

AGENDA

Elsinore-Murrieta-Anza Resource Conservation District

Regular Board Meeting

Thursday, March 10, 2016 – 4:00 p.m.

Truax Building

41923 Second Street, Fourth Floor

Temecula, CA 91590

ADDING URGENCY ITEMS TO THE AGENDA:

Items may be added to the Agenda in accordance with section 54954.2(b)(2) of the Government Code (Brown Act), upon a determination by a two-thirds vote of the members of the legislative body present at the meeting, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the Elsinore-Anza-Murrieta Resource Conservation District after the agenda was posted.

I. PRELIMINARY FUNCTIONS

Call to Order – Pledge of Allegiance

Roll Call/Establish a Quorum

Approval of Agenda

Public Comment

Any person may address the Board at this time upon any subject not identified on this Agenda but within the jurisdiction of the Elsinore-Anza-Murrieta Resource Conservation District. Please note that for items not listed on the agenda, the Brown Act imposes limitations on what the Board may do at this time. The Board may not take action on the item at this meeting. As to matters on the Agenda, persons will be given an opportunity to address the Board when the matter is

considered. If you wish to speak during public comment, please fill out a "Speaker Request Form" and give it to the Board Secretary. When the Board President calls your name, please immediately begin by giving your name and address for the record. Each speaker will be given three (3) minutes to address the Board.

II. CONSENT CALENDAR

Consent Calendar items are expected to be routine and non-controversial, to be acted upon by the Board at one time without discussion. All items appearing on the Consent Calendar may be disposed of by a single motion. Items shall be removed from the Consent Calendar if any member of the Board of Directors, staff member, or interested person requests removal prior to a vote on a motion to approve the items. Such items shall be considered separately for action by the Board. by the Board.

1. Consider approval of Minutes of the Board of Directors Regular Meeting of February 11, 2016.
2. Consider approval for current and past Months Financials: February 2016 Financials and Management Reports for January and February.
3. Consider Approval for current bills and reimbursements
 - a) Bills to be paid or reimbursements
 1. Glennie's Office Products- Office Supplies-\$207.27
 2. Landmark Business Services-\$119.88 for yearly fee for Quickbooks in the Cloud Accounting:(9.99 per month)
 3. Big Horse Feed-Reimbursement-Transcriptions/Post Office reimbursements-\$157.03 (Please note that mistake was made in November 2015 for reimbursement. Bill was for \$602.62 and check was written for \$582.75. Payment for copies for \$19.87 left out.)

Approve all Correspondence listed below as received on Consent Calendar

1. City of Lake Elsinore-Notice of availability/notice of completion of a mitigated negative declaration.
2. City of Lake Elsinore-Notice of Public Hearing on Feb. 16, 2016 to consider a request by Castle and Cooke for approval of Alberhill Villages Specific Plan

3. SDRMA letter for Renewal Questionnaire-Done and completed via internet. This allow District to receive a \$150.00 discount credit for the 2016-17 yearly renewal fee. Renewal has been completed.
4. SDRMA Letter announcing there will be no rate increases for the Property/Liability Program.
5. Letter informing Mission Resource Conservation District that their bid has been accepted for water audits
6. Letters to Profitable Crop Production and Baker and Associates informing them that another firm had been chosen for water audits.
7. Management Representation Letter from Nigro and Nigro.
8. Final Audit Report for 2014-2015 from Nigro and Nigro.
9. Request to be placed on Audit RFP List from Fedak and Brown LLP CPA firm. Contacted and noted that they will be added to Audit RFP list.
10. Letter from Betty Yee for Government Compensation in California reports for 2015. Filed and received with GCC
11. Updated address to GCC acknowledgement
12. Verizon bill informing District that there is still a credit of \$68.14. Check has arrived.
13. Letter from Fechter and Company requesting to be included in yearly bid for annual audit. Contacted and noted they will be put on the Audit RFP list.
14. Letter from US Department of Commerce-Economics Statistics Administration U.S. Census Bureau regarding 2017 Census of Government Units Survey.
15. Signed copy of extension of RCWD Contract
16. Copy of Signed MOU with Mission RCD
17. Notice of Public Hearing of LAFCO for Thursday March 24, 2016 regarding reviewing negative declaration prepared by Temescal Valley Water District.
18. CARCD-SoCal Inland Area Fall Area Meeting Information
19. EMARCD Area Meeting Report: Fall 2015
20. Appointment and Oath of Office – Michael Newcomb
21. County of Riverside Treasurer and Tax Collector Office-Notification of tax sale for tax-defaulted properties

(Further information on correspondence available by request)

III. ACTION ITEMS/ DISCUSSION CALENDAR

1. Discussion and potential vote to fill seat of former President and other Director seats if necessary as a result of vote.
2. Discussion and potential approval of dates for Spring Area Meeting and menu costs. Also discussion on recommendations for speakers-Mike Newcomb

3. Discussion of Bear Creek and Fairway Estates HOA extension of contract for additional work. Update and general discussion as direction Board may want to consider as to future work with HOA's.-Rick Neugebauer/Rose Corona
4. Discussion and possible approval of on going MOU with Mission RCD-Rose Corona
5. Discussion and possible approval of RCRCDD to visit Clinton Keith Property and to do a report for EMARCD and CDFW- Cost will be \$285.82-Rose Corona
6. Discussion and possible approval for Requests for Proposals from Accounting Firms for Annual End of Year Accounting and Annual Audits to include submission of Annual Report to State. Discussion and approval to give authority to Board Member to create and submit RFP's to firms with approval with review and consent of Counsel in order to obtain bids by next meeting.- Rose Corona
7. Discussion and possible approval to hire an outside accountant to reconstruct developer files as per the audit findings.
8. Discussion and potential approval of potential collaboration with High Schools and other volunteer opportunities for community service hours.-Mike Newcomb
9. Discussion of Website Ad Hoc Committee and Administrative access and procedure to website-Carol Lee Brady
10. Discussion and potential approval to direct District Counsel to draft a letter to Bear Creek Master Association for payment of bill for vegetation removal that is presently 3 months past due.
11. Discussion of contact from Gonzalez Environmental wanting mitigation monitoring for a client in Murrieta-Rick Neugebauer

IV. OLD BUSINESS

1. Discussion of Brown Act for board members-Melissa Cushman.
2. Update on letter advising LAFCO of MOU with Mission Resource Conservation District.-Melissa Cushman
3. Water Audits and website-Rose Corona/Randy Feeney
4. Discussion and possible approval of creating policy for e-mail use-Carol Lee Brady
5. Update and Discussion on the Proposed Benton Channel Agreement and City of Murrieta Mitigations.-Rick Neugebauer.
6. Reminder that all form 700's must be submitted no later than April 1, 2016 to the Clerk of the Board. We are asking that all Board Directors and Associate Directors bring originals to the March 10 meeting or get them to the Acting President as soon as possible if you did not bring them to the last meeting. The Clerk of the Board needs original signatures so they will not accept copies. Please make copies for your own records. Information for Form 700's has been sent to all EMARCD e-mails however can be accessed at:

www.Form700.gov.ca or

[http://www.fppc.ca.gov/content/dam/fppc/NS-Documents/TAD/Form%20700/2015/Form 700 2015.2016.pdf](http://www.fppc.ca.gov/content/dam/fppc/NS-Documents/TAD/Form%20700/2015/Form%20700%202015.2016.pdf)

Presently missing Form 700 from Rick Neugebauer, Dave Kuhlman, Vicki Long

7. Discussion of Long Term Streambed Agreement and report deadline-Rose Corona

V. NEW BUSINESS

1. Discussion of Morgan Heights Agreement–CDFW Certification-Vicki Long
2. Discussion and possible approval of creation of ad-hoc committee to create more specific board procedures and policies.
3. Meadowview Project-Carol Lee Brady

VI. ORAL/WRITTEN REPORTS

- | | |
|-------------------------------|--|
| 1. District Counsel | Melissa Cushman and/or Gregory P. Priamos |
| 2. EMARCD Director Reports | Open |
| Rose Corona | Santa Margarita Watershed Nutrient Initiative-
Stakeholder Group-See February 11 packet |
| Dave Kuhlman | |
| Carol Lee Brady | |
| Vicki Long | |
| Michael Newcomb | |
| 3. Associate Director Reports | Open |
| Rick Neugebauer | |
| Dave McElroy | Update on Water Audits, advertising/program |
| Randy Feeney | Update on website-Agenda packets, water
Audit information on site and other |
| 4. SAWA/Fire Safe Reports | Rick Neugebauer, Representative |

VIII. FUTURE AGENDA ITEMS

IX. ADJOURNMENT

ADA COMPLIANCE STATEMENT:

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by §202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the District at least 48 hours before the meeting, if possible.

Next Meeting: April 14, 2016

MINUTES

MINUTES

EMARCD

Elsinore-Murrieta-Anza Resource Conservation District

Thursday, February 11, 2016 4:00 PM

Truax Building

41923 Second Street, Ste. 401

Temecula, Ca 92590

Call to Order-4:00 pm, meeting recorded by Carol Lee Brady

Flag Salute

Roll Call:

Directors: Rose Corona, Carol Lee Brady, Mike Newcomb and Vicki Long

Absent: Director Dave Kuhlman

Associate Directors: Randy Feeney. Dave McElroy-Present Rick Neugebauer-Absent

Deputy Counsel: Melissa Cushman-Riverside County Counsel-Present; County Counsel-Greg Priamos-Absent

Bob Hewitt-Absent

Guest Speakers- Jeff Brandt –California Department of Fish and Wildlife

Public: None

Welcome to New Director – Michael Newcomb

Director Newcomb was welcomed and gave a brief background on himself saying he was an attorney and primarily a business attorney. He represents a number of the wineries in the Wine Country of Temecula and he looks forward to helping the district do what their mission calls for.

MOTION TO APPROVE AGENDA- Motion made by Director Brady . Seconded by Director Long. Passed unanimously 4-0.

CONSENT CALENDAR: Acting President Corona asked for a motion to approve the consent calendar with consideration to pull anything for discussion. No one needed to have anything pulled for discussion. Director Brady made a motion to approve. Second by Director Long. No discussion. Call for vote. **Approved and passed 4-0.**

GUEST SPEAKERS: Had not arrive at this point of the meeting.

III. CORRESPONDENCE

Director Corona asked to have a motion to receive and file correspondence in the packet. Director Long made a motion to receive and file. Director Brady seconded the motion. Call for discussion. No discussion. Call for vote. Approved unanimously 4-0

IV. GUEST SPEAKER: Had not arrive at this point of the meeting

V. ACTION ITEMS/ DISCUSSION CALENDAR

1. DISCUSSION AND POSSIBLE APPROVAL OF EMARCD HOSTING THE SPRING AREA MEETING FOR THE AREA RCD'S AND AUTHORIZATION TO COORDIANTE AND MOVE FORWARD WITH ARRANGEMENTS IF APPLICABLE

Director Corona opened the discussion by informing the Board of the rotation for all RCD's to host the Area Meeting. Although it was the turn of the EMARCD in the Fall to host, there was not enough time to prepare so RCRCd graciously agreed to host the event. Having passed on the Fall Area meeting, Director Corona suggested that it would be a good time to host since we now had a full board and the ability to plan. She indicated that Director Newcomb had done some research and had the following to contribute:

(Beginning of transcript at this point in the meeting)

MIKE: Okay. Well, I have a number of winery clients out there and so, one of our newest wineries on wine country is Fuseli Winery and, knowing a little bit about what Fazeli has done to his winery, he's really probably taken the concept of conservation to another level and that he has a lot of recycled woods, and just you know all his bar tops are recycled, and he's done a lot of things. I thought, "Boy that would be great if we could do it at his winery." So, I called him, and he said that he would be happy to host. He understands that there's a - you know, provide the lunch and so forth, and he'll speak about what he's done and you know, so we've got that offer from Fazeli. That was my first choice, he said yes. So, I would suggest that we take him up on that offer. I think it's from what I understand, \$35 all in per person is what the - we previously done, and he's agreed to essentially do a luncheon and maybe buffet, it maybe table service, you know, it really comes down to how many people are going to show up, and then, if - if that is something we want to do, then I can also talk to some of them - the other wineries out there as well the Deportola Wine Trail, and maybe we can put together like two for one tastings for after, if people do come out, then they want to spend a little bit of time in wine country - you know, maybe we got some free tastings or two, wine tastings at some of the other wineries on the trail.

