

MINUTES

TEAM RCD

Temecula-Elsinore-Anza-Murrieta Resource Conservation District

Regular Board Meeting

Thursday, August 9, 2018 at 4:00 PM

Truax Building

41923 Second Street, Fourth Floor

Temecula, CA 92590

I. PRELIMINARY FUNCTIONS

Call to Order, 4:00 p.m., meeting recorded by Rose Corona

Flag Salute

Roll Call/Establish a Quorum

Directors Present: Rose Corona (President); Dave Kuhlman, Stacy Kuhns (Treasurer)

Directors Absent: Judy Gugliemana -Absent; Michael Newcomb –Absent

Associate Directors: Rick Neugebauer-Present,– Randy Feeney – Absent

Office Manager: Absent

District Counsel Absent: Tawny Lieu, Greg Priamos

Natural Resources Conservation District (NRCS) Absent: Bob Hewitt

Guest Speakers: None

Public Guests: Barbara Dalton - Present

Approval of Agenda

President Corona called for a motion to approve the agenda with the following changes: Add action item number four; discussion and review of management report and financials. Add action item number five; discussion to remove Bea Dale as office manager and give authority to the President to interview independent contractors to fill vacancy. Under old business; discussion of potential approval for authorization for the President to sign and implement the MOU with Riverside County Flood Control up to \$500,000.

Director Kuhlman moved and Director Kuhns seconded. Call for vote. **Motion passed unanimously 3-0.**

PUBLIC COMMENT

None

II. CONSENT CALENDAR, III. CORRESPONDENCE & IV. GENERAL INFORMATION

President Corona asked for a motion to approve the Consent Calendar, all Correspondence and General Information.

Director Kuhlman moved. Director Kuhns seconded. Call for vote. **Motion passed unanimously 3-0**

III. ACTION ITEMS/ DISCUSSION CALENDAR

Item :1 Discussion, potential approval of reappointment of Rick Neugebauer as SAWA representative on behalf of the board.

Associate Director Neugebauer spoke about this being a great learning experience, exchanging information from the board meetings and the SAWA, and his enjoyment in serving in this capacity.

President Corona asked for a motion to reappoint Rick Neugebauer as representative to SAWA.

Director Kuhns made the motion to reappoint Rick Neugebauer. Seconded by President Corona. No further discussion. **Motion passed unanimously 3-0**

Item 2 Discussion, and review regarding the extension of audits from three to five years for TEAM RCD; Discussion and potential approval of an accounting firm to perform said audit.

President Corona stated the county auditor controller was not very amenable to the board going five years without and audit even though audits are now costing \$8,000 to \$10,000. President Corona sought out two bids for auditing services from SAWA's accountant and Nigro & Nigro. Nigro & Nigro came back with the lowest bid for \$3,800.

President Corona asked for a motion to approve Nigro & Nigro for auditing services. President Corona made the motion and it was seconded by Director Kuhlman.

There was no further discussion. **Motion passed unanimously 3-0**

Item 3- Discussion and potential approval for SAWA to conduct the annual bio monitoring reports for Benton Channel and Greer Ranch.

President Corona stated that she spoke with Hugh Wood of SAWA and they would be going to take photographs on Benton Channel and Adeline Farms at the end of the month. Rick Neugebauer commented the contract with SAWA is renewable from year to year.

President Corona asked for a motion to approve SAWA to conduct the annual bio monitoring reports for Benton Channel and Greer Ranch. Director Kuhlman moved. Director Kuhns seconded. No further discussion. **Motion passed unanimously 3-0**

Item 4- Discussion of year-end financials management report.

President Corona reported the net income last year was almost \$37,000. Costs have been cut in terms of transcription due to a more reasonable priced company. There are still some outstanding items coming in from water audits and crop swap. Director Kuhns asked who did the MOU regarding the western pond turtle survey and what is the status. President Corona responded Nature's Conservancy did the survey and that is where the money came in through the last quarter. Most of the work was front loaded and audited to the previous year.

Item 5- Discussion and approval to remove Bea Dale as office manager and to give authority to the President to interview independent contractors for the vacancy.

