control Engineer from the San Diego Regional Water Quality Control Board. Ms. Ryan opened by saying that she was attending the meeting as a representative of the water board and is the lead for the watershed plan currently under development for Santa Margarita River Watershed management area.

She provided an overview, offered TEAM RCD the opportunity to provide input during that development, and invited the Board to begin dialog to explore partnering on certain projects such as grants or activities in the context of the watershed plan. A goal she presented was to engage with TEAM RCD as well as other agencies to identify areas for partnership in projects such as funding to assist with pollution cleanup efforts related to the homeless situation. Ms. Ryan offered to follow up regarding identification of the locations of encampments to include in the watershed plan.

There was additional discussion regarding a supportive strategy for nutrient runoff from agricultural operations, HOAs and residential developments. President Corona noted that through MOUs with other agencies and cooperation with Fish & Wildlife, TEAM RCD can assist as a “bridge” that helps the Water Quality Control Board during the process of identifying areas and developing strategies. Ms. Ryan indicated that she would follow up with TEAM RCD to crosscheck the fully drafted plan.

There were no further questions, and President Corona thanked Ms. Ryan who then left the meeting.

## **VI. ACTION ITEMS/ DISCUSSION CALENDAR**

### **Item 1: Discussion and update of MOU with Western Riverside County RCA**

This item was previously addressed during Jonathon Ingram’s comments, and President Corona moved on to Old Business.

## **VII. OLD BUSINESS**

### **Item 1: Discussion of Crop Swap and Water Audits**

Mr. McElroy referred a recap provided in the Board Packet, which reflected slowing activity in the past month, down to only one. There were no questions or discussion.

## **Item 2: Update on MOU with Rivers & Land Conservancy**

## **Item 2: Discussion and update of MOU with Rivers & Land Conservancy**

President Corona reported that TEAM RCD had received a signed MOU back from Rivers & Land Conservancy, and Mr. McElroy added that Rivers & Land had made some changes to the document. President Corona continued, saying that upon review by TEAM RCD's District Counsel those changes were deemed unacceptable. President Corona will reach out to Rivers & Land to clarify, address and resolve this issue. The item will be brought back to the Board at the next meeting.

## **Item 3: Acceptance letter to Helix and Mission Pacific on Benton Channel & Item 4: Discussion and potential approval of Benton Channel Endowment:**

President Corona referenced a copy of the draft acceptance letter (provided in the Board packet) and reported that the revised scope of work needed approval from California Department of Fish & Wildlife (CDFW), and that their counsel will prepare an agreement (referenced in Special Condition #5 of the 404 permit.) She described the process of approvals by the various entities (FVS Partners LLC, Mission Pacific, Army Corps of Engineers, CDFW for agreement regarding liability and litigation provisions. She noted that 1) scope of work and 2) start date for commencement of work needed to be finalized, and proposed that a start date after 4/1/18 would be appropriate because that's when TEAM RCD's reports for 2017 are due to CDFW. Director Guglielmana concurred.

There were no further questions or discussion. President Corona moved that the Board take action to approve the funding agreement subject to revisions approved by District Counsel, and to authorize the Board President (Ms. Corona) to sign the funding agreement as approved with only minor changes if needed.

Director Kuhlman so moved; Director Brady seconded. Call for vote. **Motion passed 4-0.**

## **VII. NEW BUSINESS**

### **Item 1: SoCal Inland Region Area Meeting November 4, 2017 9:30 AM-2:30 PM Rancho Cucamonga**

President Corona summarized the item and there was brief discussion regarding Directors' schedules and availability to attend.

## **VIII. ORAL/WRITTEN REPORTS**

**1. NCRS Bob Hewitt:** Not present

**2. TEAM RCD Director Reports Open:**

**Rose Corona:** Nothing additional to report

**David Kuhlman:** Nothing to report

**Carol Lee Brady:** Nothing to report

**Judy Guglielmana:** Nothing to report

**Michael Newcomb:** Not present

**3. Associate Director Reports Open:**

**Rick Neugebauer:** Nothing to report

**Randy Feeney:** Nothing to report

**4. SAWA/Fire Safe Reports:** Not present

**5. District Counsel, Gregory P. Priamos/Tawny Lieu:** Not present

**6. Office Manager Dave McElroy:** Update on pond turtles – the person performing the survey left the position. The Nature Conservancy ended the contract with TEAM RCD. All data has been collected, and Nature Conservancy has indicated that they will find someone to complete the compilation of the study. Director Brady asked if the Nature Conservancy had documented release from responsibility, and President Corona confirmed that they had done so via email.

**IX. FUTURE AGENDA ITEMS**

None.