ROSE: All right. And Mike and I also talked about it a little bit, and I suggest that this would be a good time to make a gift bag of some kind for people to take home and to have, you know, these kinds of tickets and things like that that- that reflects our region and our district and I spoke with Mandy, and she said that they also do a raffle so, they can raise funds to send a speaker to the state competition, and the money and the funds from the raffle go to put that- take care of that person's expenses and their board when they're after competing on behalf of the districts, and the representative from this area, is that correct Vicki?

VICKI: That's right. Each individuals that comes for each RCD, brings something for the raffle. I usually bring Temecula wine, and they all like it, so they [crosstalk] love the wine.

ROSE: Well, I say we do hit up a lot of other people.

VICKI: And so you—

Vicki: No, but I mean, each individual brings something for the raffle, so you would bring something, you would bring something, I would bring something.

ROSE: Okay.

VICKI: And we have hosted two twice now in wine country, once at Ponte and once at Thornton. So, they like coming out here to the wineries. We've had good attendance. We had a, in oh - in Thornton we went through the cave and wine maker told us about how he makes the wine - David there, and then at Ponte they did a tour of the new hotel that they have, and all the lead that they've done and the recycling that they do. so we- we've have two of them, but you know, they really do like coming to wine country. It's a big draw and we'll get a good crowd.

ROSE: Well, and the other...

VICKI: And the other thing, that they.. This is what Shelly put together for their area meeting when I went, two guys can have that. It's just a lot of different things that are going on in Riverside, so, whatever we can gather that is good information about you know, our area would be great."

End of transcript at this point of the meeting.

Board continued to discuss options of dates and it was agreed that a Saturday during the day would be best. A committee of Mike Newcomb and Director Brady would work on the Spring Meeting and Director Newcomb would contact Fazeli Winery to get a list of available dates. And get back to the Board at the next meeting along with suggestions for potential speakers. Director Corona asked for a motion for the EMARCD to host the Area Meeting and for Directors Newcomb and Brady to be the committee to head up the event.. Director Long made a motion and was seconded by Director Brady. No further discussion. Call for vote. Passed unanimously

4-0

2. DISCUSSION AND POSSIBLE APPROVAL OF VOTE FOR AREA CHAIR FOR THE SOUTHERN CALIFORNIA AREA RCD'S

Director Corona explained that there was a former chairman of the Area RCD's named Paul Williams who had stepped down and a Dr. Jim Emson stepped into the position. Due to a technicality in procedure and by laws that meant there had to be a special vote. In regards to this issue, there were two things that needed to be accomplished. One, to see if anyone on our board wanted to serve on the Area Board. Director Corona asked if there was anyone interested. No one volunteered. Second, the Board needed to appoint someone to vote on its behalf at the area meeting, to be held on February 18. Director Brady was going to attend that meeting so Director Long made a motion that Director Brady be our representative at the area meeting and that the Board vote to elect Jim Emsen to the Area Chair position. Director Corona seconded the motion. Call for further discussion. No further discussion. Call for vote. Motion passed unanimously 4-0

3. DISCUSSION AND POSSIBLE APPROVAL OF THE RANCHO CALIFORNIA WATER DISTRICT CONTRACT.

Director Corona and Director Long explained that this would be the third extension of the contract.. Director Corona made the motion to extend the contract. Director Brady seconded. Call for further discussion. No further discussion. Motion passed unanimously 4-0.

4. DISCUSSION, UPDATE AND POSSIBLE APPROVAL OF COMPANY/ORGANIZATION TO CONTINUE WATER AUDIT PROGRAM. –DIRECTOR BRADY

Director Brady provided a spreadsheet for Board review in the packet and proceeded to explain the differences in the bids. Overall of the 3 entities that bid, Mission Resource Conservation District came out as the lowest bidder. Although the Board is not required to take the lowest bidder, Director Brady had analyzed and compared the experience performing the scope of work required, access to proper equipment and labs, appropriate technical certification, professional technical certification and geographic proximity to our area. Her conclusion and recommendation was that the Mission RCD appeared to be the most qualified and the lowest bidder.

Director Long asked if the administrative percentage fee would remain the same and Director Corona indicated that it would as would the contract and fees with the Rancho Water District.

SPEAKER JEFF BRANDT ARRIVED AT THIS POINT IN THE MEETING. HE ENCOURAGED THE BOARD TO CONTINUE UNTIL HE COULD SET UP HIS PRESENTATION.

Director Long also wished to address the SB239 Law which requires districts to ask approval from their local LAFCO organization to work with other RCD's in their districts. Director Corona indicated that she had spoken with both George Spiliotis of Riverside LAFCO and District Counsel. Mr. Spiliotis indicated that as long as another RCD was taking over work that another

RCD had already done, that the work was considered a “substitute” and not new work. He did ask that as a courtesy we keep the Riverside LAFCO in the loop and forward a copy of the MOU Agreement once it was signed. Director Corona asked for a motion to approve Mission RCD as the recipient of the Water Audit bids. Director Brady made that motion and Director Long seconded. Call for further discussion. No further discussion and call for vote. Motion passed unanimously 4-0.

- 5. DISCUSSION AND POSSIBLE APPROVAL OF MEMORANDUM OF UNDERSTANDING WITH CONTRACTED ENTITY FOR WATER AUDITS AND AUTHORITY FOR DESIGNATED BOARD MEMBER TO NEGOTIATE AND SIGN FINALIZE DOCUMENT (IF APPLICABLE) and**
- 6. DISCUSSION TO DESIGNATE A BOARD MEMBER OR COUNSEL TO DRAFT A LETTER AND GIVE AUTHORITY TO SIGN SAID LETTER ADVISING LAFCO OF MEMORANDUM OF UNDERSTANDING WITH ORGANIZATION SELECTED FOR WATER AUDITS 9IF APPLICABLE)**

District Counsel Cushman indicated that she had submitted a draft MOU to be approved for Board review and indicated that the board who need to designate someone on our board to sign the document once Mission RCD accepted the final document and language in the document. . She also indicated that after the MOU was signed she would draft a letter to LAFCO along with a copy of the MOU to be sent to LAFCO for a designated Board member to sign.

Director Long asked if the Board could consider both Item 5 and 6 together on a motion and vote. District Counsel indicated it would be fine. Director Long made the motion to combine Item 5 and 6 and to designate Director Corona as the person to sign the letter. Director Brady seconded. Call for further discussion. No further discussion and call for vote. Motion passed 4-0.

- 7. Discussion and possible approval of appointing a point person for Water Audits to streamline coordination of water audits-Rose Corona**
 - a) Discussion and possible approval of putting contact and initial Water Audit application on website to include discussion and approval to designate President and Water Coordinator authority to work with Rancho Water District to make guidelines for Water Audits and to approve information to be posted on both websites for Water Audit information with approval from Counsel.-Rose Corona**
 - b) Discussion of working with Rancho Water to co-ordinate advertisement of water audits and potential appointment of person to spearhead coordination and content of advertisement.-Carol Lee Brady**

(Transcript from this portion of the meeting)

ROSE: Okay. Now, number - item number seven is the discussion of possible approval to appoint a person for water audits, to streamline coordination of water audits. As you may remember, when Mr. Russell came, and spoke to us he, he did an overview of basically how they've dealt with the audits, and how they went good, bad, and ugly, and things that he felt needed to be improved. We've taken that to heart. Carol Lee Brady went to Rancho Water District and brought this to Mr. Haessly's attention. We discussed how maybe we can streamline some of this and make it little easier and because I feel personally and professionally, that it's a matter of communication that probably happened. A lot of people starting to assume the things were getting done, and so what I did is I came up with an idea which I think that if we posted on the website and he seemed to be very open to it, and we have somebody from EMA that is our water coordinator. So they're in the first point of contact. So let's say for example, a person wants a water audit, so they look on a website, where they're referred to us and there is a water audit coordinator.

Now, before I go any further I want everybody know that I talked to Mr. McElroy and he was kind enough to throw himself in front of the bus and volunteer to be our water audit coordinator, and in this way, if we post things on the website, we have - I'd made out a list of questions, Carol Lee worked a little bit on it. Mr. Haessly a little bit on it and we put the information together that we needed to initially start a water audit. How many acres they have? What's their name? What's their address? Do they have a grove manager? I think I put a sampling here for you. I believe I have - this is, it was a lot of papers to copy and basically they go online. They fill out the information and then, they send it to our water coordinator who will then contact them and get as much more information as we need. Okay. Then, there's a second phase which is basically, really getting into the nitty-gritty of - of how this is all going to work, explaining, getting them to sign the liability waivers that Carol went talk to the Rancho Water District about. The water auditor used to show up at a location, and the owner wouldn't let them get on the property, and so, [chuckles] so we want to make sure that all of that is done in advance. Dave says that he will coordinate that, and then, he'll turn over the paperwork all at this point now, Mission, and then they will contact the homeowner, and then they will arrange a water audit for them at their property at the time works for them, etc.

VICKI: So can I just clarify, Dave [crosstalk]

ROSE: That's Vicki Long.

VICKI: Dave will get all the paperwork in order, everything, and then send it to Mission for them to do the scheduling and the contact and....

ROSE: And the actual audit and everything that they have to do to finish it.

VICKI: Okay.

ROSE: When they're finished, they will, because I was told with all three of these companies, it will be anywhere between three to five days; business working days for us to get a report. This also includes getting it to Rancho, etc. at that point and then the follow up is Dave's job. On the website there will be, because I talked to Justin Haessly and he even created an area where

people can get even more information cause on the Rancho California Water District site, it says "water audits" and management and you can go and click on it and it didn't tell you very much. It just didn't say very much and he said "Well, let me expand on that." So, he got back to me, if you saw the copy in it and it's something that's very colorful and very nice and it gives people a better idea that they don't call us to reimburse them. That they understand that they're also getting to get 50% of the equipment that's replaced that we aren't going to replace their entire grove with new pipes and everything because apparently there was some customer who actually thought he was going to get all of his agricultural equipment and his pipes and his sprinklers replaced completely by the Rancho California Water District. So, I think getting people to sign paperwork, so they understand exactly what they're going to do. At that point we- Dave will refer them over to the Rancho California Water District at which point Justin and his staff will do the reimbursement process.

DAVE: Okay, yeah this is Dave McElroy

ROSE: Yes. Dave McElroy.

DAVE: I was just trying to make it smooth as I can for the, for the producer - for the land owner, because that they might think that labor is involved in this too and, so there's probably some fine points they don't know.

ROSE: And Dave has also asked that, that you know, once, if we - if we approve him as our contact, that he can get together with Justin and just finalize the stuff. Randy, you're going to need to put that stuff up on the website, so we somehow coordinate that. Well, I mean as quickly as we can get it done, so we can start moving forward.

RANDY: But I need your, your questions and stuff like that.

ROSE: Yeah, correct and we will once Dave meets with Justin and if there's anything final that, that he has then we'll create something and I'll have, I'll have of my graphics person create something that she can give to you so you can put it up on the website.

RANDY: Okay.

ROSE: And that way, it will make it that much easier for everybody involved, and then we've got paperwork, where we can try and say "No, no, no Dave, you signed off and all this, Dave. Went over it with you and now we're handing you to the next person." We have to handle the first few, but we do have somebody who's called in, and I told him at the time that, that uh, we wouldn't be able to get to him - him directly until this meeting was over.

MIKE: I have a question. This is Michael.

ROSE: Yeah.

MIKE: Does the customer first go to the Rancho website or do they come to us as the first point of contact?

ROSE: Well, as a first point of contact, that has varied in the past, as I understand. Rancho sent out cards or- or emails or whatever, but the reaction was that the person didn't read everything, so they called Rancho, and then what Rancho then said, "No, no. You need to call EMA or the RCWD so, it'll still stay the same. It'll still be, "You need to talk to EMA," and he has made it a little bit more bold on what he put on that page and we're going have, we're going try to link it. Not try, we're going to link, so it goes directly over to us and so, there's less of that happening. We got to try to eliminate a lot of stuff. So that's, that way they come to us and it's, it's marketed and put together if you look at it as a - as a joint effort between us and the Rancho California Water District. So, it looks like it's the same of it. Is that answer to your question?