President Corona stated this is straightforward and asked for a motion. Director Kuhlman moved. Director Kuhns seconded. No further discussion. **Motion passed unanimously 3-0**

IV. OLD BUSINESS

Item 1- Discussion and reminder of ethics and harassment training.

President Corona stated there are still board members that need to complete this training so the grant can be finished. No motion necessary.

Item 2- Discussion and potential approval for the President to send a follow up reminder for the funding agreement with FVS Partners.

President Corona stated this reminder letter would highlight signature deadlines for the implementation of an agreement between FVS Partners and TEAM RCD for the conservation easement of Benton Channel. Previous letters sent by President Corona have lacked response. President Corona plans to send a letter with a 30-day notice requesting a response by September 30, 2018. If no response is received by this date then renegotiations will be needed if the property is sold.

Item 3- Update, discussion and potential approval of MOU with Riverside County Flood Control.

President Corona stated there are 11 different sites that flood control wants addressed. SAWA was given a list of those 11 sites rating them from highest to lowest priority. Jeff Brandt selected four including the Helash mitigation site and marked them immediate on the spreadsheet. The light green section of the spreadsheet is what TEAM RCD is dealing with adding on 15% for an administrative fee, permit, and official wildlife fees. TEAM RCD will work as an intermediary between Flood Control and Fish and Wildlife to ensure that the biological staff in the conservation areas is taken care of correctly with the SAWA crew.

President Corona discussed Tualota Creek one and two. A small portion was cut out on Santa Gertudis Creek due to the homeless being there. Flood Control asked if the Santa Gertudis Creek Project could be added to the four sites. President Corona has left a message with Jeff Brandt to discuss this issue and move forward with building confidence with Fish and Wildlife and Flood Control. Flood Control needs an official motion and authorization, with review of District Counsel to do work orders with SAWA up to but not to exceed \$500,000. On another point, the goal is to make a template for monitoring and reporting the homeless to the proper agencies. Every two weeks SAWA will send someone out to monitor and report, back on homeless population.

President Corona asked for a motion to allow the President to sign and implement the MOU with Riverside County Flood Control up to \$500,000. Director Kuhlman moved. Director Kuhns seconded. No further discussion. **Motion passed unanimously 3-0**

Item 4- Discussion and update on Bootstrap Grants.

President Corona stated Catherine is working closely with the Bootstrap grant people. President Corona recommended that Catherine be the Bootstrap Grant Administrator.

President Corona asked for a motion to make Catherine Bootstrap Grant Administrator. Director Kuhns moved. President Corona seconded. No further discussion. **Motion passed unanimously 3-0**

V-NEW BUSINESS

Item 1- Discussion and potential approval to send dues to the National Association of Conservation Districts.

President Corona stated that a donation in any amount would give the board membership, interesting information, and has the potential to give TEAM RCD a voice in more federal legislative issues and national exposure.

President Corona made a motion to donate \$100 to the NACD. Director Kuhns seconded. No further discussion. **Motion passed unanimously 3-0**

VI ORAL/WRITTEN REPORTS

1. NRCS- Bob Hewitt- was absent. No report.

2. SAWA - Rick Neugebauer reports a new Executive Director Brian Brady at SAWA.

2.TEAM RCD – DIRECTOR REPORTS

None

Dave Kuhlman-no report

Mike Newcomb-absent

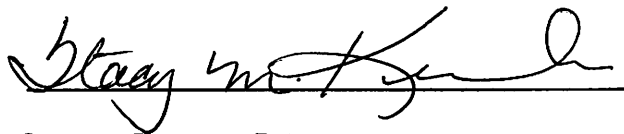
Stacy Kuhns- no report

Judy Gugliemana- absent

Randy Feeney- absent

VII.ADJOURNMENT

With no further business, President Corona asked for a motion to adjourn the meeting. Director Kuhlman made the motion. Director Kuhns seconded. Motion passed unanimously 3-0. Meeting adjourned at 4:37 pm

A handwritten signature in black ink, appearing to read "Stacy M. Kuhns", written over a horizontal line.

10/11/2018

Secretary/Treasurer Date