**X. ADJOURNMENT**

President Corona moved to adjourn, and Director Kuhlman seconded. Call for vote. **Motion passed 4-0.**

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**Carol Lee Brady -Secretary/Treasurer Date**

# FINANCIALS

# Management Report

TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation  
District

For the period ended October 31, 2017

Prepared by

**Landmark Business Enterprises LLC**

Prepared on

**October 31, 2017**

Table of Contents

---

Profit and Loss .....3

Balance Sheet.....5

Statement of Cash Flows.....6

A/R Aging Detail.....7

A/P Aging Detail.....8



# Profit and Loss

July - October, 2017

	Total
<b>INCOME</b>	
Admin Fees	
Pond Turtle	1,577.89
<b>Total Admin Fees</b>	<b>1,577.89</b>
Computer Data and Equipment	-48.92
CropSwap Income	12,350.00
Interest Income	7.42
Investments	
Interest-Savings, Short-term CD	984.46
<b>Total Investments</b>	<b>984.46</b>
Stipend Allowance	7,605.00
Water Audits Income	5,450.00
Western Pond Turtle Survey	15,778.94
<b>Total Income</b>	<b>43,704.79</b>
<b>GROSS PROFIT</b>	<b>43,704.79</b>
<b>EXPENSES</b>	
Contract Services	
Accounting Fees	
Compilation Filing	1,500.00
<b>Total Accounting Fees</b>	<b>1,500.00</b>
CropSwap Management	
Post Audit	1,675.00
Pre Audit	3,015.00
<b>Total CropSwap Management</b>	<b>4,690.00</b>
Water Audit Management	
Pre Audit	2,170.00
<b>Total Water Audit Management</b>	<b>2,170.00</b>
Western Pond Turtle Survey MOU	15,778.94
<b>Total Contract Services</b>	<b>24,138.94</b>
General and Administration	
Administrative Consulting	4,360.81
Membership Dues	321.56
<b>Total General and Administration</b>	<b>4,682.37</b>
Office Supplies	141.27
Operations	
Postage, Mailing Service	6.90
Printing and Copying	47.85
Transcription	256.56
<b>Total Operations</b>	<b>311.31</b>
Other Types of Expenses	
Memberships and Dues	-1.68
<b>Total Other Types of Expenses</b>	<b>-1.68</b>

	Total
Website Expenses	900.00
<b>Total Expenses</b>	<b>30,172.21</b>
NET OPERATING INCOME	13,532.58
NET INCOME	<b>\$13,532.58</b>

# Balance Sheet

As of October 31, 2017

	Total
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Bank Accounts</b>	
Checking/Savings	
General Fund xx2226	77,748.93
Mitigation Account xx0102	98,148.37
Union Banc Investment xx8488	201,717.08
Union Bank xx72042	14,661.32
<b>Total Checking/Savings</b>	<b>392,275.70</b>
<b>Total Bank Accounts</b>	<b>392,275.70</b>
<b>Accounts Receivable</b>	
Accounts Receivable (A/R)	12,326.00
<b>Total Accounts Receivable</b>	<b>12,326.00</b>
<b>Total Current Assets</b>	<b>404,601.70</b>
<b>Fixed Assets</b>	
Clinton Keith Land	475,000.00
<b>Total Fixed Assets</b>	<b>475,000.00</b>
<b>Other Assets</b>	
adjust gain loss brokerage statement	3,903.36
<b>Total Other Assets</b>	<b>3,903.36</b>
<b>TOTAL ASSETS</b>	<b>\$883,505.06</b>
<b>LIABILITIES AND EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
Accounts Payable	830.00
<b>Total Accounts Payable</b>	<b>830.00</b>
<b>Other Current Liabilities</b>	
Funds in Brokerage (CD) Account	
Lennar Homes - Greer Ranch	125,000.00
Shea Homes - Adelaine Farms	75,000.00
<b>Total Funds in Brokerage (CD) Account</b>	<b>200,000.00</b>
<b>Total Other Current Liabilities</b>	<b>200,000.00</b>
<b>Total Current Liabilities</b>	<b>200,830.00</b>
<b>Total Liabilities</b>	<b>200,830.00</b>
<b>Equity</b>	
Opening Balance Equity	381,305.25
Retained Earnings	287,837.23
Net Income	13,532.58
<b>Total Equity</b>	<b>682,675.06</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$883,505.06</b>

# Statement of Cash Flows

July - October, 2017

	Total
<b>OPERATING ACTIVITIES</b>	
Net Income	13,532.58
Adjustments to reconcile Net Income to Net Cash provided by operations:	
Accounts Receivable (A/R)	600.00
Accounts Payable	830.00
AMEX 41005	0.97
<b>Total Adjustments to reconcile Net Income to Net Cash provided by operations:</b>	<b>1,430.97</b>
<b>Net cash provided by operating activities</b>	<b>14,963.55</b>
<b>NET CASH INCREASE FOR PERIOD</b>	<b>14,963.55</b>
Cash at beginning of period	377,312.15
<b>CASH AT END OF PERIOD</b>	<b>\$392,275.70</b>

## A/R Aging Detail

As of October 31, 2017

Date	Transaction Type	Num	Customer	Due Date	Amount	Open Balance
<b>91 or more days past due</b>						
05/01/2016	Invoice	16-1004	Bear Creek Association	05/31/2016	10,276.00	10,276.00
<b>Total for 91 or more days past due</b>					<b>\$10,276.00</b>	<b>\$10,276.00</b>
<b>Current</b>						
10/11/2017	Invoice	101117-2120-2139	RCWD - Water Audit/CropSwap	11/10/2017	850.00	850.00
10/11/2017	Invoice	101117-2120-2138	RCWD - Water Audit/CropSwap	11/10/2017	1,200.00	1,200.00
<b>Total for Current</b>					<b>\$2,050.00</b>	<b>\$2,050.00</b>
<b>TOTAL</b>					<b>\$12,326.00</b>	<b>\$12,326.00</b>