MIKE: Yeah, yeah. So, our website needs to be thorough and complete, and we're the ones that are asking the questions, the initial questions, handing it off to the auditor that we've just selected and then they're going to go out even ask more questions and so forth. So we're collecting all the basic information.

ROSE: Handing it over to Mission.

MIKE: Got it.

VICKI: And then they send. This is Vicki and they send reports back to EMA and Rancho, right? We're going to get a copy?

ROSE: Correct. Correct. Because... Before Rancho requires - I'm sorry - Vicki, I didn't mean to interrupt you, because Rancho requires more in-depth minutia type information, than the customer, does because they try to write it for the customer so he can understand what it is that he's reading, and Rancho has a whole different dialogue over there of what they need to give to the State.

(End of Transcript at this point in the meeting)

Director Newcomb asked how many water audits we have done on an average. Director Brady didn't have the number but did know that the average size of the audits which was around the 5 acre size parcel. Director Corona made the motion to appoint Dave McElroy as Water Coordinator working with the President to work with the RCWD to make guidelines for Water audits and to coordinate with RCWD the information to be advertised and posted on the website. Director Long seconded. Call for further discussion. No further discussion and call for vote. Passed unanimously 4-0.

8. GUEST SPEAKER -JEFF BRANDT - CALIFORNIA DEPT OF FISH AND WILDLIFE

(Beginning of presentation from this point in meeting)

JEFF: I appreciate the problem. It's going late. And, I will be available as long as you guys need me or we'll have-- So, I know you guys have a full agenda, I know you were dark last month, and there is no way we can talk about one of my favorite programs within my 10 minutes long. I'm going to show you 30, 31 slides within 10 minutes, and we'll follow through them. This information is data dense. Don't worry about the data, what are we like you guys to know generally the feeling associated with it. And, as the board develops an interest in this, I'd like to reach out, so this very important area. Everyone on this board doesn't need to know this stuff. You got to have one or two people who do, and, and just put across some ideas in the wall and see what they say. One of the documents is the streambed agreement. The other one is the copy of the slides. I may go through some of the stuff and if you have any questions, I'd like you to consider going outside of your rules of order and just say, "What does that mean? Or what is that - what's going on here?" So, I may be using terminology that is, that's awkward for me and I use it. So, [laughter] don't worry about interrupting me. I'm here to share information but a very short slice of your time. Help me if you liked them.

MIKE: I think at this point you got five minutes left.

ROSE: [laughs].

JEFF: Absolutely?

ROSE: He's joking.

JEFF: I'm available afterwards and by email. Like if you see something, "what the heck is this," just put a question mark on it, play it to me. I'll follow on that. Now, as you can hear, brief introduction is no such thing. But, you guys already have a long-term maintenance disagreement for the habitat restoration projects. You already have a streambed agreement. I'm here to say, "What you guys do with that? Let's talk," well, why are we here? You guys have the ability to work with strangers. I can't deal with all the information you need; I'll take that way, in this format, I expect more information, more questions to come my way, or else, when you as you need it. When I say 'lightning round' when I put in all up there, we're not going to new at stuff, say seaport, sea-stuff, or something I can, "What does that mean," "I'll try to back to you." Because we'll talk about that later. And this is just focused on us, not other agencies nor the regulations. So, environmental regs of another agency, don't apply. This doesn't - doesn't work for any core or regional board or anything else. Just us. As a state agency, as a district, we always start with CEQA, California Environmental Quality Act. It is the, the fundamental environmental reg upon which we base our actions. Primary purpose of CEQA is to destroy use, prevent, or minimize damage to the environment, to engage the public. There are lawyers who specialize what CEQA really means. This is very tricky one. The main thing to focus on is what you're doing is a district and what the department has authorized you to do under the streambed agreement. Where it is typically interesting. You know, think about what capacity you're acting in when you use your long-term maintenance agreement. That's what I like you to focus on. Now, how do I get it, now what is it, what am I doing with that? How are you using that?

Fish and Game is a trustee agency under CEQA, there is three or four categories. Sorry, I scrolled right through. Trustee lead and responsible agency, Fish and Game is well the trustee agency and sometimes a lead and responsible agency under CEQA. It's very complicated, but for our purposes you guys, were acting as a lead agency when you did your own categorical exemption, and your own CEQA process on streambed agreement. We acknowledge that we did our own, and we as a trustee agency and as a responsible agency wrote a permit to you, to allow you to do this work. It's this weird circle. You guys are using your authority as a district under CEQA to take an action to do a project. The streambed agreement allows you to do it in streams. Am I moving too fast or...?

MIKE: No, no.

ROSE: No.

MIKE: You can probably go a little faster.

JEFF: Okay. My responsibility is under CEQA. One. We wear two or three hats. You guys don't have to, okay? Horrible things; you will get there. When I think about CEQA, I'm worried about three to four pages of things, I'm worried about all kinds of stuff. This is written down, what this issue could reach, you think about it. When I hear CEQA, I brain's goes all kinds of places. You're using your LTMA, it only has to go - several months is - So, when we focus on this, our effort goes in figuring what someone is doing on the CEQA. How are they going to do it? What are the impacts, and what are our responsibilities and liabilities under CEQA. So we're really uptight about CEQA. You guys don't have to. Why? My tiny focus with the crew I work with, is spent primarily in CEQA assessment, and then look at what you did under your streambed agreement. So if you guys are not aware of CEQA, be cautious of how you use that streambed. Lighting round, any questions? Moving on. Straight to streambed agreements. The recent worry of the preparation of a streambed agreement is because CEQA gives us our authority. We reach out to you, you guys wanted to do this, we started this process years ago, by you, I mean, EMA, and maybe he was interested in doing some habitat restoration in the area, that's what this streambed agreement is. It gives you ability to do work in streams and lakes and other areas. There's a whole list of rules of what you can do, when you can do it, how you can do it. You guys need to figure out what you're going to do and why you're going to do it. Just because you have a streambed agreement, doesn't mean you have to do anything that streambed agreement does not require to you to do.

VICKI: Let me stop you right there because I need to speed your time do it. We further on, on our agenda have this, [Rose: this is Vicki Long,] an approval. We're going to maybe do some more work in Bear Creek, which you are familiar with, right? And we have subcontracted the SAWA, Hugh Wood, is here today, and so, it looks like we may continue on doing that sort of work and especially in Bear Creek. So, we're going to take action today whether we're going to do that or not. So, we've already done that with the help of SAWA, and our subcontractor too, SAWA...

JEFF: All right.

VICKI: Okay, so, just, just so you all know that's what we were using that streambed agreement for that, and we'd already worked with Jeff on that prior, to let him know how many acres we'll - we're going to do.

ROSE: Thank you, Vicki.

JEFF: When you're working with streambed agreement, it's, the agreement allows you to work with streams, remove sediment, and remove vegetation. It does not address species table. Any critters, are not authorized. Just the dirt, the stream, and the vegetation growing in it. It's very hard for, for some extinctions, cause seeing on the tree will have a bird in it. You can take the tree, but you can't touch the bird. You got to be very, very cautious about how you use this. We've gone through areas, we working partners who removed a bunch of vegetation and/or nesting birds. So, do you like to know, we let you take the vegetation - this instrument that now allow for the take of species. There's other ways for it, this isn't the venue talk about it, but be cautious.

DAVE: We can't bring any fill in?

JEFF: In your streambed agreement, unlike other agreements, you may, because your streambed agreement deals with habitat restoration, and part of that is creating habitat in structuring streams. You may be able to put fill.

DAVE: Okay.

JEFF: You may be able to put rocks in the stream and other things, so it's not just cleaning, and what you're doing it - the HOA is that you're working with now, is primarily fuel modification and some sediment removal. That's more of a maintenance activity, you also have the other side of that spectrum, is creation of habitat. You can take the stream of seven-feet wide and make it a little wider, may be change the vegetation, may be put some rocks in there. The Army Corps will say, that's fill. Just because Fish and Games said you can do, it does not mean you can do it on - with your Army Corps.

VICKI: That's Peggy from last meeting.

JEFF: All right, so... and I know there's all kinds of other things and I've used up in 10 minutes [crosstalk].

ROSE: No, no, no... I've... you go ahead.

JEFF: Certainly.

MIKE: So, when ? was Army issues so forth, we have this concept of a blue line. Is that a stream? And so, if we're referring to blue lines even though it's not a lick of water there?

MIKE: That technically is the covered in this agreement?

CAROL: Except blue lines.

JEFF: I'll...Yes, it is. I'll get to that. Streams are streams. . There's a slight to deal with that, but yes.

ROSE: Can I interrupt you just for a second, Jeff, because I don't want you to be stressing out.

JEFF: That's okay.

ROSE: We estimated at least 20 minutes for you to be able to do just do this and then give you at least another 10 minutes to answer questions as well. So, don't be stress yourself out.

JEFF: Thank you.

JEFF: This right here is truly most complex programs we work at the streambed agreement and CEQA. So, even if we pile through at these separate couple - we spent half hour talking about what it is - this. You guys don't have questions like, "What did that really mean? What's the intent?" Write these down and give them to me. And it when you take me awhile, and you remember a week to get back to you, but it's my responsibility to explain this to you."

VICKI: May I suggest we get them all to Rose and then Rose forward--

JEFF: Yes, please.

VICKI: --to Jeff so that...

JEFF: Seventeen conversations but - Please don't... don't not ask your question if you think someone may be addressing it. If we were asked a question, even the same question different way, I may be able to give you a much clearer response. And if I, I need to learn who you guys are and what you want to do, I need to understand where you're headed. If I don't know, I can't provide you the information that you are need.

ROSE: Chair recognizes Carol Lee.

CAROL: I've a question for Jeff. Carol Lee Brady. Let's say theoretically that there're out there doing what they do and they run into a bird that's in a tree, and they need an immediate - some guidance perhaps uhm, nuances uhm, what they can and can't do, if for some reason you aren't available, is there second point of contact?

JEFF: There is and we can help you with that, but one of the things that's required in your streambed agreement, is that you look at that first. You're responsible under CEQA, we're saying, you can do a stream, you can't come back to us and say, "well, we got rid of 99% of the plants and we accidentally killed 40 birds."

CAROL: Understand, understand, but I guess for me it's more a matter of if.

JEFF: Dead meat.

CAROL: Obviously, this is a very technical thing.

JEFF: Yes.

CAROL: And if someone is physically out there, needing to make a snap decision,

JEFF: Yes.

CAROL: Is this okay or isn't this okay.

JEFF: We would be able to respond to you in someone like Hugh's crew SA WA. They have people who are trained to look at this.

HUGH: Right.

JEFF: So, they will - and before you do any of eventual rules, you all need your quick bird survey. You look at the area the day before you try to figure it out. So, there are rules to do this.

VICKI: And I believe, I believe this is what you're talking about, Jeff, and what she is referring to and it's and that's what they are coming up, is that one of these groups wants to get done before March 15th. Why? Because it's a nesting season.

JEFF: And we've good news and bad news for them.

VICKI: Oh?

JEFF: One, you've streambed agreement and you can get in there now. Two, March 15 isn't a nesting any more. It is getting early and earlier each year, so at least a week in half advance spring, unfortunately doesn't read a calendar and it's almost springing now.

ROSE: Yeah, well.

[crosstalk]

MIKE: Just to hang in [crosstalk].

JEFF: There's somewhat climate change has - has kind of put wobbling our understanding, so, the date doesn't matter. March 15th, birds don't keep count.

VICKI: Right. Dave. Exactly.

HUGH: Just so name—.

ROSE: This is Hugh Wood.

HUGH: Hugh Wood with SA WA just as anecdotal, (54:36) follow up to what Jeff said. The uh - our biologists were coming in today and telling us they are re-seeing some of our indigenous birds, who were here all the time, are already nesting, and that we missed, you got 80 or somewhat degree weather out there, folks, uh, lay thickets, "Hi! Messed up your nest up." [chuckles]

VICKI: Yes. And unfortunately, this is Vicki, we went through that last year. We had the same HOAs looking for the work to be done, and unfortunately when we got Erwin Russell from Riverside Corona to go up there and look, we already had three pairs of nesting birds out there. So, we had to delay until summer to - and then after summer to get- You, have to do two looks, because sometimes they do two sets of nests, so, um.

CAROL: Well, just a follow-up on my question this - really the goal was to see if there is, for this purpose or for any other purpose, is there a second point of contact that we can jot down other than yourself or...?

