

MINUTES

TEAMRCD

Temecula-Elsinore-Anza-Murrieta Resource Conservation District

Special Board Meeting

Wednesday, April 19, 2017 4:00 PM

**Truax Building
41923 Second Street, Fourth Floor
Temecula, CA 92590**

I. PRELIMINARY FUNCTIONS

Call to Order, 4:00 p.m., meeting recorded by Rose Corona

Flag Salute

Roll Call/Establish a Quorum:

Directors Present: Rose Corona (President); David Kuhlman (Vice President); Carol Lee Brady (Secretary Treasurer)

Directors absent: Judy Guglielmana, Michael Newcomb

Associate Directors Present: Rick Neugebauer

Associate Directors Absent: Randy Feeney

District Counsel Absent: Tawny Lieu, Greg Priamos

Natural Resources Conservation District (NRCS): Bob Hewitt

Office Manager: Dave McElroy

APPROVAL OF AGENDA

President Corona noted that there was no one from the public present, and asked for a motion to approve the agenda. Director Brady moved to approve with no changes; and Director Kuhlman seconded. Call for vote. **Motion passed 3-0.**

II. CONSENT CALENDAR & CORRESPONDENCE & III. GENERAL INFORMATION

President Corona and asked for a motion to approve the consent calendar, correspondence and general information including financials if there were no

changes. Director Kuhlman so moved; Director Brady seconded. Call for vote. **Motion passed 3-0.**

IV. ACTION ITEMS/ DISCUSSION CALENDAR

Item 1: Discussion and potential approval of Refunds to the following developers to be paid from restricted funds account #2242

- a. Centex Homes-\$8333.75
- b. Brookfield Homes-\$9280.00
- c. Lennar Homes-\$7050.00

President Corona briefly summarized the background of this item, explaining that the former Board Member and President, Ms. Long, had announced in a meeting shortly before her departure that the Resource Conservation District (RCD) owes certain developers money. President Corona then conducted research into this statement, and discovered that Ms. Long had signed agreements (as far back as 2009) in which deposits of \$10,000 had been accepted by the RCD; and the contracts stated that any unused portion should be returned to the developer if requested. President Corona, upon prior approval by the Board, then sent letters to the applicable developers and presented them with the sum owed to them and the option of donating these funds to the RCD or requesting refunds of the monies.

Director Kuhlman asked if the figures were based on TEAM RCD's accounting or that of the developers; President Corona responded that she had reconstructed the files by researching archived minutes and copies of checks so the figures were based on the RCD's analysis. She noted that the developers were very pleased to have been contacted by TEAM RCD, and that there were two remaining that had not yet responded: and LLC called Casino One, and D.R. Horton for their Country Roads and Morgan Heights developments. Both of these developments are incomplete.

President Corona called for a motion to refund the deposits to Centex Homes, Brookfield Homes, and Lannar Homes in the amounts stated above. Director Kuhlman moved and President Corona seconded. Call for vote. **Motion passed 3-0.**

President Corona moved to the next section, Discussion and potential approval of Resolution ratifying and Approving the Submission of the Grant Application for the Bootstrap Category to the State of California Department of Conservation pursuant to the Resource Conservation District Financial Assistance Program and Director Brady asked for clarification that this section was actually tied to (and could be bundled with) the next agenda item #2. President Corona responded that it was; so she moved to the next item and turned the floor over to Director Brady.

Item 2: District Financial Assistance Program

Director Brady introduced the item and stated that Office Manager Dave McElroy had worked very hard on preparing the submittal of application for the Bootstrap

financial assistance grant. He had conducted research and prepared the outline for the items to highlight, and that she had helped him finalize the wording for the proposal so that it reflected the vision of the Board for measured growth and a solid foundation for the future.

Mr. McElroy thanked Director Brady for her help in preparation of the application and Associate Director Neugebauer asked what the amount of the grant was; Mr. McElroy responded that it was \$15,000. He continued, explaining that would help TEAM RCD reach (and fully qualify for) level 1 of the three levels of performance for RCDs. He then announced that TEAM RCD had been awarded the grant.

Directors Brady, Kuhlman and Associate Director Newcomb congratulated Mr. McElroy and thanked him for his work.

President Corona moved to approve a Resolution Ratifying Approval of the Submission of the Grant Application for the Bootstrap Category, to the State of California, Department of Conservation, pursuant to the Resource Conservation District Financial Assistance Program.