## A/P Aging Detail

As of October 31, 2017

Date	Transaction Type	Num	Vendor	Due Date	Past Due	Amount	Open Balance
<b>1 - 30 days past due</b>							
10/11/2017	Bill	2357	Mission Resource Conservation District	10/21/2017	10	495.00	495.00
10/11/2017	Bill	2356	Mission Resource Conservation District	10/21/2017	10	335.00	335.00
<b>Total for 1 - 30 days past due</b>						<b>\$830.00</b>	<b>\$830.00</b>
<b>TOTAL</b>						<b>\$830.00</b>	<b>\$830.00</b>



# Management Report

TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation  
District

For the period ended October 31, 2017

Prepared by

**Landmark Business Enterprises LLC**

Prepared on

**October 31, 2017**

# Table of Contents

---

Profit and Loss .....3

Balance Sheet.....4

Statement of Cash Flows.....5

A/R Aging Detail.....6

A/P Aging Detail.....7

# Profit and Loss

October 2017

	Total
<b>INCOME</b>	
CropSwap Income	850.00
Investments	
Interest-Savings, Short-term CD	1,522.16
<b>Total Investments</b>	<b>1,522.16</b>
Stipend Allowance	1,901.25
Water Audits Income	1,200.00
<b>Total Income</b>	<b>5,473.41</b>
<b>GROSS PROFIT</b>	<b>5,473.41</b>
<b>EXPENSES</b>	
Contract Services	
CropSwap Management	
Pre Audit	335.00
<b>Total CropSwap Management</b>	<b>335.00</b>
Water Audit Management	
Pre Audit	495.00
<b>Total Water Audit Management</b>	<b>495.00</b>
<b>Total Contract Services</b>	<b>830.00</b>
Operations	
Transcription	44.26
<b>Total Operations</b>	<b>44.26</b>
<b>Total Expenses</b>	<b>874.26</b>
<b>NET OPERATING INCOME</b>	<b>4,599.15</b>
<b>NET INCOME</b>	<b>\$4,599.15</b>

# Balance Sheet

As of October 31, 2017

	Total
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Bank Accounts</b>	
Checking/Savings	
General Fund xx2226	77,748.93
Mitigation Account xx0102	98,148.37
Union Banc Investment xx8488	201,717.08
Union Bank xx72042	14,661.32
<b>Total Checking/Savings</b>	<b>392,275.70</b>
<b>Total Bank Accounts</b>	<b>392,275.70</b>
<b>Accounts Receivable</b>	
Accounts Receivable (A/R)	12,326.00
<b>Total Accounts Receivable</b>	<b>12,326.00</b>
<b>Total Current Assets</b>	<b>404,601.70</b>
<b>Fixed Assets</b>	
Clinton Keith Land	475,000.00
<b>Total Fixed Assets</b>	<b>475,000.00</b>
<b>Other Assets</b>	
adjust gain loss brokerage statement	3,903.36
<b>Total Other Assets</b>	<b>3,903.36</b>
<b>TOTAL ASSETS</b>	<b>\$883,505.06</b>
<b>LIABILITIES AND EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
Accounts Payable	830.00
<b>Total Accounts Payable</b>	<b>830.00</b>
<b>Other Current Liabilities</b>	
Funds in Brokerage (CD) Account	
Lennar Homes - Greer Ranch	125,000.00
Shea Homes - Adelaine Farms	75,000.00
<b>Total Funds in Brokerage (CD) Account</b>	<b>200,000.00</b>
<b>Total Other Current Liabilities</b>	<b>200,000.00</b>
<b>Total Current Liabilities</b>	<b>200,830.00</b>
<b>Total Liabilities</b>	<b>200,830.00</b>
<b>Equity</b>	
Opening Balance Equity	381,305.25
Retained Earnings	287,837.23
Net Income	13,532.58
<b>Total Equity</b>	<b>682,675.06</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$883,505.06</b>

# Statement of Cash Flows

October 2017

	Total
<b>OPERATING ACTIVITIES</b>	
Net Income	4,599.15
Adjustments to reconcile Net Income to Net Cash provided by operations:	
Accounts Receivable (A/R)	-2,050.00
Accounts Payable	-3,438.72
AMEX 41005	-89.20
<b>Total Adjustments to reconcile Net Income to Net Cash provided by operations:</b>	<b>-5,577.92</b>
<b>Net cash provided by operating activities</b>	<b>-978.77</b>
<b>NET CASH INCREASE FOR PERIOD</b>	<b>-978.77</b>
Cash at beginning of period	393,254.47
<b>CASH AT END OF PERIOD</b>	<b>\$392,275.70</b>

## A/R Aging Detail

As of October 31, 2017

Date	Transaction Type	Num	Customer	Due Date	Amount	Open Balance
<b>91 or more days past due</b>						
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<b>Total for 91 or more days past due</b>					<b>\$10,276.00</b>	<b>\$10,276.00</b>
<b>Current</b>						
10/11/2017	Invoice	101117-2120-2139	RCWD - Water Audit/CropSwap	11/10/2017	850.00	850.00
10/11/2017	Invoice	101117-2120-2138	RCWD - Water Audit/CropSwap	11/10/2017	1,200.00	1,200.00
<b>Total for Current</b>					<b>\$2,050.00</b>	<b>\$2,050.00</b>
<b>TOTAL</b>					<b>\$12,326.00</b>	<b>\$12,326.00</b>