JEFF: Yes.

CAROL: Okay.

JEFF: At the end of the slide, I'll give you my contact information, making these folks have my office and several staff assigned this area, and we can also reach out to other individuals. We don't like to deputize someone, but once we understand the qualifications of someone, like a qualified biologist, I would feel comfortable working with someone once I know them and I reviewed their CVs. Say, this person will be more than qualified to make that call and you may be able to reach out to him. I group of other folks and Hugh has access to a handful of people and we've other staff.

ROSE: Okay.

JEFF: One of the things I need you guys to hear now is that spring is almost here. If you have anything that you need done, yesterday was the time to do it, and if you have Hugh or someone at the table that can help you, now is the time and don't, don't delay. We are going to find ourselves with one bird, like a humming bird has stopped projects for me before, and that's - be anybody very, very angry when this came up. "I'm sorry, I don't get to order humming birds and tell them when to nest. Our laws preclude that you may..."

VICKI: And if you have questions, you can also direct them to legal counsel if they're legal-based questions, like what, what happens if - sorts of questions.

ROSE: But when in doubt, stop everything.

JEFF: Well, yes and no.

ROSE: Well, until we talk to somebody, but [laughter].

JEFF: But same time, where they - in a nesting period, El Niño, has changed the optics. I don't want to use that word, but we changed sort of reviewing it, if someone comes to us and say we did this in good faith, because of this, this, and this, that's a different than saying "you know, I heard a guy, I saw the bird, but I didn't want to stop the project, so...." If you truly are doing something for life, you know, and protection of property, you are afforded a little bit more coverage - I don't want to say, coverage - I want to say a bit - We have a code section, a Section 1610 Fish & Game Code for Emergency Projects, the Army Corps has a parallel structure in this area. It's Regional General Permits Number 63 that allows for rapid access. That's a different thing if we get really - if you guys start looking into the future, you can use your L-team, may- you get ahead of emergencies.

ROSE: Okay.

JEFF: And after the third or fourth year, you'll have clever HOAs or whoever is your client working with you to say, "How'd we do this?" and get to a point where you won't have to do so many the emergencies.

VICKI: SA WA has contracts, multiple contracts, with other people, like cities, and I really want to speak for Hugh, that I was there for a long time on board, but they don't really know when they got to hurry up and get out there, so they spend the winter months doing their removal, but they all really have a contract in place or an MOU where they can continue to work, and not have to do a separate contracts every time, it take up all that time because Melissa spent for long time on those contracts and it takes a long time. So, long-term contracts with these HOAs, and we're going to get into them, but that's what Hugh has with some of the cities, and it works really well.

ROSE: Okay.

VICKI: And everybody at CEQA is very qualified and credentialed, so, there a good group to work with.

ROSE: Okay. I'm sorry, Jeff. Continue. Continue, Jeff.

JEFF: Oh, of course.

MIKE: So, I've a question - but, are you, you almost sounded like you wrapping up your comments, but I, I can reserve my question until after you've gone through, because so you may - because I asked about blue lines...

JEFF: Yeah, I'm coming to that...

MIKE: Okay, So. Yeah, it's - it's more or less of a broader macro-level question. So, I'll wait until after your presentation.

JEFF: Okay, there are a suite of other methods by which you may take species and habitats. This area is covered by the Western Riverside NSHCP in the City of Temecula area that ends, not end, but - have - have actually signed on to the NSHCP. So, that gives them a certain, well, quote, "case" that something that you guys should be aware of and understand. As long as you go through that process, you can actually use that in parallel with this, but you have to assess it before. You can't scorch the earth and say, "Oh, I'm covered by NSHCP." Not that you would. There are elements out there to help you get to where you need to be.

VICKI: And there are 'differential' guidelines...?

ROSE: NSHCP?

JEFF: Yeah.

VICKI: Let me finish...[laughter]

JEFF: One of the reasons we are so worried about this is that 95, over 95% of our streams have already been impacted and changed the habitat. Is that vertical to us what's left and some of the species are so dependent on that type of vegetation and habitat, that every single incremental impact might drive them a little bit closer to the edge, and everything we can do to relieve tension on those, those habitats during nesting season, helps us pull those species a little bit closer away from listing as threatened or endangered. That's the name of the game. We're not personally interested in the way the stream functions on someone else's property. We're very, very interested in the habitat potential on that site because it affects everyone's ability. And if we list one endangered species, it will harder for one to do any more development in the area. The greater the number of species, the worse it gets. When you're - when we need a notification, when you're affecting, substantially affecting the endangered channel. You guys already have the streambed agreement. Let's, let's talk about this. You guys are pretty much ready to go for the most projects that you encounter in the maintenance and creation realm. I expect to be consulted if you're going to be creating habitat. I expect to be told after the fact if you're going to be doing minor things like sediment and some vegetation removal after you've done your surveys to make sure there are no critters. We don't need to authorize and approve. When you're creating a habitat or altering existing streams, I'm interested. I would like to see we're at home with this.

Two general areas of interest; one is the stream. This is the nature of the game. This structure up here, using this, here we got, taller bank that is in idealized structure. You got a stream here, you got bed and bank, and you got trees that are - call those trees cottonwoods or willows. Our jurisdiction, will go with the grid line of - of this vegetation, extent of the red-herring vegetation. It builds on the barren trees. So, someone comes up and cuts some trees and messes with the root balls, we have the ability to say "Let's talk." And if anyone works in the stream, we have the ability to say "What you're doing there." But it has to be substantial. We are not talking about kids walking across the stream. We are not talking about somebody picking a flower in the stream. We're talking about altering the bed, bank, or channel. And, so much techniques.

Blue line stream are two of my pet peeves, anything that carries water in the drains that requires a culvert that requires you to think, "I have a deal with this?" Think about that as a stream in California first, preclude it and then work in it. Blue line streams were just mapped by the USGS and that was based on their ability and their current staffing and what resources they have at level. There's are plenty of streams that should be blue lines mapped that aren't, and they are some that are mapped that should be. Blue lines and federal designation has nothing to do with our stream program. We're interested in all streams state wide. What do I - what I prefer to describe is, is it a [?] farm-on (63:55) stream, is it dry? Is it a wash? Does it carry water, and defined by habitat types, not blue line. Things that you catch you - your nose when someone is working, in or near a stream, anything in typically bridges a stream or bridges, culverts, roads, bank stabilizations, maintenance of facilities, construction of facilities. If you need to protect your facility for flight control, it's a stream. If you're putting culvert there, because you want to drive a vehicle over it, it's a stream. Just a default a stream. It's as simple as that. I expect push starter from -

Emergency work. Section 1610 allows for a greater amount of flexibility in your work, but you guys already have a long-term maintenance agreement. One of the longest and biggest tools we can offer you to work, and I'd like you guys to move into that modeling where you literally start managing, thinking about the habitat in this community, to get away from the emergency work. This last two or three years, we lost more habitat through emergency actions than we would if you regularly maintained it, and I want to encourage you to go that route because the biology is better for me. It's simpler if nobody freaks out, in the - Hopefully, we'll minimize emergencies. El Niño is going to do what it's going to do. Your stream right outside of river has been recently channelized, you can see how that's going to affect you. The corps working their project, specifically for flight control. We're aware of that. It happens all the time. Emergency is happening. However, rain typically tends to fall in the rainy season. So, we can't wait until rains out - it's an emergency.

Okay, so, with that in mind, almost everything falls into this program. lakes, ponds, primal streams, ferma washes, or royal swails (65:58), even if it isn't on culverts and the streams, the structure itself. So, if it carries water, if it flows, we may have a neutral jurisdiction of the area. In the red, says, "if there is disagreement, we win." Well. When I'm looking at streambed agreement, people come in, these are some headaches I look at. When you guys use your LTMA, make sure you just look at this list and say, "What's going on here." Don't expect you can't get through it. I'll leave you a copy of this. This is half of the things I deal with, and this, it keeps going - and our crew is trained to look for these headaches. You guys shouldn't be encountering these. Beware of them, try to avoid them, and start working with your clients now. Besides the streambed agreement, you're going to have suite of other - other issues to deal with. If you put fill in the stream, you need to coordinate with the Army Corps, quite likely, the regional board. The Clean Water Act's federally associated that we should - the rev - the regs would apply nationwide, and it is a federal s - federal program and regional board is under that program, and they execute the authority merit to them, like the Safe Water ... Fish and Games is standalone state program. Now, stream at the program [inaudible] see so you know if - it you may clearly also do something - you may need to coordinate with them - the corps. That's something you should start sooner or later.

JEFF: Any questions? I'm at the end of this. All right if I'll go into the review, just had a lot of time on this, you really worry about in this because of the biological integrity of the habitat as well, will help us move forward and set them out for you. Does anybody have any questions on those streambeds. I need you to do things after the stream. You don't authorize to take for streambed. You don't have the ability to take species a special concern, You don't have the ability to take threatened or endangered species. That has to be authorized specifically by the federal government of state, or under the NHSCP. Besides threatened or endangered species, in special status species, we have fully protected species. This is very, very awkward. Somehow, I knew read this file though, allows us to work within an NCCP/NSHCP with some species that we can't touch. Be very cautious. What rid of yourselves very good. Please don't ask me again.

Migratory Bird Treaty Act, most of the countries uh, North America and parts of South America signed the agreement, it's when a time, is to protect birds that migrate. We don't have much authority to modify that. Certain words, we need to stay away from them. Fish and Game Sections uh, 15- 3513, 1315, says, "Stay away from nesting birds and their eggs." We need them well. That why I love this. And strangely enough, we're the same guys that say, "In the fall, I would like to go with you to shoot some ducks." It's not how you take the critter, it's what critter went, that we're concerned with. So, I've got heart and should you with hunting and fishing. I'm the guy that kinds down taking of the habitat during the nesting season or other times. So, we're - we're flexible that way, and some people don't quite, sorry there are fines and so forth, but our constituents don't quite understand the dual nature of our work. We used to do Fish and Game, now, we are Fish and Wildlife, that's supposed to have a broader perspective - that as old time, we should have a Fish and Game - line and take, I like shot guns. I don't have a problem with the taking of species, which is fine. And you guys will have to take a species. Crack a bad joke, you guys are going to crack some eggs. I'd rather - I got to know about it, I am forking you through with it. And I have sick eggs and other birds that are sleepless.

I'm hoping for only a few of this. Just ask yourself, "What I'm doing with the stream up here? And why am I doing it?" Remember Murphy's Law. Think about the resources would be tied up in lawsuits, if somebody wishes taking action against either of us, via [?] coronets and but a few lines (71:05) I don't have to stop to do this, and you guys don't either. But be cautious. Remember, we're stewards, and we're broke. We need be cheap, we need to be smart and move faster than most other people. I am hoping when we're done I'll have a better understanding of which you guys are, what your vision is, where you want to go, I want to go with relationship, you can be a job to us, even on awkward issues. And even if we disagree, at least we will be communicate quickly and effectively. If we have disagreement, we'll just deal with it. In the end, I hope to better serve the public. That's the name of the game. I'm a public servant, you guys are public servants, let's see what we can do about moving this into the realm. And there's my contact information.

ROSE: That's all in your slides?

JEFF: Yep. And all this we're giving you a copy and email this stuff to you.

ROSE: And I'll get it out to everyone.

JEFF: Yep. So—and that's the formal part.

ROSE: This is Rose and as Vicki mentioned, refer all your questions, to me, at this moment, and I will forward them onto Jeff. That will make it easier to collect it in one spot rather than him getting 40 different questions.

JEFF: Are there any broadened issues that I can address right now while you've got me in here?

ROSE: Chair recognizes Mike, you had a blue stream question.

MIKE: Well, I think he answered the blue stream question when he said that anywhere that water may flow, and said where the stream was. That's what I heard. Except my pool.

JEFF: And there's, there's some things that just—common sense. It's like, it's—say there's a gutter here. Well, does the gutter connect, does it outlet to a stream? Things I get that we need to look at, be cautious, and ask. It will be able to get back to you soon. Yes it is a stream, but no, I don't care about it. Just because it's a stream, doesn't mean you can't work in that. You just need to be aware of what you're doing and where, and we messed with so much of the hydrology, we treat the stream, or 90% of them, we got water flowing down streets in the middle of storms. I'm not going to come out and say, "Well, I found, Eureka! Stream!" I am - I'm here to help you deal with that reality, and in some instances, if we're able to communicate in real time, you'll be able to use us and our partnership through the ultimate may - to actually - actually make your work action, to strengthen your actions, where you won't be left out by yourself. When you use our streambed agreement, you're a working partnership with us, and if something goes wrong with your stream on your part, your streambed agreement, we are your partner in, in trying to make sure that it gets addressed and fixed.

