



AGENDA

Temecula-Elsinore-Anza-Murrieta Resource Conservation District Regular Board Meeting

Thursday, May 14, 2026 at 4:00 PM

This meeting will be held in-person and via teleconference at:

Truax Building

41923 Second Street, Fourth Floor

Temecula, CA 92590

To view and participate via Teams:

Meeting ID: 222 712 886 968 509

Passcode: gj3sd3WC

Mission Statement:

The TEAM RCD promotes conservation practices of natural resources, opportunities for public education and participation, and a sustainable quality of life for communities within the District.

I. PRELIMINARY FUNCTIONS

1. Call to Order – Pledge of Allegiance
2. Roll Call/Establish a Quorum
3. Approval of Agenda

Public Comment

Any person may address the Board at this time upon any subject not identified on this Agenda but within the jurisdiction of the Temecula-Elsinore-Anza-Murrieta Resource Conservation District. If you wish to address the Board on a matter not on the agenda, please fill in a pink Speaker Request form and give it to the Board Secretary. If you wish to speak to a matter on the Agenda, please fill in a green Speaker Request Form. If participating remotely, please indicate when asked if there are any agenda items you wish to address. When the Board President calls your name, please begin by giving your name for the record. Each speaker will be given three (3) minutes to address the Board. Please note that for items not listed on the agenda, the Brown Act imposes limitations on what the Board may do at this time. The Board may not take action on the item at this meeting.

II. CONSENT CALENDAR

1. Approve Minutes of the Board of Directors Regular Meeting of March 12, 2026. [Note: omitted from April 9 packet; presented here for approval].
2. Approve Minutes of the Board of Directors Regular Meeting of April 9, 2026.
3. Approve current bills and reimbursements:
 - Bills paid
 - Bills to be paid or reimbursements
 - Accounts ReceivableApprove Monthly Financial Reports for the period ending April 30, 2026

III. ACTION ITEMS

1. I-15 Rainbow Canyon Wildlife Crossing - Caltrans Cooperative Agreement

Background: District Manager Clifton Meek has been working to advance implementation of the I-15 Rainbow Canyon Wildlife Crossing project funded under WCB Grant WC-2593DC. The Caltrans Cooperative Agreement has been finalized and will allow Caltrans to begin oversight work for the project as soon as it is signed. The agreement establishes the working relationship, roles, and obligations of each party during the environmental review and permitting phase of the project. The agreement identifies TEAMRCD as the implementing agency responsible for managing the scope, cost, schedule, and quality of the work activities and products for the Project Approval and Environmental Document (PA&ED), including completion of the Final Environmental Document and the Project Report. Caltrans will serve as the CEQA and NEPA lead agency for the project and will perform quality control on documentation to ensure all state and federal environmental requirements are met. The agreement has been reviewed and approved by TEAMRCD Counsel.

RECOMMENDED ACTION:

Authorize District Manager Clifton Meek to execute the Cooperative Agreement with Caltrans on behalf of TEAMRCD, and designate the District Manager as TEAMRCD's primary point of contact for the I-15 Rainbow Canyon Wildlife Crossing project.

2. I-15 Rainbow Canyon Wildlife Crossing — Reconfiguration of Consultant Selection Committee

Background: The Board previously established a Consultant Selection Committee in connection with the procurement process for the I-15 Rainbow Canyon Wildlife Crossing project. Following the hiring of District Manager Clifton Meek, the Board is asked to update the committee composition to include the District Manager as a participating member, reflecting his role as primary project lead and TEAMRCD's point of contact for the project.

RECOMMENDED ACTION:

Authorize the reconfiguration of the Consultant Selection Committee for the I-15 Rainbow Canyon Wildlife Crossing project to consist of the following five members: Board President Teri Biancardi, Vice President Stuart Kuhn, District Manager Clifton Meek, one representative from The Nature Conservancy, and two representatives from Caltrans.

3. Authorization of District Credit Cards — Conservation Technician and District Manager

Background: To support field operations, district administration, and grant-funded project expenditures, the Board is asked to authorize issuance of District credit cards to the Conservation Technician and District Manager, subject to the District’s existing credit card and expense authorization policies.

RECOMMENDED ACTION:

Authorize the issuance of District credit cards to Conservation Technician Kit Swift and District Manager Clifton Meek with a credit limit not to exceed \$10,000.

4. Authorization to Establish Dedicated Bank Account — WCB Grant WC-2593DC

Background: To ensure proper segregation of grant funds and facilitate financial reporting under WCB Grant WC-2593DC (I-15 Rainbow Canyon Wildlife Crossing, \$3,988,000), the Board is asked to authorize the establishment of a dedicated bank account for WCB grant receipts and expenditures.

RECOMMENDED ACTION:

Authorize the establishment of a dedicated bank account for WCB Grant WC-2593DC funds and authorize the Board President and District Manager as authorized signatories.

5. Policy Manual Housekeeping — Retirement of Superseded HR Policies and Acknowledgment of CARCD Employee Handbook

Background: This item addresses two related policy manual housekeeping matters: (1) retirement of Series 3000 HR policies superseded by the CARCD Employee Handbook (March 20, 2026); and (2) a conforming amendment to Policy 2020.2.3 to align its transcription language with the Board’s April 2025 amendments to Policy 2100.1.2. See Board Packet Memo dated May 14, 2026.

RECOMMENDED ACTION:

(1) Move to retire Policies 3010 through 3385 and all job description policies (3390–3480) from the TEAMRCD Policy Manual and acknowledge the CARCD Employee Handbook (March 20, 2026, as amended) as the governing document for personnel matters for all current and future TEAMRCD staff; and 2) Move to amend Policy 2020.2.3 by deleting the final two sentences: “All meetings will be recorded and transcribed prior to the next meeting. Copies of transcriptions are available upon request.”

6. CARCD SoCal Inland Region - Selection of Regional Delegate

Background: CARCD has requested that all member districts select a Regional Delegate to represent the district at SoCal Inland Region meetings by June 30, 2026. The Regional Delegate attends regional meetings and casts votes on behalf of TEAMRCD. Eligible candidates include RCD Directors and the District Manager.

RECOMMENDED ACTION:

That the Board select a Regional Delegate to represent TEAMRCD at CARCD SoCal Inland Region meetings.

IV. DISCUSSION / INFORMATION ITEMS

1. District Manager Report

Report on district operations, active grants, administrative matters, and onboarding update. Presenters: Board President Teri Biancardi and District Manager Clifton Meek.

2. Projects Update

Update on active and developing projects including the I-15 Rainbow Canyon Wildlife Crossing Community Wildfire Resilience Program, NRCS, the Flood Control Project, Cannabis Cleanup and Healthy Soils & SWEEP. Presenters: Board President Teri Biancardi, District Manager Clifton Meek, and Conservation Technician Kit Swift.

V. DIRECTORS 'REPORTS

Open to all directors.

VI. ADJOURNMENT

ADA COMPLIANCE STATEMENT:

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by §202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the District at least 48 hours before the meeting, if possible.

Next Regular Meeting: Thursday, June 11, 2026