## A/P Aging Detail

As of October 31, 2017

Date	Transaction Type	Num	Vendor	Due Date	Past Due	Amount	Open Balance
<b>1 - 30 days past due</b>							
10/11/2017	Bill	2357	Mission Resource Conservation District	10/21/2017	10	495.00	495.00
10/11/2017	Bill	2356	Mission Resource Conservation District	10/21/2017	10	335.00	335.00
<b>Total for 1 - 30 days past due</b>						<b>\$830.00</b>	<b>\$830.00</b>
<b>TOTAL</b>						<b>\$830.00</b>	<b>\$830.00</b>

# Management Report

TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation District  
For the period ended September 30, 2017

Prepared on  
October 17, 2017

## Table of Contents

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Profit and Loss .....	3
Balance Sheet.....	5
Statement of Cash Flows .....	7
A/R Aging Detail.....	8
A/P Aging Detail.....	9

# Profit and Loss

July - September, 2017

	Total
<b>INCOME</b>	
Admin Fees	
Pond Turtle	1,577.89
<b>Total Admin Fees</b>	<b>1,577.89</b>
Computer Data and Equipment	-48.92
CropSwap Income	11,500.00
Interest Income	7.42
Investments	
Interest-Savings, Short-term CD	-537.70
<b>Total Investments</b>	<b>-537.70</b>
Stipend Allowance	5,703.75
Water Audits Income	4,250.00
Western Pond Turtle Survey	15,778.94
<b>Total Income</b>	<b>38,231.38</b>
<b>GROSS PROFIT</b>	<b>38,231.38</b>
<b>EXPENSES</b>	
Contract Services	
Accounting Fees	
Compilation Filing	1,500.00
<b>Total Accounting Fees</b>	<b>1,500.00</b>
CropSwap Management	
Post Audit	1,675.00
Pre Audit	2,680.00
<b>Total CropSwap Management</b>	<b>4,355.00</b>
Water Audit Management	
Pre Audit	1,675.00
<b>Total Water Audit Management</b>	<b>1,675.00</b>
Western Pond Turtle Survey MOU	15,778.94
<b>Total Contract Services</b>	<b>23,308.94</b>
General and Administration	
Administrative Consulting	4,360.81
Membership Dues	321.56
<b>Total General and Administration</b>	<b>4,682.37</b>
Office Supplies	141.27
Operations	
Postage, Mailing Service	6.90
Printing and Copying	47.85
Transcription	212.30
<b>Total Operations</b>	<b>267.05</b>
Other Types of Expenses	
Memberships and Dues	-1.68
<b>Total Other Types of Expenses</b>	<b>-1.68</b>
Website Expenses	900.00

	Total
Total Expenses	29,297.95
NET OPERATING INCOME	8,933.43
NET INCOME	\$8,933.43

# Balance Sheet

as of September 30, 2017

	Total
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
Checking/Savings	
General Fund xx2226	80,249.86
Mitigation Account xx0102	98,148.37
Union Banc Investment xx8488	201,717.08
Union Bank xx72042	13,139.16
<b>Total Checking/Savings</b>	<b>393,254.47</b>
<b>Total Bank Accounts</b>	<b>393,254.47</b>
Accounts Receivable	
Accounts Receivable (A/R)	10,276.00
<b>Total Accounts Receivable</b>	<b>10,276.00</b>
<b>Total Current Assets</b>	<b>403,530.47</b>
Fixed Assets	
Clinton Keith Land	475,000.00
<b>Total Fixed Assets</b>	<b>475,000.00</b>
Other Assets	
adjust gain loss brokerage statement	3,903.36
<b>Total Other Assets</b>	<b>3,903.36</b>
<b>TOTAL ASSETS</b>	<b>\$882,433.83</b>
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	4,268.72
<b>Total Accounts Payable</b>	<b>4,268.72</b>
Credit Cards	
AMEX 41005	89.20
<b>Total Credit Cards</b>	<b>89.20</b>
Other Current Liabilities	
Funds in Brokerage (CD) Account	
Lennar Homes - Greer Ranch	125,000.00
Shea Homes - Adelaine Farms	75,000.00
<b>Total Funds in Brokerage (CD) Account</b>	<b>200,000.00</b>
<b>Total Other Current Liabilities</b>	<b>200,000.00</b>
<b>Total Current Liabilities</b>	<b>204,357.92</b>
<b>Total Liabilities</b>	<b>204,357.92</b>
Equity	
Opening Balance Equity	381,305.25
Retained Earnings	287,837.23
Net Income	8,933.43
<b>Total Equity</b>	<b>678,075.91</b>

	<b>Total</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$882,433.83</b>

# Statement of Cash Flows

July - September, 2017

	Total
<b>OPERATING ACTIVITIES</b>	
Net Income	8,933.43
Adjustments to reconcile Net Income to Net Cash provided by operations:	
Accounts Receivable (A/R)	2,650.00
Accounts Payable	4,268.72
AMEX 41005	90.17
<b>Total Adjustments to reconcile Net Income to Net Cash provided by operations:</b>	<b>7,008.89</b>
<b>Net cash provided by operating activities</b>	<b>15,942.32</b>
<b>NET CASH INCREASE FOR PERIOD</b>	<b>15,942.32</b>
Cash at beginning of period	377,312.15
<b>CASH AT END OF PERIOD</b>	<b>\$393,254.47</b>