ROSE: Great. Yes sir, Mr. Newcomb.

MIKE: Okay. All right, so this agreement's been in place for a little under a year, is that correct? May 2015, or is this like a revised -

JEFF: It was executed—we started it in 2012 or '13. It's been around for a lot of it, we finally kick started it, got it executed about a year ago, and that's why I was looking for the annual report from 2014. We just started it last year.

ROSE: We don't know if--

JEFF: The annual report is due in April of this year.

MIKE: Okay.

JEFF: And we also need to amend some of the dates—it says, you know, you owe us an annual report, go back in time, year 2014 or something. So, we just need to amend that. There's a

vehicle to amend your streambed agreement, this is not cut in stone, it's written on paper. So if you really want to change something, or add something, or think about it, send it our way, and we'll see what we can do about adding it. And this is, not just a contract between ourselves and you, this is the basis of our relationship. And if we can tweak something, and fine tune it and tailor it to your local needs, and you become more efficient, it's better for all of us. So ask. There's some things we can't do, but I'd rather hear about it and think about it and try to do it--

MIKE: So to follow up, I, I saw your slide, where you want to know what we as a district want to do.

JEFF: Yep.

MIKE: As I understand it, and I'm a brand new member as--brand new director as of today, is--

JEFF: Congratulations.

MIKE: Yeah, it works. we're--we still probably need to come up with our own understanding of what we as a district want to do. So let me ask you this. And maybe not right now, but maybe this is where the next information should be. What do you think we should be doing that we're not doing, or what opportunities are we leaving on the table squandering what have you since we are partners under this streambed agreement, what is your ideal partner look like?

JEFF: Those are three very different questions. I would rather not address one or two aspects of that in this format. And I would, I would be able to reflect back to you and say, I'm looking for a willing partner that's willing to do anything. Because right now, after four years of drought and impending El Niño, it doesn't take a rocket scientist to realize there's going to be significant biological impacts, and if I don't work with you guys now, I will not be a happy person come May, June and July of next year, of this year. After we finish this, this quote "rainy season", we're not done yet. I absolutely need partners when we see level, we'll work with these people when they call up and say, "Hey, who's going to help me help me deal with my fuel modifications or I've got too much sediment here, how do I do this?" Okay, absolutely, I'm going to work with you, and you guys, I'm hoping, will develop an interest in certain types of habitat, certain areas, in your area. I'm hoping that as the board grows into this role, it's aware of the very important resources here, we can bring you up to a place like the Santa Rosa Plateau, and some others that had profoundly unique and important biological resources here. I'd like you guys to understand and celebrate them and figure out how best to [inaudible]. Now, I'm looking for anyone helping, willing to do anything right now. Kind of a desperate partner. In the future, I'm hoping to retire. [laughter] bits in place, and have a good partnership, I can sail off into the sunset.

VICKI: Can I add something right now? Vicki Long

ROSE: Vicki Long, what....

VICKI: I have a copy and you've received this, because I took this up to you last year, but, it's our report. And, and if you don't have, we can make you another copy.

JEFF: Yes, this is your annual report for the district.

VICKI: Right, and that's on our, our land and other things. So, we do need to do 2014 on our mitigation land, on our Plant and Keith Property for Jeff. And then, we were going to do follow up from our field modification in Bear Creek. And Hugh [crosstalk] reports, okay.

ROSE: Did you give those today?

VICKI: Okay.

ROSE: So you haven't received those reports from Hugh yet?

JEFF: No. And to expedite things, I'd rather not stop to report on what you're doing. I would like to know who's doing it, and I'd like it to be being done. Don't stop before spring to tell me what you need to do. Let me rephrase that. If you can engage to Hugh's crew now and minimize biological effects, let's do that now. And we'll do the report, I'd rather have a late report and better habitat, than primo habitat and a devastating spring.

ROSE: I hate to stop you Jeff--

JEFF: No..

VICKI: Why don't you ask the question?

MELISSA: She, she may have. This is Melissa Cushman, County Counsel... District counsel. So you mention that the streambed alteration agreement needs some minor amendments made to it? Who should I work with for making those amendments? An additional amendment that will need to be made is they, the district has approved a name change. I presume we could just wrap to that all together--

JEFF: Yes, and there's a fee associated with amendments and extensions, so throw everything at it at once.

MELISSA: I would like to point out that the website has not been working properly for months now, [laughs] so it's been difficult for me to see, to find what the current fee is. I can find it, from, I think, 2008 in archived documents. Do you know what the fee is off the top of your head?

JEFF: I think we just bumped it up \$275. I need to get back to you.

MELISSA: Okay. All right.

JEFF: I'll share that information. Thank you, our website is, is continually being improved upon. This is a snapshot of one of our programs, and Rose has already asked that we start working on that later and check in with you guys over the next several months, and perhaps several quarters. Not that you won't want one these at every meeting, but we can be available for

follow up and do other things as well. It's not a one off, if— we can help, we will, and what I'd like to do is clarify first, so you know, if you have concerns and trepidation about what you're doing under the streambed agreement, you must call me. All right.”

(End of presentation and transcript at this point in meeting)

9. DISCUSSION AND POSSIBLE APPROVAL FOR EXTENSION OF EXISTING CONTRACT WITH BEAR CREEK ASSOCIATION FOR FURTHER VEGETATION REMOVAL ALSO DISCUSSION AND POSSIBLE APPROVAL TO GIVE AUTHORITY TO COUNSEL TO DRAFT AN EXTENSION OF EXISTING AGREEMENT AND TO APPOINT A BOARD MEMBER TO SIGN EXTENSION OF CONTRACT IN ORDER TO GET WORK DONE PRIOR TO NESTING SEASON. ALSO TO INCLUDE DISCUSSION OF PROGRESS WITH HOAS FOR PRIOR FUEL MAINTENANCE WORK ON THE BEAR CREEK AND FAIRWAY ESTATES PROJECTS UNDER THE DIRECTION OF THE EMARCD-PROGRESS AND PAYMENTS AND SITE WALK REPORT

In the absence of Rick Neugebauer Hugh Wood of SA WA provided the Board with the update on the Bear Creek and Fairway Estates vegetation removal. Although Fairway Estates was no problem and paid in full, there were problems with Bear Creek HOA. They have not paid their outstanding invoice and the Bear Creek HOA has not forwarded a payment because they felt that not enough was removed for the amount of money they had paid. Mr. Wood explained that he and Rick Neugebauer did a walk through with the HOA explaining the difference in vegetation removal under a 1600 permit and a regular landscaping job. He indicated that after the explanation that he felt that the HOA understood more fully our responsibilities and asked to have a proposal for more work prior to nesting season. Director Corona asked to have a motion. Director Long asked to have a discussion regarding extending this situation into a yearly agreement. Director Corona acknowledged that this was a good idea but wanted to keep focused on the agenda item at hand. She suggested that Director Long's proposal be brought up at the next meeting as an agenda item and asked to have a motion on the existing agenda item. Director Brady made a motion to extend the existing contract with Bear Creek and Fairway Estates for further vegetation removal and to give authority to Counsel to draft an extension of the existing contract and to give the President authority to sign the documents when finalized. Director Corona seconded the motion. Call for further discussion. No further discussion and call for a vote. Motion passed 4-0.

10. Discussion and possible approval to add mitigation contact for EMARCD on website.

Director Corona made a motion to nominate Rick Neugebauer to be the mitigation contact. Director Long seconded the motion. Ask for discussion, no further discussion and call for a vote. Motion passed unanimously 4-0.

11. DISCUSSION AND POSSIBLE APPROVAL TO ADD ADDITIONAL BOARD MEMBER TO SIGN THE AUTHORITY FOR CHECKS, AND AUTHORITY TO REMOVE DANNY MARTIN FROM THE CHECKING ACCOUNTS.

Director Long made the motion to remove former President Danny Martin from the checking accounts and to make Director Brady and alternative signer. Director Corona seconded. Further discussion. None. Call for vote. Passed unanimously 4-0.

12. DISCUSSION AND UPDATE ON TEAM RCD CHANGE AND POSSIBLE APPROVAL TO ALLOCATE FUNDS TO OBTAIN DOMAIN NAMES WHILE DISTRICT WAITS FOR APPROVAL OF "TEAM RCD" FROM SECRETARY OF STATE'S OFFICE.

District Counsel Cushman indicated that we were still waiting for approval from the Secretary of State and once we receive the approval we can move forward with changing names on accounts etc. But she recommended we go ahead and get the Domain names. Director Brady asked if there was a checklist that could be created in order to get ahead of any items that we could deal with immediately once the approval came. District Counsel said that one could be made up to get ahead of things. Associate Director Feeney was asked how much domain names cost. Director Newcomb answered roughly around \$12-\$13.00. Director Long made a motion to have a cap of \$100.00 to obtain domain names in the interest of TEAM RCD. Seconded by Director Brady. Further discussion? None and call for vote. Passed unanimously 4-0.

13. DISCUSSION OF THE AUDIT, DRAFT, FINANCE OR RESPONSES AND POSSIBLE TENTATIVE APPROVAL OR APPROVAL OF AUTHORITY OF DESIGNATED BOARD MEMBER TO SIGN AND FINALIZE FINAL ANNUAL AUDIT FROM NIGRO AND NIGRO.

Director Corona indicated that there were two findings in the report. One was that the balances and the developer deposits was unchanged for the prior year and in both districts accounts revealed that there are no records maintained that support the balance asserted. She indicated that the District will have to develop a process for collecting, classifying expensing deposits received from developers and to keep a master list of the all the developers fees in order to substantiate any amounts.

(Beginning of transcripts from this part of the meeting)

VICKI: We have been in the office, but it may not be what they want. We have balances.

ROSE: Yeah, I noticed that, but I think what they're wanting is something more thorough, so, I think we're going to have to go back and Vicki, if you can help me, to recreate some of those

things, so we can have exactly what path those deposits followed, and then we have a file for each individual one and we - and I think that's what going forward they're going to--just want a spreadsheet that says all of that.

VICKI: And we may not know all of that.

ROSE: Okay, well, we'll just do our best to try and find it.

VICKI: Yeah, it should be in there. That was all in the paperwork if we have the paperwork, so--

ROSE: Okay, and the last finding's about capital assets and equipment, which is pretty null and void, because the equipment was sold in August and since their audit only goes up to the 30th, that's why we had a response. So, can I have a motion to approve this audit?

VICKI: I'll make a motion to approve.

CAROL: I'll second the motion, and have you sign--

ROSE: And have me sign and the amend--

CAROL: The president.

ROSE: The president, temporary. Okay. All in favor?

CAROL & VICKI: Aye.

ROSE: "Aye."

MIKE: Aye.

Motion Passed 4-0.

(End Transcript at this point in the meeting)

14. DISCUSSION AND POSSIBLE VOTE TO APPROVE YEARLY PAYMENT OF QUICKBOOKS IN THE CLOUD FOR A YEAR IN ADVANCE. PRICE HAS GONE FROM \$19.99 TO \$9.99.

Motion made by Director Newcomb and seconded by Director Brady. No further discussion. Motion passed unanimously.

15. Discussion of contact from Gonzalez Environmental wanting mitigation monitoring for a client in Murrieta.

Since AD Rick Neugebauer was absent the item was tabled.

