

**Elsinore-Murrieta-Anza Resource Conservation District
Regular Meeting
Friday Feb 6, 2015 1:30 pm
Santa Rosa Plateau Ecological Reserve
Visitor Center
39400 Clinton Keith Rd.
Murrieta, CA 92562**

AGENDA

EMERGENCY ONLY ADDITIONS TO AGENDA

Items may be added to the Agenda in accordance with Section 54954.2(b)(2) of the Government Code (Brown Act), upon a determination by a two-thirds vote of the members of the Board of Directors present, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the Elsinore-Murrieta-Anza Resource Conservation District after the Agenda was posted.

Agenda items may be taken in any order.

Call to Order

Installment of Newly Appointed Board members

Board Action Items: Approval requires a majority vote of directors

Motion to Approve the Agenda

Minutes of January 9 2015: Board Approval

Public Comments: 3 minute limit

Any person may address the Board at this time upon any subject not identified on this Agenda but within the jurisdiction of the Elsinore-Murrieta-Anza Resource Conservation District; however, any matter that requires action will be referred to committee for a report and action at a subsequent Board meeting. As to matters on the Agenda, an opportunity will be given to address the Board when the matter is considered. Please fill out speaker form.

Business portion of the Elsinore Murrieta Anza Resource Conservation District Board Meeting

1.1 Financial reports Approve bills/ Quarterly financials

1.2 Correspondence

2.1 Action items

Discussion on the District with new Board members

Agency Reports

NRCS Bob Hewitt

Discussion Items:

Old Business

Discussion of on-going projects .

3.1

Leadership Awards program

Safe Crossings for wildlife project

Education update- Pam /Kelcey

Calendar of events

Murrieta Creek event June 6 2015

New Business

4.1

Directors' Requests for Future Agenda Items

Monthly Reports

District Counsel

Johnson & Sedlack Ray Johnson
Closed session pursuant to Government Code Section 54957

EMARCD Director Reports

Associate Director Reports

SAWA /Fire Safe Council / SCRC&D report

Vicki Long

Adjournment

ADA Compliance Statement

In compliance with the Americans with Disability Act, if you need special assistance to participate in this meeting, please contact the District, at (951) 609-0066 Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

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Minutes

Elsinore-Murrieta-Anza Resource Conservation District

Regular Meeting, Friday, Jan, 9th, 2015

EMARCD Office

Call to Order: 1:47pm

Roll Call: Directors Vicki Long, Pam Nelson (phone), Gary Thomasian(absent), Dave McElroy, and Kelcey Stricker (absent), Associate Directors, Matt Rahn, (absent) and Kathi Head (absent)

Legal counsel: Ray Johnson (absent)

NRCS: Bob Hewitt (absent)

Motion to Approve the Agenda: McElroy, Stricker, 4-0, Long(yes), McElroy (yes), Nelson(yes), Sticker (yes)

Minutes, Nov, 2014. Approved with minor corrections; McElroy, Nelson, 3-0, 1 abstention, Long(yes), McElroy (yes), Nelson(yes), Stricker(abstained)

Public Comments:

Business portion of the Elsinore Murrieta Anza Resource Conservation District Board Meeting

1.1 Financial reports:

1st quarter financial report (July-Sept.30, 2014): Motion to approve, McElroy, Nelson, 4-0, Long(yes), McElroy (yes), Nelson(yes), Stricker(yes)

2.1 Correspondence: (emails)

-Scott Murray (Mission RCD): Mission RCD resigned from the RC&D

- Scott Murray to RC&D members: resigning as President

3.1 Action items:

3.2 Motion to remove Matt Rahn from the position as Associate Director of the EMARCD

Stricker, McElroy 4-0, McElroy, Nelson, 4-0, Long(yes), McElroy (yes), Nelson(yes), Stricker(yes)

3.3 Sponsor theLandscape Connectivity Workshop Jan. 28-30, 2015:

Winston Vickers (UC Davis, the Wildlife Health Center), The Nature Conservancy (Trish Smith), National Park Service (Seth Riley) are organizing this.

It is a So. California effort to create wildlife crossings. They will visit in the Santa Monica Mountains and other areas, including the ranges near Temecula. There will be workshops and field trips.