## A/R Aging Detail

As of September 30, 2017

Date	Transaction Type	Num	Customer	Due Date	Amount	Open Balance
<b>91 or more days past due</b>						
05/01/2016	Invoice	16-1004	Bear Creek Association	05/31/2016	10,276.00	10,276.00
<b>Total for 91 or more days past due</b>					<b>\$10,276.00</b>	<b>\$10,276.00</b>
<b>TOTAL</b>					<b>\$10,276.00</b>	<b>\$10,276.00</b>

## A/P Aging Detail

As of September 30, 2017

Date	Transaction Type	Num	Vendor	Due Date	Past Due	Amount	Open Balance
<b>1 - 30 days past due</b>							
08/15/2017	Bill	20170909427	ISC International-Annual Email	09/14/2017	33	900.00	900.00
09/13/2017	Bill	081717 to 091317	Dave McElroy	09/23/2017	24	972.00	972.00
<b>Total for 1 - 30 days past due</b>						<b>\$1,872.00</b>	<b>\$1,872.00</b>
<b>Current</b>							
09/14/2017	Bill	091417to093017	Dave McElroy	09/30/2017	17	528.00	528.00
09/12/2017	Bill	2017-8	Mission Resource Conservation District	10/12/2017	5	1,868.72	1,868.72
<b>Total for Current</b>						<b>\$2,396.72</b>	<b>\$2,396.72</b>
<b>TOTAL</b>						<b>\$4,268.72</b>	<b>\$4,268.72</b>

## TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation District

General Fund xx2226, Period Ending 10/31/2017

## RECONCILIATION REPORT

Reconciled on: 11/02/2017

Reconciled by: Landmark Business Ent. Catherine Lazzara, C.S.A

Any changes made to transactions after this date aren't included in this report.

## Summary

USD

Statement beginning balance	76,543.19
Checks and payments cleared (6)	-4,451.10
Deposits and other credits cleared (3)	5,656.84
Statement ending balance	77,748.93
Register balance as of 10/31/2017	77,748.93

## Details

## Checks and payments cleared (6)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
09/16/2017	Check	1213	Big Horse Feed - Exp. Reimb...	-48.92
10/02/2017	Bill Payment		ISC International-Annual Email	-900.00
10/13/2017	Bill Payment		Dave McElroy	-528.00
10/13/2017	Bill Payment		Dave McElroy	-972.00
10/19/2017	Bill Payment		Mission Resource Conservati...	-1,868.72
10/30/2017	Transfer			-133.46
Total				-4,451.10

## Deposits and other credits cleared (3)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
09/14/2017	Receive Payment	2081684	The Nature Conservancy	2,055.59
09/25/2017	Receive Payment	143823	RCWD - Water Audit/CropSwap	1,700.00
10/18/2017	Sales Receipt	7811	SAWA - Stipend	1,901.25
Total				5,656.84

## TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation District

Union Bank xx72042, Period Ending 10/31/2017

## RECONCILIATION REPORT

Reconciled on: 11/02/2017

Reconciled by: Landmark Business Ent. Catherine Lazzara, C.S.A

Any changes made to transactions after this date aren't included in this report.

## Summary

USD

Statement beginning balance	13,139.16
Checks and payments cleared (0)	0.00
Deposits and other credits cleared (1)	1,522.16
Statement ending balance	14,661.32

Register balance as of 10/31/2017	14,661.32
-----------------------------------	-----------

## Details

## Deposits and other credits cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
10/23/2017	Deposit		Union Bank Inv Brokerage	1,522.16
Total				1,522.16

## TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation District

Mitigation Account xx0102, Period Ending 10/31/2017

## RECONCILIATION REPORT

Reconciled on: 11/02/2017

Reconciled by: Landmark Business Ent. Catherine Lazzara, C.S.A

Any changes made to transactions after this date aren't included in this report.

## Summary

	USD
Statement beginning balance	98,148.37
Checks and payments cleared (0)	0.00
Deposits and other credits cleared (1)	2.50
Statement ending balance	<u>98,150.87</u>
Register balance as of 10/31/2017	98,150.87

## Details

Deposits and other credits cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
10/31/2017	Deposit		Wells Fargo Bank-Interest Inc...	2.50
Total				<u>2.50</u>

# **BILLS PAID**

**SimplyCash® Plus Business Credit Card**TEAM RCD  
ROSE CORONA

Closing Date 10/15/17 Next Closing Date 11/14/17

**OPEN**<sup>SM</sup>

p. 1/9

Account Ending 6-41005

**New Balance** **\$133.46**

**Minimum Payment Due** **\$35.00**

**Payment Due Date** **11/09/17<sup>‡</sup>**

<sup>‡</sup> **Late Payment Warning:** If we do not receive your Minimum Payment Due by the Payment Due Date of 11/09/17, you may have to pay a late fee of up to \$38.00 and your APRs may be increased to the Penalty APR of 29.99%.

**Minimum Payment Warning:** If you make only the minimum payment each period, you will pay more in interest and it will take you longer to pay off your balance. For example:

If you make no additional charges and each month you pay...	You will pay off the balance shown on this statement in about...	And you will pay an estimated total of...
Only the Minimum Payment Due	4 months	\$138

If you would like information about credit counseling services, call 1-888-733-4139.

See page 2 for important information about your account.

**See Page 7 for an Important Notice About a Change to Your Cardmember Agreement.**

We will debit your bank account for your payment of \$133.46 on 10/30/17. This date may not be the same date your bank will debit your bank account. Any inquiry to American Express concerning this debit should be made before 10/28/17. If your AutoPay payment is less than your Minimum Payment Due, we must receive an additional payment for at least the difference by 11/09/17.