16. DISCUSSION OF POTENTIAL COLLABORATION WITH HIGH SCHOOLS AND OTHER VOLUNTEER OPPORTUNITIES FOR COMMUNITY SERVICE HOURS. POTENTIAL

APPROVAL TO APPOINT BOARD MEMBER TO CREATE A PROGRAM THAT INVOLVES THE COMMUNITY YOUTH PROVIDES THEM WITH COMMUNITY VOLUNTEER HOURS AND HELPS THE DISTRICT IN MEETING THEIR PROJECTS AND GOALS. ALSO POTENTIAL APPROVAL OF FUNDS TO BE OVERSEEN BY TEMPORARY ACTING PRESIDENT AND ALLOCATED IN ORDER TO GET ADDITIONAL WEBSITE CHANGES TO CREATE TEMPLATE

(Beginning of transcript from this point in the meeting)

MIKE: Okay. Well, the essence of the deal is that the area high school students have to get 20 hours of community service before they can graduate. As far part of their graduation requirements. And think that the district, you know, there's a lot of potential projects than just cleaning stuff up, doing surveys. You have all these clubs already, these high school students that have an interest in doing something; they need their community service hours. Essentially create a vehicle that allows these students to take ownership of some projects that would have zero fiscal impact to the district. Can help the district in a variety of ways from helping with write grants, to going out and doing surveys, I mean, take for example the hiking club. Right? They're going to go out and hike anyway. Well, let's get them taking pictures of the trails, and if there's trash that needs to [chuckles] be picked up, so forth. Let's - let's create a program that empowers the high school students to get their community service hours. Presents project success; as well as creates a database of volunteers so, if we do have some larger projects you know, we already have that database of volunteers. And likewise, you know, what I'm thinking here is to make things go quick; because we don't want to keep them hanging you knows, month to month to month. If its [inaudible] impact, then we'll just authorize the president to kind of approve the project, if there is a fiscal impact, then it needs to come before the board. And then, let's get hopping on that website and I have Joomla programming, or using the Joomla contact management [?] support (101:38), yet. Content management system, which is what we use for our website. I'm happy to work with Randy and start pushing content out, you know, factual content in this. You know, there's just basic stuff that we got to get out there. So-- go ahead.

CAROL: You may, I'll wait until you finish. You may just have it addressed. I didn't--my, my computer choked as I was looking at all this it, I didn't get a chance to review in detail. Is there someone in this plan who would be overseeing, kind of bringing in anybody who might run amok, [chuckles] perse? Sometimes kids get very enthusiastic and things--

MIKE: Well, right now, my vision is, is that we put together, we use the technologies there to there. To solicit from the high school students. Here's, you know, here are the areas that we have needs, and maybe we can fit in, and here's how you can help out. Propose to us a project. If there's a fiscal impact, it'll come before the board. If there's no fiscal impact, you know, we're not writing any checks in, then the president, or her designee, or the acting president or her designee would be authorized to say, "Okay, go do it." And leave it to the discretion of the president who they're going to dish that off take. So maybe a project is - has something to do with cougar habitat, well, send it to Vicki. Maybe it has something to do with creating a video.

I've got video experience, so I, "Okay send it to me." But, let's get out there, find out what may have been some interest and start creating some impacts on the community.

VICKI: Can I suggest that maybe we create a committee, you, would be a committee person and then try to come with some ideas just that kind of fit in with what the board wants to see and then move forward.

ROSE: I agree.

VICKI: So, that we don't have other people telling us, like, the kids or, I love the involvement of the schools, but--

ROSE: Well, Michael--

VICKI: Just so that we could, just--I know, we want to get out of here.

ROSE: Well how about --

VICKI: We have a past board member that has a program with the teachers at the schools to go out and do hikes, and have people come in and do, education on various things, and she's with the Sierra Club, so they kind of partner on that. So, I'd like to see us doing that with some ideas that we might have as board members, and then work on that, and then put it down on the website.

ROSE: Well, why don't, why don't we do this. Michael, if you can put together a process, so we all understand how this is going to work for the, the you know, volunteers for dummy girl here, and then let us suggest, put ideas together, and - and then we come together with a whole written thing that - that allows us to act on it an--like a draft. Do you think you could do that?

MIKE: Yeah.

ROSE: Okay. And then how, also, it could work on the website and how it will work on the website. Can you do that?

MIKE: Yeah.

ROSE: Okay. I know you can. And that would then - make a, I understand this, but I think, what are you saying, Vicki, you don't want to be duplicating or replicating things--

VICKI: Yeah, I think what I need to do is look at the programs and maybe ask for suggestions, like you're saying, from the different schools and teachers and be doing that.

ROSE: Or scouts, or boys and girls club, and then--

[crosstalk]

VICKI: Like a program that we could actually do with them.

ROSE: Okay. Hold on a second. He's, he's got—

MIKE: Okay, So - So, part of what I'm proposing here to make this work, we have to take the bureaucracy out of it. Because if somebody wants to go do a survey, and they need their two or three community service hours, they really don't have sixty days to wait for us to come back and forth and bounce around with what we're doing. Start soliciting ideas from the students. If it fits within the existing mission of this district, we don't really need to have a committee to sit down and discuss, whether it fits. Authorize the president to say, "Yeah, that's something that we should be doing," if there's no fiscal impact, and send it out. We're talking about community service hours that really, that could only help us, and it's free for us to give those out to the students. If it's something that we need to actually start spending money on, then obviously, we need to bring it to the board, when we need to have a much more thorough plan. But, part of my idea is let the students come out and say, "Here's how we can help you, do you want our help on this particular thing?" And it could be something that it's administrative. "Hey, do you need help transcribing the minutes. I'm in a wheel chair, I can't go out there." "Fine." You know, as long as it works within a need that the district has. What I don't want to see, is that we sit here and try to micromanage something that doesn't need to be micromanaged.

CAROL: This is Carol Lee Brady, one of my concerns would be in terms of liability, so let's say, a kid is part of this program, obviously we have knowledge here in this room, we have might knowledge and that kind of thing, but the kid trips and - and breaks a leg or whatever, as he's taking. He or she is taking pictures of what we've proposed, is - are protected by that?

MIKE: So obviously, we if - if it's something that there's a potential for liability, you know, we have counsel who can advise us as to whether or not we're covered under insurance, and so forth. But it is my understanding that we have general liability insurance policy and, you know, as, as we look at implementing this, then we certainly do want to make sure that we cover ourselves and consult it with our legal counsel.

ROSE: Okay.

MIKE: At this point, it's let's try to put something together to where we can start soliciting and moving forward.....

(end)

(Tape recording stopped at this point due to power loss on recording unit)

End of transcript and recording at this point in the meeting

Director Corona recalls that at this point in the meeting, a motion was made to table the discussion in order to get more information in order for the Board to make a more informed decision regarding how the program would work so it could be presented to the Board at the next meeting. Director Brady seconded the motion. Call for vote to table. Motion passed 3-1. Director Newcomb voted no.

Director Corona asked to address the changing of the location of the records as the last item to

Village Walk Center
41391 Kalmia Street, Ste, 140
Murrieta, CA 92562.

Director Long made the motion, seconded by Director Brady. Motion passed 4-0

Director Long made an immediate motion to adjourn the meeting due to lack of time left to address the rest of the issues on the agenda. Seconded by Director Corona.

Meeting adjourned at 5:58 pm.

Dave Kuhlman-Secretary/Treasurer

Date

CONSENT CALENDAR

FINANCIALS

Elsinore-Murrieta-Anza Resource Conservation District Reconciliation Report

Mitigation Account xx0102, Period Ending 02/29/2016

Reconciled on: 03/02/2016 (any changes to transactions after this date aren't reflected on this report)

Reconciled by: la.enter@yahoo.com

Summary

Statement Beginning Balance	98,099.34
Checks and Payments cleared	0.00
Deposits and Other Credits cleared	+2.33
Statement Ending Balance	98,101.67
Register Balance as of 02/29/2016	98,101.67

Details

Deposits and Other Credits cleared

<u>Date</u>	<u>Type</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
02/29/2016	Deposit		Wells Fargo Bank-Interest Income	2.33
Total				2.33

Elsinore-Murrieta-Anza Resource Conservation District Reconciliation Report

General Fund xx2226, Period Ending 02/29/2016

Reconciled on: 03/02/2016 (any changes to transactions after this date aren't reflected on this report)

Reconciled by: la.enter@yahoo.com

Summary

Statement Beginning Balance	69,889.28
Checks and Payments cleared	-37,770.82
Deposits and Other Credits cleared	+0.00
Statement Ending Balance	32,118.46
Register Balance as of 02/29/2016	32,118.46

Details

Checks and Payments cleared

<u>Date</u>	<u>Type</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
02/16/2016	Check	1130	Big Horse Feed - Exp. Reimbursement	-410.38
02/17/2016	Check	1120	CARCD	-200.00
02/19/2016	Check	1128	Glennies Office Supply	-206.54
02/22/2016	Bill Payment		Santa Ana Watershed Association	-7,329.20
02/22/2016	Bill Payment		Santa Ana Watershed Association	-3,424.00
02/23/2016	Check	1133	Nigro and Nigro	-3,500.00
02/23/2016	Check	1127	Nigro and Nigro	-431.25
02/24/2016	Check	1129	Carol Brady-Reimbursement	-37.45
02/25/2016	Check	1135	Falcon Properties	-818.00
02/26/2016	Check	1136	Randy Feeney - Reimbursement	-49.00
02/29/2016	Bill Payment	1134	RCRCD	-21,365.00
Total				-37,770.82

Elsinore-Murrieta-Anza Resource Conservation District Reconciliation Report

Restricted Deposits xx2242, Period Ending 02/29/2016

Reconciled on: 03/02/2016 (any changes to transactions after this date aren't reflected on this report)

Reconciled by: la.enter@yahoo.com

Summary

Statement Beginning Balance	35,475.97
Checks and Payments cleared	0.00
Deposits and Other Credits cleared	+0.00
Statement Ending Balance	35,475.97
Register Balance as of 02/29/2016	35,475.97

Management Report

Elsinore-Murrieta-Anza Resource Conservation District
For the period ended January 31, 2016

Prepared by

Landmark Business Enterprises LLC

Prepared on

March 2, 2016

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Profit and Loss

January 2018

	Total
INCOME	
Interest Income	2.50
SAWA Management	3,000.00
Stipend Allowance	1,500.00
Water Audits Income	26,950.00
Total Income	31,452.50
GROSS PROFIT	31,452.50
EXPENSES	
Mitigation Projects & Contracts	10,753.20
Total Expenses	10,753.20
NET OPERATING INCOME	20,699.30
NET INCOME	\$20,699.30

Balance Sheet

As of January 31, 2015

		Total
ASSETS		
Current Assets		
Bank Accounts		
Checking/Savings		
General Fund xx2226		69,889.28
Mitigation Account xx0102		98,099.34
Restricted Deposits xx2242		35,475.97
Union Banc Investment - Mkt Adj		-2.42
Union Banc Investment xx8488		199,517.76
Union Bank xx72042		10,345.28
Total Checking/Savings		413,325.21
Total Bank Accounts		413,325.21
Accounts Receivable		
Accounts Receivable (A/R)		14,050.00
Total Accounts Receivable		14,050.00
Other current assets		
Due from Other Governments		2,000.00
Total Other current assets		2,000.00
Total Current Assets		429,375.21
TOTAL ASSETS		\$429,375.21
LIABILITIES AND EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
Accounts Payable		32,118.20
Total Accounts Payable		32,118.20
Other Current Liabilities		
Deposits Payable		35,475.97
Unavailable Revenues - Grants		2,000.00
Total Other Current Liabilities		37,475.97
Total Current Liabilities		69,594.17
Total Liabilities		69,594.17
Equity		
Opening Balance Equity		106,583.03

	Total
Retained Earnings	233,249.34
Net Income	19,948.67
Total Equity	359,781.04
TOTAL LIABILITIES AND EQUITY	\$429,375.21

Statement of Cash Flows

January 2019

	Total
OPERATING ACTIVITIES	
Net Income	20,699.30
Adjustments to reconcile Net Income to Net Cash provided by operations:	
Accounts Payable	10,753.20
Total Adjustments to reconcile Net Income to Net Cash provided by operations:	10,753.20
Net cash provided by operating activities	31,452.50
NET CASH INCREASE FOR PERIOD	
Cash at beginning of period	381,872.71
CASH AT END OF PERIOD	\$413,325.21

A/R Aging Detail

As of January 31, 2016

Date	Transaction Type	Num	Client	Due Date	Amount	Open Balance
1 - 30 days past due						
12/10/2015	Invoice	1001	RCWD - Water Audit	01/09/2016	14,050.00	14,050.00
Total for 1 - 30 days past due					\$14,050.00	\$14,050.00
TOTAL					\$14,050.00	\$14,050.00