EMA will be sponsor/ Vicki will donate since there is a need for \$4000 more.

Motion was made to contribute \$4000 , Nelson, McElroy, 4-0; McElroy, Nelson, 4-0,

Long(yes), McElroy (yes), Nelson(yes), Stricker(yes)

3.4 Surrender the RC&D charter to the Secretary of State

Our counsel recommended that we send a letter (email) to any remaining members of the RC&D about the intent of the EMARCD to surrender the charter. Ray Johnson will ask if there are there any comments or if any entity opposes?

If there are no responses or opposition, then the RC&D charter will be surrendered.

Johnson (counsel) will file it with the Sec. of State.

Motion approved: Stricker, McElroy 4-0; Long(yes), McElroy (yes), Nelson (yes), Stricker(yes). Johnson will send an email to the Board saying that a letter in the form of an email is OK as notification.

4.1 Agency Report: none

5.1 Old Business:

5.2 Discussion of on-going projects and grant applications

--A DWR grant was submitted by Meadowview HOA which included our letter of support.

--Leadership Awards program: Ponte is are likely next recipient

--Grant from MWD for water conservation/watershed presentations

--Safe Crossings for Wildlife project: see action item 2.3

--new grants: Stricker reported on the Cal Recycle grants—up to \$50,000 for cleanup of each site. Four sites can be done.

It's a reimbursement grant. We would have to start small due to our budget. Public education and outreach can be included. Creeks and stream -beds would be a good choice for us. A tire amnesty program: is available where you get money for collecting tires.

6.1 New Business: none

7.1 Calendar:

-April 18th: Recycling Fashion Show at Monte de Oro Winery

-Murrieta Creek Trail Project ribbon-cutting event on Nat'l Trails Day, June 6th, 2015

8.1 Directors' Requests for Future Agenda Items: none

9.1 Monthly Reports:

9.2 District counsel: absent

9.3 Director's Reports:

-Long: Our Rancho Water District bid for agricultural irrigation project was accepted for \$14,000. We will contract Kerwin Russell, RCRCDD, to do the implementation. We will get an administration amount.

-Long: attended the Rancho Water District board meeting to tell them about our restoration

abilities.

- Long: Elsinore Water District wants our help with education. We could contract RCRC and work with them. Shelli has started some contacts. This could work into a part-time staff person.

-Nelson: Report on Vail Lake Resort; they will continue the large sporting events that are required by the bankruptcy court. There will only be three, though.

-Stricker: She will attend the Ca Native Plant Society's Symposium in San Jose. There will be discussions on restoration and botanically related subjects

9.4 Associate Director: none

9.5 SAWA/Fire Safe Council: none

Adjournment: 3:28pm. Motion, Long, Stricker, 4-0; Long (yes), McElroy (yes), Nelson (yes), Stricker (yes).

Secretary's signature and date

**Elsinore Murrieta Anza Resource Conservation District
Balance Sheet
Governmental Fund
December 31, 2014**

ASSETS

Cash and Investments:

General Fund - Wells Fargo	\$ 23,901
Mitigation - Wells Fargo	98,067
Developer Deposits - Wells Fargo	35,476
Union Bank Investments - Endowment	200,350
Union Bank Project Funds	12,509
Prepays and Security Deposits	<u>20</u>

Total Assets \$ 370,323

LIABILITIES AND FUND BALANCES

Liabilities:

Accounts Payable	\$ -
Deposits Payable	<u>35,476</u>

Total Liabilities 35,476

Fund Balances:

Nonspendable	200,370
Restricted	110,576
Unrestricted	<u>23,901</u>

Total Fund Balances 334,847

Total Liabilities and Fund Balances \$ 370,323

Elsinore Murrieta Anza Resource Conservation District
Statement of Revenues, Expenditures, and Changes in Fund Balances
Governmental Fund
Six-month Period Ended December 31, 2014