**Cash Back Received**

This Period

**\$0.84**

For more details about Rewards, please visit [americanexpress.com/rewardsinfo](http://americanexpress.com/rewardsinfo)

**Account Summary**

Previous Balance	CR\$0.38
Payments/Credits	-\$0.84
New Charges	+\$134.68
Fees	+\$0.00
Interest Charged	+\$0.00

**New Balance** **\$133.46**

**Minimum Payment Due** **\$35.00**

Credit Limit \$25,000.00  
Available Credit \$24,866.54

Days in Billing Period: 31

**Customer Care**

**Pay by Computer**  
[open.com/pbc](http://open.com/pbc)

**Customer Care** 1-800-521-6121  
**Pay by Phone** 1-800-472-9297

See Page 2 for additional information.

Continued on page 3

**Payment Coupon**

Do not staple or use paper clips

**Pay by Computer**[open.com/pbc](http://open.com/pbc)**Pay by Phone**

1-800-472-9297

**Account Ending 6-41005**

Enter 15 digit account # on all payments.  
Make check payable to American Express.



ROSE CORONA  
TEAM RCD  
32117 CAMINO NUNEZ  
TEMECULA CA 92592-6357

Payment Due Date  
**11/09/17**

New Balance  
**\$133.46**

AutoPay Amount  
**\$133.46**



Check here if your address or phone number has changed.  
Note changes on reverse side.



AMERICAN EXPRESS  
BOX 0001  
LOS ANGELES CA 90096-8000

\$ \_\_\_\_\_  
**Amount Enclosed**

0000349992357367208 000013346000003500 11 H

## TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation District

AMEX 41005, Period Ending 10/15/2017

## RECONCILIATION REPORT

Reconciled on: 10/24/2017

Reconciled by: Landmark Business Ent. Catherine Lazzara, C.S.A

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	-0.38
Charges and cash advances cleared (2)	134.68
Payments and credits cleared (1)	-0.84
Statement ending balance	133.46
Register balance as of 10/15/2017	133.46

## Details

## Charges and cash advances cleared (2)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
09/17/2017	Expense		Speech to Text	90.42
10/13/2017	Expense		Speech to Text	44.26
Total				134.68

## Payments and credits cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
09/16/2017	Credit Card Credit		American Express Plus Bu...	-0.84
Total				-0.84



**Payments:** Your payment must be sent to the payment address shown on your statement and must be received by 5 p.m. local time at that address to be credited as of the day it is received. Payments we receive after 5 p.m. will not be credited to your Account until the next day. Payments must also: (1) include the remittance coupon from your statement; (2) be made with a single check drawn on a US bank and payable in US dollars, or with a negotiable instrument payable in US dollars and clearable through the US banking system; and (3) include your Account number. If your payment does not meet all of the above requirements, crediting may be delayed and you may incur late payment fees and additional interest charges. Electronic payments must be made through an electronic payment method payable in US dollars and clearable through the US banking system. If we accept payment in a foreign currency, we will convert it into US dollars at a conversion rate that is acceptable to us, unless a particular rate is required by law. Please do not send post-dated checks as they will be deposited upon receipt. Any restrictive language on a payment we accept will have no effect on us without our express prior written approval. We will re-present to your financial institution any payment that is returned unpaid.

**Permission for Electronic Withdrawal:** (1) When you send a check for payment, you give us permission to electronically withdraw your payment from your deposit or other asset account. We will process checks electronically by transmitting the amount of the check, routing number, account number and check serial number to your financial institution, unless the check is not processable electronically or a less costly process is available. When we process your check electronically, your payment may be withdrawn from your deposit or other asset account as soon as the same day we receive your check, and you will not receive that cancelled check with your financial account statement. If we cannot collect the funds electronically we may issue a draft against your deposit or other asset account for the amount of the check. (2) By using Pay By Computer, Pay By Phone or any other electronic payment service of ours, you give us permission to electronically withdraw funds from the deposit or other asset account you specify in the amount you request. Payments using such services of ours received after 8:00 p.m. MST may not be credited until the next day.

**How We Calculate Your Balance:** We use the Average Daily Balance (ADB) method (including new transactions) to calculate the balance on which we charge interest on your Account. Call the Customer Care number listed below for more information about this balance computation method and how resulting interest charges are determined. *The method we use to calculate the ADB and interest results in daily compounding of interest.*

**Paying Interest:** Your due date is at least 25 days after the Closing Date of each billing period. We will not charge you interest on your purchases if you pay the New Balance by the due date each month. We will charge you interest on balance transfers (unless otherwise disclosed) beginning on the transaction date. You can avoid paying interest on the Amount Above the Credit Limit by paying your Minimum Payment Due before the closing date of the month in which it is due. See your Cardmember Agreement for further details.

**Foreign Currency Charges:** If you make a Charge in a foreign currency, we will convert it into US dollars on the date we or our agents process it. **We will charge a fee of 2.70% of the converted US dollar amount.** We will choose a conversion rate that is acceptable to us for that date, unless a particular rate is required by law. The conversion rate we use is no more than the highest official rate published by a government agency or the highest interbank rate we identify from customary banking sources on the conversion date or the prior business day. This rate may differ from rates in effect on the date of your charge. Charges converted by establishments (such as airlines) will be billed at the rates such establishments use.