A/P Aging Detail

As of January 31, 2016

Date	Transaction Type	Num	Vendor	Due Date	Past Due	Amount	Open Balance
91 or more days past due							
06/30/2014	Journal Entry	17	VLF, LLP	06/30/2014	611	2,000.00	2,000.00
09/30/2014	Journal Entry	19	VLF, LLP	09/30/2014	519	-2,000.00	-2,000.00
06/30/2015	Journal Entry	32	VLF, LLP	06/30/2015	246	500.00	500.00
09/30/2015	Journal Entry	37	VLF, LLP	09/30/2015	154	-500.00	-500.00
Total for 91 or more days past due						\$0.00	\$0.00
61 - 90 days past due							
11/04/2015	Bill	95300	RCRCD	11/14/2015	109	10,310.00	10,310.00
Total for 61 - 90 days past due						\$10,310.00	\$10,310.00
1 - 30 days past due							
12/10/2015	Bill	12102015	RCRCD	01/09/2016	53	11,055.00	11,055.00
Total for 1 - 30 days past due						\$11,055.00	\$11,055.00
Current							
01/27/2016	Bill	2015-64	Santa Ana Watershed Association	02/06/2016	25	7,329.20	7,329.20
01/31/2016	Bill	2015-65	Santa Ana Watershed Association	02/10/2016	21	3,424.00	3,424.00
Total for Current						\$10,753.20	\$10,753.20
TOTAL						\$32,118.20	\$32,118.20

Management Report

Elsinore-Murrieta-Anza Resource Conservation District
For the period ended February 29, 2016

Prepared by

Landmark Business Enterprises LLC

Prepared on

March 2, 2016



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Profit and Loss

February 2010

	Total
INCOME	
Interest Income	2.33
Total Income	2.33
GROSS PROFIT	2.33
EXPENSES	
Contract Services	
Accounting Fees	
Audit and Audit Documentation	3,931.25
Total Accounting Fees	3,931.25
Total Contract Services	3,931.25
General and Administration	
Rent Expense	818.00
Total General and Administration	818.00
Office Supplies	255.54
Operations	
Printing and Copying	37.45
Total Operations	37.45
Other Types of Expenses	
Memberships and Dues	200.00
Total Other Types of Expenses	200.00
Transcription Reimbursement	410.38
Total Expenses	5,652.62
NET OPERATING INCOME	-5,650.29
NET INCOME	\$ -5,650.29

Balance Sheet

As of February 29, 2016

		Total
ASSETS		
Current Assets		
Bank Accounts		
Checking/Savings		
General Fund xx2226		32,118.46
Mitigation Account xx0102		98,101.67
Restricted Deposits xx2242		35,475.97
Union Banc Investment - Mkt Adj		-2.42
Union Banc Investment xx8488		199,517.76
Union Bank xx72042		10,345.28
Total Checking/Savings		375,556.72
Total Bank Accounts		375,556.72
Other current assets		
Due from Other Governments		2,000.00
Total Other current assets		2,000.00
Total Current Assets		377,556.72
TOTAL ASSETS		\$377,556.72
LIABILITIES AND EQUITY		
Liabilities		
Current Liabilities		
Other Current Liabilities		
Deposits Payable		35,475.97
Unavailable Revenues - Grants		2,000.00
Total Other Current Liabilities		37,475.97
Total Current Liabilities		37,475.97
Total Liabilities		37,475.97
Equity		
Opening Balance Equity		106,583.03
Retained Earnings		233,249.34
Net Income		248.38
Total Equity		340,080.75
TOTAL LIABILITIES AND EQUITY		\$377,556.72

Statement of Cash Flows

February 2016

	Total
OPERATING ACTIVITIES	
Net Income	-5,650.29
Adjustments to reconcile Net Income to Net Cash provided by operations:	
Accounts Payable	-32,118.20
Total Adjustments to reconcile Net Income to Net Cash provided by operations:	-32,118.20
Net cash provided by operating activities	-37,768.49
NET CASH INCREASE FOR PERIOD	
Cash at beginning of period	413,325.21
CASH AT END OF PERIOD	\$375,556.72

A/R Aging Detail

As of February 29, 2016

This report contains no data for your specified date range.

A/P Aging Detail

As of February 29, 2016

Date	Transaction Type	Num	Vendor	Due Date	Past Due	Amount	Open Balance
91 or more days past due							
06/30/2014	Journal Entry	17	VLF, LLP	06/30/2014	611	2,000.00	2,000.00
09/30/2014	Journal Entry	19	VLF, LLP	09/30/2014	519	-2,000.00	-2,000.00
06/30/2015	Journal Entry	32	VLF, LLP	06/30/2015	246	500.00	500.00
09/30/2015	Journal Entry	37	VLF, LLP	09/30/2015	154	-500.00	-500.00
Total for 91 or more days past due						\$0.00	\$0.00
TOTAL						\$0.00	\$0.00

Management Report

Elsinore-Murrieta-Anza Resource Conservation District
For the period ended February 29, 2016

Prepared by

Landmark Business Enterprises LLC

Prepared on

March 2, 2016

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Profit and Loss

July 2015 - February 2016

	Total
INCOME	
Audit Management Services	3,750.00
Fairway Estates-HOA Vegetation Removal	5,524.00
Interest Income	12.25
Investments	
Interest-Savings, Short-term CD	-546.55
Total Investments	-546.55
Sale of Used Furniture-Supply	1,000.00
State CDFA - Water Audit Reimbursement	2,000.00
Stipend Allowance	11,625.00
Water Audits Income	26,950.00
Total Income	50,314.70
GROSS PROFIT	
	50,314.70
EXPENSES	
Contract Services	
Accounting Fees	500.00
Audit and Audit Documentation	3,931.25
Total Accounting Fees	4,431.25
Outside Contract Services	2,799.30
Water Audit Management	24,350.00
Total Contract Services	31,580.55
General and Administration	
Bank Fees	149.00
Other	334.27
Rent Expense	926.83
Utilities	182.01
Total General and Administration	1,592.11
Mitigation Projects & Contracts-Bear Creek	10,753.20
Office Supplies	509.37
Operations	
Computer, Data and Software	50.18
Postage, Mailing Service	80.00
Printing and Copying	441.98
Reimbursement for Req. Info V. Long	-29.00

	Total
Telephone, Telecommunications	247.91
Total Operations	791.07
Other Types of Expenses	
Insurance - Liability, D and O	1,352.02
Memberships and Dues	563.12
Total Other Types of Expenses	1,915.14
Transcription Reimbursement	1,899.88
Website Expenses	1,025.00
Total Expenses	50,066.32
NET OPERATING INCOME	248.38
NET INCOME	\$248.38

Balance Sheet

As of February 29, 2016

		Total
ASSETS		
Current Assets		
Bank Accounts		
Checking/Savings		
General Fund xx2226		32,118.46
Mitigation Account xx0102		98,101.67
Restricted Deposits xx2242		35,475.97
Union Banc Investment - Mkt Adj		-2.42
Union Banc Investment xx8488		199,517.76
Union Bank xx72042		10,345.28
Total Checking/Savings		375,556.72
Total Bank Accounts		375,556.72
Other current assets		
Due from Other Governments		2,000.00
Total Other current assets		2,000.00
Total Current Assets		377,556.72
TOTAL ASSETS		\$377,556.72
LIABILITIES AND EQUITY		
Liabilities		
Current Liabilities		
Other Current Liabilities		
Deposits Payable		35,475.97
Unavailable Revenues - Grants		2,000.00
Total Other Current Liabilities		37,475.97
Total Current Liabilities		37,475.97
Total Liabilities		37,475.97
Equity		
Opening Balance Equity		106,583.03
Retained Earnings		233,249.34
Net Income		248.38
Total Equity		340,080.75
TOTAL LIABILITIES AND EQUITY		\$377,556.72

Statement of Cash Flows

July 2015 - February 2016

	Total
OPERATING ACTIVITIES	
Net Income	248.38
Adjustments to reconcile Net Income to Net Cash provided by operations:	
Interest Receivable	792.94
Accounts Payable	-500.00
Total Adjustments to reconcile Net Income to Net Cash provided by operations:	292.94
Net cash provided by operating activities	541.32
INVESTING ACTIVITIES	
Prepaid Insurance	1,352.02
Prepaid Rent	744.00
Security Deposits Asset	20.00
Net cash provided by investing activities	2,116.02
NET CASH INCREASE FOR PERIOD	
Cash at beginning of period	2,657.34
	372,899.38
CASH AT END OF PERIOD	\$375,556.72

A/R Aging Detail

As of February 29, 2019

This report contains no data for your specified date range.

A/P Aging Detail

As of February 29, 2016

Date	Transaction Type	Num	Vendor	Due Date	Past Due	Amount	Open Balance
91 or more days past due							
06/30/2014	Journal Entry	17	VLF, LLP	06/30/2014	611	2,000.00	2,000.00
09/30/2014	Journal Entry	19	VLF, LLP	09/30/2014	519	-2,000.00	-2,000.00
06/30/2015	Journal Entry	32	VLF, LLP	06/30/2015	246	500.00	500.00
09/30/2015	Journal Entry	37	VLF, LLP	09/30/2015	154	-500.00	-500.00
Total for 91 or more days past due						\$0.00	\$0.00
TOTAL						\$0.00	\$0.00

BILLS AND REIMBURSEMENTS

Landmark Business Enterprises LLC
22709 Minona Drive
Grand Terrace, CA 92313 US
la.enter@yahoo.com

BILL TO
EMARCD

INVOICE 1008

DATE 02/01/2016 TERMS Net 60

DUE DATE 04/01/2016

ACTIVITY	QTY	RATE	AMOUNT
Wholesale QuickBooks Online	12	9.99	119.88
QuickBooks Essentials Online - Wholesale Purchase			

*Thank you for your business. Be sure to visit our website at
www.usa-lbe.com and learn about the Executive Dedicated
Direct Hire program that we offer.*

TOTAL DUE

\$119.88

*Check
#1138*

YOUR PRACTICE


 Clients Team ProAdvisor

YOUR BOOKS

[Go to client's QuickBooks](#)[Search](#)[Help](#)**Your Account**

Landmark Business Enterprises LLC

Personal information[Edit personal information](#)**Email** la.enter@yahoo.com**Communication** Email, mail, phone**Wholesale billing**[Edit billing information](#)**QuickBooks subscription****Status** Active
Next bill date 03/01/2016
Bill total \$9.99[View QuickBooks billing history](#)**Payroll subscription****Status** Active
Next bill date 03/07/2016
Bill total [View payroll billing terms](#)[View payroll billing history](#)**Wholesale clients**[Move clients to wholesale](#)

COMPANY	ID	STATUS	QUICKBOOKS VER...	PRICE	PAYROLL	ACTIONS
EMARCD	12314568...	Active	Essentials	\$9.99	No	Select 

GLENNIE'S OFFICE PRODUCTS INC.

STORE
COPY

Escondido

410 West 5th Avenue
760-747-0701 Fax 760-745-0776

Temecula

41695 Enterprise Circle South
951-296-3627 Fax 951-296-3848

Customer Care

800-499-CLIP (2547)

Fax

800-505-CLIP (2547)

custservice@glenniesop.com

www.glenniesop.com

CHARGE INVOICE # 1603092-0

Page
1

Customer Purchase Order ROSE	Delivery Route 5	Invoice Date 02/02/16 14:11
---------------------------------	---------------------	-----------------------------------

Special Instructions

Account 7854	Dept	Who Called 951-676-5006
-----------------	------	----------------------------

Ship To:

EMARCD
33320 TEMECULA PKWY
TEMECULA CA 92592

Bill To:

EMARCD

PO BOX 2078
TEMECULA

CA 92593 2078

Account Executive		Order Taker	Order Date:	Invoice Date	Terms	GL/Inv		Packed By	Total Ctn(s)
500/T-HOUSE		160	02/01/16	02/02/16	Net 30	55/ 1			
B/O'd	Ordered UM	Shipped	Mfg	Item Number	Item Description		Price per Unit	Extended	
	4 EA	4	HEW	CH563WN	INK CRG,HP 61XL,480YLD,BLK		40.239	160.96	
<div>Check # 1137 still to be approved 207.27</div>									

A locally owned business supporting our local economy

Received By: _____

THANK YOU FOR YOUR ORDER

Subtotal	Sales Tax	Invoice Total
160.96	12.88	173.84

Returns must be unused in original packaging and returned within 30 days. Other returns are subject to approval and may be subject to restocking fees. Special orders, furniture, machines and ingestible products may not be returnable, please check with Customer Care.