	<u>Annual Budget</u>	<u>Year-to-date Actual</u>	<u>Percent of Budget</u>
REVENUES			
SAWA Management	\$ 25,000	\$ 15,162	0.61
Contributions	1,000	-	0.00
Interest Income	2,000	777	0.39
Other Revenues	500	-	0.00
	<u>28,500</u>	<u>15,939</u>	<u>0.56</u>
EXPENDITURES			
General & Administration	3,780	1,426	0.38
Membership Dues	600	439	0.73
Bank Fees	250	10	0.04
Insurance	1,500	1,450	0.97
Rent	9,000	5,117	0.57
Utilities	2,200	231	0.11
LAFCO Fees	170	103	0.61
Consulting Fees	4,000	182	0.05
Contract Services	7,000	2,973	0.42
	<u>28,500</u>	<u>11,931</u>	<u>0.42</u>
Net Change in Fund Balances	<u>-</u>	4,008	<u>n/a</u>
Fund Balance, Beginning of Year		<u>330,839</u>	
Fund Balance, End of Period		<u>\$ 334,847</u>	

EMA/RCD
Reconciliation Detail
General Fund, Period Ending 12/31/2014

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						26,335.92
Cleared Transactions						
Checks and Payments - 14 items						
General Journal	09/30/2014	19		X	-2,000.00	-2,000.00
General Journal	09/30/2014	19		X	-736.00	-2,736.00
General Journal	09/30/2014	19		X	-114.41	-2,850.41
General Journal	09/30/2014	19		X	-53.00	-2,903.41
General Journal	09/30/2014	19		X	-41.52	-2,944.93
General Journal	12/31/2014	22		X	-1,127.50	-4,072.43
General Journal	12/31/2014	22		X	-1,127.50	-5,199.93
General Journal	12/31/2014	22		X	-736.00	-5,935.93
General Journal	12/31/2014	22		X	-736.00	-6,671.93
General Journal	12/31/2014	22		X	-129.00	-6,800.93
General Journal	12/31/2014	22		X	-119.64	-6,920.57
General Journal	12/31/2014	22		X	-114.64	-7,035.21
General Journal	12/31/2014	22		X	-110.97	-7,146.18
General Journal	12/31/2014	22		X	-39.73	-7,185.91
Total Checks and Payments					-7,185.91	-7,185.91
Deposits and Credits - 3 items						
General Journal	12/31/2014	22		X	2,166.00	2,166.00
General Journal	12/31/2014	22		X	2,166.00	4,332.00
General Journal	12/31/2014	22		X	2,166.00	6,498.00
Total Deposits and Credits					6,498.00	6,498.00
Total Cleared Transactions					-687.91	-687.91
Cleared Balance					-687.91	25,648.01
Uncleared Transactions						
Checks and Payments - 6 items						
General Journal	12/31/2014	22			-736.00	-736.00
General Journal	12/31/2014	22			-358.75	-1,094.75
General Journal	12/31/2014	22			-358.75	-1,453.50
General Journal	12/31/2014	22			-139.00	-1,592.50
General Journal	12/31/2014	22			-119.64	-1,712.14
General Journal	12/31/2014	22			-34.52	-1,746.66
Total Checks and Payments					-1,746.66	-1,746.66
Total Uncleared Transactions					-1,746.66	-1,746.66
Register Balance as of 12/31/2014					-2,434.57	23,901.35
Ending Balance					-2,434.57	23,901.35

EMARCD January Report-bills
 Nov-Jan 2015 Bills

1053	11-6-14	Live Oak Associates		1127.50
1054	11-6-14	Live Oak Associates		1127.50
1055	11-6-14	Johnson & Sedlack		129.00
1056	11-22-14	Edison		39.73
1057	11-22-14	Verizon		119.64
1058	11-22-14	ADT alarm		110.97
1059	11-22-14	Charles E Smith rent		736.00
1060	12-29-14	Charles E Smith rent		736.00
1061	12-29-14	Live Oak Associates	Adeline Farm	358.75
1062	12-29-14	Live Oak Associates	Greer Ranch	358.75
1063	12-29-14	Edison		34.52
1064	12-29-14	Verizon		119.64
1065	12-29-14	CSDA membership		139.00
1066	1-22-15	Edison		38.69
1067	1-27-15	Charles E Smith	rent	686.00
1068	1-27-15	Verizon		120.43

Union Bank Easement or eligible activity
 12-31-14 Balance

12282.50

Wells Fargo General Fund
 2-5-15 Balance

23742.23