

MINUTES

Temecula-Elsinore-Anza-Murrieta Resource Conservation District
Regular Board Meeting
Thursday, November 14, 2024, at 4:00 PM

Truax Building
41923 Second Street, Fourth Floor
Temecula, CA 92590

I. PRELIMINARY FUNCTIONS

Call to Order – 4:00 P.M. Meeting recorded by Zoom

Roll Call/Establish a Quorum

Directors Present: Teri Biancardi, President; Pablo Bryant, Vice President; Newt Parkes, Secretary; Rose Corona, Director; Stuart Kuhn, Director.

Directors Absent: None

Also Present: Rae Shirer, Office Manager; Keir Thomas (Via Zoom)

Approval of Agenda – Director Kuhn moved, and Director Parkes seconded, to approve the agenda as presented. Upon voice vote, the motion passed unanimously.

Public comment – None.

II. CONSENT CALENDAR:

President Biancardi requested that the September 12, 2024, minutes be pulled from the consent calendar. Director Corona requested that the October "11", 2024, minutes be pulled.

Director Parkes moved, and Director Bryant seconded, to:

1. Approve Minutes of the Board of Directors Special Meeting of October 28, 2024
2. Approve for current bills and reimbursements:
 - a) Bills paid
 - b) Bills to be paid or reimbursement
 - c) Accounts Receivable
3. Approve monthly financial reports for periods ending October 31, 2024.

Upon voice vote, the motion carried:

Biancardi: Yes

Bryant: Yes

Corona: No
Kuhn: Yes
Parkes: Yes

President Biancardi asked that the September 12, 2024, minutes be amended to state that the board agreed to cover the CARCD conference registration and hotel costs, not airfare and hotel. Airfare was paid by CARCD.

President Biancardi moved, and Director Parkes seconded, that the September 12, 2024, in minutes be approved with this revision. Upon voice vote, the motion carried unanimously.

Director Corona asked whether the board would receive minutes of the October 11, 2024, strategic planning special meeting minutes. Following discussion, office manager Shirer was directed to prepare those minutes.

Director Corona then noted the typographical error in the agenda and that the minutes included in the package for discussion were the minutes of the October 10, 2024, regular board meeting. She requested that those minutes be amended to include her statement regarding LAFCO's involvement in agreements with other RCDs, specifically that the previously proposed agreement the Greater San Diego would require oversight from the Riverside County LAFCO.

Director Corona then moved, and President Biancardi seconded, that the October 10, 2024, minutes be approved with this addition. Upon voice vote, the motion carried unanimously.

President Biancardi then asked guest Keir Thomas to provide an update regarding TEAM RCD's coordination with NCRS. Mr. Thomas stated that NCRS had received 40 applications to date, primarily socially disadvantaged farmers.

Mr. Thomas then conducted an online review of the NCRS website and the resources there.

III. ACTION ITEMS:

A. Subject: California Association of Resource Conservation Districts (CARCD) Human Resources Contract

Background: At the October regular meeting, Directors approved utilizing CARCD's agreement with Insperity to manage the Human Resources component of our Conservation Technician hire. Legal has reviewed and approved the contract,

President Biancardi presented an overview of the CARCD agreement and reported that she had requested guidance from the state regarding the treatment of the new hire for purposes of the work performed on the WETA grant. For WETA reporting purposes, Scott Weeks replied that the new hire would be considered an independent contractor. A line-item modification to the WETA budget will be needed to reflect that.

Director Bryant moved, and Director Kuhn seconded, that President Biancardi be authorized to execute the CARCD contract.

Upon voice vote, the motion carried.

Biancardi: Yes
Bryant: Yes
Corona: No
Kuhn: Yes
Parkes: Yes

B. Subject: Water Efficiency Technical Assistance (WETA) budget modification

Background: Changes and adaptations in the WETA program require a budget modification.

The board further discussed the WETA line-item budget modification to move \$81,000 from personnel (direct hire) to contractor costs. In addition, the board discussed Ana Vartanian's proposal (from Mission RCD) to move \$15,000 from project management to pump efficiency, providing an additional 30 evaluations through the end of the grant.

Director Kuhn moved, and Director Parkes seconded, to move \$81,000 from personnel to contractor costs.

Upon voice vote, the motion carried.

Biancardi: Yes
Bryant: Yes
Corona: No
Kuhn: Yes
Parkes: Yes

Director Kuhn moved, and Director Bryant seconded, to move \$15,000 from project management to pump efficiency.

Upon voice vote, the motion carried.

Biancardi: Yes
Bryant: Yes
Corona: No
Kuhn: Yes
Parkes: Yes

C. Subject: CARCD Delegate credential information for fiscal year 2024-2025

Background: The 2024 Annual Business Meeting will take place in-person on Tuesday, December 10th from 1-5:30pm at CARCD's 79th Annual Conference in Sacramento.

While we do have a member attending, he is not scheduled to arrive until after the business meeting.

Following discussion, President Biancardi moved, and Director Parkes seconded, that Director Corona attend the CARCD voting session virtually and that Director Corona be granted the voting credentials to vote on behalf of TEAM RCD. Upon voice vote, the motion carried unanimously.

D. Subject: National Association of Conservation District (NACD) Cultivating Inclusion Grant

Background: The planning grant work has timed out and the last quarter report has been submitted. There is a balance remaining for return to NACD. Cultivating Inclusion would like to continue their planning around two topics, "Operations" and "Vision."

The board discussed whether to approve additional funding for Cultivating Inclusion. Following discussion, the matter was tabled.

E. Subject: Strategic Planning

Background: The District has been working on its long-term strategic planning.

Following discussion, Director Bryant moved, and Director Parkes seconded, that special meeting for further strategic planning be held December 5, 2024, at 9:00 a.m., subject to meeting space availability. Upon voice vote, the motion carried unanimously.

F. Subject: TEAMRCD policy manual

Background: The manual needs updating.

The board received a proposal from Rae Shirer and the matter was tabled for discussion and possible vote at the December meeting.

Motion to table by Director Corona, seconded by Director Bryant, pass unanimously by voice vote.

IV. DISCUSSION:

A. **Subject:** Southern California Regional Soil and Water Hub

Presentation: Rachel Pettit, Southern CA Soil and Water Hub Coordinator and Ann Baldrige, Executive Director, Greater San Diego Resource Conservation District, via Zoom.

V. DIRECTORS' REPORTS

- Teri Biancardi: Annual meeting was a success; reimbursements are coming in. SAWA, City of Temecula mulch program provides free mulch as a community resource.
- Homeless report: Newt Parkes – nothing to report, nothing received.
- CARCD policy committee updates: Rose Corona – the policy committee did meet and the bylaws revision process is continuing.

VI. MANAGEMENT REPORT: Rae Shirer

- Records management progress: Rae Shirer – will be asking for a full discussion on the December agenda.

VII. FUTURE AGENDA ITEMS:

VIII: ADJOURNMENT

There being no further business to come before the board, upon motion duly made and seconded it as adjourned at 5:30 p.m.

Dated: 3/13/2025


Newt Parkes, Secretary