Director Brady asked for clarification that this is resolution number 2017-01, and President Corona responded that it was. Director Kuhlman so moved; Director Brady seconded. **Call for vote. Motion passed 3-0.**

President Corona noted that there are required items for completion prior to achieving the next level (or tier) one; which include passing certain policies at the Board level and the Board members taking online ethics and sexual harassment training.

VI. OLD BUSINESS

Item 1: Discussion of Earth Day Celebration -April 22

President Corona introduced the item and mentioned that Judy Mitchell (from Mission RCD) had offered to help, and that some plants had been donated. There was some general discussion regarding details of the TEAM RCD display such as setup, volunteers and the sale of donated plants.

Item 2: Discussion and update of potential conservation easement with VCS Partners

President Corona asked Associate Director Neugebauer if he would like to skip this item. He responded that he would, because nothing can be done regarding this item until certification is completed.

Item 3: Discussion and update on Crop Swap and Water Audits

Mr. McElroy said that he had a recap of Crop Swap and water audits, which are going fine. President Corona asked him to approximate how many had been submitted; and he responded that there are about thirteen with Crop Swap and about ten with water audits. President Corona noted that water audits are falling off; and Mr. Hewitt said that he believed that Rancho (Rancho California Water District) had sent out a flier to homeowners associations.

President Corona moved to the next item.

VII. NEW BUSINESS

Item 1: Discussion of potential Conservation Easement with Lennar Homes – Briarwood

President Corona said that this item needed to be tabled until the next meeting.

Item 2: Discussion of Due Diligence application with CDFW

Associate Director Neugebauer said that Mandy (Parkes, of Inland Empire) is working on the application of TEAM RCD's behalf, and that he would follow up with her the next day, April 20, 2017. He noted that completing the certification and obtaining Jeff's signature (Jeff Brandt, of Fish & Wildlife) had to be completed along with finishing items on a checklist of protocols and procedures. He said that he would sit down with Mandy and go over everything.

President Corona noted that one previous challenge had been the financial documentation; but the Board agreed that this had been resolved and that records were now appropriately maintained and should no longer be an issue. President Corona moved to the next item.

VIII. ORAL/WRITTEN REPORTS

1. District Counsel Gregory P. Priamos/Tawny Lieu – not present

2. TEAMRCD Director Reports Open

Rose Corona – nothing to report

Dave Kuhlman – Director Kuhlman asked about progress on scheduling a tour of TEAM RCD's projects, and there was some general discussion on this topic. Director Kuhlman expressed interest in moving ahead with planning, and Mr. McElroy agreed to coordinate dates and transportation.

Carol Lee Brady – nothing to report

Judy Gugliemana – not present

Michael Newcomb – not present

3. Associate Director Reports Open

Rick Neugebauer (also SAWA, Item #4) – Mr. Neugebauer reported that he was working on something that he believes could be beneficial to TEAM RCD in the near future. He said that there are two avenues that are possibilities for potentially developing some watershed areas for joint use. Currently, there is separation of entities such as the “habitat people” and the “clean water people” etc. He said that there is ongoing discussion regarding the possibility for SAWA to be the organization to be put into place for management of this co-mingling talent to help growth of this process.

The second avenue is the opportunity being presented by developers for land available for fee credit; and how to explore bringing the different entities such as Fish & Wildlife and the Regional Water Board to the table to co-mingle and jointly manage lands.

Randy Feeney – not present

4. SAWA/Fire Safe Reports Rick Neugebauer, Representative: previously reported in open reports.

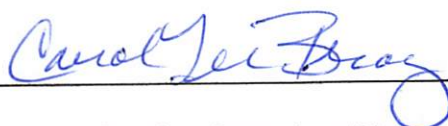
President Corona then called upon Mr. Bob Hewitt (NRCS) and turned the floor over to him. He reported that he is working on nine applications for contracts; and he thinks that they will probably be funded in TEAM RCD's area. He noted that there is a new project for a vineyard and winery along Highway 79 and Los Caballos Road. There was some general discussion regarding projects underway, and Associate Director Neugebauer noted that this could create some fee credit land in the future.

IX. FUTURE AGENDA ITEMS

1. Update and discussion regarding ad hoc committee for additional content for website and potential approval for process in presentation of content to the Board for approval and approval of content by Counsel
2. Discussion and possible approval of creating policy for e-mail use
3. Discussion and possible approval of creation of ad-hoc committee to create more specific board procedures and policies

X. ADJOURNMENT

President Corona asked for a motion to adjourn. Director Brady moved to adjourn, Director Kuhlman seconded. Call for vote. **Motion passed 3-0.**



5/15/17

Carol Lee Brady -Secretary/Treasurer

Date