Please Remit To: Glennie's Office Products, Inc.
410 West Fifth Avenue
Escondido, CA 92025

GLENNIE'S OFFICE PRODUCTS INC.

Escondido
410 West 5th Avenue
760-747-0701 Fax 760-745-0776
Temecula
41695 Enterprise Circle South
951-296-3627 Fax 951-296-3848

Customer Care
800-499-CLIP (2547)
Fax
800-505-CLIP (2547)
custservice@glenniesop.com
www.glenniesop.com

**STORE
COPY**

CHARGE INVOICE # 1603089-0

Page
1

Customer Purchase Order ROSE	Delivery Route 5	Invoice Date 02/01/16 14:11
--	----------------------------	---

Special Instructions

Account 7854	Dept	Who Called
------------------------	------	------------

951-676-5006

Ship To:

EMARCD

**33320 TEMECULA PKWY
TEMECULA**

CA 92592

Bill To:

EMARCD

**PO BOX 2078
TEMECULA**

CA 92593 2078

Account Executive		Order Taker	Order Date:	Invoice Date	Terms	GL/Inv		Packed By	Total Ctn(s)
500/T-HOUSE		160	02/01/16	02/01/16	Net 30	5/ 5			
B/O'd	Ordered UM	Shipped	Mfg	Item Number	Item Description		Price per Unit	Extended	
	1 EA	1	BRT	TZE231	TAPE, LBL, .5", TZ, BLK/WHT		14.990	14.99	
	4 RM	4	WLT	851001VP-RM	PAPER, MULTI-USE, 8.5X11, 20#, RM		3.990	15.96	
					WLT 851001VP				

*Check #1137
shall be
approved*

Received By:

THANK YOU FOR YOUR ORDER

A locally owned business supporting our local economy

Subtotal	Sales Tax	Invoice Total
30.95	2.48	33.43

Returns must be unused in original packaging and returned within 30 days. Other returns are subject to approval and may be subject to restocking fees. Special orders, furniture, machines and ingestible products may not be returnable. please check with Customer Care.

Please Remit To: Glennie's Office Products, Inc.
410 West Fifth Avenue
Escondido, CA 92025



EMARCD REIMBURSEMENTS

Item	Amount
Transcription-February 11, 2016	\$123.12
Copies-Meeting November	\$ 19.87
Postage-Teamman, Ramirez-shorted postage	\$1.34
Postage to Clerk of the Board	\$ 1.20
Postage for Bear Creek and Fairway Estates proposal	\$11.50

TOTAL AMOUNT DUE **\$ 157.03**

**PLEASE MAKE CHECK PAYABLE TO
BIG HORSE FEED**

"MORE THAN JUST A FEED STORE"

33320 Temecula Parkway, Temecula, CA 92592 • Ph 951-676-2544 • Fax 951-695-5202 • www.bighorsefeed.com

JEWELRY • CLOTHING • LEATHER GOODS & ACCESSORIES • HOME DECOR FURNISHINGS & ACCENTS • DRAFT HORSE GIFT & SPECIALTY ITEMS
TACK - ENGLISH & WESTERN • ANTIQUE MEMORABILIA • TOYS & CHILDRENS GIFTS • PET GIFTS & SUPPLIES • ANTIQUES
HAY • FEED • GRAIN • PET FOOD • FARM & GARDEN SUPPLIES • HORSE & ANIMAL HEALTH PRODUCTS


TranscriptionPuppy (account-dashboard.php)
Find Audio & Affordables
[Logout \(logout.php\)](#)
[My Orders \(account-dashboard.php\)](#)
[Account Setting \(account-setting.php\)](#)
[Payment \(account-payment.php\)](#)
[My orders \(account-dashboard.php\) \ Order details](#)
Project name: EMARCD 2-11-16 | Order on date: 17-Feb-2016 | Number of Audio: 1

Audio	File size	Minutes	Cost	Contact Us	Status
2016-02-111.mp3	49.31MB	107:43	\$96.12	COMPOSE MESSAGE (New Message)	COMPLETE Download File(s) 12175final.doc (download.php?transfilesID=21763)
Rate Transcriber:	Testimonial:				Send

SUBTOTAL	\$96.12
verbatim	\$27.00
ORDER TOTAL	\$123.12

Extra Comments

EMailed

usps temecula old town
TEMECULA, California
925909998

0567760593-0096

01/28/2016 (800)275-8777 04:52:10 PM

Product Description	Sales Receipt Sale Unit Qty Price	Final Price
Short Paid/Other Postage Due		\$1.34
Total:		\$1.34

Paid by:
Cash \$1.50
Change Due: -\$0.16

BRIGHTEN SOMEONE'S MAILBOX. Greeting
cards available for purchase at
select Post Offices.

Order stamps at usps.com/shop or
call 1-800-Stamp24. Go to
usps.com/clicknship to print
shipping labels with postage. For
other information call
1-800-ASK-USPS.

Get your mail when and where you
want it with a secure Post Office
Box. Sign up for a box online at
usps.com/poboxes.

Bill#:1000402468424
Clerk:02

All sales final on stamps and postage.
Refunds for guaranteed services only
Thank you for your business

HELP US SERVE YOU BETTER

TELL US ABOUT YOUR RECENT
POSTAL EXPERIENCE

Go to:
<https://postalexperience.com/Pos>
or scan this code with your mobile
device:



or call 1-800-410-7420.

YOUR OPINION COUNTS

Customer Copy

PRINT-KWIK

Invoice

31285 Temecula Pkwy, Suite #140
Temecula, CA 92592

PH: 951.506.5945

FAX: 951.506.5946

Date	Invoice #
10/20/2015	12973

Bill To
Big Horse Feed Rose Corona 33320 Temecula Parkway Temecula, CA 92592

PAID
10/20/2015

P.O. No.
Project
Terms
Due on receipt

Quantity	Description	Rate	Amount
230	B&W Copy, Single Sided, 8.5x11, 20#		
	Sales Tax	0.08 8.00%	18.40T 1.47
		Total	\$19.87
		Payments/Credits	-\$19.87
		Balance Due	\$0.00

EMARCO

Print-Kwik • 31285 Highway 79 South, Suite 140 • Temecula, CA 92592
PH: 951.506.KWIK(5945) • FAX: 951.506.5946 • info@print-kwik.com • http://www.print-kwik.com



EMARCD REIMBURSEMENTS

Transcription-June 5, 2015	\$218.75	
Transcription-April 10, 2015	\$252.00	
Transcription-November 10, 2015	\$112.00	
Copies	<u>\$19.87</u>	- Missing
TOTAL DUE	\$602.62	Check made for \$582.75

Please make check payable to:

Big Horse Feed
33320 Temecula Parkway
Temecula, CA 92592

"MORE THAN JUST A FEED STORE"

33320 Temecula Parkway, Temecula, CA 92592 • Ph 951-676-2544 • Fax 951-695-5202 • www.bighorsefeed.com

JEWELRY • CLOTHING • LEATHER GOODS & ACCESSORIES • HOME DECOR FURNISHINGS & ACCENTS • DRAFT HORSE GIFT & SPECIALTY ITEMS
TACK - ENGLISH & WESTERN • ANTIQUE MEMORABILIA • TOYS & CHILDRENS GIFTS • PET GIFTS & SUPPLIES • ANTIQUES
HAY • FEED • GRAIN • PET FOOD • FARM & GARDEN SUPPLIES • HORSE & ANIMAL HEALTH PRODUCTS

address for the record. Each speaker will be given three (3) minutes to address the Board.

II. CONSENT CALENDAR

Consent Calendar items are expected to be routine and non-controversial, to be acted upon by the Board at one time without discussion. All items appearing on the Consent Calendar may be disposed of by a single motion. Items shall be removed from the Consent Calendar if any member of the Board of Directors, staff member, or interested person requests removal prior to a vote on a motion to approve the items. Such items shall be considered separately for action by the Board. by the Board.

1. Consider Approval of Minutes of the Board of Directors Regular Meeting of November 12, 2015 with following corrections:
 - a. Cost of transcription is a per minute charge and not \$80.00-\$100.00 per month.
 - b. Meetings for January are by vote of the board, usually in December, and not as a rule, are meetings automatically cancelled in January.
2. Consider Approval for current bills, reimbursements, and November 2015 Financials
 - a) Current Bills: Paid
 1. ISC Yearly Fee for e-mails-including set-up fee-\$700.00
 2. ISC International-Yearly fee-Server/Web Hosting-\$300.00
 3. Riverside Corona Resource Conservation District (RCRCD)- Payment for water Audits-\$2985.00
 4. United States Postal Service-For post office box - \$80.00
 - b) Bills to be paid or reimbursements
 1. Vicki Long refund for overcharge of thumb drive-\$1.62
 2. Glennies Office Products invoices-Total-\$10.87
 3. Big Horse Feed-Reimbursement-Transcription/Copies-\$582.75
 4. Reimbursement -Rick Neugebauer - Copies- \$115.87
 5. California Association of Resource Conservation Districts-South Coast Area Dues-\$200.00
3. Approve all Correspondence listed below as received:

III. CORRESPONDENCE-Receive and File

1. Resignation Letter of Danny Martin-Dated November 30, 2015
2. Notification of change of Address change from United States Postal Service.
3. Letter from Special District Risk Management Association regarding SB 854 regarding Prevailing Wage Requirements in relation to public works projects.
4. Notice of completion and Availability of a recirculated Draft Program Environmental Impact Report for Kaiser Permanente Murrieta Medical Center Project.

stamps.com

Shipping Label Receipt

First-Class
Electronic Service Fee: \$0.00
Total Postage and Fees: \$1.20
Weight: 2 oz
Print Date: 02/19/2016

Mailing Date: 02/19/2016

From: Rose Corona
Big Horse Feed
33320 TEMECULA PARKWAY
TEMECULA CA 92592-9510

To: CHERI MARINOS
CLERK OF THE BOARD
FORM 700
PO BOX 1147
RIVERSIDE CA 92502-1147

USPS
Postmark
Here

*Regular First-Class Mail Service postage rates apply. Service electronic fee is required.
Postmark required if fee refund requested. Delivery information is not available by phone for the
electronic option.

Instructions:

1. Adhere shipping label to package with tape or glue - DO NOT TAPE OVER BARCODE. Be sure all edges are secured. Self-adhesive label is recommended.
2. Place the label so it does not wrap around the edge of the package.
3. This package may be deposited in any collection box, handed to your mail carrier, or presented to a clerk at your local Post Office.
4. Each shipping label is unique and can be used only once - DO NOT PHOTOCOPY.
5. You must mail this package on the "mail date" that is specified on this label.

Return Address: Rose Corona
Big Horse Feed
33320 TEMECULA PARKWAY
TEMECULA, CA 92592-9510

Delivery Address:
MS TIFFANY KALESC...
FAIRWAY ESTATES HOMEOWNER'S ASSOCIATION
PROFESSIONAL COMMUNITY MANAGEMENT ASSOC
11860 PIERCE ST STE 100
RIVERSIDE, CA 92505-5178

Print Date: February 18, 2016 - 12:33:47 PM
Mail Date: February 18, 2016
User: Bighorse
Weight: 0 lbs 2 oz
Refund Type: E-refund
Printed Msg:

Cost Code:

Class/Service: Priority Mail ®

Special Services: USPS Tracking

Insurance: N/A

\$5.75

TOTAL COST:

\$5.75

Tracking: 9405511899563193485401

Location	Date	Local Time	Description
92592, US	February 18, 2016	12:34:00	Electronic Notification

Return Address: Rose Corona
Big Horse Feed
33320 TEMECULA PARKWAY
TEMECULA, CA 92592-9510

Delivery Address: Ms. LINDA ALEXANDER
BEAR CREEK MASTER ASSOCIATION
22877 BEAR CREEK DRIVE N
MURRIETA, CA 92562-3044

Cost Code:

Print Date: February 18, 2016 - 12:29:19 PM
Mail Date: February 18, 2016
User: Bighorse
Weight: 0 lbs 2 oz
Refund Type: E-refund
Printed Msg:

Class/Service: Priority Mail ®

\$5.75

Special Services: USPS Tracking

Insurance: N/A

TOTAL COST:

\$5.75

Tracking: 9405511899563193450454

Location	Date	Local Time	Description
92592, US	February 18, 2016	12:29:00	Electronic Notification