**Credit Balance:** A credit balance (designated CR) shown on this statement represents money owed to you. If within the six-month period following the date of the first statement indicating the credit balance you do not request a refund or charge enough to use up the credit balance, we will send you a check for the credit balance within 30 days if the amount is \$1.00 or more.

**Credit Reporting:** We may report information about your Account to credit bureaus. Late payments, missed payments, or other defaults on your Account may be reflected in your credit report.



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Cash Advance at ATMs Inquiries

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1-800-CASH-NOW

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TTY: 1-800-221-9950  
FAX: 1-800-695-9090  
In NY: 1-800-522-1897



**Website:** [americanexpress.com](http://americanexpress.com)

**Customer Care  
& Billing Inquiries**  
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EL PASO, TX  
79998-1535

**Payments**  
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LOS ANGELES CA  
90096-8000

### Change of Address

If correct on front, do not use.

- To change your address online, visit [www.americanexpress.com/updatecontactinfo](http://www.americanexpress.com/updatecontactinfo)
- For Name, Company Name, and Foreign Address or Phone changes, please call Customer Care.
- Please print clearly in blue or black ink only in the boxes provided.

Street Address

City, State

Zip Code

Area Code and  
Home Phone

Area Code and  
Work Phone

Email

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Save time

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account automatically each month

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today to enroll.

For information on how we protect your  
privacy and to set your communication  
and privacy choices, please visit  
[www.americanexpress.com/privacy](http://www.americanexpress.com/privacy).

**BILLS/REIMBURSEMENTS  
TO BE PAID**

# Dave McElroy Services and expenses Invoice September 14 to Oct , 2017

Date	Activity	Hours	Mileage	Supplies	Supply Cost
10/3/2017	Agenda, Files, Crop Swap	6			
10/4/2017	Agenda, MOU's	4			
10/5/2017	Agenda and calls	5			
8/11/2017	DOC Grant Submission	2			
8/12/2017	Board Meeting Prep and DOC Grant	6			
8/13/2017	DOC Grant mailing, Benton Channel pics	6			

TOTALS 29

hrs @

29 hours at 12 per hr = \$348





MISSION  
RESOURCE  
CONSERVATION DISTRICT

1588 S. Mission Rd., Ste. 100  
Fallbrook, CA 92028

Phone # 760-728-1332

# INVOICE

DATE	INVOICE #
10/11/2017	2356

**BILL TO**

Elsinore-Murrieta-Anza RCD  
P.O. Box 2078  
Temecula, Ca 92593-2078

P.O. No.	CONTRACT #	REP	

QUANTITY	DESCRIPTION	RATE	AMOUNT
1	POST: Crop Swap 1.0 to 5.0 acres: McIntyre, 9/21/17 (4)	335.00	335.00
		<b>Total</b>	
		\$335.00	

OCT 12 REC'D



MISSION  
RESOURCE  
CONSERVATION DISTRICT

1588 S. Mission Rd., Ste. 100  
Fallbrook, CA 92028

Phone # 760-728-1332

# INVOICE

DATE	INVOICE #
10/11/2017	2357

**BILL TO**

Elsinore-Murrieta-Anza RCD  
P.O. Box 2078  
Temecula, Ca 92593-2078

P.O. No.	CONTRACT #	REP	

QUANTITY	DESCRIPTION	RATE	AMOUNT
1	PRE - Agricultural Evaluations 10.1 to 15.0 acres: Bowman, 9/5/17 (12)	495.00	495.00
		<b>Total</b>	
		\$495.00	

OCT 12 2017  
REC'D



DATE	INVOICE #
11/2/2017	2365

BILL TO
Elsinore-Murrieta-Anza RCD P.O. Box 2078 Temecula, Ca 92593-2078

P.O. No.	CONTRACT #	REP	

QUANTITY	DESCRIPTION	RATE	AMOUNT
	POST: CropSWAP		
	5.1 to 10.0 acres: Handle IT, 10/3/17 (9.54)	415.00	415.00
	1.0 to 5.0 acres: Hartmann, 10/16/17 (3.08)	335.00	335.00
	15.1 to 20.0 acres: Farm Winn, 10/16/17 (17.4)	575.00	575.00
<b>Total</b>			\$1,325.00



1588 S. Mission Rd., Ste. 100  
Fallbrook, CA 92028

Phone # 760-728-1332

# INVOICE

DATE	INVOICE #
11/2/2017	2366

<b>BILL TO</b>
Elsinore-Murrieta-Anza RCD P.O. Box 2078 Temecula, Ca 92593-2078

P.O. No.	CONTRACT #	REP	

QUANTITY	DESCRIPTION	RATE	AMOUNT
3	Pre: AIEP 1.0 to 5.0 Acres: Radican, 10/26/17 (3) ; Hoffman, 10/26/17 (3) ; Teasdale, 10/26/17 (3)	335.00	1,005.00
		<b>Total</b>	\$1,005.00

# CORRESPONDENCE



Subject **RE: pond turtle survey TEAM RCD**  
From Zachary Principe <zprincipe@TNC.ORG>  
To manager@teamrcd.org <manager@teamrcd.org>, Rose Corona  
<rose.corona@teamrcd.org>  
Date 2017-10-19 13:48



- TEAM RCD letter Oct 2017.pdf (122 KB)

Hi Dave, Please let me know if this digital copy serves your purposes or if you would also like me to send a hard copy?

Thanks again

Zach

-----Original Message-----

From: [manager@teamrcd.org](mailto:manager@teamrcd.org) [mailto:[manager@teamrcd.org](mailto:manager@teamrcd.org)]  
Sent: Tuesday, September 26, 2017 1:22 PM  
To: Zachary Principe <[zprincipe@TNC.ORG](mailto:zprincipe@TNC.ORG)>; Rose Corona <[rose.corona@teamrcd.org](mailto:rose.corona@teamrcd.org)>  
Subject: RE: pond turtle survey TEAM RCD

Thanks Zach,

Yes, if you would please. It can state just what you emailed. And you can send Signed to TEAM RCD P.O. Box 2078 Temecula, CA 92593

Dave

On 2017-09-26 10:57, Zachary Principe wrote:

Hi Rose, It looks like Beth will not be able to complete the report, so I am formally releasing TEAM RCD from its commitment to complete the final report for Contract-02252017-4381.

Let me know if this email will suffice for your records or if you would like something on TNC letterhead?

Thanks

Zach

-----Original Message-----

From: [manager@teamrcd.org](mailto:manager@teamrcd.org) [mailto:[manager@teamrcd.org](mailto:manager@teamrcd.org)]  
Sent: Tuesday, September 26, 2017 10:32 AM  
To: Zachary Principe <[zprincipe@TNC.ORG](mailto:zprincipe@TNC.ORG)>  
Subject: pond turtle survey TEAM RCD

Hi Zach.

Please let us know (in Writing) how you would like the final agreement between our agencies to proceed. As we discussed,

1. Beth could finish the report and we will bill your agency for her time, reimburse her, and add 10% for our overhead. The 17% surcharge from Mission RCD, her former employer, will not be charged.

2. TNC will release TEAM RCD from its final report commitment.

A Bill is in the mail for up-to-date charges. We have agreed that, if necessary, the original deadline dates could be extended due to unforeseen happenings.

Thank You

Rose Corona, TEAM RCD



San Diego Field Office  
402 W. Broadway, Suite 1350  
San Diego, CA 92101

Tel (619) 209-5830

[nature.org](http://nature.org)

October 19, 2017

TEAM RCD  
P.O. Box 2078  
Temecula, CA 92593

Re: Release from uncompleted tasks associated with Contract-02252017-4381  
between TEAM Recourse Conservation District and The Nature Conservancy

To Whom It May Concern:

The Nature Conservancy releases TEAM Recourse Conservation District from completing all uncompleted tasks associated with Contract-02252017-4381 including preparation of the final report. We understand that circumstances beyond the control of your organization led to this outcome. We thank TEAM RCD for assisting with finalizing the tasks of the contract that were completed to a very high standard.

Please contact me at (909) 815-2227 if you have any questions or need additional information.  
Thank you.

Sincerely,

A handwritten signature in blue ink, appearing to read "Zachary Principe", written over a horizontal line.

Zachary Principe  
Stewardship Ecologist, Southern California

David S. McElroy

15059 Rocking Horse Ct. Lake Elsinore, CA 92530

October 24, 2017

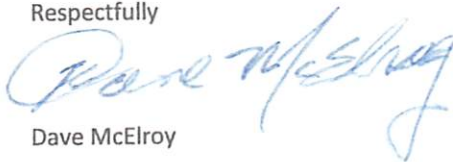
Rose Corona, President  
TEAM RCD Board of Directors  
P.O. Box 2078  
Temecula, CA 92593

Rose,

Thank you for the opportunity to work as a contractor for TEAM RCD. I have enjoyed many aspects of our contract and learned a great deal about the natural resources of our area. I wish you continued success as director and Board President.

Differences in interpretation of the job description has made it necessary for me to terminate our agreement . This serves as my 30 day notice per the terms of the contract.

Respectfully



Dave McElroy

# Dave McElroy Services and expenses Invoice September 14 to Oct , 2017

Supply  
Cost

Hours Mileage Supplies

Date	Activity	Hours	Mileage	Supplies
10/3/2017	Agenda, Files, Crop Swap	6		
10/4/2017	Agenda, MOU's	4		
10/5/2017	Agenda and calls	5		
8/11/2017	DOC Grant Submission	2		
8/12/2017	Board Meeting Prep and DOC Grant	6		
8/13/2017	DOC Grant mailing, Benton Channel pics	6		

TOTALS

29

hrs @

29 hours at 12 per hr = \$348





October 31, 2017

Dave McElroy

15059 Rocking Horse Ct.

Lake Elsinore, CA 92530

Dear Dave,

Thank you for working as a contractor for TEAM RCD. We are in receipt of your termination of our agreement via regular mail as of today. We will be exercising our right to terminate our agreement in 5 days which would be on November 5, 2017. We ask that you discontinue any work or projects immediately regarding TEAM RCD and provide any final billing for work performed to this point. Please return all keys to mailbox and office file office the front desk at Big Horse Feed and Mercantile.

Thank you again for your service to TEAM RCD.

Regards,

A handwritten signature in black ink, appearing to read "Rose Corona", written over a horizontal line.

Rose Corona

President

Temecula-Elsinore-Anza-Murrieta Resource Conservation District

Cc: Tawny Lieu -District Counsel

P.O. Box 2078 ♦ Temecula, CA 92593-2078

Ph: 951-387-8992 ♦ [www.TEAMRCD.org](http://www.TEAMRCD.org)